AGENDA

Ordinary Council Meeting

I HEREBY give NOTICE that an Ordinary Council Meeting will be held on:

27 August 2025

Shire of Victoria Plains
Council Chambers, Calingiri
AND
via E-Meeting Protocol

Commencing – 2:00 PM

DISCLAIMER:

The recommendations contained in this document are officers' recommendations only and should not be acted upon until Council has resolved to adopt those recommendations.

The resolutions of Council should be confirmed by perusing the minutes of the Council meeting at which these recommendations were considered. Resolutions are not considered final until the minutes of the meeting are confirmed or advised in writing by the CEO or authorised person.

Members of the public should also note that they act at their own risk if they enact any resolution prior to receiving official written notification of Council's decision.

Recording of Meeting

Members of the public are advised that meetings of Council are audio recorded to assist with ensuring an accurate record of the meeting is provided for the formal minutes of the meeting. In terms of the Privacy Act 1998 this may involve the recording of personal information provided at the meeting. The provision of any information that is recorded is voluntary, however if any person does not wish to be recorded they should not address or request to address the meeting. By remaining in this meeting, you consent to the recording of the meeting.

You are not permitted to record this meeting with any recording device, unless you have the express authorisation of the Council of the Shire of Victoria Plains.

E – Disclaimer

It is the Presiding Member's responsibility to preserve order in the meeting and this can be more difficult in an eMeeting. Therefore, each Council Member must consistently and respectfully follow the Local Government's Meeting Procedures Local Law, any additional eMeeting guidance provided by the Local Government and support the Presiding Member in their conduct of the eMeeting.

The pace of an eMeeting should be slow and orderly. The following practices will help avoid confusion and support effective eMeetings:

Speak clearly and slowly, as connections may be distorted or delayed;

Always state your name to indicate to the Presiding Member that you wish to speak. Restate your name if the Presiding Member has not heard you at first;

In debate, only speak after the Presiding Member has acknowledged you. Then state your name, so that others know who is speaking;

Follow the Presiding Member's directions and rulings;

If you are unclear about what is happening in an eMeeting, immediately state your name to draw the Presiding Member's attention and enable you to then seek clarification from the Presiding Member;

Avoid looking for opportunities to call Points of Order; instead, politely and respectfully gain the Presiding Member's attention and explain any deviation from your Meeting Procedures, the Local Government Act or any other relevant matter.

Commonly used abbreviations	
AAS / AASB	Australian Accounting Standard / Australian Accounting Standards Board
BF Act	Bush Fire Act 1954
BFB	Bush fire brigade
CEO	Chief Executive Officer
CDO	Community Development Officer
DBCA	Dept of Biodiversity, Conservation and Attractions
DFES	Dept of Fire and Emergency Services
DPLH	Dept of Planning, Lands and Heritage
DWER	Dept of Water and Environmental Regulation
EHO	Environmental Health Officer
EFT	Electronic Funds Transfer
FAM	Finance and Administration Manager
JSCDL	Parliamentary Joint Standing Committee on Delegated Legislation
LEMA	Local Emergency Management Arrangements
LEMC	Local Emergency Management Committee
LG Act	Local Government Act 1995
LGGC	WA Local Government Grant Commission
LPP	Local Planning Policy
LPS	Local Planning Scheme
MOU	Memorandum of Understanding
MRWA	Main Roads WA
NNTT	National Native Title Tribunal
OAG	Office of Auditor General
OCM	Ordinary Council Meeting
PTA	Public Transport Authority
RRG	Regional Roads Group
RTR	Roads to Recovery
SAT	State Administrative Tribunal
SEMC	State Emergency Management Committee
SGC	Superannuation Guarantee Contribution
SJAA	St John Ambulance Association
SWALSC	South West Aboriginal Land and Sea Council
WAEC	WA Electoral Commission
WALGA	WA Local Government Association
WSM	Works and Services Manager
WSFN	Wheatbelt Secondary Freight Network
EPA	Environmental Protection Authority
DPIRD	Department of Primary Industries and Regional Development
HCWA	Heritage Council of Western Australia
WAPC	Western Australian Planning Commission
WDC	Wheatbelt Development Commission

CONTENTS

AGENDA

Ordinary Council Meeting of the Victoria Plains Shire Council

To be Held in the Shire of Victoria Plains, Council Chambers, Calingiri, AND, via E-Meeting Protocol

on 27 August 2025 commencing at 2:00 PM

1 DECLARATION OF OPENING

1.1 Opening

1.2 Announcements by Shire President

2 REMOTE ATTENDANCE BY ELECTED MEMBERS

THAT:

Under regulation 14C (2)(b) of the Admin Regulations, the Shire President can approve Elected Member attendance by electronic means;

In doing so, under r.14C (5) the Shire President must have regard as to whether the location that the Elected Member intends to attend the meeting, and the equipment intended to be used to attend the meeting, are suitable;

Electronic means includes, as per r.14CA(2) by telephone or video conference;

Suitable equipment would include an electronic device that can hold a Teams meeting, and perhaps, the use of headphones;

In accordance with r.14CA (5) the Elected Member must declare that they are able to maintain confidentiality during the meeting. Under r.14CA(7), the declaration by the Elected Member is recorded in the minutes of the meeting;

Summarily, according to Departmental guidance, a suitable location is one that is quiet and private e.g. a private room in your house. If there are other people at the location at the time of the meeting, an Elected Member may be required to close a door and wear headphones.

Approval to Attend and Declaration of Confidentiality

THAT:

Cr ____________ has been approved to attend the 27 August 2025 Ordinary Council Meeting by electronic means as approved by the Shire President and that a declaration has been received regarding confidentiality and other requirements as noted in Section 2 herewith.

3 RECORD OF ATTENDANCE

Members present

Staff attending

Apologies

Approved leave of absence N/A

Visitors

Members of the public

4 DISCLOSURES OF INTEREST

Refer – Local Government Act, Regulations, Code of Conduct, and Declaration Forms in Councillor folders.

Type Item Person / Details

5 PUBLIC QUESTION TIME

Refer – Local Government Act, Regulations, Local Law and Submission Form & Guidelines circulated.

5.1 Public Questions with Notice

Nil

5.2 Public Question Without Notice

6 PRESENTATIONS AND DEPUTATIONS

6.1 Presentations

6.2 Deputations

7 APPLICATIONS FOR LEAVE OF ABSENCE

8 MINUTES OF MEETING

That the minutes of the

- Ordinary Council Meeting held 30 July 2025; and
- Special Council Meeting of 13 August 2025,

as circulated, be **CONFIRMED** as a true and correct record.

9 REPORTS REQUIRING DECISION

9.1 Accounts for Endorsement - July 2025

File Reference	
Report Date	20 August 2025
Applicant/Proponent	Nil
Officer Disclosure of Interest	Nil
Previous Meeting Reference	Nil
Prepared by	Glenn Deocampo – Coordinator Financial Services
Senior Officer	Colin Ashe – Deputy Chief Executive Officer
Authorised by	Sean Fletcher – Chief Executive Officer
Attachments	1. List of Payments - July 2025

PURPOSE

This item presents the attached List of Accounts Paid, under delegated authority for July 2025.

BACKGROUND

As per Local Government Act and Financial Management Regulations.

COMMENT

Each month Council is to be advised of payments made during the preceding month, the amount, the payee, date and reason for payment.

Please note that a new format of payment report is created by the new system.

CONSULTATION

DCEO

STATUTORY CONTEXT

Local Government Act 1995 –

- s.6.8(2)(b) – expenditure is to be reported to the next ordinary meeting of Council

Local Government (Finance) Regulations 1996 –

- r.13 Payments for municipal fund or trust fund
  (1) the Chief Executive Officer is to provide a list of accounts paid from the Municipal fund or Trust fund, a list of all accounts paid each month showing for each account paid –
    a) The payee's name
    b) The amount of the payment
    c) The date of the payment
    d) Sufficient information to identify the transaction

(2) the listing to be presented to the Council at the next ordinary meeting of Council after preparation.

CORPORATE CONTEXT

Delegations Register –

- 3.2 – Municipal Fund and Trust Fund – Payments from Bank Accounts
  - CEO authorised, subject to conditions
  - compliance with legislation and procedures
  - Minimum of 2 signatories with varying level of authorisation

Strategic Business Plan/Corporate Business Plan

STRATEGIC PRIORITIES	WE KNOW WE ARE SUCCEEDING WHEN
4. CIVIC LEADERSHIP	
4.3 Proactive and well governed Shire	External audits and reviews confirm compliance
	We have sound financial management policies and attract external funding to help achieve our goals
	Councilors attend training and feel supported in their role
	Council is supported by a skilled team

Strategic Priority 4.3 is relevant as part of sound financial management policies

Delegation

Nil

Policy Implications

3.1 Purchasing Framework

Other Corporate Document

N/A

Risk Analysis

Consequence	Consequence Rating:	Likelihood Rating:	Risk Rating	Risk Acceptance/ Controls	Mitigation and Outcome
Compliance	Extreme (5) Non-compliance results in litigation, criminal charges or significant damages or	Unlikely (2) The event could occur at some time	High (10)	Senior Management Team / CEO Risk acceptable with excellent controls, managed by senior management /	Policies and processes including preparation by Finance staff and two-step process for payment will ensure that the residual risk is moderate.

	penalties to Shire/Officers			executive and subject to monthly monitoring	

FINANCIAL IMPLICATIONS

All payments are in accordance with Council's adopted budget.

VOTING REQUIREMENTS

Simple Majority

Officer Recommendation

That the **PAYMENTS** made for July 2025 from the Municipal Bank Account as per attached listing and summarised below, be **ENDORSED**:

Payment Type	References from - to	$ Amount
Creditor EFT Payment	00049 - 00051	1,827,376.06
Creditor Cheque Payments		
Direct Debit Payment	PPIN02015 – PPIN02048 DD00031-DD00032	52,239.19
Credit card – Bendigo Bank	PPIN02001	1,315.83
	PPIN02002	1,429.91
	PPIN02003	960.63
	PPIN02004	9,959.92
Fuel Card – Wrigh Express	PPIN02049	13.18
Salaries and Wages EFT	PE002/07/25;PE16/07/25; PE 30/07/25	201,768.35
Trust Payments		0.00
	TOTAL	**2,095,063.07**

Local Spending	$	%
Local Supplier	34,466.59	1.65
Payroll	201,768.35	9.63
Total	**236,234.94**	**11.28**

Payment Details

	Payment / Invoice	Date	Description	Amount
EFT Payment				
	EFT Payment - EFT00051			
1	**1036 - Alloy & Stainless Products Pty Ltd (ASP)**			
	062384	26/06/25	Depot - Blades for Kubota Mower	567.66
			Total 1036	**567.66**
2	**1093 - Market Creations Agency Pty Ltd**			
	IH41-2	01/07/25	Admin - CouncilConnect Hosting & Subscription - FY25/26	14,619.00
			Total 1093	**14,619.00**
3	**125 - ARM Security**			
	CINS3186650	19/06/25	Admin - Alarm monitoring charges - July 2025 to 30/09/2025	225.45
			Total 125	**225.45**
4	**1309 - Ramm Software Pty Ltd (thinkproject)**			
	RSL-21926	01/07/25	Works - RAMM Software Thinkproject - Support and Maintanance Annual fee 2025/26	10,664.31
			Total 1309	**10,664.31**
5	**1375 - Steptoe & Wife Scrap Metal Recycling (Newins Family Trust T/as)**			
	096	18/07/25	Bolgart/Calingiri Refuse Site Management -July 2025	7,312.43
			Total 1375	**7,312.43** L
6	**14 - Australian Service Union WA**			
	PJ000547	16/07/25	Union Dues - payroll deductions 16/7/2025	26.50
			Total 14	**26.50**
7	**142 - Fitzgerald Strategies**			
	2540	01/07/25	Consultancy fees - Annual Subscription Rate for comprehensive IR and HR services 2025-26	3,316.90
			Total 142	**3,316.90**
8	**1659 - Saoirse Kelly**			
	BUSINESS COURSE REIMBURSEMENT	24/07/25	Staff Training - Certificate IV in Business Course Fees	2,999.00
			Total 1659	**2,999.00** L
9	**1801 - Fraser Onsite**			
	1047	15/07/25	Depot - Repairs & maintenance: Axle trailer-plug wire; Skidsteer-hose and guards, mulcher step; Grader-strip check cycle; Tip truck-electrical; Dolly-fit guard bar and flaps; Excavator-replaced damaged pre cleaner; Tipper - LTS; Truck-repair tail gate; Loader-checked alternator/electrical; Trailer-trash pumps, fittings,seal; Compactor-frame	27,978.21
			Total 1801	**27,978.21**
10	**1832 - Birkles Plumbing & Gas Pty Ltd**			
	7106	16/07/25	Depot Wash Down Bay - Materials & Labour	3,381.62
			Total 1832	**3,381.62**
11	**1885 - Calingiri Auto Centre (The Trustee for R J Glass Family Trust) t/as**			
	51575	16/07/25	Admin - CEO Nissan Patrol - vehicle 40000km Service	962.23
	51573	14/07/25	Piawaning Water Supply - Bore pump repairs	48.95
	51570	14/07/25	Depot - Toyota Hi Lux - Vehicle Service	1,216.27
			Total 1885	**2,227.45** L
12	**1941 - Salary Packaging Australia Pty Ltd**			
	PJ000547	16/07/25	Salary sacrifice - payroll deductions PE 16/07/2025	1,230.55
	23072025	23/07/25	Salary Packaging (gst) - payroll deductions PE 16/07/2025	76.22
			Total 1941	**1,306.77**

Payment Details

	Payment / Invoice	Date	Description	Amount
13	**1965 - CouncilFirst (Open Systems Technology Pty Ltd t/as)**			
	9147	26/06/25	Admin - Microsoft Azure - May 2025	17.15
	9157	08/07/25	Admin - Microsoft Azure - June 2025	193.80
	9107	11/06/25	Admin - ICT CouncilFirst Licences- July 2025 to September 2025	21,813.00
			Total 1965	**22,023.95**
14	**1995 - Well Done International Pty Ltd**			
	00115934	30/06/25	After Hours Phone Messaging Service - June 2025	180.73
			Total 1995	**180.73**
15	**2093 - Perth Regional Tourism Organisation Inc**			
	11274	08/07/25	Tourism and Promotion - Tourism Partnership Package- Destination Perth Tier 3 membership FY25/26	1,430.00
			Total 2093	**1,430.00**
16	**2167 - Gordon Houston**			
	2526003-3	28/07/25	Contract Health/Building Services fortnightly - July 2025	6,451.52
			Total 2167	**6,451.52**
17	**2175 - Jally Entertainment**			
	2351	01/07/25	Community Event - Performance Fee - Theatrical Youth - Äladdin and His Magic Smartwatch	3,300.00
			Total 2175	**3,300.00**
18	**2178 - MDF Services Pty Ltd**			
	12920	01/07/25	Depot - supplied new PTO shaft - Golf Club Toro Mower	1,717.49
			Total 2178	**1,717.49**
19	**2183 - UJ-F Designs**			
	2	17/07/25	Community Development - Indigenous Arwork Design for Sports Uniform	1,000.00
			Total 2183	**1,000.00**
20	**2187 - Godfrena Gilla**			
	INDIGENOUS DESIGN FOR	30/07/25	Sports & Recreations - Indigenous Design for Sports Uniforms	500.00
			Total 2187	**500.00**
21	**2188 - Shire of Goomalling**			
	HSP1 FUNDING - PAYMENT1	30/07/25	First Payment for Housing Support Program Stage 1 Funding	81,400.00
			Total 2188	**81,400.00**
22	**29 - Local Government Professionals Australia WA**			
	34506	01/07/25	Admin - LG Professionals Young Professional Membership 2025 - 2026	150.00
	34473	01/07/25	Admin - 2025 -2026 Bronze Local Government Subscription	660.00
	34947	01/07/25	Admin - LG Professionals 2025-2025 Full Membership	560.00
	42665	18/06/25	Community Development - Staff Conference 2025 and dinner	1,215.00
			Total 29	**2,585.00**
23	**333 - Australia Day Council Of Western Australia (Auspire)**			
	2517	10/06/25	Admin - Auspire Gold Membership	800.00
			Total 333	**800.00**
24	**529 - Wallis Computer Solutions**			
	29198	01/07/25	Admin/Housing - NBN internet - July 2025	231.00
			Total 529	**231.00**

Payment Details

	Payment / Invoice	Date	Description	Amount	
25	**53 - The Farmco / Yerecoin Traders**				
	135700	24/06/25	Catering - Council Policy Briefing meeting - 16/06/2025	198.00	
	135880	26/06/25	Catering - SoVP/SoWB Joint LEMC June Meeting	594.00	
	136220	02/07/25	Admin - Gift for employee leaving	40.45	
			Total 53	**832.45**	L
26	**59 - Malts Contracting**				
	660	20/07/25	Cleaning contract - Admin office and other Shire's facilities - July 2025	9,486.40	
			Total 59	**9,486.40**	L
27	**594 - Dun Direct Pty Ltd**				
	1258061	27/06/25	Depot - Fuel Supplies - July 2025	9,669.37	
			Total 594	**9,669.37**	
28	**63 - Australia Post**				
	1014108710	03/07/25	Postage Fees - June 2025	63.99	
			Total 63	**63.99**	
29	**78 - Team Global Express Pty Ltd**				
	0400-S432105	06/07/25	Freight Charges - June 2025	822.76	
			Total 78	**822.76**	
30	**893 - Thomas Culverwell**				
	27	15/07/25	Cleaning - Gillingarra Hall toilets- 26/06/2025 to 18/07/2025	300.00	
			Total 893	**300.00**	L
31	**99 - Country Copiers**				
	225485	01/07/25	Depot - Photocopying/Scanner costs - June 2025	26.91	
	225483	01/07/25	Admin - Photocopying/Scanner costs - June 2025	894.20	
	225484	01/07/25	Emergency Services - Photocopying/Scanner costs - June 2025	28.24	
			Total 99	**949.35**	
			Total EFT00051	**218,369.31**	
	EFT Payment - EFT00050				
32	**1048 - Wheatbelt Business Network**				
	3777	01/07/25	Admin - Micro Membership 2025/26	220.00	
			Total 1048	**220.00**	
33	**1124 - Tourism Council Western Australia Ltd**				
	R-0625-58	04/06/25	Tourism - 2025-26 Membership Renewal Tourism Alliance	1,760.00	
			Total 1124	**1,760.00**	
34	**116 - IT Vision Australia Pty Ltd**				
	INITV042336	22/05/25	25/26 - Annual SynergySoft licences-Read Only	5,687.00	
			Total 116	**5,687.00**	
35	**1183 - Shire of Gingin**				
	3542	27/06/25	Depot - Damstra eLearning subscription to 31/10/2025	2,183.18	
			Total 1183	**2,183.18**	
36	**126 - Mogumber & Districts Progress Association**				
	43	28/05/25	Cleaning - Mogumber Hall & Grounds	1,040.00	
	45	18/06/25	Community Grant Program - Disabled Ramp project at Mogumber hall	4,000.00	
	44	16/06/25	Reimbursement - Oak Tree Community Group Plaques	765.00	
			Total 126	**5,805.00**	

Payment Details

	Payment / Invoice	Date	Description	Amount
37	**14 - Australian Service Union WA**			
	PJ000526	02/07/25	Union Dues - payroll deductions 02/7/2025	26.50
			Total 14	**26.50**
38	**1572 - Exurban Pty Ltd (ATF Vista Trust)**			
	URP-4667	09/07/25	Town Planning Consultancy Services - June 2025	2,543.35
			Total 1572	**2,543.35**
39	**1626 - Rajaford Pty Ltd (Calingiri Traders)**			
	JUNE DEPOT 2025	30/06/25	Depot - Staffroom consumables	49.20
	JUNE OFFICE 2025	30/06/25	Admin - Staffroom consumables	86.15
	JUNE 2025	30/06/25	Depot - Maintenance items and unleaded fuel supplies - June 2025	2,219.44
			Total 1626	**2,354.79** L
40	**1658 - RSM Australia Pty Ltd (atf Birdanco Practice Trust Trading as RSM)**			
	GERI013682	27/06/25	Accounting Services - Fringe Benefit Tax Return 31/03/2025	2,019.05
			Total 1658	**2,019.05**
41	**1867 - Mortlock Electrical Pty Ltd**			
	1173	28/06/25	Mogumber Hall - Install new distribution board enclosure and earthing rod in wayside toilets	1,646.15
	1172	28/06/25	Bolgart Caravan Park - Install new client supplied power bollards	1,525.80
			Total 1867	**3,171.95**
42	**1941 - Salary Packaging Australia Pty Ltd**			
	PJ000526	02/07/25	Salary sacrifice - payroll deductions PE 02/07/2025	1,230.55
	09072025	09/07/25	Salary Packaging (gst) - payroll deductions PE 02/07/2025	76.22
			Total 1941	**1,306.77**
43	**2038 - Northam Motors Pty Ltd**			
	1447223	27/06/25	Admin - Vehicle Service 44000km Ford Everest	505.00
			Total 2038	**505.00**
44	**2052 - Local Government Works Association**			
	5115	23/06/25	Works Manager - 27th Annual LGWA Works & Parks Conference	1,155.00
			Total 2052	**1,155.00**
45	**2094 - Gary O'Brien**			
	02/07/2025	02/07/25	Repairs and maintenance: Piawaning ladies toilet-repair fit tap; Bolgart unit - restring clothesline; Calingiri unit - repair shower door lock; Bolgart Caravan park- repair BBQ lid; Bolgart hall-replaced kitchen door; Calingiri caravan park-replaced shower head	541.00
			Total 2094	**541.00** L
46	**2109 - Finrent Pty Ltd**			
	135763	30/06/25	Calingiri Emergency Services - BFB printer rental 01/06/2025 to 30/06/2025 - LGGS funded	162.05
			Total 2109	**162.05**
47	**2145 - Maaman Marra Boodjar**			
	111	07/07/25	Bolgart Skatepark - Rust proofing, painting, materials, labour - LRCI funding	5,000.00
			Total 2145	**5,000.00**

Payment Details

	Payment / Invoice	Date	Description	Amount
48	**2167 - Gordon Houston**			
	2526003	14/07/25	Contract Health/Building Services fortnightly - July 2025	6,451.52
			Total 2167	**6,451.52**
49	**2174 - Shane T Smith Contracting**			
	1339	30/06/25	Calingiri Cemetery - Excavate grave and load spoil into truck	660.00
			Total 2174	**660.00**
50	**2181 - Element Electrical**			
	33	07/07/25	Mogumber Library - Fixed Eletrical fault	484.00
			Total 2181	**484.00**
51	**2182 - Ray Howard**			
	TOILET BOND REFUND	16/07/25	Toilet Bond Refund	125.00
			Total 2182	**125.00**
52	**233 - BOC Limited**			
	4039515750	28/06/25	Depot - Gas bottles supplies - June 2025	44.89
			Total 233	**44.89**
53	**312 - Civic Legal Pty Ltd**			
	514422	30/06/25	Professional fee - Preparation of Agreement - GSRC Settlement	3,304.95
			Total 312	**3,304.95**
54	**407 - MOORA GLASS & DECOR**			
	5877	25/06/25	Piawaning Hall - replacement wheels and strap bolt glass doors	759.00
			Total 407	**759.00**
55	**52 - Avon Waste**			
	70324	27/06/25	Waste Removal - Refuse Collection, Recycling, and Verge maintenance/clean up and park bins 24/06/2025	2,702.48
			Total 52	**2,702.48**
56	**59 - Malts Contracting**			
	659	30/06/25	Cleaning contract - Administration Office and other Shire's facilities- June 2025	8,124.87
			Total 59	**8,124.87** L
57	**833 - Walkers Diesel Services**			
	3823	26/06/25	Depot - Toro Mower Golf Club - Design and fabricate modifications, fit slasher wheels	11,216.70
			Total 833	**11,216.70**
58	**90 - Wheatbelt Tyres**			
	2013857	16/06/25	Depot - Toyota Hi Lux 4x2 Turbo - purchased tyres	1,085.00
	2013887	20/06/25	Depot - Toyota Hi Lux - supplied and fitted new tyres, balanced and disposed old tyres	1,276.00
			Total 90	**2,361.00**
59	**91 - Bolgart Rural Merchandise**			
	JUNE 2025 ACCOUNT	03/07/25	Depot - maintenance items - June 2025	288.20
			Total 91	**288.20** L
			Total EFT00050	**70,963.25**
	EFT Payment - EFT00049			
60	**105 - Cutting Edges Equipment Parts**			
	3389738	24/06/25	Depot - CAT Grader - purchased blades	2,521.20
			Total 105	**2,521.20**

Payment Details

	Payment / Invoice	Date	Description	Amount
61	**1323 - Ampac Debt Recovery (wa) Pty Ltd**			
	109505	31/07/24	Debt recovery - August 2024	1,001.00
		26/07/24	Debt recovery credit	-2,358.90
	117980/CORRECT	30/06/25	Debt recovery - April 2025	3,821.87
	119078	30/06/25	Debt recovery - May 2025	299.78
	110449	30/06/25	Debt recovery - August 2024	38.94
			Total 1323	**2,802.69**
62	**1604 - Direct Office & Commercial Furniture**			
	21329	27/05/25	Admin office - Shelving - Denver Tambour cupboard	198.00
			Total 1604	**198.00**
63	**1864 - Midwest Turf Supplies**			
	9552	17/06/25	Gouge Road - Demolishion of existing tank, earthworks, replumbing	57,550.00
	9551	17/06/25	Gouge Road - Supplied and installed new tank - Pioneer GTi 370,000 litres	4,875.00
			Total 1864	**62,425.00**
64	**1880 - Canine Control**			
	123	06/06/25	Ranger Services - 05/06/25-06/06/2025	2,420.00
			Total 1880	**2,420.00**
65	**1952 - Downer EDI Works Pty Ltd**			
	862460	09/06/25	Mogumber-Yarawindah Road - Cement Stabilisation Works	523,369.40
	862461	09/06/25	Mogumber-Yarawindah Road - Basecourse - Cement Stabilisation Works	606,817.75
			Total 1952	**1,130,187.15**
66	**2003 - Tree Tech Australia**			
	406	23/06/25	Yerecoin Town - Tree Pruning - Western Power	500.00
			Total 2003	**500.00**
67	**2167 - Gordon Houston**			
	2526001	01/07/25	Contract Health/Building Services - June 2025	16,715.23
			Total 2167	**16,715.23**
68	**219 - Shire of Chittering**			
	18455	17/06/25	Economic Development/Tourism Coordinator - MOU Shared Costs - salaries, phone, uniforms, professional development, recruitment and relocations - October 2024 to 21 May 2025	47,089.14
			Total 219	**47,089.14**
69	**316 - Department Of Mines Industry Regulation & Safety**			
	JUNE 2025 REMITTANCE	30/06/25	Building Servoces Levy Remittance - June 2025	1,579.54
			Total 316	**1,579.54**

Payment Details

	Payment / Invoice	Date	Description	Amount
70	**325 - ROAD AND TRAFFIC SERVICES**			
	9224	12/06/25	Calingiri New Norcia Road Intersection- Linemarking	15,315.30
			Total 325	**15,315.30**
71	**52 - Avon Waste**			
	70237	13/06/25	Waste Removal - Refuse Collection, Recycling, and Verge maintenance/clean up and park bins 13/06/2025	2,042.06
			Total 52	**2,042.06**
72	**531 - Fulton Hogan Industries Pty Ltd**			
	20436661	10/06/25	Mogumber-Yarawindah Road - Sealing Works	254,248.19
			Total 531	**254,248.19**
			Total EFT00049	**1,538,043.50**
			Grand Total - EFT Payment	**1,827,376.06**

Payment Details

Payment / Invoice	Date	Description	Amount
Other			
Other - PPIN02001			
72 **1065 - Shire of Victoria Plains - credit card**			
CCWM250630	14/07/25	Credit card charges - June 2025	
	2/06/25	Harvey Norman - Fridge Insurance claim	729.00
	4/06/25	Bunnings - Paint - Admin Office	167.80
	4/06/25	BP - WM vehicle Fuel	70.61
	9/06/25	Bunnings - Consumables - Depot	14.91
	18/06/25	Caltex -WM Vehicle fuel	99.26
	18/06/25	Mach Auto Parts - Parts - Works Manager vehicle	71.85
	29/06/25	Bendigo Bank - card fee	4.00
	30/06/25	Bunnings - Paint - Admin Office	158.40
		Total 1065	**1,315.83**
		Total PPIN02001	**1,315.83**
Other - PPIN02002			
73 **1065 - Shire of Victoria Plains - credit card**			
CCCESM250630	14/07/25	Credit card charges - June 2025	
	15/06/25	Circum Wash - CESM vehicle washing	9.50
	20/06/25	Maxtrax Australia - for BFB appliance- BFB/Western power grant	1,266.41
	27/06/25	BP Moora - vehicle fuel	150.00
	29/06/25	Bendigo Bank - Card fee	4.00
		Total 1065	**1,429.91**
		Total PPIN02002	**1,429.91**
Other - PPIN02003			
74 **1065 - Shire of Victoria Plains - credit card**			
CCDCEO250630	14/07/25	Credit card charges - June 2025	
	3/06/25	Ampol - vehicle fuel	21.27
	8/06/25	CPP Convention Centre-Parking Legal matter	26.25
	10/06/25	Ampol - vehicle fuel	32.39
	14/06/25	CPP Convention Centre-Parking Renewal Energy	22.72
	20/06/25	Starlink - Satellite internet - LGGS	139.00
	20/06/25	Starlink - Satellite internet - 3 units	355.00
	29/06/25	Northam Tyres - Vehicle Everest	360.00
	29/06/25	Credit card charges - June 2025	4.00
		Total 1065	**960.63**
		Total PPIN02003	**960.63**
Other - PPIN02004			
75 **1065 - Shire of Victoria Plains - credit card**			
CCCEO250630	14/07/25	Credit card charges - June 2025	
	9/06/25	Apple Subscription - reimbursed	12.99
	9/06/25	The Western Australian Subscription	32.00
	10/06/25	BP Greenwood - CEO's vehicle fuel	216.99
	11/06/25	Apple Subscription - reimbursed	1.49
	12/06/25	The Farm weekly subscription	19.00
	13/06/25	Vibe Witchcliffe - CEO's vehicle fuel	100.55
	17/06/25	BP Greenwood - CEO's vehicle fuel	175.26
	19/06/25	Megatix - Dowerin Downtown lunch table for 10	2,536.02
	21/06/25	Drop box subscription	102.00
	21/06/25	Drop box subscription international fee	3.06

Payment Details

	Payment / Invoice	Date	Description	Amount
		21/06/25	Qantas - membership	70.00
		21/06/25	Apple Subscription - reimbursed	7.99
		24/06/25	BP Greenwood - CEO's vehicle fuel	146.01
		24/06/25	ACT Cabs - NGA - ALGA - Taxi	31.29
		24/06/25	Readdle - Fluix subscription	279.11
		24/06/25	Readdle - Fluix subscription international fee	8.37
		25/06/25	Redbrick Coffee- NGA ALGA - breakfast	56.50
		26/06/25	Delaware North - NGA ALGA - Lunch	26.50
		26/06/25	Redbrick Coffee- NGA ALGA - breakfast	64.50
		27/06/25	Qantas - NGA ALGA - airfare	688.20
		28/06/25	Mezzalira Ristorante - NGA ALGA (invoiced 13 other shires)	2,137.00
		28/06/25	Prosura Rental - insurance on rental car - Roads Congress	81.83
		28/06/25	Redbrick Coffee- NGA ALGA - breakfast	79.00
		28/06/25	Qantas- Road Congress - CEO	712.80
		28/06/25	Qantas- Road Congress - WM	712.80
		28/06/25	Qantas- Road Congress - CEO's partner (invoiced)	712.80
		28/06/25	Qantas- Road Congress - WM's partner (invoiced)	712.80
		28/06/25	Capital Cabs - NGA ALGA - Taxi	28.55
		28/06/25	ACT Cabs - NGA ALGA - Taxi	15.02
		28/06/25	Bakehouse- NGA ALGA - Lunch	52.00
		29/06/25	Live Payments- NGA ALGA - Taxi	21.84
		29/06/25	National Convention - NGA ALGA	111.65
		29/06/25	Bendigo Bank - card fee	4.00
			Total 1065	**9,959.92**
			Total PPIN02004	**9,959.92**
	Other - PPIN02049			
76	**1208 - Wright Express Australia Pty Ltd (WEX)**			
	122	14/07/25	Fuel charges - June 2025	13.18
			Total 1208	**13.18**
			Total PPIN02049	**13.18**
	Other - PPIN02022			
77	**140 - Water Corporation**			
	WATER CORP 18/07/25	18/07/25	Water charges - Staff housing and Units- 1/5/25 to 30/6/2025	3,167.43
			Total 140	**3,167.43**
			Total PPIN02022	**3,167.43**
	Other - PPIN02023			
78	**140 - Water Corporation**			
	WATER CORP - 9010777025 - 21/07/25	21/07/25	Water charges - Calingiri Unit- 01/05/2025 to 30/06/2025	45.43
			Total 140	**45.43**
			Total PPIN02023	**45.43**
	Other - PPIN02021			
79	**140 - Water Corporation**			
	WATER CORP - 23/07/25	23/07/25	Water charges - Halls, Bolgart Units, Admin, Sports Pavilion - 01/05/2025 to 30/06/2025	1,538.95
			Total 140	**1,538.95**
			Total PPIN02021	**1,538.95**

Payment Details

	Payment / Invoice	Date	Description	Amount
	Other - PPIN02024			
80	**140 - Water Corporation**			
	WATER CORP - 9007318370 -	24/07/25	Water charges - Yerecoin standpipe- 01/05/2025to 30/06/2025	334.96
			Total 140	**334.96**
			Total PPIN02024	**334.96**
	Other - PPIN01955			
81	**141 - BENDIGO BANK - GOOMALLING BRANCH**			
	BCF 1/07/2025	01/07/25	Bank charges - overdraft interest, BPAY fee, Line fee, De fee	451.42
			Total 141	**451.42**
			Total PPIN01955	**451.42**
	Other - PPIN01956			
82	**141 - BENDIGO BANK - GOOMALLING BRANCH**			
	BCF 2/7/25	02/07/25	Bank charges - De Fees	4.65
			Total 141	**4.65**
			Total PPIN01956	**4.65**
	Other - PPIN01960			
83	**141 - BENDIGO BANK - GOOMALLING BRANCH**			
	BCF 8/7/25	08/07/25	Bank charges - De Fee	1.95
			Total 141	**1.95**
			Total PPIN01960	**1.95**
	Other - PPIN01962			
84	**141 - BENDIGO BANK - GOOMALLING BRANCH**			
	BCF 11/7/25	11/07/25	Bank charges - Tyro fees - EFTpos	445.14
			Total 141	**445.14**
			Total PPIN01962	**445.14**
	Other - PPIN01995			
85	**141 - BENDIGO BANK - GOOMALLING BRANCH**			
	BCF 16/07/25	16/07/25	Bank charges - De Fees	4.65
			Total 141	**4.65**
			Total PPIN01995	**4.65**
	Other - PPIN01998			
86	**141 - BENDIGO BANK - GOOMALLING BRANCH**			
	BCF 17/07/25	17/07/25	Bank charges De Fees	4.20
			Total 141	**4.20**
			Total PPIN01998	**4.20**
	Other - PPIN02043			
87	**141 - BENDIGO BANK - GOOMALLING BRANCH**			
	BCF250730	30/07/25	Bank charges - De Fees 30/07/25	4.50
			Total 141	**4.50**
			Total PPIN02043	**4.50**
	Other - PPIN02045			
88	**141 - BENDIGO BANK - GOOMALLING BRANCH**			
	BCF250731	31/07/25	Bank charges - De Fees	4.65
			Total 141	**4.65**
			Total PPIN02045	**4.65**

Payment Details

	Payment / Invoice	Date	Description	Amount
	Other - PPIN01957			
89	**1421 - Shire of Victoria Plains**		**(Department Of Transport)**	
	DOT 2/7/25	04/07/25	Transport licensing transactions 2/7/25	1,856.10
			Total 1421	**1,856.10**
			Total PPIN01957	**1,856.10**
	Other - PPIN01958			
90	**1421 - Shire of Victoria Plains**		**(Department Of Transport)**	
	DOT 3/7/25	07/07/25	Transport licensing transactions 3/7/25	245.20
			Total 1421	**245.20**
			Total PPIN01958	**245.20**
	Other - PPIN01959			
91	**1421 - Shire of Victoria Plains**		**(Department Of Transport)**	
	DOT 4/7/25	08/07/25	Transport licensing transactions 4/7/25	725.15
			Total 1421	**725.15**
			Total PPIN01959	**725.15**
	Other - PPIN01961			
92	**1421 - Shire of Victoria Plains**		**(Department Of Transport)**	
	DOT 7/7/25	09/07/25	Transport licensing transactions 7/7/25	64.00
			Total 1421	**64.00**
			Total PPIN01961	**64.00**
	Other - PPIN01963			
93	**1421 - Shire of Victoria Plains**		**(Department Of Transport)**	
	DOT 9/7/25	11/07/25	Transport licensing transactions 9/7/25	275.90
			Total 1421	**275.90**
			Total PPIN01963	**275.90**
	Other - PPIN01964			
94	**1421 - Shire of Victoria Plains**		**(Department Of Transport)**	
	DOT 10/7/25	14/07/25	Transport licensing transactions 10/7/25	245.85
			Total 1421	**245.85**
			Total PPIN01964	**245.85**
	Other - PPIN01994			
95	**1421 - Shire of Victoria Plains**		**(Department Of Transport)**	
	DOT 14/7/25	16/07/25	Transport licensing transactions 14/07/25	356.70
			Total 1421	**356.70**
			Total PPIN01994	**356.70**
	Other - PPIN01999			
96	**1421 - Shire of Victoria Plains**		**(Department Of Transport)**	
	DOT 15/7/25	17/07/25	Transport licensing transactions 15/7/25	19.40
			Total 1421	**19.40**
			Total PPIN01999	**19.40**
	Other - PPIN01997			
97	**1421 - Shire of Victoria Plains**		**(Department Of Transport)**	
	DOT 16/7/2025	18/07/25	Transport licensing transactions 16/7/25	276.70
			Total 1421	**276.70**
			Total PPIN01997	**276.70**

Payment Details

	Payment / Invoice	Date	Description	Amount
	Other - PPIN02000			
98	**1421 - Shire of Victoria Plains**		**(Department Of Transport)**	
	DOT 18/7/25	22/07/25	Transport licensing transactions 18/7/25	80.20
			Total 1421	**80.20**
			Total PPIN02000	**80.20**
	Other - PPIN02027			
99	**1421 - Shire of Victoria Plains**		**(Department Of Transport)**	
	DOT210725	23/07/25	Transport licensing transactions 21/07/25	127.60
			Total 1421	**127.60**
			Total PPIN02027	**127.60**
	Other - PPIN02028			
100	**1421 - Shire of Victoria Plains**		**(Department Of Transport)**	
	DOT230725	25/07/25	Transport licensing transactions 23/07/25	111.70
			Total 1421	**111.70**
			Total PPIN02028	**111.70**
101	**Other - PPIN02032**			
	1421 - Shire of Victoria Plains		**(Department Of Transport)**	
	DOT250724	28/07/25	Transport licensing transactions 24/7/25	2,733.90
			Total 1421	**2,733.90**
			Total PPIN02032	**2,733.90**
	Other - PPIN02041			
102	**1421 - Shire of Victoria Plains**		**(Department Of Transport)**	
	DOT250725	29/07/25	Transport licensing transactions 25/7/25	322.45
			Total 1421	**322.45**
			Total PPIN02041	**322.45**
	Other - PPIN02044			
103	**1421 - Shire of Victoria Plains**		**(Department Of Transport)**	
	DOT250729	31/07/25	Transport licensing transactions 29/07/25	1,563.90
			Total 1421	**1,563.90**
			Total PPIN02044	**1,563.90**
	Other - PPIN02016			
104	**18 - Synergy**			
	SYNERGY 10/07/25	10/07/25	Electricity charges - Piawanning Desalination 17/04/2025 to 19/06/2025	163.50
			Total 18	**163.50**
			Total PPIN02016	**163.50**
	Other - PPIN02018			
105	**18 - Synergy**			
	SYNERGY 17/07/25 - 224996670	17/07/25	Electricity charges - Mogumber Library 17/04/2025 to 25/06/2025	223.98
			Total 18	**223.98**
			Total PPIN02018	**223.98**
	Other - PPIN02019			
106	**18 - Synergy**			
	SYNERGY 21/07/25 - 984545750	21/07/25	Electricity charges - Parker Road Bore pump 16/04/2025 to 26/06/2025	272.61
			Total 18	**272.61**
			Total PPIN02019	**272.61**

Payment Details

	Payment / Invoice	Date	Description	Amount
	Other - PPIN02020			
107	**18 - Synergy**			
	24/07/25 SYNERGY - 240020510	24/07/25	Streetlights 25/04/2025 - 24/06/2025	1,526.29
			Total 18	**1,526.29**
			Total PPIN02020	**1,526.29**
	Other - PPIN02046			
108	**18 - Synergy**			
	SYNERGY 28/07/2025	28/07/25	Electricity charges - Gillingarra Fire/New Norcial - 16/04/2025 to 19/06/2025	427.95
			Total 18	**427.95**
			Total PPIN02046	**427.95**
	Other - PPIN02047			
109	**18 - Synergy**			
	SYNERGY 924730510	29/07/25	Electricity charges - Mogumber Hall 17/04/2025 to 24/06/2025	221.88
			Total 18	**221.88**
			Total PPIN02047	**221.88**
	Other - PPIN02048			
110	**18 - Synergy**			
	SYNERGY 30/07/2025	30/07/25	Electricity charges - Calingiri Emergency Service, Recreational hall, Depot, Calingiri Caravan Park - 10/05/2025 to 09/07/2025	2,105.18
			Total 18	**2,105.18**
			Total PPIN02048	**2,105.18**
	Other - PPIN02012			
111	**2 - WESTERN AUSTRALIAN TREASURY CORPORATION**			
	GFEEJUNE25	23/07/25	WATC Loans Guarantee Fees - June 2025	4,332.21
			Total 2	**4,332.21**
			Total PPIN02012	**4,332.21**
	Other - PPIN02015			
112	**20 - Telstra Corporation Ltd**			
	1583901424 - JULY	07/07/25	Mobile charges- Phone usage, Covert cameras, CCTV, Fire data- - 17/06/25 to 16/7/25	831.93
			Total 20	**831.93**
			Total PPIN02015	**831.93**
	Other - PPIN02017			
113	**20 - Telstra Corporation Ltd**			
	6308146000- TELSTRA 16/07/25	16/07/25	Internet/Phone charges - Admin, Depot, Staff housing - 23/06/2025 to 22/7/2025	2,305.73
			Total 20	**2,305.73**
			Total PPIN02017	**2,305.73**
	Other - DD00031			
114	**V0001 - SuperStream Clrg House Vendor**			
	PJ000526	02/07/25	Superannuation contributions - salary sacrifice 2/07/2025	1,042.90
	PPE02072025	02/07/25	Superannuation Contribution - 2/07/2025	10,275.34
			Total V0001	**11,318.24**
			Total DD00031	**11,318.24**

Payment Details

	Payment / Invoice	Date	Description	Amount
	Other - DD00032			
115	**V0001 - SuperStream Clrg House Vendor**			
	PJ000547	16/07/25	Superannuation contributions - salary sacrifice 6/07/2025	1,018.72
	PPE16072025	16/07/25	Superannuation Contribution - 16/07/2025	12,478.29
			Total V0001	**13,497.01**
			Total DD00032	**13,497.01**
			Grand Total - Other	**65,918.66**
116	**PJ000526 - Wages**			
	PJ000526	2/07/25	Payroll - PE 02/07/2025	61,112.35
			Total Pay	**61,112.35**
			Total PJ000526	**61,112.35**
117	**PJ000547 - Wages**			
	PJ000547	16/07/25	Payroll - PE 16/07/2025	77,906.71
			Total Pay	**77,906.71**
			Total PJ000547	**77,906.71**
118	**PJ000553 - Wages**			
	PJ000553	30/07/25	Payroll - PE 30/07/2025	62,749.29
			Total Pay	**62,749.29**
			Total PJ000547	**62,749.29**
			Grand Total - Payroll	**201,768.35**
			Grand Total - Other and Payroll	**267,687.01**

Payment Type	References from - to	$ Amount
Creditor EFT Payment**	00049- 00051	1,827,376.06
Direct Debit Payment**	PPIN02015 – PPIN02048 DD00031-DD00032	52,239.19
Credit card – Bendigo Bank	PPIN02001	1315.83
	PPIN02002	1,429.91
	PPIN02003	960.63
	PPIN02004	9,959.92
Fuel Card – Wright Express	PPIN02049	13.18
Salaries and Wages EFT	PE02/07/25;PE16/07/25; PE30/07/2025	201,768.35
Trust Payments		
	TOTAL	**2,095,063.07**

Local Spending	$	%
Local Supplier	34,466.59	1.65%
Payroll	201,768.35	9.63%
Total	**236,234.94**	**11.28%**

9.2 Monthly Financial Statements - July 2025

File Reference	
Report Date	19 August 2025
Applicant/Proponent	Shire of Victoria Plains
Officer Disclosure of Interest	Nil
Previous Meeting Reference	Nil
Prepared by	Colin Ashe – Deputy Chief Executive Officer
Senior Officer	Sean Fletcher – Chief Executive Officer
Authorised by	Sean Fletcher – Chief Executive Officer
Attachments	1. Monthly Financial Statements - Jul 25

PURPOSE

To receive the monthly financial statements for the period ending 31 Jul 2025.

BACKGROUND

Section 6.4 of the Local Government Act 1995 requires a Local Government to prepare financial reports.

The Local Government (Financial Management) Regulations 34 & 35 set out the form and content of the financial reports which have been prepared for the periods as above and are presented to Council for approval.

COMMENT

The financial statements for Jul 25 have been prepared for the first time, as a CouncilFirst Finance system generated report and as a result is slightly different in format to that provided in 2024-25. This format is the same as the template for the Annual Financial Statements with the intent of producing this internally at the EOFY and reducing the need for contractor assistance (RSM).

Further improvements will be made in the coming months including the incorporation of the financial dashboard that council has been provided previously but was essentially paused last FY whilst the system bedded down.

The carried forward deficit of ($971,477) is the unaudited figure that was utilised as part of the budget development and for Jul 25, the deficit has naturally increased to ($1,124,702) being the first month of the financial year with limited revenue being received into the shire.

Rates were not raised in Jul 25, however the ex-gratia rates refund to Monochorum (Benedictine Community) has been captured as flagged with council during the Jul 25 briefing session. This should be the last of the cleanup of rating but will have an impact on the budget.

NOTES TO ACCOUNT

The following presents a summary and analysis of the key points in the Jul 25 Financial Statements.

Note 1 Net Current Funding Position:

This reflects the liquidity of the shire, calculated as current assets less current liabilities, aligning with the Statement of Financial Activity (Rate Setting Statement) amounting to ($1,124,702). This is to be expected given the closing position as at 2024-25 and will improve once revenue is generated in the coming months.

Note 2 Cash and Financial Assets:

The current total cash position balance is $828,556 with an Unrestricted Municipal Bank Balance of ($420,041) and $1,248,597 in Restricted Cash, the latter comprising:

• $713,311 in Reserves.
• $535,285 major grant funding received and quarantined only partially cash backed (see note 11).

The negative amount in the Unrestricted Municipal Bank Balance represents the overdraft currently being utilised to meet short term cashflow requirements.

Note 4 – Debtors:

An overall (net) balance of $102,025 which comprises:

- ($17,170) in rate debtors.
- $80,447 in sundry debtors primarily DFES reimbursements and MAF Grant funding.
- $1,658 has been referred to the Fine Enforcement Registry (FER) for two separate firebreak infringements with current status of intention to enforce and an approved time to pay arrangement.

In terms of Rate Debtors, this can be further analysed as:

- ($57,182) of prepaid rates causing the unusual credit balance of ($17,170)
- $18,081 ad hoc payment arrangements.
- $14,228 with Debt Collection.

Note 5 Reserves:

Minor interest for Jul 25 noting the Reserve Term Deposit will mature in Oct 25.

Note 6 – Plant Disposals

No disposals for Jul 25.

Note 7 – Capital Program

The Bolgart Skatepark Refurbishment has been progressed in Jul 25.

Note 9 – Payables

Has reduced considerably from Jun 25 and reflective of the cashflow issues (overdraft) faced.

Contingent Liabilities now included HSP1 funding that has been received for the cohort and will need to be paid out to the relevant shires upon application.

Note 10 – Grants and Subsidies

1st quarter funding from LGGS has been received and invoicing has been raised for MAF funding. MRWA direct grant has been received.

Note 11 – Restricted Funds

Funding for R2R and LRCI has been required to assist with short term cashflow and will be returned once rate funding is generated. HSP1 funding is cash backed.

Note 12 – LRCI Program

The Bolgart Skatepark has progressed with the carried forward works planned to be completed as forecast, weather permitting.

Note 13 – LGGS Program

Minor transactions to report for Jul 25.

Note 14 – Material Variances

Details have been provided with greater granularity on variances noting the ex-gratia rates refund will impact on the budget.

CONSULTATION

Chief Executive Officer, Sean Fletcher.

Manager Works and Services, Silvio Brenzi.

Chief Financial Officer, Zoe Clayton.

Co-ordinator Financial Services, Glenn Deocampo.

STATUTORY CONTEXT

Local Government (Financial Management) Regulations 1996 –

- r.34 – financial activity statement required each month and details of what is to be included.

CORPORATE CONTEXT

Delegations Register –

Section 3 – Financial Management

Strategic Business Plan/Corporate Business Plan

STRATEGIC PRIORITIES	WE KNOW WE ARE SUCCEEDING WHEN
4. CIVIC LEADERSHIP	
4.3 Proactive and well governed Shire	External audits and reviews confirm compliance
	We have sound financial management policies and attract external funding to help achieve our goals
	Councilors attend training and feel supported in their role
	Council is supported by a skilled team

Delegation

Nil

Policy Implications

Policy Manual –

- 3 Financial Management

Other Corporate Document

Nil

Risk Analysis

Consequence	Consequence Rating:	Likelihood Rating:	Risk Rating	Risk Acceptance/ Controls	Mitigation and Outcome
Compliance	Extreme (5) Non-compliance results in litigation, criminal charges or significant damages or penalties to Shire/Officers	Unlikely (2) The event could occur at some time	High (10)	Senior Management Team / CEO Risk acceptable with excellent controls, managed by senior management / executive and subject to monthly monitoring	Policies and processes including preparation by Finance staff ensure that the residual risk is moderate.

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

Officer Recommendation

That:

1. Council **RECEIVE** the 30 July 2025 Monthly Financial Statements as presented.

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Calingiri WA 6569
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SHIRE OF VICTORIA PLAINS

MONTHLY FINANCIAL REPORT

FOR THE PERIOD ENDED 31 JULY 2025

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

Page

SHIRE OF VICTORIA PLAINS
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDING 31 JULY 2025

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Financial Statements

Notes to the Statement of Financial Activity

SHIRE OF VICTORIA PLAINS
STATEMENT OF COMPREHENSIVE INCOME
FOR THE MONTH ENDED 31 JULY 2025

	Note	Annual Budget	YTD Budget	YTD Actual
		$	$	$
Revenue				
Rates		4,198,562	(55,161)	(55,161)
Grants, subsidies and contributions	10a	2,272,986	287,424	286,741
Fees and charges		246,959	11,584	11,584
Interest revenue		72,744	440	336
Other revenue		38,960	10,703	10,703
		6,830,211	254,989	254,202
Expenses				
Employee costs		(2,058,532)	(171,544)	(229,154)
Materials and contracts		(2,615,003)	(150,770)	(150,770)
Utility charges		(118,350)	(9,863)	(8,629)
Depreciation		(3,673,554)	-	-
Finance costs		(50,377)	17,641	17,641
Insurance		(195,445)	(29,036)	(29,036)
Other expenditure		(218,676)	(2,303)	(2,303)
		(8,929,937)	(345,874)	(402,249)
		(2,099,726)	(90,885)	(148,047)
Capital grants, subsidies and contributions	10a	11,944,564	-	-
Profit on asset disposals	6b	76,764	-	-
Loss on asset disposals	6b	(7,102)	-	-
		12,014,226	-	-
Net result for the period		**9,914,500**	**(90,885)**	**(148,047)**
Other comprehensive income for the period				
Items that will not be reclassified subsequently to profit or loss				
Changes in asset revaluation surplus		-	-	-
Total other comprehensive income for the period		**-**	**-**	**-**
Total comprehensive income for the period		**9,914,500**	**(90,885)**	**(148,047)**

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF VICTORIA PLAINS
STATEMENT OF FINANCIAL ACTIVITY
FOR THE MONTH ENDED 31 JULY 2025

	Note	Annual Budget	YTD Budget	YTD Actual
		$	$	$
OPERATING ACTIVITIES				
Revenue from operating activities				
General rates		4,198,562	-	(55,161)
Grants, subsidies and contributions	10b	2,272,986	287,424	286,741
Fees and charges		246,959	11,584	11,584
Interest revenue		72,744	440	336
Other revenue		38,960	10,703	10,703
Profit on asset disposals	6b	76,764	-	-
Fair value adjustments to financial assets at fair value through profit or loss		-	-	-
		6,906,975	310,150	254,202
Expenditure from operating activities				
Employee costs		(2,058,532)	(229,154)	(229,154)
Materials and contracts		(2,615,003)	(150,770)	(150,770)
Utility charges		(118,350)	(9,863)	(8,629)
Depreciation		(3,673,554)	-	-
Finance costs		(50,377)	17,641	17,641
Insurance		(195,445)	(29,036)	(29,036)
Other expenditure		(218,676)	(2,303)	(2,303)
Loss on asset disposals	6b	(7,102)	-	-
		(8,937,039)	(403,483)	(402,249)
Non-cash amounts excluded from operating activities		3,603,893	-	-
Amount attributable to operating activities		1,573,829	(93,333)	(148,047)
INVESTING ACTIVITIES				
Inflows from investing activities				
Capital grants, subsidies and contributions	10a	11,944,564	-	-
Proceeds from disposal of assets	6a	280,500	-	-
Proceeds from financial assets at amortised cost - self-supporting loans		23,872	-	-
		12,248,936	-	-
Outflows from investing activities				
Payments for financial assets at amortised cost - self supporting loans		-	-	-
Payments for investments in associates		-	-	-
Right of use assets received - non cash		-	-	-
Acquisition of property, plant and equipment	7	(7,532,772)	-	-
Acquisition of infrastructure	7	(5,403,522)	(5,000)	(5,000)
		(12,936,294)	(5,000)	(5,000)
Non-cash amounts excluded from investing activities		-	-	-
Amount attributable to investing activities		(687,358)	(5,000)	(5,000)
FINANCING ACTIVITIES				
Inflows from financing activities				
Proceeds from borrowings	8	-	-	-
Transfers from reserve accounts	5	67,309	-	-
		67,309	-	-
Outflows from financing activities				
Repayment of borrowings		(288,565)	-	-
Transfers to reserve accounts		(30,000)	-	(178)
		(318,565)	-	(178)
Non-cash amounts excluded from financing activities		-	-	-
Amount attributable to financing activities		(251,256)	-	(178)
MOVEMENT IN SURPLUS OR DEFICIT				
Surplus or deficit at the start of the financial year		(971,477)	(971,477)	(971,477)
Amount attributable to operating activities		1,573,829	(93,333)	(148,047)
Amount attributable to investing activities		(687,358)	(5,000)	(5,000)
Amount attributable to financing activities		(251,256)	-	(178)
Surplus or deficit after imposition of general rates		**(336,262)**	**(1,069,810)**	**(1,124,702)**

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF VICTORIA PLAINS
STATEMENT OF FINANCIAL POSITION
AS AT 31 JULY 2025

	Note	2026	2025
		$	$
CURRENT ASSETS			
Cash and cash equivalents	2	828,556	1,839,629
Trade and other receivables	4a	102,025	111,634
Other financial assets		22,614	22,614
Inventories		37,791	48,342
Other assets		158,063	203,127
TOTAL CURRENT ASSETS		1,149,048	2,225,345
NON-CURRENT ASSETS			
Trade and other receivables	4b	17,050	17,050
Other financial assets		141,319	141,319
Property, plant and equipment		12,764,735	12,764,735
Infrastructure		128,649,690	128,644,690
TOTAL NON-CURRENT ASSETS		141,572,795	141,567,795
TOTAL ASSETS		142,721,843	143,793,140
CURRENT LIABILITIES			
Trade and other payables	9a	489,689	1,940,478
Other liabilities	9b	863,574	319,163
Borrowings	8	287,307	287,307
Employee related provisions		184,565	201,436
TOTAL CURRENT LIABILITIES		1,825,135	2,748,385
NON-CURRENT LIABILITIES			
Borrowings	8	1,018,942	1,018,942
Employee related provisions		49,610	49,610
TOTAL NON-CURRENT LIABILITIES		1,068,552	1,068,552
TOTAL LIABILITIES		2,893,687	3,816,937
NET ASSETS		139,828,156	139,976,203
EQUITY			
Retained surplus		16,563,898	16,563,898
Net Result - Comprehensive Income		(148,047)	
Transfers to (from) Reserves		(178)	
Reserve accounts	5	713,311	713,133
Revaluation surplus		122,699,172	122,699,172
TOTAL EQUITY		139,828,156	139,976,203

This statement is to be read in conjunction with the accompanying notes.

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SHIRE OF VICTORIA PLAINS
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE MONTH ENDED 31 JULY 2025

Note 1
Determination or Surplus or Deficit

	Note	2025/26 Actual	2025/26 Budget
		$	$
(a) Non-cash amounts excluded from operating activities			
The following non-cash revenue or expenditure has been excluded from amounts attributable to operating activities within the Statement of Financial Activity in accordance with Financial Management Regulation 32.			
Adjustments to operating activities			
Less: Profit on asset disposals		-	(93,333)
Less: Fair value adjustments to financial assets at fair value through profit or loss		-	-
Add: Loss on disposal of assets		-	-
Add: Depreciation		-	-
Non-cash movements in non-current assets and liabilities:			
Pensioner deferred rates		-	-
Employee benefit provisions		-	-
Non-cash amounts excluded from operating activities		-	(93,333)
(b) Surplus or deficit after imposition of general rates			
The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with Financial Management Regulation 32 to agree to the surplus/(deficit) after imposition of general rates.			
Adjustments to net current assets			
Less: Reserve accounts		(713,311)	(713,133)
Less: Financial assets at amortised cost - self supporting loans		(22,614)	(22,614)
Add: Current liabilities not expected to be cleared at end of year			
Current portion of borrowings		287,307	287,307
Total adjustments to net current assets		(448,618)	(448,437)
Net Current Assets used in the Statement of Financial Activity			
Total Current Assets		1,149,048	2,225,345
Less: Total current liabilities		(1,825,135)	(2,748,385)
Less: Total adjustments to net current assets		(448,618)	(448,437)
Surplus or deficit after imposition of general rates		(1,124,702)	(971,477)

SHIRE OF VICTORIA PLAINS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING 31 JULY 2025

Note 2
Cash and Cash Equivalents

Description	Unrestricted $	Restricted $	Total $	Institutions	Interest Rate	Maturity Date
Petty Cash	700		700	N/A	Nil	On Hand
Municipal Funds Bank	(421,552)		(421,552)	Bendigo Bank	0.00%	At Call
Muni Savings	811	535,285	536,096	Bendigo Bank	0.00%	At Call
Reserve Savings Bank Account		115,284	115,284	Bendigo Bank	0.00%	At Call
Reserves - Term Deposits		598,027	598,027	Bendigo Bank	3.40%	5/10/2025
Total Cash and Cash Equivalents	**(420,041)**	**1,248,597**	**828,556**			

Note 3
Bonds and Deposits Held
Funds held as a bond or holding account with the Shire

Description	Closing Balance 1-Jul-25 $	Opening Balance 30-Jun-25 $
BCITF	160	160
Tip Key Bond	1,964	1,964
Gym Memberships	2,698	2,721
Toilet Bond	2,070	1,940
Hall Bond	1,125	1,125
GSRC Gillingarra Church Legal Fees	5,000	5,000
Other	2,280	2,280
Department of Transport	-	986
Total Funds Held	**15,297**	**16,176**

SHIRE OF VICTORIA PLAINS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING 31 JULY 2025

Note 4
Trade and Other Receivables

(a) **Current Assets**

	31-Jul-25	30-Jun-25
	$	$
Debtor - Rates	(17,170)	52,012
Expected Credit Loss (Allowance)	(24,246)	(24,246)
Other Statutory Receivables	-	-
Debtors - Sundry (Trade Receivables)	80,447	43,162
GST Receivable	62,995	40,705
Total Trade and other Receivables	**102,025**	**111,633**

Debtors - Sundry (Trade Receivables)	31-Jul-25	30-Jun-25
	$	$
01-31 Days	78,396	41,391
31-62 Days	221	172
63-92 Days	172	-
93+ Days	1,658	1,600
Total Trade Receivables	**80,447**	**43,163**

Debtors - Rates Analysis		
Closing balances - prior year	52,012	36,344
Prepaid / Unallocated Rates	-	-
All Rates levied this year	-	**3,862,921**
Closing balances - current month	(17,170)	52,012
Total Rates Collected to date	**34,842**	**3,847,253**
Instalments		
Adhoc Payment Arrangement	18,081	26,684
Debt Collection with AMPAC	14,228	6,145
Rates paid in Advance	(57,132)	-
Now overdue	4,538	18,979
Small amounts	3,115	204
Total	**(17,170)**	**52,012**

(b) **Non Current Assets**

Deferred Rates	**17,050**	**17,050**

SHIRE OF VICTORIA PLAINS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING 31 JULY 2025

Note 5
Cash Reserves

Reserve	Opening Balance 1/07/2024	Transfer From Actual 2025/26	Transfer From Budget 2025/26	Interest Received Actual 2025/26	Interest Received Budget 2025/26	Transfer To Actual 2025/26	Transfer To Budget 2025/26	Closing Balance Actual 31/07/2025	Closing Balance Budget 30/06/2026
	$	$	$	$	$	$	$	$	$
Long Service Leave	4,856		-	1	204		-	4,857	5,060
Plant	27,740		-	7	1,165		-	27,747	28,905
Housing	154,489		(10,000)	39	6,499		-	154,528	150,988
Sewerage Scheme - Calingiri	53,648		-	13	2,257		-	53,661	55,905
Refuse Site	275,379		-	14	11,585		-	275,393	286,964
Building Maintenance	57,930		(67,309)	25	2,437		10,000	57,955	3,058
Infrastructure	100,516		-	2	4,229		-	100,518	104,745
Gymnasium	8,038		-	6	338		-	8,044	8,376
Sewerage Scheme - Yerecoin	22,909		-	69	964		-	22,978	23,873
Unallocated Monies	7,628		-	2	321		-	7,630	7,949
Total Cash Reserves	**713,133**	**-**	**(77,309)**	**178**	**30,000**	**-**	**10,000**	**713,311**	**675,823**

Objective of Reserves
In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Reserve Name	Term	Purpose
Long Service Leave	Ongoing	to be used to fund annual and long service leave requirements
Plant	Ongoing	to be used for the purchase of major plant
Housing	Ongoing	to be used for the procurement of staff housing
Sewerage Scheme - Calingiri	Ongoing	to be used to maintain and improve the Calingiri sewerage scheme
Refuse Site	Ongoing	to be used to fund future refuse site development
Building Maintenance	Ongoing	to be used for the long term maintenance of Shire buildings
Infrastructure	Ongoing	to be used for future infrastructure development to ensure long term Shire sustainability
Gymnasium	Ongoing	to be used for future purchases and replacement of gymnasium equipment
Sewerage Scheme - Yerecoin	Ongoing	to be used to maintain and improve the Yerecoin sewerage scheme
Unallocated Monies	Ongoing	future refund or allocation once identified or transferred to shire general revenue after statutory period expiry.

The reserves are not expected to be used within a set period and further transfers to the reserve accounts are expected as funds are utilised.
There are no reserves restricted by legislation.

SHIRE OF VICTORIA PLAINS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING 31 JULY 2025

Note 6

Disposal of Assets

Class of Asset & Program	Proceeds from Sale		Cost of Replacement Asset		Net Cost for Change Over		Written Down Value		Profit/(Loss) on Disposal		
	Actual $	**Budget $**	Actual $	**Budget $**	Actual	**Budget $**	Actual	**Budget $**	Actual (Profit)	Actual (Loss)	**Budget $**
	2025/26	**2025/26**	2025/26	**2025/26**	2025/26	2025/26	2025/26	**2025/26**	2025/26	2025/26	**2025/26**
	$	**$**	$	**$**	$	**$**	$	**$**	$	$	**$**
Plant & Equipment											
Governance											
CEO Vehicle		**80,000**			-	**(80,000)**		**62,119**	-	-	**17,881**
DCEO Vehicle		**65,000**			-	**(65,000)**		**54,963**	-	-	**10,037**
Transport											-
PEX01 - Caterpillar Excavator 311D-LRR		**30,000**			-	**(30,000)**		**18,115**	-	-	**11,885**
Snap on Hydraulic Claw		**500**			-	**(500)**		**2,551**	-	-	**(2,051)**
PM09 - Kubota ZD1211-60 Mower VP71		**5,000**			-	**(5,000)**		**10,050**	-	-	**(5,050)**
PTK23 - Mitsubishi Canter Table Top VP49		**35,000**			-	**(35,000)**		**5,656**	-	-	**29,344**
Ford Ranger Wildtrak WM VP000		**65,000**			-	-		**57,384**	-	-	**7,616**
Totals Disposal of Assets	-	**280,500**	-	-	-	**(215,500)**	-	**210,838**	-	-	**69,662**

SHIRE OF VICTORIA PLAINS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING 31 JULY 2025

Note 7
Capital Acquisitions

	Non-Infrastructure						Infrastructure				TOTAL	
	Land & Buildings		Plant & Equipment		Furniture & Equipment		Roads		Other			
Program/Sub-program	Actual 2025/26	**Budget 2025/26**	Actual 2025/26	**Budget 2025/26**	Actual 2025/26	**Budget 2025/26**	Actual 2025/26	**Budget 2025/26**	Actual 2025/26	**Budget 2025/26**	Actual 2025/26	**Budget 2025/26**
Governance												
Admin Storage and Roller Doors		22,000									-	22,000
CEO Vehicle (VP0)				100,000							-	100,000
DCEO Vehicle (VP00)				75,000							-	75,000
Law, Order and Public Safety												
Disaster Ready Generators				101,560							-	101,560
Disaster Ready Bores										78,440	-	78,440
Housing												
Staff Housing Development - HSP2		4,567,000									-	4,567,000
Staff Housing Development - HSP1		27,000									-	27,000
Air Conditioner - 12 Harrington St						15,000					-	15,000
Recreation and Culture												
Calingiri Pavilion Boiler		27,309									-	27,309
Calingiri Sportsclub		25,000									-	25,000
Mogumber Toilets		54,903									-	54,903
Calingiri Oval Scoreboard						80,000					-	80,000
Calingiri War Memorial										22,000	-	22,000
Calingiri Playground Equipment										52,000	-	52,000
Calingiri Sportsground Lighting										22,471	-	22,471
Calingiri Youth Park										5,150	-	5,150
Bolgart Skatepark									5,000	5,000	5,000	5,000
Transport												
Depot Renovations		60,000									-	60,000
Depot Carpark		15,000									-	15,000
PEX01 - Caterpillar Excavator 311D-LRR				175,000							-	175,000
Snap on Hydraulic Claw				30,000							-	30,000
PM09 - Kubota ZD1211-60 Mower VP71				18,000							-	18,000
PTK23 - Mitsubishi Canter Table Top VP49				120,000							-	120,000
PWV75 - Ford Ranger Wildtrak WM VP000				75,000							-	75,000
Digital Speed Signs				25,000							-	25,000
Depot Utility (2WD)				30,000							-	30,000
Footpaths										20,000	-	20,000
Truck Parking Bay - Mogumber										10,000	-	10,000
Truck Parking Bay - Yerecoin										21,500	-	21,500
Roadworks - Regional Road Safety Program												
Toodyay - Bindi Bindi Rd Nth (RRSP)								2,428,855			-	2,428,855
Wongan Hills Waddington Road (RRSP)								823,540			-	823,540

SHIRE OF VICTORIA PLAINS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING 31 JULY 2025

Note 7
Capital Acquisitions

	Non-Infrastructure						Infrastructure				TOTAL	
	Land & Buildings		Plant & Equipment		Furniture & Equipment		Roads		Other			
Program/Sub-program	Actual 2025/26	**Budget 2025/26**	Actual 2025/26	**Budget 2025/26**	Actual 2025/26	**Budget 2025/26**	Actual 2025/26	**Budget 2025/26**	Actual 2025/26	**Budget 2025/26**	Actual 2025/26	**Budget 2025/26**
Roadworks - Roads to Recovery Funded												
Yerecoin Sth East Rd								700,000			-	700,000
Bolgart East Rd Seal - renewal								57,250			-	57,250
Poincare St - Seal renewal								60,000			-	60,000
Cavell St and Haig Intersection								10,000			-	10,000
Calingiri New Norcia Rd - reconstruction								79,198			-	79,198
Economic Development												
Victoria Plains Central Precinct		1,890,000									-	1,890,000
Gillingarra Emergency Water CWSP										86,180	-	86,180
Gillingarra Community Water CWSP										93,912	-	93,912
Gillingarra Truckfill CWSP										128,741	-	128,741
ESA Tourism Development										689,485	-	689,485
Bore Development - Goudge / Parker Rd										9,800	-	9,800
Totals	-	6,688,212	-	749,560	-	95,000	-	4,158,843	5,000	1,244,679	5,000	12,936,294
	TOTAL NON-INFRASTRUCTURE				-	7,532,772	**TOTAL INFRASTRUCTURE**		5,000	5,403,522		

SHIRE OF VICTORIA PLAINS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING 31 JULY 2025

Note 8
Borrowings

No.	Loan Details	Amount Outstanding 1/07/2025	Interest Repayments Actual 2025/26	Interest Repayments Budget 2025/26	Principal Repayments Actual 2025/26	Principal Repayments Budget 2025/26	Principal Outstanding 31/07/2025
		$	$	$	$	$	$
	Self Supporting Loans						
83	Calingiri Football Club	101,555		**(4,928)**		**(23,872)**	101,555
	Other Loans						
84	Piawaning Water Supply	29,088		**(605)**		**(19,272)**	29,088
85	Grader and Roller	60,890		**(430)**		**(40,508)**	60,890
87	Plant Replacement	1,114,716		**(44,413)**		**(204,914)**	1,114,716
	Total Borrowings	**1,306,249**	**-**	**(50,376)**	**-**	**(288,566)**	**1,306,249**

	1/07/2025	31/07/2025
Current Loan Liability	287,307	287,307
Non-Current Loan Liability	1,018,942	1,018,942
Total Loan Liability	**1,306,249**	**1,306,249**

SHIRE OF VICTORIA PLAINS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING 31 JULY 2025

Note 9

Payables

(a) Trade and other payables

	2026	2025
Current	$	$
Sundry creditors	449,537	1,688,481
Prepaid Rates	-	56,547
Accrued Salaries and Wages	-	61,708
Bonds and Deposits Held	15,297	16,175
Accrued Interest	-	17,641
Accrued Expenses	-	18,178
ATO GST payable	24,855	18,042
	489,689	**1,876,772**

(b) Other Liabilities

	2026	2025
Current	$	$
Contract Liabilities	851,778	318,178
Transport Licensing - DOT	11,796	-
	863,574	**318,178**

Contract Liabilities Represented by:		
Housing Support Program 1	533,600	-
Roads to Recovery	215,690	215,690
WSFN Funding	8,694	8,694
Grant - Local Roads and Community Infrastructure Program(LRCIP) Ph 4A	93,794	93,794
Transport Licensing - DOT	11,796	-
	863,574	**318,178**

SHIRE OF VICTORIA PLAINS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING 31 JULY 2025

Note 10
Grants, Subsidies and Contributions

(a) Capital Grants, Subsidies and Contributions

	Annual Budget 2025/26 $	Amended Budget 2025/26 $	YTD Budget 2025/26 $	YTD Revenue Actual 2025/26 $	Variance YTD vs Actual 2025/26 $
Law, Order and Public Safety					
Disaster Ready Generator	55,000	-	-	-	-
Disaster Ready Bores	55,000	-	-	-	-
Housing					
Housing Support Program (HSP1)	27,000	-	-	-	-
Housing Support Program (HSP2)	4,567,000	-	-	-	-
Recreation					
Scoreboard Grant	75,000	-	-	-	-
Lottery West -Calingiri Playground	42,000	-	-	-	-
Economic Services					
DWER - Goudge Parker Rd Bore Redevelopment	7,344	-	-	-	-
Gillingarra Emergency Water CWSP	60,326	-	-	-	-
Gillingarra Community Water CWSP	65,738	-	-	-	-
ESA Tourism Development	689,485	-	-	-	-
Gillingarra Truckfill CWSP	89,892	-	-	-	-
Victoria Plains Central Precinct	1,890,000	-	-	-	-
Transport					
Govt Grant - Regional Roads	3,252,395	-	-	-	-
Govt Grant - R2R	906,448	-	-	-	-
HVRA Truck parking Bay - Mogumber	8,000	-	-	-	-
LRCIP Funding	153,936	-	-	-	-
Total Non Operating Capital Grants, Subsidies and Contributions	11,944,564	-	-	-	-

(b) Operating Grants, Subsidies and Contributions

	Annual Budget 2025/26 $	Amended Budget 2025/26 $	YTD Budget 2025/26 $	YTD Revenue Actual 2025/26 $	Variance YTD vs Actual 2025/26 $
General Purpose Funding					
Financial Assistance Grants - General	787,005	-	-	-	-
Financial Assistance Grants - Local Roads	846,202	-	-	-	-
Law and Public Order					
DFES Operating Grant (ESL)	99,190	-	24,798	24,798	-
Emergency Services Administration Grant					
CESM Contribution	161,963	-	-	(360)	360
Grant - Mitigation Activity Fund	94,230	-	47,115	47,115	-
Education and Welfare					
Australia Day	10,000	-	-		-
Grant - Other Events*	20,000	-	4,000	3,636	364
Economic Services					
Strategic Water Plan	33,645	-	-	-	-
DWER - Mobile Water Tank	9,240	-	-	-	-
Transport					
Govt Grant - Direct	211,511	-	211,511	211,552	(41)
Total Operating Grants, Subsidies and Contributions	2,272,986	-	287,424	286,741	682

Supplementary information on Grant - Other Events	Annual Budget $	YTD Revenue Actual $
Grants/contributions to Community Development Programs		
LBW Australia - Library grant - Bolgart	3,636	3,636
Total	3,636	3,636

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SHIRE OF VICTORIA PLAINS

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 31 JULY 2025

Note 11

Restricted Funding

Description	External Funding Allocation	Project Opening Balance Funding 1/07/2025	Receipts	Costs	Balance 31/07/2025	Cash Backed
	$	$	$	$	$	$
Grant - Local Roads and Community Infrastructure Program(LRCIP) Ph 4A	$ 601,419	93,794	-	-	93,794	1,685
WDC Housing Prospectus	$ 10,000	10,000	-	-	10,000	
Housing Support Program Stage 1	$ 877,065	-	533,600		533,600	533,600
DWER - Goudge Parker Rd Bore Redevelopment	$ 92,144	(57,158)			(57,158)	
Roads to Recovery	$ 614,480	215,690	-		215,690	-
Total	**2,195,108**	**262,326**	**533,600**	**-**	**795,926**	**535,285**

Restricted Savings	$ 535,285
To be transferred to (from) Muni account	$ (260,641)

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SHIRE OF VICTORIA PLAINS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING 31 JULY 2025

Note 12
Local Roads and Community Infrastructure Funding

	Local Roads and Community Infrastructure - MONTHLY REPORT								Nominal Funding Allocation	
									Owns Source Expenditure	
	Council: Shire of Victoria Plains	Phase: 4								
	Approved Projects (Project Name in order listed on Approved Work Schedule)	Total Project Cost ($)	Approved LRCI Funding Contribution ($)	LRCI Funding Actual Expenditure ($)	Cumulative Actual Expenditure	25-26 Expenditure	SOVP own source	Construction Start Date (MM/YY)	Construction Completion Date (MM/YY)	Project status (all projects must be completed prior to lodging a final report)
3	Calingiri Sportsground Lighting	77,000	77,000	62,969	62,969	-	-	Nov-24	Sep-25	C/F 25-26
4	Calingiri Youth Open Space	15,000	15,000	9,850	9,850	-	-	Dec-24	Dec-25	C/F 25-26
5	Bolgart Skatepark and Basketball refresh	5,000	5,000	-	-	5,000	-	Oct-24	Sep-25	C/F 25-26
6	Calingiri Playground Equipment	52,000	10,000	-	-	-	-	Jan-25	Dec-25	C/F 25-26
9	Mogumber Hall Toilets and Building Locks	67,718	67,718	12,815	12,815	-	-	Oct-24	Feb-26	C/F 25-26
11	Calingiri Shire Depot Carpark	15,000	15,000	-	-	-	-	Oct-24	Feb-26	C/F 25-26
14	Shire of Victoria Plains Boundary Entry Signage	41,412	41,412	-	-	-	-	Sep-24	Dec-25	C/F 25-26
	TOTAL	**273,130**	**231,130**	**85,634**	**85,634**	**5,000**				

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SHIRE OF VICTORIA PLAINS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING 31 JULY 2025

Note 13
Bush Fire Brigade

OPERATING GRANT		
EXPENDITURE ITEM	**BUSH FIRE BRIGADE**	
	2025/26 Budget	**2025/26 Actual**
RECURRENT:		
1. Purchase of Plant & Equipment <$1,500 per item		
2. Maintenance of Plant and Equipment		
3. Maintenance of Vehicles/Trailers/Boats		
4. Maintenance of Land and Buildings		
5. Clothing and Accessories		
6. Utilities, Rates and Taxes		950
7. Other Goods and Services		
8. Insurances		
Sub Total Recurrent	**-**	**950**
NON-RECURRENT:		
9. Purchase of Plant and Equipment $1,500 to $5,000 per item	-	
Sub Total Non-Recurrent	-	-
Total Operating Budget/Actual	**99,190**	**950**
Variance Between Budget & Actual [(a)]		**98,240**

SHIRE OF VICTORIA PLAINS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING 31 JULY 2025

Note 14
Explanation of Material Variances

Variances which have exceeded the thresholds are listed below by Program. Significant variances within the Program are listed underneath it by Nature or Type.

The material variance adopted by Council for the 2025/26 year is $10,000 and 10%.

Reporting Program	Var	Var	Var	Timing / Permanent	Explanation of Variance
Operating Revenues	$	%			
General rates	(55,161)	100%	▼	Permanent	Refund of Exgratia payments relating to previous years. Incorrect values used in calculation.

SHIRE OF VICTORIA PLAINS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING 31 JULY 2025

Note 15
Budget Amendments

Amendments to original budget since budget adoption - Surplus/ (Deficit)

Description	Council Resolution	Adoption Date	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
			$	$	$
Forecast Opening Surplus/(Deficit)					
Net Changes			-	-	-

9.3 Voting Delegates - WALGA AGM - 23 September 2025

File Reference	
Report Date	20 August 2025
Applicant/Proponent	Western Australian Local Government Association (“WALGA”)
Officer Disclosure of Interest	Nil
Previous Meeting Reference	Nil
Prepared by	Julie Klobas – Council Support Officer
Senior Officer	Sean Fletcher – Chief Executive Officer
Authorised by	Sean Fletcher – Chief Executive Officer
Attachments	1. 2025 Notice of WALGA AGM

PURPOSE

For Council to appoint two voting delegates and two proxy delegates for the WALGA AGM to be held at the **Perth Convention and Exhibition Centre** on Tuesday, 23 September at 2:15PM.

BACKGROUND

WALGA holds its Annual General Meeting each year as part of the Local Government Convention (Local Government Week).

The CEO has received Notice of the Annual General Meeting, together with general information on the meeting and the guidelines for the preparation and submission of motions. WALGA will send to the author in due course a link to register the Voting Delegates.

The meeting will be held at the Perth Convention and Exhibition Centre.

Key dates are as follows:

- Tuesday 22 July 2025 – Notice to CEO regarding Registration of Voting Delegates and Proxies Dates.
- Friday, 8 August 2025– Deadline to submit elected member motions for the AGM Agenda (via the local government CEO);
- Friday, 22 August 2025 – The Agenda will be published;
- Monday, 8 September 2025 (5pm) – Close off of delegate registrations (though can be submitted up until the commencement of the AGM).

COMMENT

As per the background in this report.

CONSULTATION

Council Support Officer, Mrs Julie Klobas

STATUTORY CONTEXT

Nil

CORPORATE CONTEXT

Strategic Business Plan/Corporate Business Plan

STRATEGIC PRIORITIES	WE KNOW WE ARE SUCCEEDING WHEN
4. CIVIC LEADERSHIP	
4.1 Forward planning and implementation of plans to achieve community priorities	Performance against targets are regularly reported to the community
	We attend meetings of key local and regional organisations to jointly plan for our community
	Demonstrated progress towards achievement of the Corporate Business Plan

4.3 Proactive and well governed Shire	External audits and reviews confirm compliance
	We have sound financial management policies and attract external funding to help achieve our goals
	Councilors attend training and feel supported in their role
	Council is supported by a skilled team

Local Government Week is a key forum that allows the elected members to engage with other members of industry, AROC and the Avon-Midlands Zone, politicians and attend sessions that improve their understanding of issues before local government.

Delegation

Nil

Policy Implications

N/A

Other Corporate Document

Nil

Risk Analysis

Where possible, the Shire of Victoria Plains should be represented at the WALGA AGM each year. It is important that the Shire is part of the industry's key decision making process. However, the industry is generally well represented at the Convention and matters for inclusion in debate can be raised by others by way of example at the AGM. The Shire is also a member of the Zone and AROC.

Consequence	Consequence Rating:	Likelihood Rating:	Risk Rating	Risk Acceptance/ Controls	Mitigation and Outcome
Reputation **If the Shire does** not submit its voting members, it will not be able to vote on the matters being considered, which may undermine how the Shire is viewed by the industry.	Insignificant (1) Unsubstantiated, low impact, no media involvement **Example** Gossip, Facebook item seen by limited persons	Unlikely (2) The event could occur at some time (10%) – At least once in 10 years	Low (2)	Supervisor/Team Leader Risk acceptable with adequate controls, managed by routine procedures and subject to annual monitoring	WALGA advises the CEO directly each year regarding the need for Council to register its delegates

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

Officer Recommendation

That Council **APPOINTS** the following Voting Delegates for the 2025 WALGA Annual General Meeting:

1. Voting Delegates

Cr ______________________________

Cr ______________________________

2. Proxy Delegates

Cr ______________________________

Cr ______________________________

WALGA

2025 Notice of WALGA Annual General Meeting

TUESDAY, 23 SEPTEMBER 2025
2:15PM
AT PERTH CONVENTION AND EXHIBITION CENTRE
21 MOUNTS BAY RD, PERTH WA

The Annual General Meeting (AGM) of the Western Australian Local Government Association (WALGA) will be held at the Perth Convention and Exhibition Centre on **Tuesday, 23 September 2025 at 2:15pm**.

Attendance at the AGM is free for all Elected Members and officers from Member Local Governments. Voting Delegates and Proxies must be registered (registration information below).

The AGM is being held in conjunction with the Local Government Convention 2025 (the Convention). Further information on the Convention will be announced shortly.

VOTING INFORMATION

Voting entitlement

Each Member Local Government is entitled to be represented by two Voting Delegates. A Voting Delegate is entitled to one vote.

A Proxy is entitled to vote in the absence of a Voting Delegate.

Voting Delegates and Proxies may be Elected Members or officers.

Registration of Delegates and Proxies

Voting Delegates and Proxies must be registered by the Local Government Chief Executive Officer.

The Chief Executive Officer of each Member Local Government will be sent the Delegate registration link via email. We ask that registration be completed via the link provided prior to 5:00pm on Monday, 8 September 2025. However, Delegate registrations can be completed or amended up until the start of the AGM at 2:15pm on Tuesday, 23 September 2025.

Voting process

Information on how voting will be conducted at the AGM will be sent to all registered Voting Delegates and Proxies prior to the AGM.

MEMBER MOTIONS

Submission

Member Local Governments are invited to submit motions for inclusion in the Agenda for consideration at the AGM.

Motions should be submitted by the Chief Executive Officer of the Member Local Government to the Chief Executive Officer of WALGA via email at associationgovernance@walga.asn.au.

Closing date

Member motions must be submitted prior to **5:00pm on Friday, 8 August 2025.**

Guidelines for motions

Please refer to the *Guideline for the submission of Member Motions* for detailed information on the submission of motions.

MEETING DOCUMENTS

Notice of proposed amendments to the Association Constitution

The Chief Executive Officer of WALGA will give not less than 60 days notice of any proposal to amend the Association Constitution. This notice will be given via email to all Local Government Chief Executive Officers by 5:00pm Wednesday, 23 July 2025.

Agenda

The Chief Executive Officer of WALGA will publish the Agenda of the AGM not less than 30 days prior to the AGM. The Agenda will be published by 5.00pm Friday, 22 August 2025 on the WALGA website. All Elected Members and CEOs will by advised of the availability of the Agenda via email.

Hardcopy meeting documents will not be distributed.

The Order of Business shall be:

1. Record of attendance and apologies
2. Announcements
3. Confirmation of minutes of previous meetings
4. President's report
5. Financial report for the financial year
6. Consideration of Executive and Member Motions

MEETING CONDUCT

The AGM will be conducted in accordance with the WALGA AGM Standing Orders.

QUERIES

Please direct all enquiries relating to the registration of Delegates or the submission of Member motions to Meghan Dwyer, State Council Governance Officer on (08) 9213 2050 or at associationgovernance@walga.asn.au.

President Cr Karen Chappel AM JP
WALGA President

Nick Sloan
WALGA Chief Executive Officer

10 MEMBER MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

11 NEW BUSINESS OF AN URGENT NATURE REQUIRING DECISION

12 MEETING CLOSED TO PUBLIC

12.1 Meeting Closed to Public - Quarterly Review of CEO's KPIs 2025 – 2026

File Reference	
Report Date	20 August 2025
Applicant/Proponent	SoVP
Officer Disclosure of Interest	Nil
Previous Meeting Reference	Nil
Prepared by	Julie Klobas – Council Support Officer
Senior Officer	Sean Fletcher – Chief Executive Officer
Authorised by	Sean Fletcher – Chief Executive Officer
Attachments	Nil

PURPOSE

For Council to move “in camera” (behind closed doors) and consider a matter regarding under item 12.2.

BACKGROUND

Under section 5.23 (2)(a)(b) of the Local Government Act, Council may close a meeting, or part of a meeting if it deals with:

(a) a matter affecting an employee or employees; and

(b) the personal affairs of any person.

COMMENT

Reference: Policy 2.6 ‘Standards for CEO Recruitment, Performance and Termination and the CEO’s Contract”.

CONSULTATION

Shire President and Elected Members

STATUTORY CONTEXT

As per the background to this item.

CORPORATE CONTEXT

N/A

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

Officer Recommendation

That Council **CLOSE** the meeting under section 5.23 (2)(a)(b) of the *Local Government Act to* consider a matter under item 12.2 “Quarterly Review of CEO's KPIs 2025 - 2026”.

12.2 Quarterly Review of CEO's KPIs 2025 - 2026

File Reference	
Report Date	14 August 2025
Applicant/Proponent	Mr Sean Fletcher, CEO
Officer Disclosure of Interest	Financial LG Act s5.70
Previous Meeting Reference	Nil
Prepared by	Sean Fletcher – Chief Executive Officer
Senior Officer	Sean Fletcher – Chief Executive Officer
Authorised by	Sean Fletcher – Chief Executive officer
Attachments	1. CEO Key Result Areas 2025 - 2026 July Quarter (Confidential)

VOTING REQUIREMENTS

Simple Majority

Officer Recommendation

That Council **ACCEPTS** the July 2025 Quarterly Report regarding the status of the KPIs for the Shire CEO, Mr Sean Fletcher.

13 CLOSURE OF MEETING