



PUBLIC ATTACHMENTS

Ordinary Council Meeting

27 July 2022

SCHEDULE OF ACCOUNTS PAID - JUNE 2022

Ordinary Council Meeting

27 July 2022

Shire of Victoria Plains

Chq/EFT	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
EFT11051	09/06/2022	Amalgamated Civil & Plant Hire	Dry Plant hire and demobilisation - Toodyay Bindi Bindi Road Roads to Recovery funded project		\$ 11,121.00		
591	31/05/2022		Dry Plant hire and demobilisation - Toodyay Bindi Bindi Road Roads to Recovery funded project	\$ 11,121.00			
EFT11052	09/06/2022	Asphalt In A Bag (Lenip Pty Ltd t/as)	Asphalt for Bitumen maintenance - pallets of Green Mix		\$ 7,150.00		
1512	18/05/2022		Asphalt for Bitumen maintenance - pallets of Green Mix	\$ 7,150.00			
EFT11053	09/06/2022	Australia Post	Postal Charges - May 2022		\$ 151.48		
1011584302	03/06/2022		Postal Charges - May 2022	151.48			
EFT11054	09/06/2022	Avon Valley Windscreens	RH door glass for Grader and windscreen for Toyota Hi lux		\$ 3,231.80		
2909	30/05/2022		Installed I class genuine RH door glass	\$ 1,991.00			
2910	30/05/2022		Installed E class windscreen and static calibration	\$ 1,240.80			
EFT11055	09/06/2022	Avon Waste	Refuse collection - 2 weeks		\$ 2,369.21		
50057	06/05/2022		Refuse collection - 2 weeks	\$ 2,369.21			
EFT11056	09/06/2022	BOC Limited	Depot - Oxygen indust G size and Dissolved Acetylene G size		\$ 50.37		
4026162729	01/01/2022		Depot - Oxygen indust G size and Dissolved Acetylene G size - July 2020	\$ 25.12			
4031286523	29/05/2022		Depot - Oxygen indust G size and Dissolved Acetylene G size-May 2022	\$ 25.25			
EFT11057	09/06/2022	Bigmate Monitoring Services Pty Ltd	Monthly GPS monitoring subscription - May 2022		\$ 484.00		
545361	01/05/2022		Monthly GPS monitoring subscription - May 2022	\$ 484.00			
EFT11058	09/06/2022	Boekeman Machinery (WA) Pty Ltd	Carried service on CESM vehicle		\$ 542.47		
340214	05/05/2022		Carried service on CESM vehicle	\$ 542.47			
EFT11059	09/06/2022	Bolgart Rural Merchandise	Monthly purchases - maintenance items		\$ 566.22	L	
374931	26/05/2022		Monthly purchases - maintenance items	\$ 566.22			
EFT11060	09/06/2022	Civic Legal Pty Ltd	Legal fees on:		\$ 2,531.08		
509809	31/05/2022		Lease of part Reserve 40297 to Gillingarra Sport and Recreation Club Inc.	\$ 2,386.70			
509811	31/05/2022		Legal implications of caveat on Yerecoin Hall and Fire Brigade Shed	\$ 144.38			
EFT11061	09/06/2022	Department of Fire & Emergency Services	ESL Fees/Adjustment - 2021/2022 ESL - Emergency Services Levy		\$ 352.00		
152626B	01/06/2022		ESL Fees/Adjustment - 2021/2022 ESL - Emergency Services Levy	\$ 352.00			
EFT11062	09/06/2022	Dun Direct Pty Ltd	Purchased 8100 litres bulk diesel fuel - Depot		\$ 15,238.51		
712387	26/05/2022		Purchased 8100 litres bulk diesel fuel - Depot	\$ 15,238.51			
EFT11063	09/06/2022	Exurban Rural and Regional Planning	General town planning consultancy services provided in May 2022		\$ 7,319.64		
4194	04/06/2022		General town planning consultancy services provided in May 2022	\$ 7,319.64			
EFT11064	09/06/2022	Fitzgerald Strategies	Human resources services provided in May 2022		\$ 826.06		
2227	31/05/2022		Human resources services provided in May 2022	\$ 826.06			2

Chq/EFT	Date	Name	Ordinary Council Meeting 27 July 2022	Invoice Amount	Payment Total	Type	Funding
EFT11065	09/06/2022	Fletcher Family Trust T/A Strategic Teams	Governance support:		\$ 6,930.00		
521	30/05/2022		Governance support for week end 27 May 2022	\$ 3,465.00			
522	07/06/2022		Governance support for week end 3 June 2022	\$ 3,465.00			
EFT11066	09/06/2022	Gavin Eastwood	Bolgart Town Toilet Repairs		\$ 5,696.05		
31	08/06/2022		Bolgart Town Toilet Repairs	\$ 5,696.05		L	
EFT11067	09/06/2022	Goldfields Record Storage	Monthly archive boxes for Record Management May 2022		\$ 12.76		
655	07/06/2022		Monthly archive boxes for Record Management May 2022	\$ 12.76			
EFT11068	09/06/2022	Interfire Agencies Pty Ltd	Bush Fire Brigade - Clip on Face Shield for cap		\$ 195.53		
9974	03/05/2022		Bush Fire Brigade - Clip on Face Shield for cap	\$ 195.53			
EFT11069	09/06/2022	Jill Brazil Consulting	CEO - Financial and Governance Assistance		\$ 7,005.51		
54	02/06/2022		CEO - Financial and Governance assistance - April 2022	\$ 4,227.17			
55	02/06/2022		CEO - Financial and Governance assistance - May 2022	\$ 2,778.34			
EFT11070	09/06/2022	Muchea Grading Contractors	Final finish - Toodyay Bindi Bindi Road in preparation for bitumen seal		\$ 5,181.00		
4022	26/05/2022		Final finish - Toodyay Bindi Bindi Road in preparation for bitumen seal	\$ 5,181.00			
EFT11071	09/06/2022	Market Creations Agency Pty Ltd	Website Support - Staff Training - 5 hours @ \$154		\$ 770.00		
1141	29/04/2022		Website Support - Staff Training - 5 hours @ \$154	\$ 770.00			
EFT11072	09/06/2022	Moore Australia (WA)	2022 Financial Reporting Manual and Templates		\$ 1,375.00		
2912	08/06/2022		2022 Financial Reporting Manual and Templates	\$ 1,375.00			
EFT11073	09/06/2022	Murchison Midwest Consultancy Services	Acting Supervisor & Manager of Works Contactor - May 2022		\$ 9,480.00		
31	01/06/2022		Acting Supervisor & Manager of Works Contactor - May 2022	\$ 9,480.00			
EFT11074	09/06/2022	Officeworks	Office supplies		\$ 1,223.59		
600459515	27/04/2022		Office supplies	\$ 755.89			
600683485	09/05/2022		HP ink for CEO's printer	\$ 250.95			
600681859	10/05/2022		Office supplies	\$ 216.75			
EFT11075	09/06/2022	Steptoe & Wife Scrap Metal Recycling (Newins Family Trust T/as)	Managing of the refuse sites Bolgart and Calingiri 30/5/2022 to 12/06/2022		\$ 2,079.00		
28	06/06/2022		Managing of the refuse sites Bolgart and Calingiri 30/5/2022 to 12/06/2022	\$ 2,079.00		L	
EFT11076	09/06/2022	Paul Duffin	Cleaning of Shire owned housing - deducted from housing bond		\$ 210.00		
90422	25/05/2022		Cleaning of Shire owned housing - deducted from housing bond	210.00		L	
EFT11077	09/06/2022	RSM Australia Pty Ltd (atf Birdanco Practice Trust Trading as RSM)	Accounting Services May 2022		\$ 8,164.28		
1876	30/05/2022		Accounting Services May 2022	8164.28			
EFT11078	09/06/2022	Roadtech Civil & Construction	Mogumber Water tank Poly pipeline replacement		\$ 34,955.50		
255	19/04/2022		Mogumber Water tank Poly pipeline replacement	\$ 34,955.50			
EFT11079	09/06/2022	Rural Infrastructure Services	Road Projects Management services - May 2022		\$ 13,258.03		
1065	02/06/2022		Road Projects Management services - May 2022	\$ 13,258.03			3

Chq/EFT	Date	Name	Ordinary Council Meeting 27 July 2022	Invoice Amount	Payment Total	Type	Funding
EFT11080	09/06/2022	Shire of Gingin	VELPIC - Annual Subscription (shared services LGIS) 25/11/2021 to 24/11/2022		\$ 949.18		
37017	04/03/2022		VELPIC - Annual Subscription(shared services LGIS) 25/11/2021 to 24/11/2022	\$ 949.18			
EFT11081	09/06/2022	Shine Lawyers Pty Ltd	Hall and Key bond refund		\$ 170.00		
T66	08/06/2022		Hall and Key bond refund	\$ 170.00			
EFT11082	09/06/2022	Shire of Moora	Purchase of CESM Vehicle		\$ 84,700.00		
33901	29/04/2022		Purchase of CESM Vehicle	\$ 84,700.00			
EFT11083	09/06/2022	St John Ambulance Western Australia Ltd (Belmont)	Shire First Aid Kit Servicing.		\$ 859.21		
980717	10/05/2022		Shire First Aid Kit Servicing.	\$ 859.21			
EFT11084	09/06/2022	Strategic Leadership Consulting	SOVP CEO Performance Review		\$ 550.00		
61	31/05/2022		SOVP CEO Performance Review	\$ 550.00			
EFT11085	09/06/2022	The Farmco / Yerecoin Traders	Purchases:		\$ 360.00	L	
82627	26/05/2022		Catering services - Council meeting 25 May 2022	\$ 216.00			
82831	30/05/2022		Pump Pure Water for Yerecoin/Piawaning Bush Fire Brigade	\$ 144.00			
EFT11086	09/06/2022	Toll Group (Courier Australia)	Freight Charges - 25 June 2022		\$ 12.25		
319	05/06/2022		Freight Charges - 25 June 2022	\$ 12.25			
EFT11087	09/06/2022	Toodyay Tyres & Exhaust	Tyres repairs		\$ 823.00		
6558	29/04/2022		Tyres repairs	823.00			
EFT11088	09/06/2022	Totally Workwear - Midland	Depot crew uniform - Wet Weather jackets		\$ 683.65		
38435	06/05/2022		Depot crew uniform - Wet Weather jackets - embroidery	14.79			
38356	13/05/2022		Depot crew uniform - Wet Weather jackets	668.86			
EFT11089	09/06/2022	WA Contract Ranger Services Pyt Ltd	Ranger Services - 13/05/2022 and 18/05/2022		\$ 1,870.00		
3972	21/05/2022		Ranger Services - 13/05/2022 and 18/05/2022	1870.00			
EFT11090	09/06/2022	Wallis Computer Solutions	Monthly NBN Wireless Service - June 2022		\$ 577.50		
23474	01/06/2022		Monthly NBN Wireless Service - June 2022	577.50			
EFT11091	09/06/2022	Western Australia Local Government Association (WALGA)	Elected Member (Cr Penn) Online Training		\$ 1,072.50		
I3092588	31/03/2022		Understanding Financial Reports and Budgets eLearning	214.50			
I3092587	31/03/2022		Meeting Procedures eLearning	214.50			
I3092586	31/03/2022		Service on Council eLearning	214.50			
I3092585	31/03/2022		Conflict of Interest eLearning	214.50			
I3092584	31/03/2022		Understanding Local Government eLearning	214.50			

Chq/EFT	Date	Name	Ordinary Council Meeting 27 July 2022	Invoice Amount	Payment Total	Type	Funding
EFT11092	09/06/2022	Wongan Hills Hardware	Bolgart Town Toilet Repairs		\$ 1,210.12	L	
356397	04/05/2022		Various maintenance supplies	989.40			
357428	18/05/2022		Maintenance item - Holesaw	31.75			
357429	18/05/2022		Key cutting	20.00			
358865	07/06/2022		Maintenance supplies - Sealant silkaflex, screw, toilet roll holder	168.97			
EFT11093	09/06/2022	Yeti's Records Management Consultancy	Records Management - Drive registration May 2022		\$ 1,848.00		
396	22/05/2022		Records Management - Drive registration May 2022	1848.00			
EFT11094	09/06/2022	Yungatha Pty Ltd (previously Perth Safety Products Pty Ltd)	Signage and guideposts:		\$ 11,161.70		
11282	26/04/2022		Aluminum signs and deliniator	1626.90			
11345	11/05/2022		Dura Flex guideposts	9534.80			
EFT11095	16/06/2022	Australia Day Council of Western Australia	Australia Day Council - Gold Associate Membership 2022/2023		\$ 685.00		
1200	31/05/2022		Australia Day Council - Gold Associate Membership 2022/2023	685.00			
EFT11096	16/06/2022	Avon Waste	Refuse collection - 2 weeks		\$ 1,705.21		
50135	20/05/2022		Refuse collection - 2 weeks	1705.21			
EFT11097	16/06/2022	Bigmate Monitoring Services Pty Ltd	Monthly GPS monitoring subscription - June 2022		\$ 484.00		
545505	01/06/2022		Monthly GPS monitoring subscription - June 2022	484.00			
EFT11098	16/06/2022	Boekeman Machinery (WA) Pty Ltd	Carried out vehicle service and safety check, and repairs:		\$ 917.22		
341278	19/05/2022		CEO vehicle service 36km and safety check	752.22			
341915	27/05/2022		Community Safety Officer vehicle - install bulbar lights	165.00			
EFT11099	16/06/2022	Boya Equipment Pty Ltd	Blades and bolt for Kubota Mower		\$ 316.37		
13402	26/05/2022		Blades and bolt for Kubota Mower	316.37			
EFT11100	16/06/2022	Country Womens Association - Bolgart Branch Country Womens Association	Reimbursement - Anzac Day 2021 Food		\$ 72.80	L	
REIMBURSEMENT	14/06/2022		Reimbursement - Anzac Day 2021 Food	72.80			
EFT11101	16/06/2022	Fletcher Family Trust T/A Strategic Teams	Temporary CEO for week ending 10/06/2022		\$ 4,062.85		
523	15/06/2022		Temporary CEO for week ending 10/06/2022	4062.85			
EFT11102	16/06/2022	LG Best Practices	Rates services - May 2022		\$ 4,455.00		
161	31/05/2022		Rates services - May 2022	4455.00			
EFT11103	16/06/2022	SF Fitzgerald Plumbing & Gas	Repairs and maintenance:		\$ 1,344.45		
832	09/06/2022		Repaired damaged shower at Harrington St	275.00			
833	09/06/2022		Excavated burst water pipe at Bolgart Fire Station	440.00			
834	09/06/2022		Uni1/11 Harrington - installed LPG regulator	629.45			
EFT11104	16/06/2022	Shire of Gingin	VELPIC - Annual Subscription (shared services LGIS) 25/11/2020 to 24/11/2021		\$ 949.18		
35797	28/05/2022		VELPIC - Annual Subscription (shared services LGIS) 25/11/2020 to 24/11/2021	949.18			

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EFT11105	16/06/2022	Thomas Culverwell	Gillingarra Hall - clean toilets & empty bins 16/05/2022 to 10/06/2022		\$ 280.00	L	
34	10/06/2022		Gillingarra Hall - clean toilets & empty bins 16/05/2022 to 10/06/2022	280.00			
EFT11106	16/06/2022	Toll Group (Courier Australia)	Freight Charges-01/06/2022		\$ 11.46		
320	12/06/2022		Freigh Charges-01/06/2022	11.46			
EFT11107	16/06/2022	WA Contract Ranger Services Pyt Ltd	Ranger Services - 24/05/2022 & 01/06/2022		\$ 1,870.00		
3997	03/06/2022		Ranger Services - 24/05/2022 & 01/06/2022	1870.00			
EFT11108	16/06/2022	Yeti's Records Management Consultancy	Records Management - Cataloguing/Registration - June 2022		\$ 3,696.00		
8962	07/06/2022		Records Managment - Cataloguing/Registration - June 2022	3696.00			
EFT11109	22/06/2022	A.R.M. SECURITY	Alarm monitoring for period - 01/07/2022 to 30/09/2022		\$ 214.50		
3128817	13/06/2022		Alarm monitoring for period - 01/07/2022 to 30/09/2022	214.50			
EFT11110	22/06/2022	AFGRI Equipment Australia Pty Ltd	Replacement hoses Skid steer		\$ 69.31		
2492436	31/08/2021		Replacement hoses - Skid Steer	-93.72			
2595069	08/06/2022		Replacement hoses - Skid Steer	163.03			
EFT11111	22/06/2022	Advanced Traffic Management WA Pty Ltd (ATM)	Traffic controllers with signs and cones - Toodyay Bindi Bindi Road 16/05/22 to 18/05/22		\$ 5,317.13		
156665	30/05/2022		Traffic controllers with signs and cones - Toodyay Bindi Bindi Road 16/05/22 to 18/05/22	5317.13			
EFT11112	22/06/2022	Alloy & Stainless Products Pty Ltd (ASP)	Mower - blades and bolt/nut kits		\$ 1,269.40		
15321	04/05/2022		Mower - blades and bolt/nut kits	1269.40			
EFT11113	22/06/2022	COLAS WA PTY LTD	New Sealing Works - Toodyay-Bindi Bindi Rd - Two Coat (14/7mm) SLK 8.40-10.90		\$ 142,855.37		F
2205302100224	23/05/2022		New Sealing Works - Toodyay-Bindi Bindi Rd - Two Coat (14/7mm) SLK 8.40-10.90	142855.37			
EFT11114	22/06/2022	Corsign WA Pty Ltd	Street signs		\$ 158.40		
65851	11/05/2022		Street signs	158.40			
EFT11115	22/06/2022	Featherstone Roof Plumbing	Asbestos Cleaned up - Yulgering Road		\$ 1,056.00		
372	27/05/2022		Asbestos Cleaned up - Yulgering Road	1056.00			
EFT11116	22/06/2022	Fletcher Family Trust T/A Strategic Teams	Temporary CEO week ending 17/06/2022		\$ 4,062.85		
525	21/06/2022		Temporary CEO week ending 17/06/2022	4062.85			
EFT11117	22/06/2022	Greg Alan Electrical Airconditioning & Refrigeration	Install, repairs and maintenance - Hot water system:		\$ 1,657.50		
319	17/06/2022		Installed hot water system at Unit 4/11 Harrington St	1000.00			
318	17/06/2022		Fixed hot water system at Depot, and replaced faulty lights at Harrington units	657.50			
EFT11118	22/06/2022	KA Tyres & Battery's	Community Safety Officer - Vehicle inspection for oil leaks		\$ 121.00	L	
442	13/06/2022		Community Safety Officer - Vehicle inspection for oil leaks	121.00			
EFT11119	22/06/2022	LGIS Risk Management	Risk Co-Ordinator Avon/Central Midlands - fee 2021/2022 2nd instalment		\$ 4,122.25		
22451	16/06/2022		Risk Co-Ordinator Avon/Central Midlands - fee 2021/2022 2nd instalment	4122.25			

Chq/EFT	Date	Name	Ordinary Council Meeting 27 July 2022	Invoice Amount	Payment Total	Type	Funding
EFT11120	22/06/2022	Step toe & Wife Scrap Metal Recycling (Newins Family Trust T/as)	Managing of the refuse sites Bolgart and Calingiri 13/5/2022 to 26/06/2022		\$ 2,079.00	L	
29	20/06/2022		Managing of the refuse sites Bolgart and Calingiri 13/5/2022 to 26/06/2022	2079.00			
EFT11121	22/06/2022	Rajaford Pty Ltd (Calingiri Traders)	Monthly purchases - May 2022		\$ 2,677.90	L	
3	31/05/2022		Monthly charges - Administration supplies	185.50			
7	31/05/2022		Monthly charges - Depot maintenance items/supplies	2492.40			
EFT11122	22/06/2022	SF Fitzgerald Plumbing & Gas	Hot water system - repaired/installed		\$ 602.00		
843	20/06/2022		Repaired hot water system at unit 4 11 Harrington St Calingiri	275.00			
842	20/06/2022		Installed hot water system at Recreation Centre	327.00			
EFT11123	22/06/2022	The Farmco / Yerecoin Traders	Policy meeting - 20/06/2022 catering		\$ 264.00	L	
84077	21/06/2022		Policy meeting - 20/06/2022 catering	264.00			
EFT11124	22/06/2022	The Print Shop Bunbury	Timesheet books for all depot staff		\$ 908.60		
1509555	21/06/2022		Timesheet books for all depot staff	908.60			
EFT11125	22/06/2022	Toodyay Tyres & Exhaust	Replacement of R/H rear inner tyre of Calingiri Fire Truck		\$ 1,112.00		
6559	29/04/2022		Replacement of R/H rear inner tyre of Calingiri Fire Truck	1112.00			
EFT11126	22/06/2022	WA Contract Ranger Services Pyt Ltd	Ranger Services - 08/06/2022 & 14/06/2022		\$ 1,870.00		
4031	18/06/2022		Ranger Services - 08/06/2022 & 14/06/2022	1870.00			
EFT11127	22/06/2022	Wongan Hills Hardware	Various purchases:		\$ 334.05		
358122	26/05/2022		New Norcia Fire Station - door locks and weather strips	145.00			
358532	01/06/2022		Fire Prevention - various supplies	47.55			
358866	07/06/2022		Fire prevention - Door seal	50.60			
359367	14/06/2022		OHS - Depot - mop heads	90.90			
EFT11128	28/06/2022	Australian Services Union	Union Fees		\$ 75.70		
DEDUCTION	08/06/2022		Payroll deductions period ending 8 June 2022	25.90			
DEDUCTION	22/06/2022		Payroll deductions period ending 22 June 2022	49.80			
EFT11129	28/06/2022	Child Support Agency	Payroll deductions		\$ 250.35		
DEDUCTION	08/06/2022		Payroll deductions - period ending 8 June 2022	82.48			
DEDUCTION	22/06/2022		Payroll deductions - period ending 22 June 2022	167.87			
EFT11130	28/06/2022	Australian Taxation Officer	PAYG Payroll Tax		\$ 24,039.00		
DEDUCTION	08/06/2022		Payroll tax deductions for period ending 8 June 2022	11454.00			
DEDUCTION	22/06/2022		Payroll tax deductions for period ending 22 June 2022	12585.00			
EFT11131	28/06/2022	Australian Taxation Officer	FBT Return 2022		\$ 5,323.17		
FBT 2022	22/06/2022		FBT Return 2022	5323.17			
EFT11132	30/06/2022	Avon Waste	Refuse collection - 2 weeks		\$ 2,271.71		
50611	03/06/2022		Refuse collection - 2 weeks	2271.71			

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EFT11133	30/06/2022	Blackwoods	Purchased Toilet tissue jumbo		\$ 119.15		
9879	21/04/2022		Purchased Toilet tissue jumbo	119.15			
EFT11134	30/06/2022	Civic Legal Pty Ltd	Legal advice:		\$ 52,003.07		
509618	31/03/2022		Clarification regarding candidate eligibility - March 2022	19661.69			
509743	30/04/2022		Councillor contravention - Section 5.78/ LG Act 5.89 Feb 2022 - April 2022	10450.00			
509735	30/04/2022		Advice on councillor bias/interest in CEO performance-April 2022	3300.00			
509738	30/04/2022		Clarification regarding candidate eligibility - April 2022	8537.38			
509880	31/05/2022		Councillor contravention - Section 5.78/ LG Act 5.89 May 2022	489.50			
509876	31/05/2022		Clarification regarding candidate eligibility - May 2022	9564.50			
EFT11135	30/06/2022	Country Copiers Northam	Colour copier monthly services		\$ 1,576.90		
9839	12/05/2022		Colour copier monthly services April 2022	655.18			
9870	08/06/2022		Colour copier monthly services May 2022	921.72			
EFT11136	30/06/2022	David Lovelock	Councillor Sitting fees and telecommunicatio allowance-4th Qtr		\$ 2,125.00		
4TH QTR - 21/22	17/06/2022		Councillor Sitting fees and telecommunicatio allowance-4th Qtr	2125.00			
EFT11137	30/06/2022	Dun Direct Pty Ltd	Purchased 9000l diesel fuel - Depot		\$ 20,232.04		
726052	23/06/2022		Purchased 9000l diesel fuel - Depot	20232.04			
EFT11138	30/06/2022	Fitzgerald Strategies	HR consultancy fees - June 2022		\$ 959.31		
2238	24/06/2022		HR consultancy fees - June 2022	959.31			
EFT11139	30/06/2022	Fletcher Family Trust T/A Strategic Teams	Temporary CEO week ending 24 June 2022		\$ 4,062.85		
526	27/06/2022		Temporary CEO week ending 24 June 2022	4062.85			
EFT11140	30/06/2022	Gary O'brien	Councillor Sitting fees and telecommunicatio allowance-4th Qtr		\$ 2,125.00		
4TH QTR - 21/22	17/06/2022		Councillor Sitting fees and telecommunicatio allowance-4th Qtr	2125.00			
EFT11141	30/06/2022	Gavin Eastwood	Repairs - Bolgart Hall toilets, Calingiri Football Oval, Bolgart Caravan park toilets, New Norcia Emergency Centre, and Gillingarra toilets		\$ 1,856.25	L	
32	22/06/2022		Repairs - Bolgart Hall toilets, Calingiri Football Oval, Bolgart Caravan park toilets, New Norcia Emergency Centre, and Gillingarra toilets	1856.25			
EFT11142	30/06/2022	Goldfields Record Storage	Record management - achive box storage and bin destruction		\$ 120.01		
694	29/06/2022		Record management - achive box storage and bin destruction	120.01			
EFT11143	30/06/2022	Jim Kelly	Councillor Sitting fees and telecommunicatio allowance-4th Qtr		\$ 2,125.00		
4TH QTR - 21/22	17/06/2022		Councillor Sitting fees and telecommunicatio allowance-4th Qtr	2125.00			
EFT11144	30/06/2022	KA Tyres & Battery's	Purchased battery for various vehicle and plant		\$ 5,206.45	L	
449	24/06/2022		Purchased battery for various plant and vehicle	3956.45			
450	24/06/2022		Vehicle service and installed new tyres to Service ute - Depot	1250.00			
EFT11145	30/06/2022	Neville James Clarke	Councillor Deputy President allowance, sitting fees and telecommunication allowance 4th qtr		\$ 2,531.25		
4TH QTR - 21/22	17/06/2022		Councillor Deputy President allowance, sitting fees and telecommunication allowance 4th qtr	2531.25			8

Chq/EFT	Date	Name	Ordinary Council Meeting 27 July 2022	Invoice Amount	Payment Total	Type	Funding
EFT11146	30/06/2022	Pauline Bantock	Councillor President's allowance, Sitting fees and telecommunicatio		\$ 3,750.00		
4TH QTR - 21/22	17/06/2022		allowance-4th Qtr Councillor President's allowance, Sitting fees and telecommunicatio allowance-4th Qtr	3750.00			
EFT11147	30/06/2022	SF Fitzgerald Plumbing & Gas	Various plumbing/gas repairs and maintenance		\$ 4,220.00		
849	28/06/2022		Supplied Backflow reports - Calingiri Standpipe and Yerecoin Standpipe	400.00			
848	28/06/2022		Dug drench for removal of asbestos fence-16 Yulgering Road	900.00			
856	28/06/2022		Cleared blockage in gents shower drain at Bolgart Caravan Park, disconnect stove at 5 Roads Café, and Rewasher cisterns and	700.00			
851	28/06/2022		Repaired water leak at standpipe - Admin Office	350.00			
853	28/06/2022		Repaired leak at Depot water meter, repaired leak - 16 Yulgering Staff housing, and cleaned tempering valve - Staff housing 12	715.00			
850	28/06/2022		Reset taps in ensuite - Staff housing 15 Lambert	275.00			
852	28/06/2022		Investigated water leak in ensuite - Staff Housing 15 Lambert	275.00			
854	28/06/2022		Unblocked toilets at Bolgart Caravan Park	275.00			
855	28/06/2022		Supplied and installed mixer tap for kitchen - Staff housing 12 Harrington	330.00			
EFT11148	30/06/2022	Seton Australia	Purchased Viraclean Antibacterial Surface Disinfectant - 15L		\$ 238.55		
9350364225	22/06/2022		Purchased Viraclean Antibacterial Surface Disinfectant - 15L	238.55			
EFT11149	30/06/2022	Shane T Smith Contracting Pty Ltd	Earthworks Excavator - Bolgart Foot path/bike - Funded project		\$ 1,430.00		
811	29/06/2022		Earthworks Excavator - Bolgart Foot path/bike - Funded project	1430.00			
EFT11150	30/06/2022	Stephanie Penn	Councillor Sitting fees and telecommunicatio allowance-4th Qtr		\$ 2,125.00		
4TH QTR - 21/22	17/06/2022		Councillor Sitting fees and telecommunicatio allowance-4th Qtr	2125.00			
EFT11151	30/06/2022	Suzanne Woods	Councillor Sitting fees and telecommunicatio allowance-4th Qtr		\$ 2,125.00		
4TH QTR - 21/22	17/06/2022		Councillor Sitting fees and telecommunicatio allowance-4th Qtr	2125.00			
EFT11152	30/06/2022	The Farmco / Yerecoin Traders	Catering services - Council meeting 22 June 2022		\$ 240.00	L	
84258	24/06/2022		Catering services - Council meeting 22 June 2022	240.00			
EFT11153	30/06/2022	Walkers Diesel Services	Depot - Plant repairs		\$ 1,864.50	L	
2422	22/06/2022		Bobcat Trailer Single Axle	605.00			
2421	22/06/2022		Hino 9T Tip Truck (Works)	1259.50			
EFT11154	30/06/2022	Wheatbelt Business Network	Subscriptions - Micro membership		\$ 220.00		
2475	20/03/2022		Subscriptions - Micro membership	220.00			
EFT11155	30/06/2022	Yeti's Records Management Consultancy	Records Management - Cataloguing - June 2022		\$ 5,544.00		
402	28/06/2022		Records Management - Cataloguing - June 2022	5544.00			
EFT Total				\$ 595,677.26	\$ 595,677.26		

Chq/EFT	Date	Name	Ordinary Council Meeting 27 July 2022	Invoice Amount	Payment Total	Type	Funding
12564 Shire of Victoria Plains	07/06/2022	Bond Administrator	House bond 7 Harrington Street		\$ 600.00		
ZAHAROPOULOS	07/06/2022		House bond 7 Harrington Street	\$ 600.00			
12565	22/06/2022	Department Of Transport	Vehicles /Plant Registrations		\$ 8,077.50		
B1094	10/06/2022		Vehicles /Plant Registrations	\$ 8,077.50			
12566	22/06/2022	Shire of Victoria Plains - please pay cash	Reimbursement - Medical fee employment		\$ 259.05		
REPLENISH01062022	01/06/2022			\$ 259.05			
				Cheques Total	\$ 8,936.55	\$ 8,936.55	
DD13474.1	16/06/2022	Shire of Victoria Plains - Credit Card	Credit card charges - May 2022 - CESM		\$ 1,907.78		
MAY 2022 CESM	01/06/2022	Shire of Victoria Plains - Credit Card	Credit card charges - May 2022 - CESM	\$ 1,907.78			
DD13474.2	14/06/2022	Shire of Victoria Plains - Credit Card	Credit card charges - May 2022 - CEO		\$ 206.10		
MAY 2022 CEO	01/06/2022	Shire of Victoria Plains - Credit Card	Credit card charges - May 2022 - CEO	\$ 206.10			
DD13521.1	13/06/2022	Wright Express Australia Pty Ltd	Fuel card charges - May 2022		\$ 1,762.90		
MAY 2022	30/05/2022	Wright Express Australia Pty Ltd	Fuel card charges - May 2022	\$ 1,762.90			
				Charge Cards Total	\$ 3,876.78	\$ 3,876.78	
DD13410.1	03/06/2022	Synergy	Electricity Charges - Gillingarra Fire Station - 09/02/2022 to 13/04/2022		\$ 153.14		
518204340	16/05/2022		Electricity Charges - Gillingarra Fire Station - 09/02/2022 to 13/04/2022	\$ 153.14			
DD13410.3	07/06/2022	Synergy	Electricity Charges - Mogumber Library- 10/02/2022 to 11/04/2022		\$ 166.18		
224996670	17/05/2022		Electricity Charges - Mogumber Library- 10/02/2022 to 11/04/2022	\$ 166.18			
DD13427.1	01/06/2022	Synergy	Electricity Charges - various Shire's facilities - 03/03/2022 to 04/05/2022		\$ 2,498.80		
149348920	12/05/2022		Electricity Charges - various Shire's facilities - 03/03/2022 to 04/05/2022	\$ 2,498.80			
DD13428.1	01/06/2022	Synergy	Electricity Charges - various Shire's facilities - 03/03/2022 to 04/05/2022		\$ 3,893.92		
429878510	12/05/2022		Electricity Charges - various Shire's facilities - 03/03/2022 to 04/05/2022	\$ 3,893.92			
DD13430.1	10/06/2022	Telstra Corporation Ltd	Fire Prevention - 22/05/22 to 21/06/2022		\$ 120.00		
1466814702	22/05/2022		Fire Prevention - 22/05/22 to 21/06/2022	\$ 120.00			


Chq/EFT	Date	Name	Ordinary Council Meeting 27 July 2022	Invoice Amount	Payment Total	Type	Funding
DD13430.2 Shire of Victoria Plains	05/06/2022	Telstra Corporation Ltd	Telephone Accounts Mobiles - 17/05/2022 to 16/06/2022		\$ 639.70		
1583901424	17/05/2022		Telephone Accounts Mobiles - 17/05/2022 to 16/06/2022	\$ 639.70			
DD13446.1	08/06/2022	Aware Super Pty Ltd	Superannuation contributions and deductions		\$ 4,456.70		
SUPER	08/06/2022		Superannuation contributions	\$ 3,678.14			
DEDUCTION	08/06/2022		Payroll deductions	\$ 432.00			
DEDUCTION	08/06/2022		Payroll deductions	\$ 50.00			
DEDUCTION	08/06/2022		Payroll deductions	\$ 296.56			
DD13446.2	08/06/2022	NORTH SUPERANNUATION	Superannuation contributions and payroll deductions		\$ 1,764.89		
DEDUCTION	08/06/2022		Payroll deductions	\$ 102.42			
DEDUCTION	08/06/2022		Payroll deductions	\$ 172.00			
SUPER	08/06/2022		Superannuation contributions	\$ 1,388.05			
SUPER	08/06/2022		Superannuation contributions	\$ 102.42			
DD13446.3	08/06/2022	HESTA SUPER FUND	Superannuation contributions		\$ 288.59		
DEDUCTION	08/06/2022		Payroll deductions	\$ 72.15			
SUPER	08/06/2022		Superannuation contributions	\$ 216.44			
DD13446.4	08/06/2022	BT Super For Life	Superannuation contributions		\$ 215.10		
SUPER	08/06/2022		Superannuation contributions	\$ 215.10			
DD13446.5	08/06/2022	Australian Super Pty Ltd	Superannuation contributions		\$ 326.92		
SUPER	08/06/2022		Superannuation contributions	\$ 326.92			
DD13446.6	08/06/2022	TWU Super	Superannuation contributions		\$ 212.00		
SUPER	08/06/2022		Superannuation contributions	\$ 212.00			
DD13458.1	14/06/2022	Telstra Corporation Ltd	Telephone Accounts - 23/05/2022 to 22/06/2022		\$ 957.11		
6308416000	30/05/2022		Telephone Accounts - 23/05/2022 to 22/06/2022	\$ 957.11			
DD13460.1	15/06/2022	linet Limited	Internet - Bolgart and Mogumber Libraries		\$ 79.98		
132051131	18/05/2022		Internet - Bolgart and Mogumber Libraries	\$ 79.98			
DD13470.1	21/06/2022	Synergy	Electricity Charges - 26/03/2022 to 30/05/2022		\$ 573.30		
562695810	31/05/2022		Electricity Charges - Bolgart Hall	\$ 289.06			
174813470	31/05/2022		Electricity Charges - Bolgart Caravan Park	\$ 284.24			
DD13470.2	22/06/2022	Synergy	Street Lighting - 25/03/2022 to 24/05/2022		\$ 1,385.98		
240020510	01/06/2022		Street Lighting - 25/03/2022 to 24/05/2022	\$ 1,385.98			
DD13476.1	22/06/2022	Aware Super Pty Ltd	Payroll deductions		\$ 5,045.02		
SUPER	22/06/2022		Superannuation contributions	\$ 4,133.44			
DEDUCTION	22/06/2022		Payroll deductions	\$ 576.00			
DEDUCTION	22/06/2022		Payroll deductions	\$ 50.00			
DEDUCTION	22/06/2022		Payroll deductions	\$ 285.58			

Chq/EFT Shire of Victoria Plains	Date	Name	Ordinary Council Meeting 27 July 2022	Invoice Amount	Payment Total	Type	Funding
DD13476.2	22/06/2022	NORTH SUPERANNUATION	Superannuation contributions		\$ 1,764.89		
DEDUCTION	22/06/2022		Payroll deductions	\$ 102.42			
DEDUCTION	22/06/2022		Payroll deductions	\$ 172.00			
SUPER	22/06/2022		Superannuation contributions	\$ 1,388.05			
SUPER	22/06/2022		Superannuation contributions	\$ 102.42			
DD13476.3	22/06/2022	HESTA SUPER FUND	Superannuation contributions		\$ 264.53		
DEDUCTION	22/06/2022		Payroll deductions	\$ 66.13			
SUPER	22/06/2022		Superannuation contributions	\$ 198.40			
DD13476.4	22/06/2022	BT Super For Life	Superannuation contributions		\$ 439.95		
SUPER	22/06/2022	BT Super For Life	Superannuation contributions	\$ 439.95			
DD13476.5	22/06/2022	Australian Super Pty Ltd	Superannuation contributions		\$ 326.92		
SUPER	22/06/2022	Australian Super Pty Ltd	Superannuation contributions	\$ 326.92			
DD13476.6	22/06/2022	TWU Super	Superannuation contributions		\$ 212.00		
SUPER	22/06/2022	TWU Super	Superannuation contributions	\$ 212.00			
DD13490.1	30/06/2022	Telstra Corporation Ltd	Admin Internet -11/06/2022 to 10/07/2022		\$ 15.00		
2147790360	11/06/2022		Admin Internet -	\$ 15.00			
DD13499.1	03/06/2022	Department Of Transport	Transport Licensing Transactions 1/6/2022		\$ 79.00		
T1000	03/06/2022		Transport Licensing Transactions 1/6/2022	\$ 79.00			
DD13499.2	07/06/2022	Department Of Transport	Transport Licensing Transactions 02/6/2022		\$ 175.00		
T1000	07/06/2022		Transport Licensing Transactions 02/6/2022	\$ 175.00			
DD13499.3	28/06/2022	Department Of Transport	Transport Licensing Transactions 24/06/22		\$ 8,077.50		
T1000	28/06/2022		Transport Licensing Transactions 24/06/22	\$ 8,077.50			
Bank	31/05/2022	Bendigo Bank	Bank fees and charges - June 2022	\$ 93.15	\$ 93.15		
				Direct Debits Total	\$ 34,225.27	\$ 34,225.27	
Payroll	08/06/2022	Employees	Payroll PE 08.06.2022	\$ 38,718.41	\$ 38,718.41		
Payroll	22/06/2022	Employees	Payroll PE 22.06.2022	\$ 43,060.10	\$ 43,060.10		
				Direct Debits Total	\$ 81,778.51	\$ 81,778.51	

Abbreviations			
F	Funded	EFT Total	\$ 595,677.26 82.22%
L	Local Supplier	Cheques Total	\$ 8,936.55 1.23%
		Charge Cards Total	\$ 3,876.78 0.54%
		Direct Debit Total	\$ 34,225.27 4.72%
		Trust Total	\$ - 0.00%
		Payroll Total	\$ 81,778.51 11.29%
		Total	\$ 724,494.37 100.00%
		Local Suppliers	\$ 19,087.24 2.63%
		Employees	\$ 81,778.51 11.29%
		Combined Total	\$ 100,865.75 13.92%



Shire of Victoria Plains Commercial Credit Card Statement Reconciliation

Name: GLENDA TEEDE		Credit Card Acct # 552638xxxxxx950								
Emp #: 73		CC Billing Date 31/05/2022								
		CC New Balance 206.10								
		Total amount of other authorised cardholders 0.00								
		Reconciliation Difference 0.00								
Date	Vendor / Payor	Item Description and /or Business Purpose	Account Number:	20445.2101	20438.2003	20445.2101	20406.2101	Other	Acct #	Amount
			Funded by	Travel Airfare, Taxi, parking fee	Accomm. And meals	Other Expense	Council	GST		
1/05/22	Secure Parking	Parking fees	Shire's budget	9.23						
1/05/22	Secure Parking	Parking fees	Shire's budget	6.15						
7/05/22	City of Perth Parking	Parking fees	Shire's budget	10.20						
		Subscription monthly renewal for 23								
		May 2022 til 22 June 2022 - Flux for								
		l pads- Officers/ Council members								
25/03/22	Readdle Inc	International transaction fee -	Shire's budget			37.70	133.68			
		(23/5/22)								
30/03/22	Bendigo Bank	Readdle Inc	Shire's budget			5.14				
27/02/22	Bendigo Bank	Card Fee - April 2022	Shire's budget			4.00				
			Line Totals:	25.58	0.00	46.84	133.68	0.00		108.00
REVIEWED: 		Business Office Use Only		Statement Total (See Reconciliation at Top of Page)		\$206.10				
G Deocampo		Date 9/6/2022		MUST INCLUDE BOTH SIGNATURES		CEO on leave		Date:		
				Authorised Cardholder PRINT & SIGN		GLENDIA TEEDE		Date:		
				Authorised Officer PRINT & SIGN				Date:		

Original receipts are required for all expense transactions. I certify that the information provided on this report is accurate and reflects only expenses incurred in accordance with the policies and procedures of Shire of Victoria Plains. I approve the payment of the credit card charges and/or refunds by the Council as indicated in this report, subject to review by the Business Office authorised officer.

Business Credit Card

009653



SHIRE OF VICTORIA PLAINS
PO BOX 21
CALINGIRI WA 6569

Your details at a glance

BSB number	033-003
Account number	662853333
Customer number	123065291020
Account title	SHIRE OF VICTORIA PLAINS SHIRE OF VICTORIA PLAINS

Account summary

Statement period	1 May 2022 - 31 May 2022
Statement number	188
Opening balance on 1 May 2022	\$320.67
Payments & credits	\$320.67
Withdrawals & debits	\$196.96
Interest charges & fees	\$9.14
Closing Balance on 31 May 2022	\$206.10

Account details

Credit limit	\$20,000.00
Available credit	\$19,793.90
Annual purchase rate	13.990%
Annual cash advance rate	13.990%

Payment details

Minimum payment required	\$10.00
Payment due	14 Jun 2022

Any questions?

Contact Andrea Nielsen at 35 Railway Tce,
Goomalling 6460 on **08 9629 1999**, or call **1300 BENDIGO**
(1300 236 344).

We've got your
back because
you've got ours

Business Credit Card

Minimum Payment Warning. If you make only the minimum payment each month, you will pay more interest and it will take you longer to pay off your balance.

If you make no additional charges using this card and each month you pay the minimum payment

You will pay off the Closing Balance shown on this statement in about **2 years**

And you will pay an estimated total of interest charges of **\$30.90**

Having trouble making payments?

If you are having trouble making credit card repayments, please contact our Mortgage Help Centre on 1300 652 146.


Business Credit Card

Date	Transaction	Withdrawals	Payments	Balance
Opening balance				\$320.67
1 May 22	SECURE PARKING -,WES T LEEDERVI AUS RETAIL PURCHASE 29/04 CARD NUMBER 552638XXXXXXXX950 1	9.23		329.90
1 May 22	SECURE PARKING -,WES T LEEDERVI AUS RETAIL PURCHASE 29/04 CARD NUMBER 552638XXXXXXXX950 1	6.15		336.05
7 May 22	CITY OF PERTH PARKIN G-, PERTH AUS RETAIL PURCHASE 06/05 CARD NUMBER 552638XXXXXXXX950 1	10.20		346.25
14 May 22	PERIODIC TFR 00127085251201 00000000000		320.67	25.58
25 May 22	READDLE INC., SAN FR ANCISCO US RETAIL PURCHASE-INTERNATIONAL 23/05 120.00 U.S. DOLLAR CARD NUMBER 552638XXXXXXXX950 1	171.38		196.96
25 May 22	INTERNATIONAL TRANSACTION FEE	5.14		202.10
30 May 22	CARD FEE 1 @ \$4.00	4.00		206.10
Transaction totals / Closing balance		\$206.10	\$320.67	\$206.10


AUTOMATIC PAYMENTS HAVE BEEN SPECIFIED FOR YOUR ACCOUNT.


Date Paid ___ / ___ / ___ Amount \$ _____

Business Credit Card - Payment options

 **Pay in person:** Visit any **Bendigo Bank** branch to make your payment.

 **Internet banking:** Pay your credit card using ebanking 24 hours a day, 7 days a week.
www.bendigobank.com.au

 Register for Internet or Phone Banking call **1300 BENDIGO** (1300 236 344). This service enables you to make payments conveniently between your Bendigo Bank accounts 24/7.

 **Pay by post:** Mail this slip with your cheque to -
**PO Box 480
Bendigo VIC 3552.**
If paying by cheque please complete the details below.

 **Biller code: 342949**
Ref: 692050043

Bank@Post™ Pay at any Post Office by **Bank@Post^** using your credit card.



Business Credit Card

BSB number **692050043**
Account number **692050043**
Customer name SHIRE OF VICTORIA PLAINS
Minimum payment required \$10.00
Closing Balance on 31 May 2022 \$206.10
Payment due 14 Jun 2022
Date **Payment amount**

Drawer	Chq No	BSB	Account No	\$	€

^Fees will apply for payments made using Bank@Post. Refer to Bendigo Bank Schedule of Fees & Charges and Transaction Account Rebates.



Shire of Victoria Plains Commercial Credit Card Statement Reconciliation

Name: NICHOLAS PARRY		Credit Card Acct #		31/05/2022		Reconciliation Difference		0.00			
Emp #: 105		CC Billing Date		1,907.78		Total amount of other authorised cardholders		0.00			
Date	Vendor / Payor	Item Description and /or Business Purpose	Funded by	20518 Line Item 5- Clothing & Accessories	20517 Line Item 2- Maintenance of Plant & Utilities, Rates	20519 Line Item 6- Other goods & services	20445.2101 Admin- Other Office expenses	GST	Acct Name	Acct #	Amount
1/05/22	ARLO	Arlo security camera subscription	Shire's budget			14.99		1.36			
3/05/22	Starlink Internet	Calingiri BFB Internet	Shire's budget		139.00			12.64			
6/05/22	Wongan Hills	Heavy Duty Extention Lead	Shire's budget			27.75		2.52			
7/05/22	Officeworks	iPhone (Replace Work Sup broken)	Shire's budget				1,697.00	154.27			
18/05/22	Yerecoin Traders	Milk for OCM	Shire's budget				4.99	0.45			
30/05/22	Bendigo Bank	Card fee	Shire's budget				4.00				
31/05/22	ARLO	Arlo security camera subscription	Shire's budget			14.99		1.36			
31/05/22	Bendigo Bank	Bank fees	Shire's budget				5.06				
				Line Totals:	0.00	139.00	57.73	1,711.05			172.60
				Statement Total (See Reconciliation at Top of Page)						\$1,907.78	
REVIEWED		G-DeoJampo		Date	21/06/22					Date:	21/06/22
										Date:	
										Date:	

*** Original receipts are required for all expense transactions.*** I certify that the information provided on this report is accurate and reflects only expenses incurred in accordance with the policies and procedures of Shire of Victoria Plains. I approve the payment of the credit card charges and/or refunds by the Council as indicated in this report, subject to review by the Business Office authorised officer.

Nicholas Parry
Nicholas Parry
Date: 21/06/22


Sean Fletcher
Sean Fletcher
Date: 21/07/22

Business Credit Card


Date	Transaction	Withdrawals	Payments	Balance
Opening balance				-\$998.96
1 May 22	ARLO, 408-638-3750 AUS RETAIL PURCHASE-INTERNATIONAL 29/04 CARD NUMBER 552638XXXXXXXX020 1	14.99		-983.97
3 May 22	Starlink Internet, S INGAPORE AUS RETAIL PURCHASE-INTERNATIONAL 01/05 CARD NUMBER 552638XXXXXXXX020 1	139.00		-844.97
6 May 22	WONGAN HILLS HAR2, WO NGAN HILLS AUS RETAIL PURCHASE 04/05 CARD NUMBER 552638XXXXXXXX020 1	27.75		-817.22
7 May 22	OFFICEWORKS 0608, MI DLAND AUS RETAIL PURCHASE 06/05 CARD NUMBER 552638XXXXXXXX020 1	1,697.00		879.
16 May 22	E-BANKING TFR 00127085251201 0282203925		1,775.88	-896.10
17 May 22	E-BANKING TFR 00127085251201 0294466243 Reversed payment	1,775.88		879.78
18 May 22	YERECOIN TRADERS, YE RECOIN AUS RETAIL PURCHASE 16/05 CARD NUMBER 552638XXXXXXXX020 1	4.99		884.77
30 May 22	CARD FEE 1 @ \$4.00	4.00		888.77
31 May 22	ARLO, 408-638-3750 AUS RETAIL PURCHASE-INTERNATIONAL 29/05 CARD NUMBER 552638XXXXXXXX020 1	14.99		903.76
31 May 22	Interest - Cash Advance	5.06		908.8

Date Paid ___ / ___ / ___ Amount \$ _____

Business Credit Card - Payment options

 **Pay in person:** Visit any **Bendigo Bank** branch to make your payment.

 **Internet banking:** Pay your credit card using ebanking 24 hours a day, 7 days a week.
www.bendigobank.com.au

 Register for Internet or Phone Banking call **1300 BENDIGO** (1300 236 344). This service enables you to make payments conveniently between your Bendigo Bank accounts 24/7.

 **Pay by post:** Mail this slip with your cheque to -
**PO Box 480
Bendigo VIC 3552.**
If paying by cheque please complete the details below.

 **Bill code:** 342949
Ref: _____

Bank@Post™ Pay at any Post Office by Agency Banking **Bank@Post™** using your credit card.



Business Credit Card

BSB number 633-000
Account number _____
Customer name SHIRE OF VICTORIA PLAINS
Minimum payment required \$27.26
Closing Balance on 31 May 2022 \$908.82
Payment due 14 Jun 2022
Date _____ **Payment amount** _____

Drawer	Chq No	BSB	Account No	\$	c

^Fees will apply for payments made using Bank@Post. Refer to Bendigo Bank Schedule of Fees & Charges and Transaction Account Rebates.

Shire of Victoria Plains

09 MAY 2022
RECEIVED

053/04290 009653



SHIRE OF VICTORIA PLAINS
PO BOX 21
CALINGIRI WA 6569

PRICES EXTENDED	
GOODS/SERVICES REC'D	
APPROVED FOR PAYMENT	
ACCOUNT/JOB ITEM	AMOUNT
Various Accts	1,907.78

Your details at a glance

BSB number 633-000
Account number [REDACTED]
Customer number 12708525/M202
Account title SHIRE OF VICTORIA PLAINS SHIRE OF VICTORIA PLAINS

Account summary

Statement period 1 May 2022 - 31 May 2022
Statement number 5
Opening balance on 1 May 2022 -\$998.96
Payments & credits \$1,775.88
Withdrawals & debits \$3,674.60
Interest charges & fees \$9.06
Closing Balance on 31 May 2022 **\$908.82**

Account details

Credit limit \$5,000.00
Available credit \$4,091.18
Annual purchase rate 13.990%
Annual cash advance rate 13.990%

Payment details

Minimum payment required \$27.26
Payment due 14 Jun 2022

Any questions?

Contact Andrea Nielsen at 35 Railway Tce, Goomalling 6460 on **08 9629 1999**, or call **1300 BENDIGO** (1300 236 344).

We've got your back because you've got ours

Business Credit Card

Minimum Payment Warning. If you make only the minimum payment each month, you will pay more interest and it will take you longer to pay off your balance.

If you make no additional charges using this card and each month you pay the minimum payment

You will pay off the Closing Balance shown on this statement in about **8 years and 1 month**

And you will pay an estimated total of interest charges of **\$457.01**

If you make no additional charges using this card and each month you pay **\$43.63**

You will pay off the Closing Balance shown on this statement in about **2 years**

And you will pay an estimated total of interest charges of **\$138.30, a saving of \$318.71**

Having trouble making payments?

If you are having trouble making credit card repayments, please contact our Mortgage Help Centre on 1300 652 146.



Shire of Victoria Plains
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SHIRE OF VICTORIA PLAINS

MONTHLY FINANCIAL REPORT

For the Period Ending 30 June 2022

PUBLIC

SHIRE OF VICTORIA PLAINS
MONTHLY FINANCIAL REPORT
For the Period Ending 30 June 2022

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Compilation Report

To the Council

Shire of Victoria Plains

Scope

We have compiled the accompanying special purpose financial statements.

The specific purpose for which the special purpose financial report has been prepared is to provide information relating to the financial performance and financial position of the Shire that satisfies the information needs of the Council and the *Local Government Act 1995* and associated regulations.

The responsibility of the Shire

The Shire is solely responsible for the information contained in the special purpose financial report and have determined that the accounting policies used are consistent and are appropriate to satisfy the requirements of the Council and the *Local Government Act 1995* and associated regulations.

Our responsibility

On the basis of information provided by the Shire, we have compiled the accompanying special purpose financial statements in accordance with the significant accounting policies adopted as set out in Note 1 to the financial statements and APES 315: Compilation of Financial Information.

Our procedures use accounting expertise to collect, classify and summarise the financial information, which the Management provided, into a financial report. Our procedures do not include any verification or validation procedures. No audit or review has been performed and accordingly no assurance is expressed.

To the extent permitted by law, we do not accept liability for any loss or damage which any person, other than the Shire of Victoria Plains, may suffer arising from negligence on our part.

This report was prepared for the benefit of the Council of the Shire of Victoria Plains and the purpose identified above. We do not accept responsibility to any other person for the content of the report.

Signed at GERALDTON

Date 25th July 2022

RSM Australia Pty Ltd
Chartered Accountants

THE POWER OF BEING UNDERSTOOD
AUDIT | TAX | CONSULTING

RSM Australia Pty Ltd is a member of the RSM network and trades as RSM. RSM is the trading name used by the members of the RSM network. Each member of the RSM network is an independent accounting and consulting firm which practices in its own right. The RSM network is not itself a separate legal entity in any jurisdiction.

RSM Australia Pty Ltd ACN 009 321 377 atf Birdanco Practice Trust ABN 65 319 382 479 trading as RSM

Liability limited by a scheme approved under Professional Standards Legislation

Shire of Victoria Plains
SHIRE OF VICTORIA PLAINS
MONTHLY FINANCIAL REPORT
For the Period Ending 30 June 2022
EXECUTIVE SUMMARY

Statement of Financial Activity

Statements are presented on pages 5 and 6 showing a surplus/(deficit) as at 30 June 2022 of \$114,191

Significant Revenue and Expenditure

	Collected / Completed %	Annual Budget \$	YTD Budget \$	YTD Actual \$
Significant Projects				
Ag Lime Calingiri - New Norcia Road	5%	1,179,822	1,179,822	54,541
Mogumber - Yarawindah Road WSN #5	0%	1,578,438	1,578,438	329
Toodyay - Bindi Bindi Rd Nth 21/22	109%	634,611	634,611	690,332
Bolgart West Road	105%	446,104	446,104	466,571
Mogumber - Yarawindah Road 19/20	105%	248,381	248,381	259,616
Mogumber - Yarawindah Road WSN #2	103%	239,019	239,019	246,404
	40%	4,326,376	4,326,376	1,717,794
Grants, Subsidies and Contributions				
Operating grants, subsidies and contributions	213%	946,618	946,618	2,011,616
Non-operating grants, subsidies and contributions	30%	4,529,126	4,529,126	1,365,900
	62%	5,475,744	5,475,744	3,377,516
Rates Levied				
	103%	2,972,848	2,972,848	3,055,775

% - Compares current YTD actuals to the Annual Budget

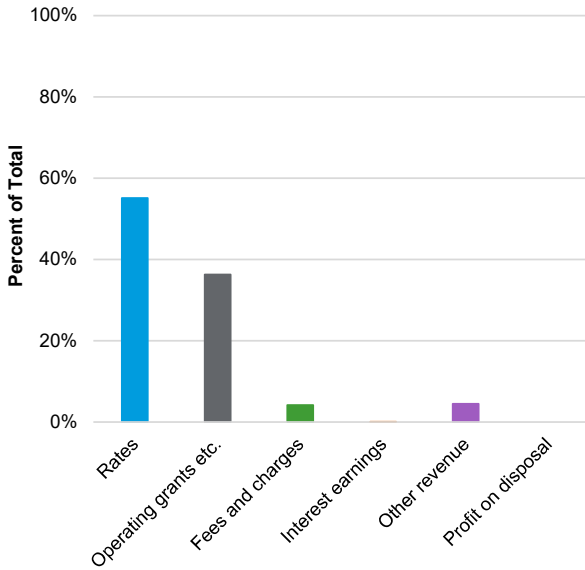
Financial Position

Account	Difference to Prior Year %	Current Year 30 Jun 22 \$	Prior Year 30 Jun 21 \$
Adjusted net current assets	12%	114,189	963,233
Cash and equivalent - unrestricted	49%	838,580	1,722,671
Cash and equivalent - restricted	100%	539,516	538,905
Receivables - rates	326%	109,915	33,731
Receivables - other	445%	455,637	102,415
Payables	142%	1,256,724	882,257

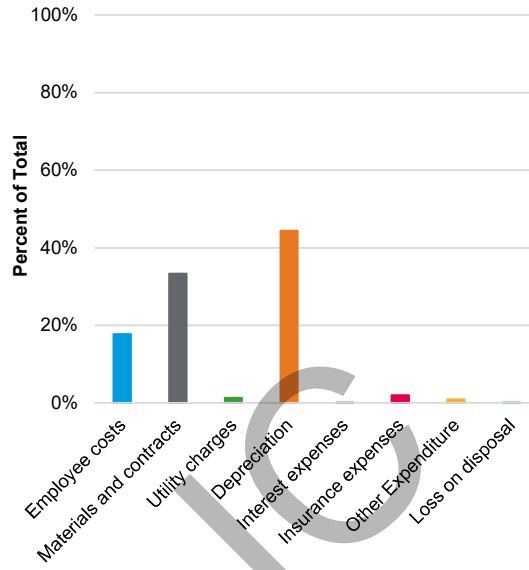
% - Compares current YTD actuals to prior year actuals

Shire of Victoria Plains
SHIRE OF VICTORIA PLAINS
MONTHLY FINANCIAL REPORT
For the Period Ending 30 June 2022
SUMMARY GRAPHS

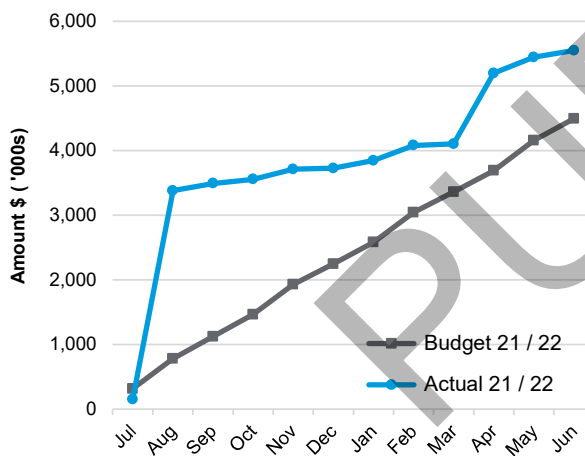
Operating Income



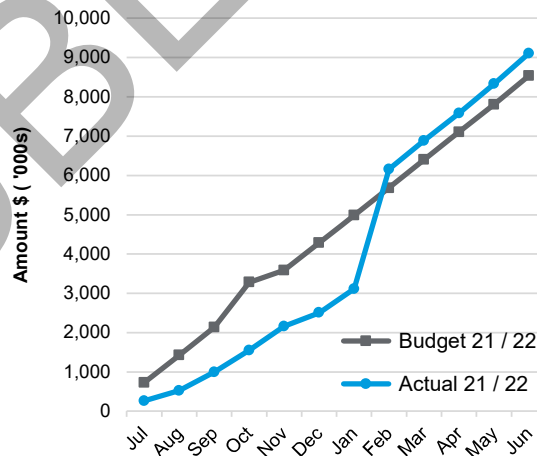
Operating Expenditure



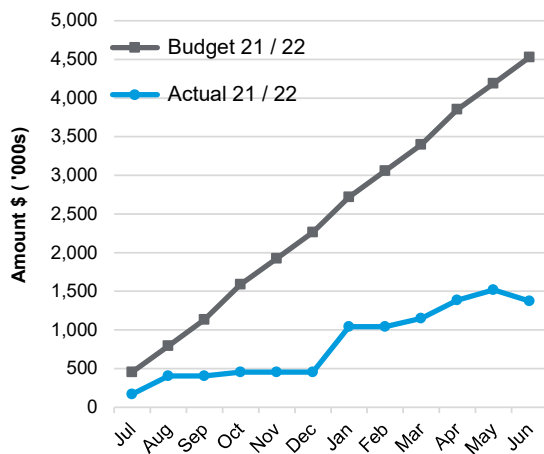
Operating Revenues



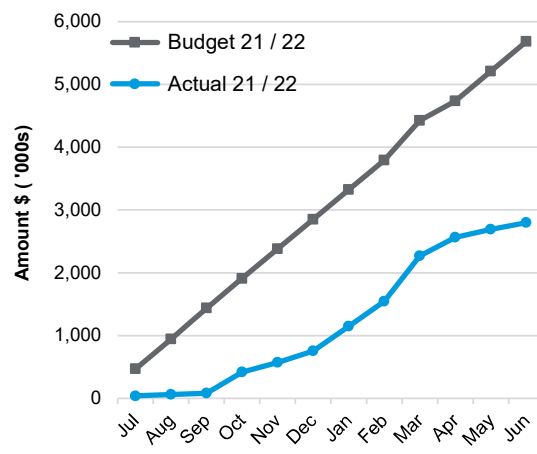
Operating Expenses



Capital Revenues - Investing



Capital Expenses



Shire of Victoria Plains
SHIRE OF VICTORIA PLAINS

STATEMENT OF FINANCIAL ACTIVITY

For the Period Ending 30 June 2022

REPORTING PROGRAM

	Note	Annual Budget \$	YTD Budget \$	YTD Actual \$	Var* \$	Var* %
Opening Funding Surplus / (Deficit)	3	893,669	893,669	893,668		
Revenue from Operating Activities						
Governance		6,348	6,348	4,858	(1,490)	(23%)
General purpose funding - rates	10	2,995,696	2,995,696	3,080,350	84,654	3%
General purpose funding - other		605,207	605,207	1,569,953	964,746	159%
Law, order and public safety		327,352	327,352	363,599	36,247	11%
Health		4,017	4,017	2,526	(1,491)	(37%)
Education and welfare		630	630	-	(630)	(100%)
Housing		92,622	92,622	65,226	(27,396)	(30%)
Community amenities		119,354	119,354	123,966	4,612	4%
Recreation and culture		94,030	94,030	64,976	(29,053)	(31%)
Transport		186,993	186,993	188,193	1,200	1%
Economic services		26,803	26,803	34,742	7,939	30%
Other property and services		34,314	34,314	49,624	15,310	45%
		4,493,365	4,493,365	5,548,012		
Expenditure from Operating Activities						
Governance		(579,273)	(579,273)	(567,188)	12,084	2%
General purpose funding		(457,346)	(457,346)	(429,932)	27,414	6%
Law, order and public safety		(551,807)	(551,807)	(646,935)	(95,127)	(17%)
Health		(144,231)	(144,231)	(137,353)	6,878	5%
Education and welfare		(4,779)	(4,779)	(2,690)	2,089	44%
Housing		(237,156)	(237,156)	(259,447)	(22,291)	(9%)
Community amenities		(640,842)	(640,842)	(478,101)	162,742	25%
Recreation and culture		(667,297)	(667,297)	(825,315)	(158,018)	(24%)
Transport		(5,027,513)	(5,027,513)	(5,370,933)	(343,420)	(7%)
Economic services		(269,768)	(269,768)	(249,312)	20,456	8%
Other property and services		38,858	38,858	(141,730)	(180,587)	465%
		(8,541,154)	(8,541,154)	(9,108,936)		
Excluded Non-cash Operating Activities						
Depreciation and amortisation		3,920,654	3,920,654	4,046,983		
(Profit) / loss on asset disposal	8	-	-	9,629		
Net Amount from Operating Activities		(127,135)	(127,135)	495,688		
Investing Activities						
Grants, subsidies and contributions	12(b)	4,529,126	4,529,126	1,365,900	(3,163,226)	(70%)
Proceeds from disposal of assets	8	-	-	6,909	6,909	
Land and buildings	9(a)	(179,159)	(179,159)	(51,784)	127,376	71%
Plant and equipment	9(b)	(295,861)	(295,861)	(288,982)	6,878	2%
Infrastructure - roads	9(c)	(5,078,325)	(5,078,325)	(2,378,234)	2,700,092	53%
Infrastructure - other	9(d)	(127,360)	(127,360)	(79,819)	47,541	37%
Net Amount from Investing Activities		(1,151,579)	(1,151,579)	(1,426,010)		
Financing Activities						
Proceeds from self supporting loans	11(b)	20,579	20,579	21,091	512	(2%)
Proceeds from long term borrowings		200,000	200,000	200,000	-	0%
Repayment of debentures	11(a)	(92,619)	(92,619)	(69,596)	23,023	25%
Transfer from reserves	7	50,000	50,000	-	(50,000)	(100%)
Transfer to reserves	7	(2,408)	(2,408)	(649)	1,759	73%
Net Amount from Financing Activities		175,552	175,552	150,845		
Closing Funding Surplus / (Deficit)	3	(209,493)	(209,493)	114,191		

* - Note 2 provides an explanation for the relevant variances shown above.

This statement needs to be read in conjunction with the accompanying Financial Statements and Notes.

Shire of Victoria Plains
SHIRE OF VICTORIA PLAINS

STATEMENT OF FINANCIAL ACTIVITY

For the Period Ending 30 June 2022

NATURE OR TYPE

	Note	Annual Budget \$	YTD Budget \$	YTD Actual \$	Var* \$	Var* %
Opening Funding Surplus / (Deficit)	3	893,668	893,668	893,668		
Revenue from Operating Activities						
Rates	10	2,972,848	2,972,848	3,055,775	82,927	3%
Grants, subsidies and contributions	12(a)	946,618	946,618	2,011,616	1,064,998	113%
Fees and charges		233,532	233,532	229,478	(4,054)	(2%)
Interest earnings		31,818	31,818	2,694	(29,124)	(92%)
Other revenue		308,550	308,550	248,449	(60,100)	(19%)
Profit on disposal of assets	8	-	-	-	-	
		4,493,365	4,493,365	5,548,012		
Expenditure from Operating Activities						
Employee costs		(1,715,876)	(1,715,876)	(1,617,682)	98,194	6%
Materials and contracts		(2,555,862)	(2,555,862)	(3,037,729)	(481,867)	(19%)
Utility charges		(107,468)	(107,468)	(124,017)	(16,549)	(15%)
Depreciation on non-current assets		(3,920,654)	(3,920,654)	(4,046,983)	(126,329)	(3%)
Interest expenses		(15,887)	(15,887)	(8,632)	7,255	46%
Insurance expenses		(143,752)	(143,752)	(179,698)	(35,946)	(25%)
Other expenditure		(81,656)	(81,655)	(84,567)	(2,912)	(4%)
Loss on disposal of assets	8	-	-	(9,629)	(9,629)	
		(8,541,155)	(8,541,154)	(9,108,937)		
Excluded Non-cash Operating Activities						
Depreciation and amortisation		3,920,654	3,920,654	4,046,983		
(Profit) / loss on asset disposal		-	-	9,629		
Net Amount from Operating Activities		(127,136)	(127,135)	495,686		
Investing Activities						
Grants, subsidies and contributions	12(b)	4,529,126	4,529,126	1,365,900	(3,163,226)	(70%)
Proceeds from disposal of assets	8	-	-	6,909	6,909	
Land and buildings	9(a)	(179,159)	(179,159)	(51,784)	127,376	71%
Plant and equipment	9(b)	(295,861)	(295,861)	(288,982)	6,878	2%
Infrastructure - roads	9(c)	(5,078,325)	(5,078,325)	(2,378,234)	2,700,092	53%
Infrastructure - other	9(d)	(127,360)	(127,360)	(79,819)	47,541	37%
Net Amount from Investing Activities		(1,151,579)	(1,151,579)	(1,426,010)		
Financing Activities						
Proceeds from self supporting loans	11(b)	20,579	20,579	21,091	512	(2%)
Proceeds from Long Term Borrowings		200,000	200,000	200,000		
Repayment of debentures	11(a)	(92,619)	(92,619)	(69,596)	23,023	25%
Transfer from reserves	7	50,000	50,000	-	(50,000)	100%
Transfer to reserves	7	(2,408)	(2,408)	(649)	1,759	73%
Net Amount from Financing Activities		175,552	175,552	150,845		
Closing Funding Surplus / (Deficit)	3	(209,495)	(209,494)	114,189		

* - Note 2 provides an explanation for the relevant variances shown above.

This statement needs to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF VICTORIA PLAINS

STATEMENT OF CAPITAL ACQUISITIONS AND FUNDING

For the Period Ending 30 June 2022

CAPITAL ACQUISITIONS AND FUNDING

Asset Group	Note	Annual Budget	YTD Actual Total
		\$	\$
Land and buildings	9(a)	179,159	51,784
Plant and equipment	9(b)	295,861	288,982
Infrastructure - roads	9(c)	5,078,325	2,378,234
Infrastructure - other	9(d)	127,360	79,819
Total Capital Expenditure		5,680,705	2,798,819

Capital Acquisitions Funded by:

Capital grants and contributions	4,529,126	1,365,900
Borrowings	-	-
Other (disposals and c/fwd)	-	6,909
Council contribution - from reserves	50,000	-
Council contribution - operations	1,101,579	1,426,010
Total Capital Acquisitions Funding	5,680,705	2,798,819

PUBLIC

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

For the Period Ending 30 June 2022

1. SIGNIFICANT ACCOUNTING POLICIES

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996 Regulation 34*.

The material variance adopted by the Shire of Victoria Plains for the 2021/22 year is \$10,000 or 10%, whichever is greater. Items considered to be of material variance are disclosed in Note 2.

The statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation. The preparation also requires management to make judgements, estimates and assumptions which effect the application of policies and the reported amounts in the statements and notes. These estimated figures are based on historical experience or other factors believed to be reasonable under the circumstances. Therefore, the actual results may differ from these reported amounts.

Actual and Budget comparatives are presented in year to date format unless otherwise stated. The Adopted Budget is used in the report until superseded by the Budget Review.

Preparation

Prepared by: Kate Peacock
Reviewed by: Travis Bate
Date prepared: 25 Jul 22

(a) Basis of Preparation

The following financial statements are special purpose financial statements that have been prepared in accordance with the Australian Accounting Standards, Authoritative Interpretations, the *Local Government Act 1995*, and regulations, within the context in which they relate to local governments and not-for-profit entities.

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996 Regulation 34*.

With the exception of the cash flow statement and rate setting information, the following report has been prepared on an accrual basis with balances measured at historical cost unless subject to fair value adjustments. Items subject to fair value adjustments include certain non-current assets, financial assets, and financial liabilities. Items such as assets, liabilities, equity, income and expenses have been recognised in accordance with the definitions and recognition criteria set out in the Framework for the Preparation and Presentation of Financial Statements.

These financial statements comply with, and supersede, the Australian Accounting Standards with the *Local Government (Financial Management) Regulations 1996* where applicable. Further information is provided in Note 1(i).

The functional and presentation currency of the report is Australian dollars.

(b) The Local Government Reporting Entity

The Australian Accounting Standards define local government as a reporting entity which can be a single entity or a group comprising a parent and all its subsidiaries. All funds controlled by the Shire in order to provide its services have formed part of the following report. Transactions and balances related to these controlled funds, such as transfers to and from reserves, were eliminated during the preparation of the report.

Funds held in Trust, which are controlled but not owned by the Shire, do not form part of the financial statements. Further information on the Shire funds in Trust are provided in Note 5.

(c) Rounding of Amounts

The Shire is an entity to which the *Local Government (Financial Management) Regulations 1996* applies and, accordingly amounts in the financial report have been rounded to the dollar except for amounts shown as a rate in the dollar. Where total assets exceed \$10,000,000 in the prior audited annual financial report, the amounts may be rounded to the nearest \$1,000.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 30 June 2022

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(d) Goods and Services Tax (GST)

Revenue, expenses and assets are recognised net of the amount of goods and services tax (GST), except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST where applicable.

(e) Cash and Cash Equivalents

Cash and cash equivalents normally include cash on hand, bonds and deposits, overdrafts, excess rates, unspent grant funds, on call deposits and term deposits with maturities equal to or less than three months. Cash and cash equivalents are typically characterised as highly liquid investments with little risk of experiencing material changes in value. Further information is provided in Note 1(f).

(f) Financial Instruments

Other financial assets at amortised cost

The Shire classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at fair value through profit and loss

The Shire classifies the following financial assets at fair value through profit and loss:

- debt investments which do not qualify for measurement at either amortised cost or fair value through other comprehensive income.
- equity investments which the Shire has not elected to recognise fair value gains and losses through other comprehensive income.

Financial liabilities

Financial liabilities are recognised at fair value when the Shire becomes a party to the contractual provisions to the instrument.

Non-derivative financial liabilities (excluding financial guarantees) are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss.

Financial liabilities are derecognised where the related obligations are discharged, cancelled or expired. The difference between the carrying amount of the financial liability extinguished or transferred to another party and the fair value of the consideration paid, including the transfer of non-cash assets or liabilities assumed, is recognised in profit or loss.

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

Loans and Receivables

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market. They arise principally through the provision of goods and services to customers but also incorporate other types of contractual monetary assets.

After initial recognition these are measured at amortised cost using the effective interest method, less provision for impairment. Any change in their value is recognised in the statement of comprehensive income.

In some circumstances, the Shire renegotiates repayment terms with customers which may lead to changes in the timing of the payments, the Shire does not necessarily consider the balance to be impaired, however assessment is made on a case-by-case basis.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

For the Period Ending 30 June 2022

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(f) Financial Instruments (Continued)

Impairment of Financial Assets

At the end of the annual reporting period the Shire assesses whether there is any objective evidence that a financial asset or group of financial assets is impaired.

If there is objective evidence that an impairment loss on financial assets carried at amortised cost has been incurred, the amount of the loss is measured as the difference between the asset's carrying amount and the present value of the estimated future cash flows discounted at the financial assets original effective interest rate.

Impairment of loans and receivables are reduced through the use of an allowance account, all other impairment losses on financial assets at amortised cost are taken directly to the asset. Subsequent recoveries of amounts previously written off are credited against other expenses in the statement of comprehensive income.

(g) Inventories

General

Inventories are measured at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs related to completion and its sale.

Land Held for Resale

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed. Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point. Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

(h) Fixed Assets

Each class of fixed assets within either plant and equipment or infrastructure, is carried at cost or fair value less, where applicable, any accumulated depreciation and impairment losses.

Initial recognition and measurement between mandatory revaluation dates

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Local Government (Financial Management) Regulation 17A (5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

Individual assets acquired between initial recognition and the next revaluation of the asset class in accordance with the mandatory measurement framework, are recognised at cost and disclosed as being at fair value as management believes cost approximates fair value. They are subject to subsequent revaluations at the next anniversary date in accordance with the mandatory measurement framework.

Revaluation

The fair value of land, buildings, infrastructure and investment properties is determined at least every five years in accordance with the regulatory framework. This includes buildings and infrastructure items which were pre-existing improvements (i.e. vested improvements) on vested land acquired by the Shire.

At the end of each period the valuation is reviewed and where appropriate the fair value is updated to reflect current market conditions. This process is considered to be in accordance with *Local Government (Financial Management) Regulation 17A (2)* which requires land, buildings, infrastructure, investment properties and vested improvements to be shown at fair value.

SHIRE OF VICTORIA PLAINS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 30 June 2022

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(h) Fixed Assets (Continued)

Increases in the carrying amount arising on revaluation of assets are credited to a revaluation surplus in equity. Decreases that offset previous increases of the same class of asset are recognised against revaluation surplus directly in equity. All other decreases are recognised in profit or loss.

Land under roads

As a result of amendments to the *Local Government (Financial Management) Regulations 1996*, effective from 1 July 2019, vested land, including land under roads, are treated as right-of-use assets measured at zero cost. Therefore, the previous inconsistency with AASB 1051 in respect of non-recognition of land under roads acquired on or after 1 July 2008 has been removed, even though measurement at zero cost means that land under roads is still not included in the statement of financial position.

Vested improvements from 1 July 2019

The measurement of vested improvements at fair value in accordance with *Local Government (Financial Management) Regulation 17A(2)(iv)* is a departure from AASB 16 which would have required the Shire to measure the vested improvements as part of the related right-of-use assets at zero cost.

(i) Depreciation of Non-current Assets

Fixed assets, excluding freehold land, are depreciated on a straight-line basis over the asset's useful life to the Shire, commencing when the asset is ready for use. The estimated useful lives used for each class of depreciable asset are shown below in years:

Asset	Years
Buildings	30 to 50 years
Furniture and equipment	4 to 10 years
Plant and equipment	5 to 15 years
Other infrastructure	15 to 80 years
Sealed roads and streets:	
formation	not depreciated
pavement	50 years
seal:	
bituminous seals	15 to 20 years
asphalt surfaces	20 years
Gravel Roads:	
formation	not depreciated
pavement	50 years
Formed roads (unsealed):	
formation	not depreciated
pavement	50 years
Footpaths - slab	40 to 60 years
Sewerage piping	80 years
Water supply piping and drainage systems	17 to 80 years
Sewerage piping	80 years
Bridges	60 years

At the end of each annual reporting period, the depreciation method, useful life and residual value of each asset is reviewed. Any revisions are accounted for prospectively as a change in estimate.

Land Under Local Government Control

Regulation 16 in the *Local Government (Financial Management) Regulations 1996* prohibits certain assets to be included in the financial report of a local government and require other assets to be included. The regulation therefore supersedes the reporting requirements of AASB 1051 *Land Under Roads (p.15)* and AASB 116 *Property, Plant and Equipment (p.7)*

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

For the Period Ending 30 June 2022

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(j) Trade and Other Payables

Trade and other payables are unpaid current liabilities owed for goods and services provided to the Shire prior to the end of the financial year. The amounts are unsecured and are normally paid within 30 days of recognition.

(k) Employee Benefits

Provision is made for the Shire's liability for employee benefits arising from services rendered by employees to the end of the annual reporting period. Employee benefits that are expected to be wholly settled within one year are measured at the amounts expected to be paid when the liability is settled.

Employee benefits expected to be settled more than one year after the end of the reporting period have been measured at the present value of the estimated future cash outflows to be made for those benefits. In determining the liability, consideration is given to employee wage increases and the probability that the employee may satisfy vesting requirements. Cashflows are discounted using market yields on 10 year Australia Government Bonds. Changes in the measurement of the liability are recognised in the statement of comprehensive income.

(l) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. Subsequent measurement is at amortised cost using the effective interest method. The annual government guarantee fee is expensed in the year incurred.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

Borrowing Costs

Borrowing costs that are directly attributable to the acquisition, construction or production of a qualifying asset are capitalised as part of the cost of that asset. All other borrowing costs are recognised as an expense in the period in which they are incurred.

(m) Provisions

Provisions are recognised when: The Shire has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses. Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

(n) Contract Liabilities

Contract liabilities represent the Shire's obligation to transfer goods or services to a customer for which the Shire has received consideration from the customer.

With respect to transfers for recognisable non-financial assets, contract liabilities represent performance obligations which are not yet satisfied.

Contract liabilities are recognised as revenue when the performance obligations in the contract are satisfied.

(o) Current and Non-current Classification

The report classifies current and non-current balances as defined by the *Local Government (Financial Management) Regulations 1996*, *AASB 101 Presentation of Financial Statements*, or by another applicable regulation or interpretation.

(p) Nature or Type Classifications

Rates

All rates levied under the *Local Government Act 1995*. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

Operating Grants, Subsidies and Contributions

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

For the Period Ending 30 June 2022

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(p) Nature or Type Classifications (Continued)

Non-operating Grants, Subsidies and Contributions

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

Profit on Asset Disposal

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

Fees and Charges

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees.

Service Charges

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. Regulation 54 of the *Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Excluding rubbish removal charges, interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Interest Earnings

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Other Revenue / Income

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

Employee Costs

All costs associated with the employment of a person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

Materials and Contracts

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

Utilities (Gas, Electricity, Water, etc.)

Expenditures made to the respective agencies for the provision of power, gas, water and communication expenses. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

Insurance

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

Loss on Asset Disposal

Loss on the disposal of fixed assets.

Depreciation on Non-current Assets

Depreciation expense raised on all classes of assets.

Interest Expenses

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

Other Expenditure

Statutory fees, taxes, provision for bad debts, member's fees or State taxes, donations and subsidies made to community groups.

SHIRE OF VICTORIA PLAINS

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

For the Period Ending 30 June 2022

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(q) Program Classifications (Function / Activity)

Council operations as disclosed in these financial statements encompass the following service orientated activities/programs.

GOVERNANCE

Includes the activities of members of council and the administrative support available to the council for the provision of governance of the district. Other costs related to the task of assisting elected members and ratepayers on matters which do not concern specific council services.

GENERAL PURPOSE FUNDING

Rates, general purpose government grants and interest revenue.

LAW, ORDER AND PUBLIC SAFETY

Supervision and enforcement of various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services.

HEALTH

Inspection of food outlets and their control, noise control and waste disposal compliance.

EDUCATION AND WELFARE

Maintenance of playgroup centre and support of school programs.

HOUSING

Provision and maintenance of elderly residents housing.

COMMUNITY AMENITIES

Rubbish collection services, operation of rubbish disposal sites, litter control, construction and maintenance of urban storm water drains, protection of the environment and administration of town planning schemes, cemetery and public conveniences.

RECREATION AND CULTURE

Maintenance of public halls, recreation centres and various sporting facilities. Provision and maintenance of parks, gardens and playgrounds. Operation of library, and other cultural facilities.

TRANSPORT

Construction and maintenance of roads, streets, footpaths, depots, cycle ways, parking facilities and traffic control. Cleaning of streets and maintenance of street trees, street lighting etc.

ECONOMIC SERVICES

Tourism and area promotion including the maintenance and operation of a caravan park. Provision of rural services including weed control, and standpipes. Building Control.

OTHER PROPERTY AND SERVICES

Private works operation, plant repair and operation costs and engineering operation costs.

SHIRE OF VICTORIA PLAINS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 30 June 2022

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(r) Revenue Recognition Policy

Recognition of revenue is dependant on the source of revenue and the associated terms and conditions associated with each source of revenue and recognised as follows:

Revenue Category	Nature of goods and services	When obligations typically satisfied	Payment terms	Returns / Refunds / Warranties	Determination of transaction price	Allocating transaction price	Measuring obligations for returns	Timing of revenue recognition
Rates	General Rates	Over time	Payment dates adopted by Council during the year	None	Adopted by council annually	When taxable event occurs	Not applicable	When rates notice is issued
Service charges	Charge for specific service	Over time	Payment dates adopted by Council during the year	Refund in event monies are unspent	Adopted by council annually	When taxable event occurs	Not applicable	When rates notice is issued
Grant contracts with customers	Community events, minor facilities, research, design, planning evaluation and services	Over time	Fixed terms transfer of funds based on agreed milestones and reporting	Contract obligation if project not complete	Set by mutual agreement with the customer	Based on the progress of works to match performance obligations	Returns limited to repayment of transaction price of terms breached	Output method based on project milestones and/or completion date matched to performance obligations as inputs are shared
Grants, subsidies or contributions for the construction of non-financial assets	Construction or acquisition of recognisable non-financial assets to be controlled by the local government	Over time	Fixed terms transfer of funds based on agreed milestones and reporting	Contract obligation if project not complete	Set by mutual agreement with the customer	Based on the progress of works to match performance obligations	Returns limited to repayment of transaction price of terms breached	Output method based on project milestones and/or completion date matched to performance obligations as inputs are shared
Grants with no contract commitments	General appropriations and contributions with no reciprocal commitment	No obligations	Not applicable	Not applicable	Cash received	On receipt of funds	Not applicable	When assets are controlled
Licences/ Registrations/ Approvals	Building, planning, development and animal management, having the same nature as a licence regardless of naming.	Single point in time	Full payment prior to issue	None	Set by State legislation or limited by legislation to the cost of provision	Based on timing of issue of the associated rights	No refunds	On payment and issue of the licence, registration or approval
Pool inspections	Compliance safety check	Single point in time	Equal proportion based on an equal annually fee	None	Set by State legislation	Apportioned equally across the inspection cycle	No refunds	After inspection complete based on a 4 year cycle

SHIRE OF VICTORIA PLAINS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 30 June 2022

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)
(r) Revenue Recognition Policy (Continued)

Revenue Category	Nature of goods and services	When obligations typically satisfied	Payment terms	Returns / Refunds / Warranties	Determination of transaction price	Allocating transaction price	Measuring obligations for returns	Timing of revenue recognition
Other inspections	Regulatory Food, Health and Safety	Single point in time	Full payment prior to inspection	None	Set by State legislation or limited by legislation to the cost of provision	Applied fully on timing of inspection	Not applicable	Revenue recognised after inspection event occurs
Waste management collections	Kerbside collection service	Over time	Payment on an annual basis in advance	None	Adopted by council annually	Apportioned equally across the collection period	Not applicable	Output method based on regular weekly and fortnightly period as proportionate to collection service
Waste management entry fees	Waste treatment, recycling and disposal service at disposal sites	Single point in time	Payment in advance at gate or on normal trading terms if credit provided	None	Adopted by council annually	Based on timing of entry to facility	Not applicable	On entry to facility
Property hire and entry	Use of halls and facilities	Single point in time	In full in advance	Refund if event cancelled within 7 days	Adopted by council annually	Based on timing of entry to facility	Returns limited to repayment of transaction price	On entry or at conclusion of hire
Memberships	Gym and pool membership	Over time	Payment in full in advance	Refund for unused portion on application	Adopted by council annually	Apportioned equally across the access period	Returns limited to repayment of transaction price	Output method Over 12 months matched to access right
Fees and charges for other goods and services	Cemetery services, library fees, reinstatements and private works	Single point in time	Payment in full in advance	None	Adopted by council annually	Applied fully based on timing of provision	Not applicable	Output method based on provision of service or completion of works
Commissions	Commissions on licencing and ticket sales	Over time	Payment in full on sale	None	Set by mutual agreement with the customer	On receipt of funds	Not applicable	When assets are controlled
Reimbursements	Insurance claims	Single point in time	Payment in arrears for claimable event	None	Set by mutual agreement with the customer	When claim is agreed	Not applicable	When claim is agreed

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 30 June 2022

2. EXPLANATION OF MATERIAL VARIANCES

Variances which have exceeded the thresholds are listed below by Program. Significant variances within the Program are listed underneath it by Nature or Type.

The material variance adopted by Council for the 2021/22 year is \$10,000 and 10%.

Reporting Program	Var	Var	Timing /	Explanation of Variance
Operating Revenues	\$	%	Permanent	
Governance	(1,490)	(23%)	Timing	Mainly related to over budget - Miscellaneous revenue
General Purpose Funding - Rates	84,654	3%	Timing	Mainly related to increase in Ex-gratia rates, and interest on rates instalments and late payments
General Purpose Funding - Other	964,746	159%	▲ Permanent	Advance payment of Financial Assistance Grant 22/23 in April 22 (\$975K).
Law, order and public safety	36,247	11%	▲ Permanent	Over Budget Mitigation Activity Fund Grant (\$110K) and Animal Welfare Grant (\$6K), offset by timing of CESH reimbursements (\$45K).
Health	(1,491)	(37%)	Timing	Relates to over budget on fees and charges
Education and Welfare	(630)	(100%)	Permanent	Relates to budget on grant for senior week (no grant received) and fees for hire of community vehicle - (vehicle disposed)
Housing	(27,396)	(30%)	▼ Permanent	Vacant units, and staff housing used as consultant accommodation
Recreation and Culture	(29,053)	(31%)	▼ Timing	Variance due to budget phasing of Insurance claims received, offset by Road Board building vacancy (\$4K).
Transport	1,200	1%	Permanent	Receipt of Mitigation Activity Fund - DFES; Direct road grant in advance
Economic Services	7,939	30%	Permanent	Increase revenue in caravan parks, and commissions received - bank agency
Other Property and Services	15,310	45%	▲ Permanent	Increase in private works, and fuel rebates.

Operating Expense

Governance	12,084	2%	Timing	Related to over budget Members conferences and training, offset by below estimates Administration salaries and wages
General Purpose Funding	27,414	6%	Timing	Related to under budget expenditure for Rates collection (\$2k)
Law, order and public safety	(95,127)	(17%)	▼ Permanent	Bolgart Fire Access track funded project DFES (\$96K).
Health	6,878	5%	Timing	ABC allocation not processed while EOFY is being completed
Education and welfare	2,089	44%	Timing	Bolgart playgroup maintenance over estimates
Housing	(22,291)	(9%)	Permanent	Housing maintenance under estimates
Community amenities	162,742	25%	▲ Permanent	Mainly related to under budget expenditure for Landfill Site Maintenance (\$62K) Mogumber Water Supply (\$33K), Effluent Disposal Schemes - Calingiri (\$12K), Shared Town/Consultant Planner (\$14K), Cemetery Works (\$11K) and Admin Expenditure Allocation (\$8K).
Recreation and Culture	(158,018)	(24%)	▼ Permanent	Mainly related to over budget Town & Gardens Maintenance (\$177K), offset by below budget Roads Board Building Expenditure (\$15K) Administration Costs Allocated (\$15K).
Transport	(343,420)	(7%)	Permanent	Road maintenance below estimates
Economic services	20,456	8%	Timing	Mainly related to over budget Building control (\$49K), offset by below budget Caravan parks (\$12K) water supply standpipes (\$6K).
Other property and services	(180,587)	465%	Timing	Mainly related to over budget employees cost -Works Manager/Works Supervisor-vacant positions (\$194K), offset by below budget Fuel & Oil, Parts & Repairs of plant (\$83K), and Plant operating and overhead cost Allocated (\$300K).

Capital Revenues

Grants, subsidies and contributions	(3,163,226)	(70%)	▼ Timing	Mainly related to Wheatbelt Secondary Freight Network (\$1.1M) and Ag-Lime Project (841K). Refer to Note 12(b) for detail. Note, this is offset by below budget year to date capital expenditure.
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NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 30 June 2022

2. EXPLANATION OF MATERIAL VARIANCES

Capital Expenses

Land and buildings	127,376	71%	▲	Timing	Mainly related to below budget expenditure for Mogumber Hall Ceiling (\$74K) and Purchase of Land for Aglime Route (\$30K). Refer to Note 9(a) for detail.
Infrastructure - roads	2,700,092	53%	▲	Timing	Mainly related to Wheatbelt Secondary Freight Network projects (\$1.5M) and Aglime Calingiri - New Norcia Road (\$1M). Refer to Note 9(c) for detail.
Infrastructure - Other	47,541	37%	▲	Timing	Mainly related to Yerecoin Sewerage Inspection Hatch. Refer to Note 9(d) for detail.

Financing

Transfer from reserves	(50,000)	(2%)	▼	Timing	
Repayment of Debentures	23,023	25%	▲	Timing	
Transfer to reserves	1,759	73%		Timing	Interest earned over estimates

Nature or Type
Operating Revenues

Var \$ Var % Var Timing / Permanent Explanation of Variance

Grants, Subsidies and Contributions	1,064,998	113%	▲	Permanent	Mainly related to Mitigation Activity Fund - DFES (\$113K) and Financial Assistance Grant 22/23 advance payment (\$957K). Refer to Note 12(a) for detail.
Rates	82,927	3%		Timing	
Interest Earnings	(29,124)	(92%)	▼	Permanent	Interest earnings below estimates
Other Revenue	(60,100)	(19%)	▼	Timing	Mainly related to timing of CESM reimbursements (\$45K).

Operating Expense

Employee Costs	98,194	6%		Permanent	
Materials and contracts	(481,867)	(19%)	▼	Permanent	Mainly related to Maintenance Grading (\$180K), Fire Mitigation (\$96K), Water Supply Standpipes (\$42K), Parts and Repairs (\$37K), Roads Storm Water Damage (\$25K), Animal Control (\$24K), Occupational Health & Safety (\$14K) Bridge and Culvert Maintenance (\$13K), Signage and Guideposts (7K).
Utility charges	(16,549)	(15%)	▼	Permanent	Overbudget Electricity Charges (\$10K) and Water Charges (\$6K).
Depreciation on Non-current Assets	(126,329)	(3%)		Permanent	EOFY is being completed
Interest Expenses	7,255	46%		Timing	Variance due to budget phasing - allocated to 12 months
Insurance Expenses	(35,946)	(25%)	▼	Permanent	Insurance over estimates
Other expenditure	(2,912)	(4%)		Permanent	

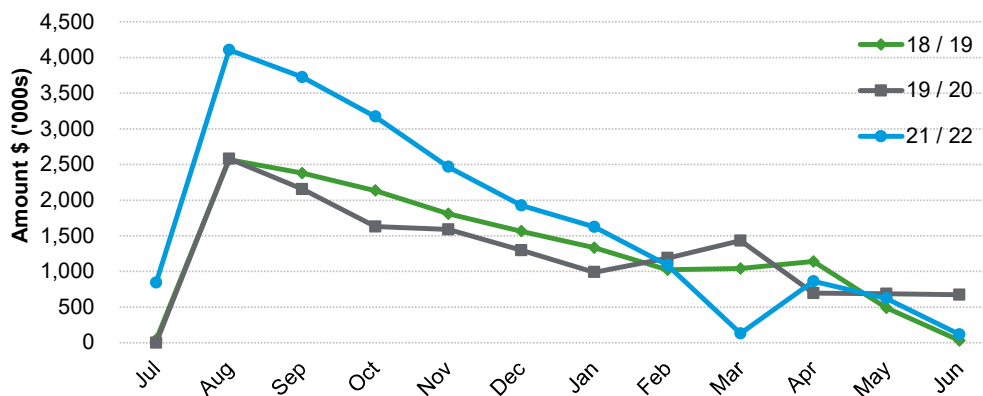
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

For the Period Ending 30 June 2022

3. NET CURRENT FUNDING POSITION

	Note	Current Month 30 Jun 22 \$	Prior Year Closing 30 Jun 21 \$	This Time Last Year 30 Jun 21 \$
Current Assets				
Cash unrestricted	4	838,580	1,742,975	1,722,671
Cash restricted	4	539,516	538,867	538,905
Deposits and bonds	4	-	-	-
Trust Funds	5	-	-	-
Contact assets		-	129,267	-
Receivables - rates	6(a)	109,915	45,618	33,731
Receivables - sundry	6(b)	455,637	23,244	102,415
Receivables - other		(643)	20,850	67,142
Receivables - loans	11(b)	7,601	20,762	4,782
Provision for doubtful debts		(2,070)	(2,071)	(1,638)
Accrued income		-	206	-
Inventories		53,207	31,155	35,473
Total Current Assets		2,001,744	2,550,873	2,503,481
Current Liabilities				
Payables - sundry		(148,105)	(588,045)	(467,245)
Payables - other		(1,977)	(15,811)	(123,060)
Rates received in advance		-	(25,654)	(25,849)
Accrued expenses		-	(27,500)	-
Accrued salaries and wages		(12,014)	(23,384)	-
Pensioner Rebates		-	-	-
Deposits and bonds		(21,589)	(27,126)	(27,925)
Contract liabilities		(995,008)	(234,327)	(209,544)
Loan liabilities	11(a)	(78,032)	(59,932)	(28,634)
Total Payables		(1,256,724)	(1,001,779)	(882,257)
Provisions		(148,295)	(155,729)	(197,570)
Total Current Liabilities		(1,405,020)	(1,157,508)	(1,079,826)
Less: cash reserves	7	(539,516)	(538,867)	(538,886)
Less: movement in provisions (non current)		-	-	-
Less: Self-supporting loan		(21,216)	(20,762)	-
Add: loan principal (current)		78,198	59,932	78,464
Add: trust transactions to municipal		-	-	-
Net Funding Position - Surplus / (Deficit)		114,189	893,668	963,233

Liquidity over the Year



SHIRE OF VICTORIA PLAINS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 30 June 2022

4. CASH AND FINANCIAL ASSETS

	Unrestricted	Restricted	Total	Institution	Interest	Maturity
	\$	\$	Amount		Rate	Date
	\$	\$	\$		%	
Cash						
Cash on hand	590		590	N/A	0.00	N/A
Municipal fund	332,692		332,692	Bendigo	0.00	N/A
Municipal savings	3,837	-	3,837	Bendigo	0.25	N/A
Municipal Term Deposit 2	501,461		501,461	Bendigo	0.55	09 Jul 22
Reserve funds		428,012	428,012	Bendigo	0.00	N/A
Financial Assets at Amortised Cost						
Reserve funds		111,505	111,505	Bendigo	0.55	05 Jan 23
Total Cash and Financial Assets	838,580	539,516	1,378,096			

5. TRUST FUND

There are no funds held at balance date over which the Shire has no control

**SHIRE OF VICTORIA PLAINS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 30 June 2022**

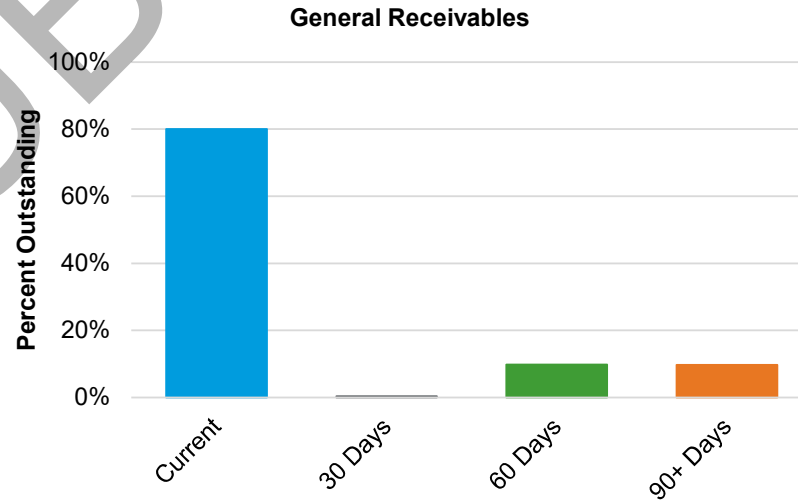
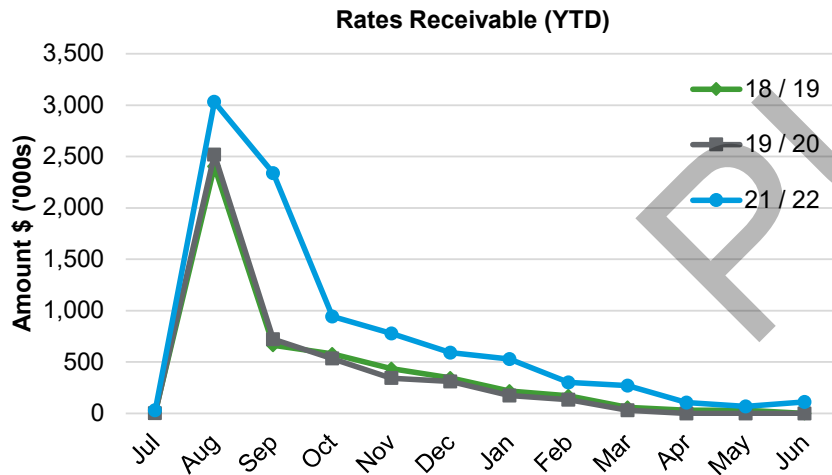
6. RECEIVABLES

(a) Rates Receivable

	30 Jun 22
	\$
Rates receivables	109,915
Total Rates Receivable Outstanding	109,915
Closing balances - prior year	19,963
Rates levied this year	3,055,775
Effluent and refuse removal	97,268
Closing balances - current month	(109,915)
Total Rates Collected to Date	3,063,091

(b) General Receivables

	30 Jun 22
	\$
Current	364,568
30 Days	1,750
60 Days	44,707
90+ Days	44,612
Total General Receivables Outstanding	455,637



Comments / Notes

Rubbish fees included in YTD graph

Comments / Notes

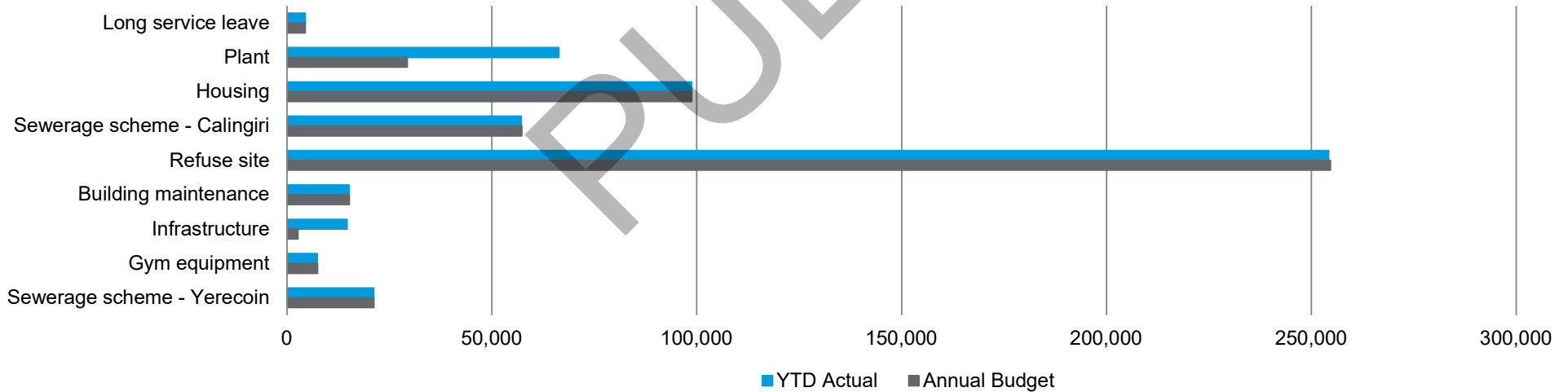
Amounts shown above include GST (where applicable)

**SHIRE OF VICTORIA PLAINS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 30 June 2022**

7. CASH BACKED RESERVES

Reserve Name	Annual Budget				YTD Actual					
	Balance 01 Jul 21	Transfers from	Interest Received	Transfer to	Balance 30 Jun 22	Balance 01 Jul 21	Transfers from	Interest Received	Transfer to	Balance 30 Jun 22
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Long service leave	4,477	-	13	-	4,490	4,477	-	5	-	4,483
Plant	66,272	(38,000)	160	960	29,392	66,276	-	80	-	66,356
Housing	98,669	-	133	-	98,802	98,676	-	119	-	98,795
Sewerage scheme - Calingiri	57,142	-	165	-	57,307	57,146	-	69	-	57,215
Refuse site	253,886	-	809	-	254,695	253,909	-	306	-	254,215
Building maintenance	15,168	-	44	-	15,212	15,169	-	18	-	15,187
Infrastructure	14,665	(12,000)	42	-	2,707	14,667	-	18	-	14,684
Gym equipment	7,411	-	21	-	7,432	7,412	-	9	-	7,420
Sewerage scheme - Yerecoin	21,135	-	61	-	21,196	21,136	-	25	-	21,162
Total Cash Backed Reserves	538,825	(50,000)	1,448	960	491,233	538,867	-	649	-	539,516

Annual Budget v YTD Actual



SHIRE OF VICTORIA PLAINS

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

For the Period Ending 30 June 2022

8. DISPOSAL OF ASSETS

Annual Budget

	WDV	Proceeds	Profit	(Loss)
	\$	\$	\$	\$
Transport				
Plant and Equipment				
Total Disposal of Assets	-	-	-	-
Total Profit or (Loss)				-

YTD Actual

	WDV	Proceeds	Profit	(Loss)
	\$	\$	\$	\$
Other Property & Services				
Motor Vehicle				
Toyota Landcruiser (MV007)	16,538	6,909	-	(9,629)
				-
				-
				-
Total Disposal of Assets	16,538	6,909	-	(9,629)
Total Profit or (Loss)				(9,629)

PUBLIC

Shire of Victoria Plains
SHIRE OF VICTORIA PLAINS

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

For the Period Ending 30 June 2022

9. CAPITAL ACQUISITIONS

(a) Land and Buildings

	Funding Source	Annual Budget	YTD Budget	YTD Actual	YTD Variance	% Complete
		\$	\$	\$	\$	
Governance						
	Solar Lights - Rear Admin Building	7,892	7,892	7,312	580	93%
	Shire Admin Car Park	25,000	25,000	30,484	(5,484)	122%
		32,892	32,892	37,796	(4,904)	
Housing						
	Roller door	5,000	5,000	4,510	490	90%
		5,000	5,000	4,510	490	
Recreation and Culture						
	Mogumber Hall Ceiling	81,767	81,767	-	81,767	0%
		81,767	81,767	-	81,767	
Transport						
	Depot Upgrades	10,000	10,000	511	9,489	5%
	Purchase of land for Aglime Route	35,000	35,000	2,500	32,500	7%
	Automatic Closing Gates - Depot	14,500	14,500	6,467	8,034	45%
		59,500	59,500	9,478	50,022	
Total Land and Buildings		179,159	179,159	51,784	127,376	

(b) Plant and Equipment

	Funding Source	Annual Budget	YTD Budget	YTD Actual	YTD Variance	% Complete
		\$	\$	\$	\$	
Transport						
	Grader	165,000	165,000	160,000	5,000	97%
	Roller	35,000	35,000	37,560	(2,560)	107%
		200,000	200,000	197,560	2,440	
Community Amenities						
	Bolgart tip generator	8,000	8,000	6,694	1,306	84%
		8,000	8,000	6,694	1,306	
Law, Order & Public Safety						
	CCTV camera's	6,531	6,531	3,262	3,269	50%
	CESM Vehicle	77,000	77,000	77,000	77,000	100%
		83,531	83,531	80,262	80,269	
Governance						
	Wallis computers - video conferencing	4,329	4,329	4,467	(138)	103%
		4,329	4,329	4,467	(138)	
Total Plant and Equipment		295,861	295,861	288,982	83,878	

SHIRE OF VICTORIA PLAINS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 30 June 2022

9. CAPITAL ACQUISITIONS (Continued)

(c) Infrastructure - Roads

	Funding Source	Annual Budget	YTD Budget	YTD Actual	YTD Variance	% Complete
		\$	\$	\$	\$	
Transport						
Toodyay - Bindi Bindi Rd Nth 21/22	MRWA / CBH	634,611	634,611	690,332	(55,721)	109%
Toodyay - Bindi Bindi Rd		-	-	83,127	(83,127)	0%
Bolgart West Road	LRCIP	446,104	446,104	466,571	(20,468)	105%
Bindi Bindi-Toodyay Road	RRG	82,665	82,665	157,135	(74,470)	190%
Footpaths - Bolgart	LRCIP / CP	41,760	41,760	-	41,760	0%
Footpaths - Calingiri	LRCIP / CP	23,429	23,429	22,682	747	97%
Ag Lime Calingiri - New Norcia Road	RTR	1,179,822	1,179,822	54,541	1,125,282	5%
Mogumber - Yarawindah Road 19/20	WSFN	248,381	248,381	259,616	(11,235)	105%
Mogumber - Yarawindah Road WSFN #2	WSFN	239,019	239,019	246,404	(7,385)	103%
Mogumber - Yarawindah Road WSFN #3	WSFN	102,888	102,888	13,602	89,287	13%
Mogumber - Yarawindah Road WSFN #4	WSFN	55,000	55,000	-	55,000	0%
Mogumber - Yarawindah Road WSFN #5	WSFN	1,578,438	1,578,438	329	1,578,109	0%
Yerecoin South East Road - Shoulder reconc	LRCIP	110,383	110,383	134,940	(24,557)	122%
Catabody Street		161,020	161,020	136,129	24,891	85%
Yerecoin South - East Road		94,332	94,332	98,165	(3,833)	104%
Behanging Road		80,472	80,472	-	80,472	0%
Bolgart Bike Path		-	-	14,661	(14,661)	
		5,078,325	5,078,325	2,378,234	2,714,753	
Total Infrastructure - Roads		5,078,325	5,078,325	2,378,234	2,714,753	

(d) Infrastructure - Other

	Funding Source	Annual Budget	YTD Budget	YTD Actual	YTD Variance	% Complete
		\$	\$	\$	\$	
Recreation and Culture						
Hockey fields safety fencing		8,000	8,000	6,949	1,051	87%
Mogumber toilets		3,000	3,000	-	3,000	0%
Calingiri Playground Upgrades		37,600	37,600	34,810	2,790	93%
		48,600	48,600	41,759	6,841	
Other Economic Services						
Piawaning Standpipe Controller		18,760	18,760	27,966	(9,206)	149%
		18,760	18,760	27,966	(9,206)	
Community Amenities						
Calingiri Landfill Rear Fence		10,000	10,000	10,095	(95)	101%
Yerecoin Sewerage Inspection Hatch x 2		50,000	50,000	-	50,000	0%
		60,000	60,000	10,095	49,905	
Total Infrastructure - Other		127,360	127,360	79,819	47,541	
Total Capital Expenditure		5,680,705	5,680,705	2,798,819	2,973,547	

SHIRE OF VICTORIA PLAINS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 30 June 2022

10. RATING INFORMATION

	Rateable Value \$	Valuation \$	Number of Properties #	Annual Budget Revenue \$	Rate Revenue \$	Interim Rates \$	Back Rates \$	YTD Actual Revenue \$
General Rates								
GRV	1,790,738	0.117898	162	211,124	211,124	-	-	211,124
UV	362,361,014	0.007169	309	2,597,766	2,597,766	-	-	2,597,766
Total General Rates				2,808,890	2,808,890	-	-	2,808,890
Minimum Rates								
GRV	93,142	485.00	66	32,010	32,010	-	-	32,010
UV	2,031,748	586.00	76	44,536	44,536	67,623	18,848	131,007
Total Minimum Rates				76,546	76,546	67,623	18,848	163,017
Total General and Minimum Rates				2,885,436	2,885,436	67,623	18,848	2,971,907
Other Rate Revenue								
Facilities fees (Ex Gratia)				87,412				83,868
Total Rate Revenue				2,972,848				3,055,775

SHIRE OF VICTORIA PLAINS

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

For the Period Ending 30 June 2022

11. INFORMATION ON BORROWINGS

(a) Debenture Repayments

(i) Loan 82 Calingiri Sports Pavilion

	Annual Budget	YTD Budget	YTD Actual
	\$	\$	\$
Recreation and Culture			
Opening balance	20,584	20,584	20,584
Principal payment	(20,584)	(20,584)	(20,584)
Principal Outstanding	-	-	0
Interest payment	(1,737)	(1,158)	(1,391)
Guarantee fee	-	-	-
Total Principal, Interest and Fees Paid	(22,321)	(21,742)	(21,975)

(ii) Loan 84 Piawaning Water Supply

	Annual Budget	YTD Budget	YTD Actual
	\$	\$	\$
Economic Services			
Opening balance	101,580	101,580	101,580
Principal payment	(17,456)	(8,674)	(8,674)
Principal Outstanding	84,124	92,906	92,906
Interest payment	(3,357)	(1,265)	(1,265)
Guarantee fee	-	-	-
Total Principal, Interest and Fees Paid	(20,813)	(9,939)	(9,939)

(iii) Loan 83 Calingiri Football Club

	Annual Budget	YTD Budget	YTD Actual
	\$	\$	\$
Recreation and Culture			
Opening balance	183,253	183,253	183,253
Principal payment	(20,579)	(20,579)	(21,090)
Principal Outstanding	162,674	162,674	162,163
Interest payment	5,372	5,372	4,533
Service fee	-	-	-
Total Principal, Interest and Fees Paid	(15,207)	(15,207)	(16,557)

(iv) New Loan - Grader & Loader

	Annual Budget	YTD Budget	YTD Actual
	\$	\$	\$
Transport			
Opening balance	200,000	200,000	200,000
Principal payment	(34,000)	(19,247)	(19,247)
Principal Outstanding	166,000	180,753	180,753
Interest payment	(6,000)	-	-
Service fee	-	-	-
Total Principal, Interest and Fees Paid	(40,000)	(19,247)	(19,247)

Total Principal Outstanding	412,798	255,580	255,069
Total Principal Repayments	(92,619)	(69,084)	(69,596)

SHIRE OF VICTORIA PLAINS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 30 June 2022

11. INFORMATION ON BORROWINGS

(b) Self Supporting Loans

(i) Loan 83 Calingiri Football Club

	Annual Budget	YTD Budget	YTD Actual
	\$	\$	\$
Recreation and Culture			
Opening balance	183,252	183,252	183,253
Principal payment received	(20,579)	(10,612)	(21,091)
Principal Outstanding	162,673	172,640	162,162
Interest received	5,372	2189.3	4,533
Service fee received	-	-	-
Total Principal, Interest and Fees Received	(15,207)	(8,423)	(16,558)
Total Principal Outstanding	162,673	172,640	162,162
Total Principal Received	(20,579)	(10,612)	(21,091)

PUBLIC

SHIRE OF VICTORIA PLAINS

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

For the Period Ending 30 June 2022

12. GRANTS, SUBSIDIES AND CONTRIBUTIONS

(a) Operating Grants, Subsidies and Contributions

Program / Details	Grant Provider	Annual Budget \$	YTD Budget \$	YTD Actual \$
General Purpose Funding				
General commission grants	WALGGC	309,418	309,418	789,553
Law, Order and Public Safety				
DFES Operating Grant	DFES	71,590	71,590	53,693
Mitigation Activity Fund		106,071	106,071	209,017
Animal Welfare Grant Program		-	-	5,700
Education and Welfare				
Seniors week/TAVD community	DLGC	530	530	-
Transport				
Roads commission grants	WALGGC	277,730	277,730	773,310
Street lighting	MRWA	940	940	-
Disaster Recovery Funding - AGRN962		39,500	39,500	39,504
Direct road	MRWA	140,839	140,839	140,839
Total Operating Grants, Subsidies and Contributions		946,618	946,618	2,011,616

(b) Non-operating Grants, Subsidies and Contributions

Transport				
WSFN Funding	MRWA	1,893,035	1,893,035	-
Roads to recovery	Dept of Infrastructure	215,328	215,328	344,595
Regional Roads	MRWA	466,332	466,332	466,332
Footpaths - Bolgart		20,880	20,880	-
MRWA Mogumer - Yarawindah Rd	MRWA	1,015,837	1,015,837	379,631
Local Roads & Comm Infra Program	LCRI	-	-	175,341
Ag-Lime project	CBH	560,740	560,740	-
Ag-Lime Project	MRWA	356,974	356,974	-
Total Non-Operating Grants, Subsidies and Contributions		4,529,126	4,529,126	1,365,900

Total Grants, Subsidies and Contributions		5,475,744	5,475,744	3,377,516
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SHIRE OF VICTORIA PLAINS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ending 31 March 2022

13. BUDGET AMENDMENTS

GL Code	Job Code	Description	Council Resolution	Classification	Increase in Cash \$	Decrease in Cash \$	Running Balance \$	Comment
Adopted Budget Surplus / (Deficit)								(3,500)
Adjustment to 1 July Opening Surplus				Opening Surplus / (Deficit)		(46,805)	(50,305)	Adjustments post budget adoption
20403		Election Expenses	Budget Review	Operating Expenses		(1,072)	(51,377)	As per Salary Budget Adjustment
20404		Conferences & Seminars - Local Government Week	Budget Review	Operating Expenses	13,428		(37,950)	
20405		Conferences & Seminars - Councillor Training	Budget Review	Operating Expenses	30,000		(7,950)	Will flow into 2022/23 financial year
20406		Meeting Costs	Budget Review	Operating Expenses		(303)	(8,253)	As per Salary Budget Adjustment
20409		Public Relations	Budget Review	Operating Expenses	10,000		1,747	Budget savings
20411		Insurance	Budget Review	Operating Expenses	3,538		5,285	Reduced to Actual
20414		Subscriptions - Members	Budget Review	Operating Expenses	5,000		10,285	Budget savings
20430		Salaries & Wages	Budget Review	Operating Expenses		(81,585)	(71,299)	As per Salary Budget Adjustment
20433		Other Staff Costs	Budget Review	Operating Expenses		(24,067)	(95,366)	Increased to Actual
20435		Computing/IT Support	Budget Review	Operating Expenses	10,000		(85,366)	Budget savings
20436		Insurance	Budget Review	Operating Expenses	19,318		(66,049)	Reduced to actual
20438		Staff Training	Budget Review	Operating Expenses	9,000		(57,049)	Budget savings
20440		Office Building & Surrounds Maintenance	Budget Review	Operating Expenses	7,119		(49,930)	Budget savings
20441		Minor Office Equipment	Budget Review	Operating Expenses	1,900		(48,030)	Budget savings
20445		Other Office Expenses	Budget Review	Operating Expenses	116		(47,914)	As per Salary Budget Adjustment
20451		Consultancy/Contractors	Budget Review	Operating Expenses	38,500		(9,414)	Reduced based on expected expenditure for remainder of year
20452		Legal Fees - Administration	Budget Review	Operating Expenses		(75,000)	(84,414)	As per Salary Budget Adjustment
20452		Legal Fees - Administration	Council Meeting 3	Operating Expenses		(10,000)	(94,414)	As per Council Meeting 30/3/22
20454		Records Management	Budget Review	Operating Expenses	50641			
10300		Rates Income	Budget Review	Operating Revenue	3,544		(40,229)	Increased to YTD Actual
10310		Ex Gratia Rates	Budget Review	Operating Revenue	3,297		(36,932)	Increased to YTD Actual
10315		Rates Enquiry Fees (EAS)	Budget Review	Operating Revenue	236		(36,696)	Increased to YTD Actual
10317		Administrative Fees on Rates Instalments	Budget Review	Operating Revenue	156		(36,540)	Increased to YTD Actual
10319		Instalment Interest on Rates	Budget Review	Operating Revenue	1,336		(35,204)	Increased to YTD Actual
10512		Fire Prevention Infringements	Budget Review	Operating Revenue	3,625		(31,579)	Increased to YTD Actual
20520		Animal Control	Budget Review	Operating Expenses		(1,290)	(32,868)	As per Salary Budget Adjustment
20533		Community Emergency Services Manager	Budget Review	Operating Expenses	27,365		(5,503)	As per Salary Budget Adjustment
20534		Ranger Services	Budget Review	Operating Expenses		(1,290)	(6,793)	As per Salary Budget Adjustment
20535		Community Safety	Budget Review	Operating Expenses	38,955		32,161	As per Salary Budget Adjustment
10530		Other Income	Budget Review	Operating Revenue	4,000		36,161	Increased to YTD Actual
16093		Grant - Mitigation Activity Fund	Budget Review	Operating Revenue	106,071		142,232	Increased to YTD Actual
20511		Mtce of Land & Buildings (Fire Stations)	Budget Review	Operating Expenses		(126,000)	16,232	Increased to YTD Actual (Mitigation Fund expenditure)
20523		Insurances	Budget Review	Operating Expenses		(1,440)	14,792	Increased to actual
41000		Emergency Services Manager Vehicle	Council Resolution	Capital Expenses		(77,000)	(62,208)	CESM Vehicle purchase
20803		Bolgart Playgroup - Maintenance	Budget Review	Operating Expenses	85		(62,123)	Reduced to actual (insurance expense)
20809		Grants Officer - External	Budget Review	Operating Expenses	10,000		(52,123)	Now part of wages
20900		Staff Housing Operating Expenditure	Budget Review	Operating Expenses		(1,346)	(53,469)	Increased to Actual
20901		Staff Housing Building & Surrounds Maintenance	Budget Review	Operating Expenses	35,000		(18,469)	Budget Savings
20902		Calingiri Aged Person Units Operating Expenditure	Budget Review	Operating Expenses	2,200		(16,269)	Budget savings
20903		Calingiri Aged Person Units Maintenance	Budget Review	Operating Expenses	4,000		(12,269)	Budget savings
20904		Bolgart Aged Persons Units Operating Expenditure	Budget Review	Operating Expenses	1,818		(10,451)	Decreased to Actual
20905		Bolgart Aged Person Units - Maintenance	Budget Review	Operating Expenses	2,680		(7,771)	Budget savings
TIPB		Landfill Site Maintenance	Budget Review	Operating Expenses	2,000		(5,771)	Budget savings
11001		Refuse Removal - Rubbish Bins	Budget Review	Operating Revenue	2,500		(3,271)	Increased to YTD Actual
11010		Drum Muster	Budget Review	Operating Revenue	6,000		2,729	Increased to YTD Actual
21030		Effluent Disposal Schemes (STED) - Calingiri	Budget Review	Operating Expenses	507		3,236	Reduced to actual (insurance expense)
21034		Effluent Disposal Schemes (STED) - Yerecoin	Budget Review	Operating Expenses	216		3,452	Reduced to actual (insurance expense)
21052		Shared Town/Consultant Planner	Budget Review	Operating Expenses	65,000		68,452	Reduced based on expected expenditure for remainder of year
11040		Planning Applications	Budget Review	Operating Revenue	20,000		88,452	Increased to YTD Actual
21060		Cemetery Works	Budget Review	Operating Expenses		(46)	68,406	Increased to Actual

21062	Mogumber Water Supply	Council Resolutio	Operating Expenses	(35,000)	33,406	Council Resolution
21068	Calingiri Water Supply	Budget Review	Operating Expenses	(8,684)	24,723	Increased to Actual
21069	Bolgart Water Supply	Budget Review	Operating Expenses	6	24,728	Reduced to actual (insurance expense)
B008	Bolgart Hall	Budget Review	Operating Expenses	1,917	26,645	As per Salary Budget Adjustment
B009	Calingiri Recreation Centre	Budget Review	Operating Expenses	7,500	34,145	Decreased based on expected full year expenditure
B010	Calingiri Recreation Centre	Budget Review	Operating Expenses	8,661	42,806	Decreased based on expected full year expenditure
B011	Piawaning Hall	Budget Review	Operating Expenses	(12,973)	29,833	Increased to actual
B012	Piawaning Hall	Budget Review	Operating Expenses	2,900	32,733	Decreased to actual
B014	Mogumber Hall	Budget Review	Operating Expenses	155	32,887	Reduced to actual (insurance expense)
B016	Gillingarra Hall	Budget Review	Operating Expenses	(1,533)	31,354	Increased to actual
B018	Yerecoin Hall	Budget Review	Operating Expenses	(2,996)	28,358	Increased to actual
B022	Roads Board Building	Budget Review	Operating Expenses	80	28,437	Reduced to actual (insurance expense)
40104	Reroof Mogumber Hall	Budget Review	Capital Expenses	(76,767)	(48,330)	Expenditure related to insurance claim
41101	Calingiri Rec Centre - Flooring Upgrade	Budget Review	Capital Expenses	5,000	(43,330)	Actual coded to B010
TWNBOL	Town & Gardens Maintenance	Budget Review	Operating Expenses	2,000	(41,330)	Reduced based on estimated expenditure for remainder of year
TWNCAL	Town & Gardens Maintenance	Budget Review	Operating Expenses	1,000	(40,330)	Reduced based on estimated expenditure for remainder of year
TWNPIA	Town & Gardens Maintenance	Budget Review	Operating Expenses	6,000	(34,330)	Reduced based on estimated expenditure for remainder of year
TWNYER	Town & Gardens Maintenance	Budget Review	Operating Expenses	1,500	(32,830)	Reduced based on estimated expenditure for remainder of year
21112	Calingiri Football Club Operating	Budget Review	Operating Expenses	(4,623)	(37,453)	Increased to actual
21113	Calingiri Football Ground Maintenance	Budget Review	Operating Expenses	10,000	(27,453)	Reduced based on estimated expenditure for remainder of year
11127	Insurance Claims received	Budget Review	Operating Revenue	77,241	49,787	Increased to Actual.
40328	Mogumber Toilets	Budget Review	Capital Expenses	5,000	54,787	
21130	Library - Salaries & Wages	Budget Review	Operating Expenses	1,239	56,026	As per Salary Budget Adjustment
21131	Library Services	Budget Review	Operating Expenses	234	56,260	As per Salary Budget Adjustment
21132	Library Building Maintenance	Budget Review	Operating Expenses	(474)	55,786	Increased to actual
16091	MRWA Mogumber - Yarawindah Rd	Budget Review	Capital Revenue	58,986	114,772	Increased for 2021 Contract Liability Audit Adjustment 2021
16012	Govt Grant - R2R	Budget Review	Capital Revenue	(129,267)	(14,495)	Decreased for 2021 Contract Asset Audit Adjustment 2021
16091	Local Roads and Comm Infra Program	Budget Review	Capital Revenue	38,271	23,776	Increased for 2021 Contract Liability Audit Adjustment 2021
16010	Govt Grant - Direct	Budget Review	Operating Revenue	3,773	27,549	Increased to Actual
MG9999	Maintenance Grading	Budget Review	Operating Expenses	(452,401)	(424,852)	Increased based on expected expenditure for remainder of year
21203	Signage & Guideposts	Budget Review	Operating Expenses	4,940	(419,913)	Budget savings
21204	Tree Lopping/Verge Maintenance	Budget Review	Operating Expenses	5,928	(413,985)	Budget savings
21205	Drainage Maintenance	Budget Review	Operating Expenses	(8,485)	(422,470)	Increased to actual
21206	Town Streets Maintenance	Budget Review	Operating Expenses	10,000	(412,470)	Budget savings
21207	Roads Stormwater Damage (includes call-outs)	Budget Review	Operating Expenses	(18,640)	(431,110)	Increased to actual
21209	Bridge & Culvert Maintenance	Budget Review	Operating Expenses	1,736	(429,374)	Decreased to actual
21214	Footpath Maintenance	Budget Review	Operating Expenses	(4,113)	(433,487)	Increased to actual
21419	Depot Operating Costs	Budget Review	Operating Expenses	(8,617)	(442,104)	Increased to actual
21420	Depot Maintenance	Budget Review	Operating Expenses	(12,371)	(454,475)	Increased to actual
11206	Disaster Recovery Funding - AGRN962	Budget Review	Operating Revenue	39,500	(414,975)	Increased to actual
40026	Purchase of Plant and Equipment	Budget Review	Capital Expenses	25,000	(389,975)	Deferment of Grab Bucket & Trailer
21321	Caravan Parks and Camping Grounds Operating	Budget Review	Operating Expenses	245	(389,730)	Decreased to actual
BCVPK	Caravan Parks and Camping Grounds Maintenance	Budget Review	Operating Expenses	(11,424)	(401,154)	Increased to actual
CCVPK	Caravan Parks and Camping Grounds Maintenance	Budget Review	Operating Expenses	16	(401,138)	As per Salary Budget Adjustment
21325	Bolgart Tractor Shed	Budget Review	Operating Expenses	12	(401,126)	Reduced to actual (insurance expense)
21330	Building Control Operating	Budget Review	Operating Expenses	4,821	(396,305)	Reduced in line with expected expenditure
21360	Water Supply - Standpipes	Budget Review	Operating Expenses	(2)	(396,307)	Increased to actual (insurance expense)
11400	Private Works Income	Budget Review	Operating Revenue	9,615	(386,693)	Increased to actual
21411	Works Manager Package	Budget Review	Operating Expenses	38,975	(347,718)	As per Salary Budget Adjustment
21430	Fuel & Oil	Budget Review	Operating Expenses	(55,000)	(402,718)	Increased in line with expected expenditure
21433	Insurance & Licences	Budget Review	Operating Expenses	6,225	(396,493)	Decreased to actual
21435	Internal Repair Wages	Budget Review	Operating Expenses	55,000	(341,493)	Reallocated to Fuel
	Transfer to Plant Reserve	Council Resolutio	Reserve Transfer	35,000	(306,493)	
	Transfer to Plant Reserve	Council Resolutio	Reserve Transfer	39,000	(267,493)	
	Withdrawal from Plant Reserve	Council Resolutio	Reserve Transfer	38,000	(229,493)	
MG9999	Maintenance Grading	Council Resolutio	Operating Expenses	(21,271)	(250,764)	
21202	Bitumen Maintenance	Council Resolutio	Operating Expenses	21,271	(229,493)	
Amended Budget Totals				1,105,893	(1,311,886)	(205,993)

ITEM	DESCRIPTION	21/22 FEE No GST	22/23 FEE No GST	GST Yes/No	2022-23 FEE TOTAL	Statutory/Council
Rates Fees						
Administration charges on instalments	Administration charges on instalments	30.00	30.00	No	\$ 30.00	Council
Interest charge on instalment	5.5% per annum calculated daily from the due date of each instalment	5.5%		No	5.5%	Council
Overdue rates interest charge	7% calculated daily by simple interest as from 35 days of issue of	7.0%		No	7.0%	Council
Dishonoured Payment Administration Fee	Dishonoured Payment Administration Fee	\$ 10.00		No	\$ 10.00	Council
Rubbish Removal Charge						
- Domestic / Commercial	General Waste removal (Pick up once a week) per bin	208.00	212.20	No	213.00	Council
- Domestic / Commercial	Recycling removal (Pick up once a fortnight) per bin	112.00	114.30	No	115.00	Council
- Domestic / Commercial	Additional service - General waste per bin	200.00	204.00	No	204.00	Council
- Domestic / Commercial	Additional service - Recycling per bin	100.00	102.00	No	102.00	Council
Property Search Fees						
Rates & Property Enquiry Fee		79.00	80.60	No	\$ 80.60	Council
Rate Notice Re-issue		Free	Free		Free	Council
Tip Fees						
- Domestic / Commercial	Annual Landfill Pass = 2 x 240L Bins or Ute or 6x4 Trailer per visit	No charge	No charge	n/a	No charge	Council
- Domestic / Commercial	Demolition Waste - minimum charge (Pass holder)	41.00	41.90	Yes	47.00	Council
- Domestic / Commercial	Demolition Waste - minimum charge (Non - Pass holder)	92.00	93.90	Yes	104.00	Council
- Domestic / Commercial	Demolition Waste per m3 (Pass holder)	66.00	67.40	Yes	75.00	Council
- Domestic / Commercial	Demolition Waste per m3 (Non Pass holder)	130.00	132.60	Yes	146.00	Council
- Domestic / Commercial	Green Waste - clean per m3 (Pass holder)	No charge	No charge	n/a	No charge	Council
- Domestic / Commercial	Green Waste - clean per m3 (Non Pass holder)	26.00	26.60	No	27.00	Council
- Domestic / Commercial	Green Waste - unsorted per m3 (Pass holder)	26.00	26.60	Yes	30.00	Council
- Domestic / Commercial	Green Waste - unsorted per m3 (Non Pass holder)	52.00	53.10	Yes	59.00	Council
- Domestic / Commercial	Clean Fill	No charge	No charge	n/a	No charge	Council
- Domestic / Commercial	Clean Fill with debris per m3 (Pass holder)	9.00	9.20	Yes	11.00	Council
- Domestic / Commercial	Clean Fill with debris per m3 (Non Pass holder)	15.00	15.30	Yes	17.00	Council
- Domestic / Commercial	8x6 trailer sorted (Commercial only) (Pass holder)	No charge	No charge	n/a	No charge	Council
- Domestic / Commercial	8x6 trailer sorted (Commercial only) (Non Pass holder)	26.00	26.60	No	27.00	Council
- Domestic / Commercial	8x6 trailer unsorted (Pass holder)	26.00	26.60	Yes	30.00	Council
- Domestic / Commercial	8x6 trailer unsorted (Non Pass holder)	52.00	53.10	Yes	59.00	Council
- Domestic / Commercial	Small Truck (< 4t) / Horse Float (sorted) (Pass holder)	15.00	15.30	Yes	17.00	Council
- Domestic / Commercial	Small Truck (< 4t) / Horse Float (sorted) (Non Pass holder)	24.00	24.50	Yes	27.00	Council
- Domestic / Commercial	Small Truck (< 4t) / Horse Float (unsorted) (Pass holder)	41.00	41.90	Yes	47.00	Council
- Domestic / Commercial	Small Truck (< 4t) / Horse Float (unsorted) (Non Pass holder)	77.00	78.60	Yes	87.00	Council
- Domestic / Commercial	Fridge/Freezer/Air Con - degassed with sticker	No charge	No charge	n/a	No charge	Council
- Domestic / Commercial	Fridge/Freezer/Air Con - not degassed with sticker - NOT ACCEPTED	N/A	N/A	n/a	N/A	Council
- Domestic / Commercial	Steel - free of debris	No charge	No charge	n/a	No charge	Council
- Domestic / Commercial	Tyres - NOT ACCEPTED	N/A	N/A	n/a	N/A	Council
- Domestic / Commercial	Asbestos - less than cubic metre (Pass Holder)	96.00	98.00	Yes	108.00	Council
- Domestic / Commercial	Asbestos - less than cubic metre (Non Pass Holder)	N/A	N/A	n/a	N/A	Council

ITEM	DESCRIPTION	21/22 FEE No GST	22/23 FEE No GST	GST Yes/No	2022-23 FEE TOTAL	Statutory/Council
- Domestic / Commercial	Asbestos - per cubic metre	235.00	239.70	Yes	264.00	Council
	Asbestos - per cubic metre (Non Pass holder)	N/A	N/A	n/a	N/A	Council
- Key Bond	Tips (Pass holder)	23.00	23.50	No	24.00	Council
	Tips (Non Pass holder)	N/A	N/A	n/a	N/A	Council
Sewerage Scheme Charge						
- Calingiri	Per Connection or ability to connect	222.00	226.50	No	227.00	Council
- Yerecoin	Per Connection or ability to connect	222.00	226.50	No	227.00	Council
Septic tank & leach drain	Per litre for dumping at Calingiri septage pit	0.20	0.30	No	0.30	Council
Emergency Services Levy	Levied on each assessment as per Legislation	88.00	88.00	No	88.00	Statutory
Administration						
Credit Card - Surcharge	1.47% of amount charged to credit card (Not for Transport Licensing)			No		
District Maps	Laminated (Large)	9.00	9.20	Yes	11.00	Council
District Maps	Unlaminated	7.00	7.20	Yes	8.00	Council
Telephone/Fax Directory	Collected	3.00	3.10	Yes	4.00	Council
Telephone/Fax Directory	Posted	4.00	4.10	Yes	5.00	Council
Photocopying/Printing	A4 & foolscap - per copy	0.30	0.40	Yes	1.00	Council
Photocopying/Printing	A4 & foolscap - per copy - Colour	0.40	0.50	Yes	1.00	Council
Photocopying/Printing	B4 & A3	0.40	0.50	Yes	1.00	Council
Photocopying/Printing	B4 & A3 - Colour	0.70	0.80	Yes	1.00	Council
Photocopying/Printing	Card (A4)	0.60	0.70	Yes	1.00	Council
Photocopying/Printing	Card (A4) - Colour	0.90	1.00	Yes	2.00	Council
Laminating	A4 per page	3.00	3.10	Yes	4.00	Council
Laminating	A3 per page	4.00	4.10	Yes	5.00	Council
Photocopying	Copies of Building Plans	40.00	40.80	No	41.00	Council
Binding	Spiral only	3.00	3.10	Yes	4.00	Council
Binding	Front & Back cover and Spiral	4.00	4.10	Yes	5.00	Council
Facsimiles or Scan & Email	Per page (other than overseas)	0.80	0.90	Yes	1.00	Council
Council Meeting Minutes	Annual - posted	66.00	67.40	Yes	75.00	Council
Council Meeting Minutes	Annual - collected	52.00	53.10	Yes	59.00	Council
Council Meeting Minutes	Single copy - posted	8.00	8.20	Yes	10.00	Council
Council Meeting Minutes	Single copy - collected	6.00	6.20	Yes	7.00	Council
	Free subscription to retiring Councillors for 12 months, Calingiri Townscape, Bushfire Brigades, Staff, Media, Politicians					
Shire Newsletter advertising	B&W Full page	42.00	42.90	Yes	48.00	Council
Shire Newsletter advertising	B&W Half page	21.00	21.50	Yes	24.00	Council
Shire Newsletter advertising	B&W 1/4 page	11.00	11.30	Yes	13.00	Council
Shire Newsletter advertising	Colour Full page	80.00	81.60	Yes	90.00	Council
Shire Newsletter advertising	Colour Half page	42.00	42.90	Yes	48.00	Council
Shire Newsletter advertising	Colour 1/4 page	21.00	21.50	Yes	24.00	Council
Shire Newsletter advertising	VP Business Builders Members Special Rate Full Page Black & White	27.00	27.60	Yes	31.00	Council
Shire Newsletter advertising	Free advertising for all Shire community groups and sporting clubs, Black & White only.	Free	Free	n/a	Free	

ITEM	DESCRIPTION	21/22 FEE No GST	22/23 FEE No GST	GST Yes/No	2022-23 FEE TOTAL	Statutory/Council
Administration support	Typing, photocopying, binding etc (per hour)	60.00	61.20	Yes	68.00	Council
	Typing, photocopying, binding etc (per 15 min)	14.50	14.80	Yes	17.00	Council - New
Electoral Rolls		27.00	27.60	Yes	31.00	Council
Licencing - Victoria Plains series plates	Plate cost plus \$39.60 Admin Fee Plus GST	42.00	42.90	Yes	48.00	Council
Freedom of Information						
Application Fee	Application made under section 12(1) (e) of the Act	30.00	30.00	No	30.00	Statutory
Administration Charge	Hourly charge for time taken by staff dealing with the application	30.00	30.00	No	30.00	Statutory
	Hourly charge for access time supervised by staff	30.00	30.00	No	30.00	Statutory
Animal Control						
Animal Control Attendance	8.00am to 4.30pm Monday to Friday - per hour rate plus travel per km	Cost +20%	Cost +20%		Cost+20%	Council
	After hours - per hour penalty (and/or call out rate) plus per km travel	Cost +20%	Cost +20%		Cost+20%	Council
	Vehicle travel per km	0.90	1.00	Yes	1.00	Council
Cat Registration	Annual Registration (Pensioner 50%)	20.00	20.00	No	20.00	Statutory
	Three Year Registraion (Pensioner 50%)	43.00	43.00	No	43.00	Statutory
	Life Registration (Pensioner 50%)	100.00	100.00	No	100.00	Statutory
	Application fee for approval to breed cats (per cat)	100.00	100.00	No	100.00	Statutory
Dog Registration	Annual Registration - Unsterilised Dog (Pensioner 50%)	50.00	50.00	No	50.00	Statutory
	Annual Registration - Unsterilised - (Pensioner 50% concession)	25.00	25.00	No	25.00	Statutory
	Three Year Registration - Unsterilised Dog (Pensioner 50%)	120.00	120.00	No	120.00	Statutory
	Life Registration - Unsterilised Dog (Pensioner 50%)	250.00	250.00	No	250.00	Statutory
	Annual Registration - Sterilised Dog (Pensioner 50%)	20.00	20.00	No	20.00	Statutory
	Three Year Registration - Sterilised Dog (Pensioner 50%)	43.00	43.00	No	43.00	Statutory
	Life Registration - Sterilised Dog (Pensioner 50%)	100.00	100.00	No	100.00	Statutory
	Annual Registration - Dangerous Dog	50.00	50.00	No	50.00	Statutory
Impounding Fees	As per Dog Act & Regulations	119.00	121.40	No	122.00	Council
	Sustenance (per dog per day)	38.00	38.80	Yes	43.00	Council
Health						
Notification of Food Business	Statutory Fee under Food Act 2008 and Food Regulations 2009	50.00	50.00	No	50.00	Statutory
Registration of Food Business	Statutory Fee under Food Act 2008 and Food Regulations 2009	140.00	140.00	No	140.00	Statutory
Health Regulations - Statutory Fees						
Health (Treatment of Sewage & Disposal of Effluent and Liquid Waste) Regs 1974						
	Septic System Application fee	118.00	118.00	No	118.00	Statutory
	Septic System Inspection fee	118.00	118.00	No	118.00	Statutory
	Health Department Application fee if Required - With Local Government Report	61.00	61.00	No	61.00	Statutory
	Health Department Application fee if Required - Without Local Government Report	110.00	110.00	No	110.00	Statutory
Sewerage Connection Fee		23.00	24.00	No	24.00	Council

ITEM	DESCRIPTION	21/22 FEE No GST	22/23 FEE No GST	GST Yes/No	2022-23 FEE TOTAL	Statutory/Council
Building						
Building Permit Fee	Certified 0.9% of building value(set by regulation) Class 2 - 9			No	Varies	Statutory
Building Permit Fee	Certified 0.19% of building value(set by regulation) Class 1 & 10			No	Varies	Statutory
Building Permit Fee	Uncertified 0.32% of value			No	Varies	Statutory
Minimum Building Permit Application Fee (Certified or Uncertified, Class 1 or 10, or 2 to 9.)		105.00	110.00	No	110.00	Statutory
Demolition Permit Application	Building Act Sch.2 Div. 1 (Class 1 or 10, or 2 to 9.)	105.00	110.00	No	110.00	Statutory
Demolition Permit Extension	Building Act Sch.2 Div. 1 (Class 1 or 10, or 2 to 9.)	105.00	110.00	No	110.00	Statutory
Occupancy Permit	Building Act Sch.2 Div. 2	105.00	110.00	No	110.00	Statutory
Building Approval Certificate	Building Act Sch.2 Div. 2	105.00	110.00	No	110.00	Statutory
Building Approval Certificate - Ext'n	Building Act Sch.2 Div. 2	105.00	110.00	No	110.00	Statutory
Application - Occupancy	Temporary, replacement, unauthorised work or modification of occupancy	105.00	110.00	No	110.00	Statutory
Application - Building Standard	Building Act Reg.31	2,160.15	2,160.15	No	2,160.15	Statutory
Application - Smoke Alarms	Building Act S32(3)(f)	179.40	179.40	No	179.40	Statutory
BCITF	0.2% of work value			No	Varies	Statutory
BCITF	\$8.25 administration fee for Shire (no GST)	8.25	8.25	No	\$ 8.25	Statutory
Building Services Levy (BSL) Building & De	BSL Commission - Collection of Levy \$5.00 administration fee for Shire Inc.	5.00	5.00	No	\$ 5.00	Statutory
Over \$45,000	0.137% of work value	Varies	Varies	No	Varies	Statutory
Under \$45,000	\$61.65	61.65	61.65	No	\$ 61.65	Statutory
BSL - Occupancy Permit	\$61.65	61.65	61.65	No	\$ 61.65	Statutory
BSL - Occupancy Permit or Building Approval Certificate for Unauthorised Work					Varies	Statutory
Over \$45,000	0.274%	Varies	Varies	No	Varies	Statutory
Under \$45,000	\$123.30	123.30	123.30	No	\$ 123.30	Statutory
Swimming pool annual inspection	per inspection	58.45	58.45	No	\$ 58.45	Statutory
Rentals						
Employees						
12 Harrington Street	Employment Agreement			No		Council
7 Harrington Street	Contract agreement			No		Council
16 Yulgering Road	Contract agreement			No		Council
13 Lambert Crescent	Contract agreement			No		Council
15 Lambert Crescent	Contract agreement			No		Council
Bolgart APU Unit # 1	Rental charges as per Homeswest agreement			No		Council
Bolgart APU Unit # 2	Rental charges as per Homeswest agreement			No		Council
Calingiri APU Unit # 1	Rental charges as per Homeswest agreement			No		Council
Calingiri APU Unit # 2	Rental charges as per Homeswest agreement			No		Council
Calingiri APU Unit # 3	Rental charges as per Homeswest agreement			No		Council
Calingiri APU Unit # 4	Rental charges as per Homeswest agreement			No		Council
All residential properties	Bond to be paid on value of property					
All residential properties	Pet Bond	208.00	208.00	No	208.00	Council

ITEM	DESCRIPTION	21/22 FEE No GST	22/23 FEE No GST	GST Yes/No	2022-23 FEE TOTAL	Statutory/Council
Roads Board Building Lease	As per lease agreement			Yes		Council
Calingiri Recreation Hall						
FUNCTIONS - Liquor Consumed:						
Hall Bond - Liquor Consumed	Refundable on satisfactory inspection after hire	240.00	244.80	No	245.00	Council
Hall Bond - No Liquor Consumed	Refundable on satisfactory inspection after hire	120.00	122.40	No	123.00	Council
Main Hall & Meeting Room	including kitchen	82.00	83.70	Yes	93.00	Council
Main Hall Only	including kitchen	66.00	67.40	Yes	75.00	Council
Meeting Room	including kitchen	28.00	28.60	Yes	32.00	Council
Short Term	2 hours or less - half the charge otherwise payable			Yes	Varies	Council
Tables & Chairs Hire Bond	For external hire (i.e. Removed from Hall for use elsewhere)	239.00	243.80	No	244.00	Council
Tables & Chairs Hire Bond	Not for Profit Organisations - no Bond	0.00	0.00		\$ -	Council
180cm Trestle Tables	For external hire per table	15.00	15.30	Yes	17.00	Council
	Not for Profit Organisations - no Hire Fee	0.00	0.00		\$ -	Council
Cafe Chairs	For external hire per chair	11.00	11.30	Yes	13.00	Council
	Not for Profit Organisations - no Hire Fee	0.00	0.00		\$ -	Council
Additional Cleaning	For tables & chairs per item	15.00	15.30	Yes	17.00	Council
Repair/Replacement Tables/Chairs	For tables & chairs per item	Cost+20%	Cost+20%	Yes	Cost+20%	Council
Additional Hall Cleaning	Cabarets and other functions requiring additional cleaning - per hour	46.00	47.00	Yes	52.00	Council
	Key Bond	50.00	50.00	No	50.00	Council
Sports						
Main Hall Only	including kitchen	15.00	15.30	Yes	17.00	Council
Short Term	2 hours or less - half the charge otherwise payable	8.00	8.20	Yes	10.00	Council
	Key Bond	50.00	50.00	No	50.00	Council
Other						
Arts Society	Craft activities - daylight use only - half the charge otherwise payable	15.00	15.30	Yes	17.00	Council
Square Dancing	Square Dancing Activities	15.00	15.30	Yes	17.00	Council
Non-profit functions	Schools, religious bodies, Calingiri Progress Assn - no charge	0.00	0.00	Yes	0.00	Council
	Key Bond	50.00	50.00	No	50.00	Council

ITEM	DESCRIPTION	21/22 FEE No GST	22/23 FEE No GST	GST Yes/No	2022-23 FEE TOTAL	Statutory/Council
Calingiri Sports Pavilion	As per Lease Agreement (Football & Hockey Clubs)					
Calingiri Gymnasium	Membership fees					
	Single Membership					
	- Per month	42.00	42.90	Yes	48.00	Council
	- per 3 months	109.00	111.20	Yes	123.00	Council
	- per 6 months	222.00	226.50	Yes	250.00	Council
	- per 12 months	412.00	420.30	Yes	463.00	Council
	- Pensioner discount 20% on production of Pensioner/Senior card			Yes		Council
	Family Membership (2 Adults and 2 Children above the age of 13 and under 18)					
	- Per month (Additional Person)	36.00	36.80	Yes	41.00	Council
	- per 3 months - first person plus 5% discount each additional person	98.00	100.00	Yes	110.00	Council
	- per 6 months - first person plus 10% discount each additional person	194.00	197.90	Yes	218.00	Council
	- per 12 months - first person plus 15% discount per additional person	345.00	351.90	Yes	388.00	Council
	- Card Deposit - Bond	24.00	24.50	No	25.00	Council
	- Members (per person per class)	8.00	8.20	Yes	10.00	Council
	- Bulk Buy (10 classes)	60.00	61.20	Yes	68.00	Council
	- Non members (per person per class)	20.00	20.40	Yes	23.00	Council
	- Bulk non members (10 classes)	184.00	187.70	Yes	207.00	Council
	- Club group membership 3 mth per person (minimum 10 people)	98.00	100.00	Yes	110.00	Council
	- Club group membership 6 mth per person (minimum 10 people)	194.00	197.90	Yes	218.00	Council
	- Club group membership 12 mth per person (minimum 10 people)	367.00	374.40	Yes	412.00	Council
	- Casual visit	14.00	14.30	Yes	16.00	Council
	- Club Hire fee (conditions apply)	157.00	160.20	Yes	177.00	Council
	- Fitness instructors	52.00	53.10	Yes	59.00	Council
Bolgart Hall						
Hall Bond - Liquor Consumed	Refundable on satisfactory inspection after hire	240.00	244.80	No	245.00	Council
Hall Bond - No Liquor Consumed	Refundable on satisfactory inspection after hire	120.00	122.40	No	123.00	Council
Main Hall Only	including kitchen	60.00	61.20	Yes	68.00	Council
Additional Cleaning	Per Hour	42.00	42.90	Yes	48.00	Council
Hall Hire	Day hire only	38.00	38.80	Yes	43.00	Council
Supper Room	Day hire only	19.00	19.40	Yes	22.00	Council
Supper Room	2 hours	8.00	8.20	Yes	10.00	Council
Supper Room & Kitchen	Night	38.00	38.80	Yes	43.00	Council
	Key Bond	50.00	50.00	No	50.00	Council
Sports						Council
Main Hall Only	including kitchen	14.00	14.30	Yes	16.00	Council
Short Term	2 hours or less - half the charge otherwise payable	8.00	8.20	Yes	10.00	Council
	Key Bond	50.00	50.00	No	50.00	Council
Other						Council
Non-profit functions	Local Non Profit Groups i.e. CWA	8.00	8.20	Yes	10.00	Council
Hire of equipment	Local s hiring chairs, trestles etc - price per item regardless on number	8.00	8.20	Yes	16.00	Council
	180cm Trestle Tables (Shire)	14.00	14.30	Yes	12.00	Council
	180cm Trestle Tables - Not for Profit Organisations - no hire fees	0.00	0.00		0.00	Council
	Cafe Chairs (Shire)	10.00	10.20	Yes	12.00	Council
	Cafe Chairs (Shire) - Not for Profit Organisations - no hire fees	0.00	0.00	Yes	0.00	Council
Repair/Replacement Tables/Chairs	For tables & chairs per item	Cost+20%	Cost+20%	Yes	Cost+20%	Council

ITEM	DESCRIPTION	21/22 FEE No GST	22/23 FEE No GST	GST Yes/No	2022-23 FEE TOTAL	Statutory/Council
Mogumber Hall						
Hall Bond - Liquor Consumed	Refundable on satisfactory inspection after hire	240.00	244.80	No	245.00	Council
Hall Bond - No Liquor Consumed	Refundable on satisfactory inspection after hire	120.00	122.40	No	125.00	Council
Main Hall	including kitchen, new toilets and showers	70.00	71.40	Yes	80.00	Council
Additional Cleaning	Per Hour	42.00	42.90	Yes	50.00	Council
	Key Bond	50.00	50.00	No	50.00	Council
Sports						
Main Hall	including kitchen, new toilets and showers	27.00	27.60	Yes	30.00	Council
Short Term	2 hours or less - half the charge otherwise payable	7.00	7.20	Yes	10.00	Council
	Key Bond	50.00	50.00	No	50.00	Council
Other						
Non-profit functions	Local Non Profit Groups i.e. CWA	7.00	7.20	Yes	10.00	Council
Hire of equipment	Local s hiring chairs, trestles etc - price per item regardless on number	7.00	7.20	Yes	10.00	Council
	180cm Trestle Tables (Shire)	14.00	14.30	Yes	15.00	Council
	180cm Trestle Tables - Not for Profit Organisations - no hire fees	0.00	0.00		\$ -	Council
	Cafe Chairs (Shire)	9.00	9.20	Yes	10.00	Council
	Cafe Chairs (Shire) - Not for Profit Organisations - no hire fees	0.00	0.00	Yes	\$ -	Council
Campers, Caravans	Cost per van per night	7.00	7.20	Yes	10.00	Council
Bain Marie	Hire fee for external hire per day	26.00	26.60	Yes	30.00	Council
	Repair/Replacement if damaged/broken	Cost+20%	Cost+20%	Yes	Cost+20%	Council
Repair/Replacement Tables/Chairs	For tables & chairs per item	Cost+20%	Cost+20%	Yes	Cost+20%	Council
	Key Bond	50.00	50.00	No	\$ 50.00	Council
Hire of Ovals						
Calingiri, Mogumber, Bolgart	Per day	61.00	62.30	Yes	69.00	Council
Caravan Parks						
Bolgart						
Powered site - daily	Bolgart Caravan Parks (2 People)	28.00	28.60	Yes	32.00	Council
Powered site - daily	Each additional person	8.00	8.20	Yes	10.00	Council
Powered site - weekly	Bolgart Caravan Parks (2 People)	131.00	133.70	Yes	148.00	Council
Powered site - weekly	Each additional person	28.00	28.60	Yes	32.00	Council
Unpowered site - daily	Bolgart Caravan Parks (2 People)	15.00	15.30	Yes	17.00	Council
Unpowered site - daily	Each additional person	6.00	6.20	Yes	7.00	Council
Unpowered site - weekly	Bolgart Caravan Parks (2 People)	51.00	52.10	Yes	58.00	Council
Unpowered site - weekly	Each additional person	21.00	21.50	Yes	24.00	Council
Calingiri						
Powered site - daily	Calingiri Caravan Parks (2 People)	28.00	28.60	Yes	32.00	Council
Powered site - daily	Each additional person	8.00	8.20	Yes	10.00	Council
Powered site - weekly	Calingiri Caravan Parks (2 People)	131.00	133.70	Yes	148.00	Council
Powered site - weekly	Each additional person	28.00	28.60	Yes	32.00	Council
Unpowered site - daily	Calingiri Caravan Parks (2 People)	15.00	15.30	Yes	17.00	Council
Unpowered site - daily	Each additional person	6.00	6.20	Yes	7.00	Council
Unpowered site - weekly	Calingiri Caravan Parks (2 People)	51.00	52.10	Yes	58.00	Council
Unpowered site - weekly	Each additional person	21.00	21.50	Yes	24.00	Council

ITEM	DESCRIPTION	21/22 FEE No GST	22/23 FEE No GST	GST Yes/No	2022-23 FEE TOTAL	Statutory/Council
Economic Services						
Water ex standpipes	Calingiri, Bolgart, Yerecoin - per kilolitre NB: The Potable water from the Water Corporation Standpipes will be issued by appointment only, as taps to the stand pipes are locked.	11.00	11.30	No	12.00	Council
Sale of Surplus Items						
Second Hand Footpath Slabs	600 x 600mm	8.00	8.20	Yes	10.00	Council
	600 x 300mm	6.00	6.20	Yes	7.00	Council
Used Grader Blades	per blade	5.00	5.10	Yes	6.00	Council
Planning and Development (Local Government Planning Fees) Regulations 2000						
1) Determination of Development Application						
(other than for an extractive industry) where the estimated cost of the development is -						
	(a) not more than \$50,000	147.00	147.00	No	\$ 147.00	Statutory
	(b) more than \$50,000 but not more than \$500,000 - 0.32% of estimated cost of development					
	(c) more than \$500,000 but not more than \$2.5million - \$1,700 + 0.257% for every \$1 in excess of \$500,000					
	(d) more than \$2.5million but not more than \$5million - \$7,161 + 0.206% for every \$1 in excess of \$2.5million					
	(e) more than \$5 million but not more than \$21.5 million - \$12,663 + 0.123% or every \$1 in excess of \$5 million					
	(f) more than \$21.5million - \$34,196 and if the development has commenced or been carried out, an additional amount, by way of penalty, that is twice the amount of the maximum fee payable for determination of the application under paragraph a), b), c), d), e) or f)	34,196.00	34,196.00	No	\$ 34,196.00	Statutory
2) Determining of development application (other than for an extractive industry)						
	where the development has commenced or been carried out:					
	The fee in item 1 plus, by way of penalty, twice that amount					
3) Determining of development application for an extractive industry						
	where the development has not commenced or been carried out:	739.00	739.00	No	\$ 739.00	Statutory
4) Determining of development application for an extractive industry						
	where the development has commenced or been carried out:					
	The fee in item 3 plus, by way of penalty, twice that amount					
5) Provision of Subdivision Clearance						
	(a) not more than 5 lots - \$73.00 per lot	73.00	73.00	No	\$ 73.00	Statutory
	(b) more than 5 lots but not more than 195 lots - \$73.00 per lot for the first 5 lots and \$35.00 per lot					
5A) Determining an application to amend or cancel development approval						
		295.00	295.00	No	\$ 295.00	Statutory

ITEM	DESCRIPTION	21/22 FEE No GST	22/23 FEE No GST	GST Yes/No	2022-23 FEE TOTAL	Statutory/Council
6)	Determining an initial application for approval of home occupation where the home occupation has not commenced	222.00	222.00	No	\$ 222.00	Statutory
7)	Determining an initial application for approval of home occupation where the home occupation has commenced: The fee in item 6 plus by way of penalty, twice that fee					
8)	Determining an application for the renewal of an approval of a home occupation where the application is made before the approval expires	73.00	73.00	No	\$ 73.00	Statutory
9)	Determining an application for the renewal of an approval of a home occupation where the application is made after the approval has expired The fee in item 8 plus by way of penalty, twice that fee					
10)	Determining an application for change of use or for an alteration or extension or change of a non conforming use to which item 1 does not apply, where the change or alteration, extension or change has not commenced or been carried out	295.00	295.00	No	\$ 295.00	Statutory
11)	Determining an application for change of use or for an alteration or extension or change of a non conforming use to which item 1 does not apply, where the change or alteration, extension or change has commenced or been carried out The fee in item 10 plus by way of penalty, twice that fee					
12)	Issue of Zoning Certificate	73.00	73.00	No	\$ 73.00	Statutory
13)	Reply to a property settlement questionnaire	73.00	73.00	No	\$ 73.00	Statutory
14)	Issue written planning advice	73.00	73.00	Yes	\$ 80.00	Statutory
15)	Application to extend the time during which a building or demolition permit has effect (s.32)(3)(f)		110.00	No	\$ 110.00	Statutory
Scheme Amendments, Structure Plans & Local Development Plans						
	As per clause 48 of the Planning and Development Regulations notably: <i>In an estimate given under subregulation (3) or (4), the hourly rates for the local government's staff must be decided by the local government but must not exceed:</i>					
	(a) for the person in charge of planning at the local government, \$88 per hour	98.00	88.00	Yes	\$ 96.80	Statutory
	(b) for a senior planner or manager, \$66.00 per hour	75.00	66.00	Yes	\$ 72.60	Statutory
	(c) for a planning officer, environmental health officer or other officer with qualifications relevant to the request, \$36.86 per hour	42.00	36.86	Yes	\$ 40.55	Statutory
	(d) for a secretary or administrative officer, \$30.20 per hour	36.00	30.20	Yes	\$ 33.20	Statutory
	<i>Pursuant to SOVP Extractive Industries Local Law 2018</i>					
	Extractive Industry License – Initial Application and Renewal Fee		3,500.00		3,500.00	Council
	Extractive Industry License – Annual License Fee		1,500.00		1,500.00	Council
	Extractive Industry License - License Variation Fee		750.00		750.00	Council
	Extractive Industry License - License Transfer Fee		500.00		500.00	Council

ITEM	DESCRIPTION	21/22 FEE No GST	22/23 FEE No GST	GST Yes/No	2022-23 FEE TOTAL	Statutory/Council
	<i>Pursuant to SOVP Fencing Local Law 2018</i>					
	Application for Approval for Non-Compliant Fencing		136.36	Yes	150.00	Council
	Application to Amend Previous Approval for Non-Compliant Fencing		68.18	Yes	75.00	Council
	<i>Pursuant to SOVP Public Places and Local Government Property Local Law 2018</i>					
	Application for Trading License		90.91	Yes	100.00	Council
	Application for Market License		90.91	Yes	100.00	Council
	Application for Entertainment License		90.91	Yes	100.00	Council
	Application to Erect Temporary Signs or Trade Displays		90.91	Yes	100.00	Council
	Application for Food Sales License		45.45	Yes	50.00	Council
	Application to Camp		22.73	Yes	25.00	Council
	Application to Amend Current License Approval		45.45	Yes	50.00	Council
	Application to Transfer Current License Approval		68.18	Yes	75.00	Council
Cemeteries						
Grave Digging to a depth of 1.8m	Persons 10 years and over	1,030.00	1,050.60	Yes	1,156.00	Council
	Child under 10 years	579.00	590.60	Yes	650.00	Council
	Stillborn Child	579.00	590.60	Yes	650.00	Council
	Each additional 300 mm depth	172.00	175.50	Yes	194.00	Council
	Re-opening of any grave	1,287.00	1,312.80	Yes	1,445.00	Council
Land for Burial	2.4 x 1.2	48.00	49.00	No	49.00	Council
	2.4 x 2.4	96.00	98.00	No	98.00	Council
	2.4 x 3.5	142.00	144.90	No	145.00	Council
Other Charges Payable	Additional for interment without due notice	131.00	133.70	Yes	148.00	Council
	Additional for interment on a weekend or public holiday	131.00	133.70	Yes	148.00	Council
	Interment of ashes in Memorial Garden	42.00	42.90	Yes	48.00	Council
	Interment of ashes in grave	55.00	56.10	Yes	62.00	Council
	Permission to erect any monument: Council to be notified and Works Manager to authorise beforehand	61.00	62.30	No	63.00	Council
	Erection of grave number plate	71.00	72.50	No	73.00	Council
	Reinstatement of monument, headstone etc where grave re-opened	156.00	159.20	Yes	176.00	Council
	Grant of Exclusive Right of Burial	38.00	38.80	No	39.00	Council
	Transfer of Grant of Exclusive Right of Burial	25.00	25.50	No	26.00	Council
Rural Road Number Plates						
Rural Road Number Plate	Sign only	Cost	Cost	Yes	Cost	
Rural Road Number Plate	Labour hourly rate to install Inc. Travel time	89.00	90.80	Yes	100.00	Council

ITEM	DESCRIPTION	21/22 FEE No GST	22/23 FEE No GST	GST Yes/No	2022-23 FEE TOTAL	Statutory/Council
Private Works & Plant Hire						
(all rates inclusive of operator)						
Grader Hire	Ordinary hourly rate	181.00	184.70	Yes	204.00	Council
Loader	Ordinary hourly rate	164.00	167.30	Yes	185.00	Council
Bobcat	Ordinary hourly rate	119.00	121.40	Yes	134.00	Council
Ride on Mower	Ordinary hourly rate	131.00	133.70	Yes	148.00	Council
New Excavator	Ordinary hourly rate	204.00	208.10	Yes	229.00	Council
Backhoe	Ordinary hourly rate	227.00	231.60	Yes	255.00	Council
Multi-tyred Roller	Ordinary hourly rate	148.00	151.00	Yes	167.00	Council
Drum Roller	Ordinary hourly rate	187.00	190.80	Yes	210.00	Council
Prime Mover	Ordinary hourly rate	154.00	157.10	Yes	173.00	Council
3 tonne truck	Ordinary hourly rate	131.00	133.70	Yes	148.00	Council
9 tonne truck	Ordinary hourly rate	148.00	151.00	Yes	167.00	Council
13 tonne truck	Ordinary hourly rate	131.00	133.70	Yes	148.00	Council
Truck and Side Tipper Trailer		164.00	167.30	Yes	185.00	Council
Labour Charge Out Rate / Hour		92.00	93.90	Yes	104.00	Council
Toilet Trailers (ex VP Tourism Assn.)	Daily rate (no pro rata)	69.00	70.40	Yes	78.00	Council
	Bond	120.00	122.40	No	123.00	Council
Sand	Per Tonne Material Only	COST + 25%	COST + 25%	No	COST + 25%	Council
Mulch	Material only - Shire residents only	COST + 25%	COST + 25%	Yes	COST + 25%	Council
Gravel	Per Tonne Material Only (Ex Depot)	COST + 25%	COST + 25%	Yes	COST + 25%	Council
Blue Metal/Aggregate 7mm	Per Tonne Material Only (Ex Depot)	COST + 25%	COST + 25%	Yes	COST + 25%	Council
Blue Metal/Aggregate 10mm	Per Tonne Material Only (Ex Depot)	COST + 25%	COST + 25%	Yes	COST + 25%	Council
Blue Metal/Aggregate 14mm	Per Tonne Material Only (Ex Depot)	COST + 25%	COST + 25%	Yes	COST + 25%	Council
Cracker Dust	Per Tonne Material Only (Ex Depot)	COST + 25%	COST + 25%	Yes	COST + 25%	Council
Bitumen (Easy Mix)	Per Tonne Material Only (Ex Depot)	COST + 25%	COST + 25%	Yes	COST + 25%	Council
Road Base	Per Tonne Material Only (Ex Depot)	COST + 25%	COST + 25%	Yes	COST + 25%	Council
All other Private Works	Any other private works or materials	COST + 25%	COST + 25%	Yes	COST + 25%	Council

2.1 Senior employees - Designation

STATUTORY CONTEXT

Local Government Act 1995 –

- s.5.37 – senior employee or class of employee may be designated

CORPORATE CONTEXT

None

POLICY STATEMENT

1. Pursuant to Section 5.37 of the Local Government Act 1995, the following employees are designated as senior employees –
 - a) Manager of Works and Services

APPLICATION

2. Designation of the position is made due to the functions of the role, and applies regardless of the title of the position at the time.

HISTORY

Former Policy	8.1.1
Adopted	18 July 2018

NOTES

PUBLIC



Responsible Areas	Administration
Responsible Officer	Chief Executive Officer
Affected Staff	All

Objective

To provide guidance to the Council and the Chief Executive Officer (CEO) concerning the structure required to administer the Shire, including the management of functional responsibilities and the allocation and management resources within the structure and to prescribe the positions to be classified as a “Senior Employee.”

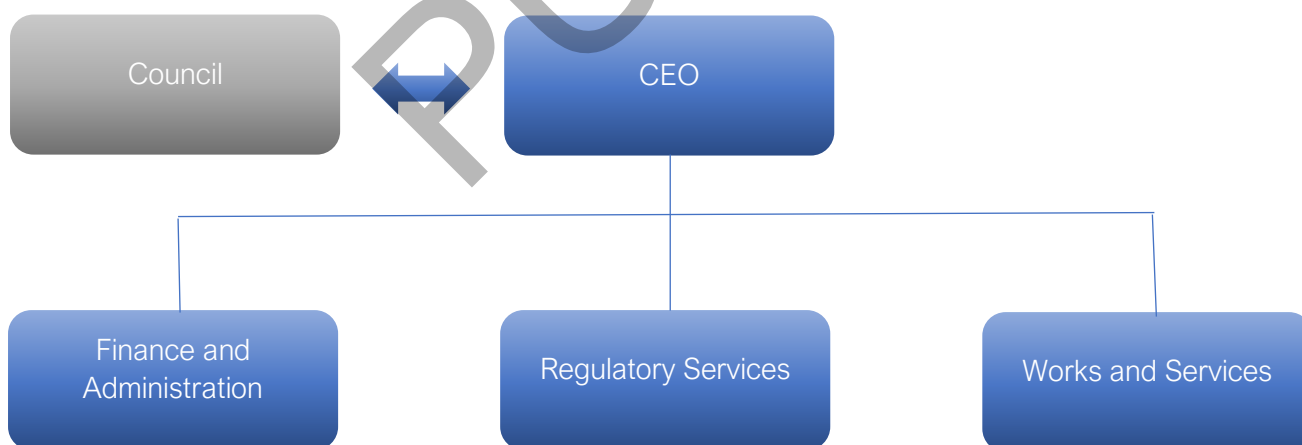
Scope

Policy 2.1 applies to the entity known as the Shire of Victoria Plains.

Policy

1. **Determination of Organisation Structure**

In accordance with the *Local Government Act 1995* Section 5.2, Council determines that the structure of the Shire of Victoria Plains shall be:



It is recognised that each division (Finance and Administration, Regulatory Services and Works and Services) is under the leadership and management of an appropriate office (function) determined by the CEO, in consultation with Council. In this case, the respective roles responsible for each division are:

Finance and Administration: Manager Finance and Administration.

Regulatory Services: Principal Building Surveyor.

Works and Services: Manager Works and Services.

In the event that the Council is not satisfied with the structure, the CEO is to revise it accordingly.

2. Senior Employees

The positions determined to be a ‘Senior Employee’ for the purposes of the *Local Government Act 1995*, Section 5.37(1) are:

- a. Nil

3. Other Employees

As per the CEO’s responsibilities under the *Local Government Act 1955*, the CEO is responsible for the sub-structure (all other employees) of the organisation subject to sufficient funds being provided in the Shire’s Annual Budget.

Definitions

Nil

Relevant management practices/documents

Policy 2.2 – Temporary Employment or Appointment of CEO

Legislation/local law requirements

Local Government Act 1995 Section 5.2

Local Government Act 1995, Section 5.37(1)

Office Use Only			
Relevant delegations	N/A		
Initial Council adoption	Date	27/07/2022	Resolution #
Last reviewed	Date	N/A	Resolution #
Next review due	Date	July 2025	

Note: This policy updates what was referred to previously as Policy 2.1: Senior Employees - Designation

SoVP Corporate Business Plan June (Q4) Quarterly Update 2021/2022

Priority Area	Strategy	Action	Who	Cost	Q1	Q2	Q3	Q4	Completed %	Update
Community	1.1 Better publicise upcoming events and activities in the Shire	1.1.1 Continue to actively engage with the community using multiple platforms	CEO	As per Budget	•	•	•	•	100	<p>Meetings with Progress Associations - TCEO and CDO met with CPA and BPA. Shire</p> <p>Newsletters issued for April, May June. Shire</p> <p>Facebook Page updated regularly through June Quarter - See 1.3.2</p> <p>Communications Policy - Adopted</p>
	1.2 Improve aged care and support	1.2.1 Advocate for improved aged care and support services and facilities	CEO	Nil	•	•	•	•	0	No aged cared facilities within the District. Services however available in Goomalling, Wongan and Toodyay and Bindoon. Population determines resources supplied
	1.3 Promote community health and wellbeing	1.3.1 Continue to apply for and facilitate community health and wellbeing grants	CEO	As per Budget	•	•	•	•	0	Shire ineligible for additional grants as the Shire was successful re this program for each of the three years prior to 2021/2022 (\$2,000 on each occasion)
		1.3.2 Encourage community participation in community groups and events	CSO	As per Budget	•	•	•	•	100	<p>Facebook Has been regularly updated upon request by staff and the community</p> <p>Newsletter April – Advertisement placed FOC for New Norcia for June event</p> <p>May- FOC advertising for Koorunga Country woman’s association for events coming up in May. FOC advertising for community square dancing.</p> <p>June - Added to newsletter for community groups to send any events to be added to the back page of the newsletter - FOC</p> <p>Have been putting photos taken by the local residents as the front cover of the newsletter, June was from Tracy Sievwright from Yerecoin.</p>
	1.4 Support sporting, volunteer and community groups	1.4.1 Support community groups with grant applications	?	Nil	•	•	•	•		Defer to new CBP








		1.4.2	Support community groups in facilitating community events	CSO	As per Budget	•				100	The Shire Supports community groups in facilitating community events including free advertising and promotion on our Facebook page, office noticeboard and Advertising in the monthly newsletter. April- Promote New Norcia June event May- Vic plains sub centre FOC advertisement for notification of life member – St JohnsAdd on the back page of newsletter for local meeting regarding water supply June - Calingiri Hall chairs borrowed by hocky club for a school event.
		1.4.3	Advocate for funding for multi-use collocated facilities	CEO	Nil						Defer to new SCP. Not in a position to provide Shire funds
	1.5	Increase community activities	1.5.1	Celebrate community achievements and host community events and functions	CEO/CSO	As per Budget	•			100	Anzac Day went ahead as planned. Mr McGill has met with the Temporary CEO to discuss Anzac Day for next year
			1.5.2	Promote community based activities Support community groups in facilitating community events	OCM	As per Budget	•			100	Bolgart and Yerecoin Bike Path video update. Regional Governance Workshop series program emailed to Progress Associations and Sports Clubs. (13 April 2022). JK followed up with Ellie E re Social Media Calendar progress re May initiatives and beywond
	1.6	Develop new/ reuse existing community facilities	1.6.1	Advocate for funding for multi-use collocated facilities	CEO	Nil					
			1.6.2	Construct multi-use collocated facilities	CEO	Nil					Defer to new SCP. Dependent on 1.6.1 and 1.4.3
			1.6.3	Improve community facilities in line with asset management planning	MWS	As per Budget	•			50	Asset management plan being completed now and will direct future budgeting and resource allocations.

Economic	2.1	Examine opportunities to diversify the local economy through initiatives such as tourism	2.1.1	Promote local facilities and attractions	CEO	Nil						
	2.2	Improve tourist/ caravan park accommodation	2.2.1	Investigate upgrade options for tourist accommodation sites within the district	?	Nil						
			2.2.2	Improve accommodation facilities in line with asset management planning and annual budget	EHO BSurv						12.5	Building Surveyor has identified housing stocks, available land and housing type required. Business case being prepared so that preliminary works can be undertaken during 2022/2023
	2.3	Improve community connectivity	2.3.1	Advocate for improved telecommunications services	Council CEO						0	No activity to report
	2.4	Initiatives to reverse ageing population	2.4.1	Promote local facilities, attractions and events	?							Shire did apply in July 2021 to be a part of the RAC's Reconnect WA Website
	2.5	Art installations to support marketing of localities	2.5.1	Support opportunities to increase public art, promoting local attractions	CEO						50	No activity to report
	2.6	Review land supply in town sites	2.6.1	Review Town Planning Scheme	TP							
	2.7	Create a regional brand that encompasses all towns	2.7.1	Investigate regional branding development, marketing events and initiatives	CEO						25	June District and individual town branding is being promoted through updated signage funded through the LRCI Phase 3 Grant Funding Project. MWS has submitted application for funding. LRCI advised 5/04/22 it will take some time to assess submission
			2.7.2	Participate in regional marketing events and initiatives	CEO							Folded into 2.7.1
		2.8	Develop a business and industry attraction strategy	2.8.1	Develop a business and industry attraction strategy	CEO						
Environment	3.1	Undertake initiatives to improve recycling	3.1.1	Expand recycling program	EHO	As per Budget					45	DrumMuster - No update Collection Points - No update Review of Recycling Opportunities - Part of overall waste management strategy work. Minimal progress has occurred and impacted by disruption to Internal Waste Management Group. Once the Draft SoVP Waste Management Plan has been prepared, it will be presented to Council for discussion and then to the public for comment. This will include opportunities for expanding existing services and materials recovery. Education program for CDS to be prepared for website once clarity achieved around collection and refund arrangements – promotional material being sourced. Reseach has continued on this action.
	3.2	Support environmental sustainability initiatives and community forums	3.2.1	Work with stakeholders and community to promote initiatives to reduce environmental impact	EHO							Action is removed

Infrastructure	4.1	Undertake town beautification programs	4.1.1	Support Communities to develop townscape plans	MWS						25	MWS to work closely with newly appointed CDO to enhance consultation with community groups to determine their needs. A plan can then be developed from these meetings.	
	4.2	Improve utilities (power, water, etc)	4.2.1	Continue to lobby for appropriate power and water supplies	Council CEO	As per Budget and LRCIP Funding					25	No activity to report.	
			4.2.2	Develop sewerage asset management plan	EHO	As per Budget and LRCIP Funding					30	Minimal activity to report RFQ to undertake Yerecoin Sewerage works issued prior to 30 June 2022.	
	4.3	Maintain/ improve community facilities to an agreed standard	4.3.1	Enhance and maintain Shire controlled facilities in line with asset management plans	MWS								
	4.4	Develop a process to deal with miscellaneous works requests	4.4.1	Respond to requests in line with asset management plans	MWS								
	4.5	Improve facilities for trucks and drivers	4.5.1	Advocate where possible for improved facilities for trucks and drivers	MWS						0	Consultation with stakeholders required such as CBH to determine requirements/locations.	
	4.6	Instigate a road verge maintenance program	4.6.1	Continue to provide transport infrastructure in line with asset management plans	MWS								

Civic Leadership	5.1	Implement measures to improve relationship and communication between Council and community	5.1.1	Develop a communications strategy/policy	CEO	As per Budget	•				100	The Community Engagement, Communication Policy and Communication Strategy developed and implemented 15/12/21
			5.1.2	Continue to actively engage with the community	CEO							
	5.2	Improve elected member performance	5.2.1	Support and facilitate ongoing relevant training and development	Council CEO GO	As per Budget	•				75	Required Councillors have enrolled and commenced on-line training
	5.3	Develop an advocacy and lobbying capacity	5.3.1	Participation in Regional, State and Council boards / bodies	CEO/SP/ Council		•				100	Representatives from the Shire or Council attended Regional Roads Group, AROC and Zone
	5.4	Measures to improve organisational efficiency	5.4.1	Review, update and maintain strategic and operational plans	CEO	As per Budget	•				75	June Draft SCP V3 submitted to June Briefing Session Advertising for community comments commenced 29 June 2022. Development of AMP and LTFP underway
			5.4.2	Maintain accountability and financial responsibility in accordance with Long Term Financial Plan	FM							
			5.4.3	Maintain controls to promote a high level of legislative compliance throughout the organisation	GO		•				100	March Improved reporting has seen more effective tracking of compliance actions for 2022: 28 actions undertaken for the quarter. 52% were closed out within required timeframes. Remaining actions have continued. A number of these will take until 30 June 2022 to complete including Reg 17 Review and Financial Management System Review. CAR 2021 was overdue. Budget Review was completed on time. Internal audits for March and April were completed
			5.4.4	Support and facilitate ongoing relevant training and capacity building for staff	CEO/ MF/ MWS							
			5.4.5	Maximise operational efficiencies whilst maintaining appropriate controls	CEO/ OffM/ MWS							
		5.4.6	Continue to provide regulatory services (including health/building inspections, ranger services)	CEO								

Legend

		
Off-track		0 - 49% completed
Monitor		50 - 69% completed
On-track		70 - 100% completed
Deferred		Matter scheduled to start at a later date
Other		Other factors impacting
No Longer Required		

PUBLIC

LOCAL GOVERNMENT

LG301

Local Government Act 1995

**Local Government (COVID-19 Response)
Amendment Order 2022**

SL 2022/107

Made by the Minister under section 10.3 of the Act.

1. Citation

This order is the *Local Government (COVID-19 Response) Amendment Order 2022*.

2. Commencement

This order comes into operation as follows —

- (a) clauses 1 and 2 — on the day on which this order is published in the *Gazette*;
- (b) the rest of the order — on the day after that day.

3. Order amended

This order amends the *Local Government (COVID-19 Response) Order 2020*.

4. Clause 3 amended

In clause 3(1) insert in alphabetical order:

2022/23 annual budget, in relation to a local government, means the annual budget adopted by the local government under section 6.2 for the 2022/23 financial year;

2022/23 financial year means the financial year ending on 30 June 2023;

5. Clause 8 amended

- (1) In clause 8(1):
 - (a) in paragraph (b) delete “budget.” and insert:

budget; or
 - (b) after paragraph (b) insert:

(c) its 2022/23 annual budget.
- (2) In clause 8(3):
 - (a) in paragraph (b) delete “exceed 7%.” and insert:

exceed 7%; and
 - (b) after paragraph (b) insert:

(c) in its 2022/23 annual budget — is not to exceed 7%.

6. Clause 13 amended

- In clause 13(2):
- (a) in paragraph (b) delete “year.” and insert:

year; or
 - (b) after paragraph (b) insert:

(c) the 2022/23 financial year.

7. Clause 14 amended

- (1) In clause 14(1):
 - (a) in paragraph (b) delete “year.” and insert:

year; or
 - (b) after paragraph (b) insert:

(c) the 2022/23 financial year.

- (2) In clause 14(3):
 - (a) in paragraph (b) delete “exceed 7%.” and insert:

exceed 7%; and
 - (b) after paragraph (b) insert:
 - (c) for the 2022/23 financial year — is not to exceed 7%.

J. CAREY, Minister for Local Government.

PUBLIC



Responsible Areas	Administration
Responsible Officer	Manager Finance and Administration
Affected Staff	Finance Staff

Objective

To give effect to our commitment to support the whole community to meet the unprecedented challenges arising from the COVID19 pandemic, the Shire of Victoria Plains recognises that these challenges will result in financial hardship for our ratepayers.

This Policy is intended to ensure that we offer fair, equitable, consistent and dignified support to ratepayers suffering hardship, while treating all members of the community with respect and understanding at this difficult time.

Scope

This policy recognises the requirements of the applicable legislation (see the statutory listing including the relevant orders in the Legislation/Local Law Requirements section of this policy) and applies to:

1. Outstanding rates and service charges as at the date of adoption of this policy; and
2. Rates and service charges levied for each financial year from, and including, 2020/21 year onwards.

It is a reasonable community expectation, as we deal with the effects of the pandemic that those with the capacity to pay rates will continue to do so. For this reason the Policy is not intended to provide rate relief to ratepayers who are not able to evidence financial hardship and the statutory provisions of the *Local Government Act 1995* and *Local Government (Financial Management) Regulations 1996* will apply.

Policy

1. Payment difficulties, hardship and vulnerability¹

Payment difficulties, or short term financial hardship, occur where a change in a person's circumstances result in an inability to pay a rates or service charge debt.

Financial hardship occurs where a person is unable to pay rates and service charges without affecting their ability to meet their basic living needs, or the basic living needs of their dependants. The Shire of Victoria Plains recognises the likelihood that COVID19 will increase the occurrence of payment difficulties, financial hardship and vulnerability in our community. This policy is intended to apply to all ratepayers experiencing financial hardship regardless of their status, be they a property owner, tenant, business owner etc.

2. Anticipated Financial Hardship due to COVID19

We recognise that many ratepayers are already experiencing financial hardship due to COVID-19. We respect and anticipate the probability that additional financial difficulties will arise when their rates are received.

¹ Adapted from the Ombudsman Western Australia publication, **Local government collection of overdue rates for people in situations of vulnerability: Good Practice Guidance**: <http://www.ombudsman.wa.gov.au/>

We will write to ratepayers at the time their account falls into arrears, to advise them of the terms of this policy and encourage eligible ratepayers to apply for hardship consideration. Where possible and appropriate, we will also provide contact information for a recognised financial counsellor and/or other relevant support services.

3. Financial Hardship Criteria

While evidence of hardship will be required, we recognise that not all circumstances are alike. We will take a flexible approach to a range of individual circumstances including, but not limited to, the following situations:

- Recent unemployment or under-employment;
- Sickness or recovery from sickness;
- Low income or loss of income;
- Unanticipated circumstances such as caring for and supporting extended family.

Ratepayers are encouraged to provide any information about their individual circumstances that may be relevant for assessment. This may include demonstrating a capacity to make some payment and where possible, entering into a payment proposal. We will consider all circumstances, applying the principles of fairness, integrity and confidentiality whilst complying our statutory responsibilities.

4. Payment Arrangements

Payment arrangements facilitated in accordance with Section 6.49 of the Act are of an agreed frequency and amount. These arrangements will consider the following:

- That a ratepayer has made genuine effort to meet rate and service charge obligations in the past;
- The payment arrangement will establish a known end date that is realistic and achievable;
- The ratepayer will be responsible for informing the Shire of Victoria Plains of any change in circumstance that jeopardises the agreed payment schedule.

In the case of severe financial hardship, we reserve the right to consider waiving additional charges or interest (excluding the late payment interest applicable to the Emergency Services Levy).

5. Interest Charges

A ratepayer that meets the Financial Hardship Criteria and enters into a payment arrangement may request a suspension or waiver of interest charges. Applications will be assessed on a case by case basis.

6. Deferral of Rates

Deferral of rates may apply for ratepayers who have a Pensioner Card, State Concession Card or Seniors Card and Commonwealth Seniors Health Care Card registered on their property. The deferred rates balance:

- remains as a debt on the property until paid;
- becomes payable in full upon the passing of the pensioner or if the property is sold or if the pensioner ceases to reside in the property;
- may be paid at any time, BUT the concession will not apply when the rates debt is subsequently paid (deferral forfeits the right to any concession entitlement); and

- does not incur penalty interest charges.

7. Debt recovery

We will suspend our debt recovery processes whilst negotiating a suitable payment arrangement with a debtor. Where a debtor is unable to make payments in accordance with the agreed payment plan and the debtor advises us and makes an alternative plan before defaulting on the 3rd due payment, then we will continue to suspend debt recovery processes.

Where a ratepayer has not reasonably adhered to the agreed payment plan, then for any Rates and Service Charge debts that remain outstanding on 1 July each year, we will offer the ratepayer one further opportunity of adhering to a payment plan that will clear the total debt by the end of that financial year (1 July – 30 June).

Rates and service charge debts that remain outstanding at the end of the financial year, will then be subject to the rates debt recovery procedures prescribed in the *Local Government Act 1995*.

8. Review

We will establish a mechanism for review of decisions made under this policy, and advise the applicant of their right to seek review and the procedure to be followed.

9. Communication and Confidentiality

We will maintain confidential communications at all times and we undertake to communicate with a nominated support person or other third party at your request.

We will advise ratepayers of this policy and its application, when communicating in any format (i.e. verbal or written) with a ratepayer that has an outstanding rates or service charge debt.

We recognise that applicants for hardship consideration are experiencing additional stressors, and may have complex needs. We will provide additional time to respond to communication and will communicate in alternative formats where appropriate. We will ensure all communication with applicants is clear and respectful.

Definitions

Nil

Relevant management practices/documents

Executive Policy regarding Debt Management/Recovery

Procedures regarding Debt Management/Recovery

Legislation/local law requirements

Local Government Act 1995 – s6.49

Local Government (Financial Management) Regulations 1996

Local Government Amendment (COVID-19 Response) Act 2020

Local Government (COVID-19 Response) Amendment Order 2021

Local Government (COVID-19 Response) Amendment Order 2022

Office Use Only			
Relevant delegations	Delegations 3.4; 3.5 & 3.6		
Initial Council adoption	Date	27 May 2020	Resolution # 2005 - 07
Last reviewed	Date	27 July 2022	Resolution #
Next review due	Date	June 2023	

PUBLIC



Area Responsible	Governance
Responsible Officer	Chief Executive Officer
Affected Staff	CEO, Senior Employees

Objective

To establish a policy, in accordance with Section 5.39C of the *Local Government Act 1995* ('the Act'), that details the Shire of Victoria Plains processes for appointing an Acting or Temporary Chief Executive Officer (CEO) for periods of less than 12 months of planned or unplanned leave or an interim vacancy in the substantive office.

Scope

This policy applies to the statutory position of Chief Executive Officer (CEO) of the Shire of Victoria Plains.

Policy

1. Acting and Temporary CEO Requirements and Qualification

- (1) When the CEO is on planned or unplanned leave, or the CEO's employment with the Local Government has ended, an Acting or Temporary CEO is to be appointed in accordance with this Policy to fulfil the functions of CEO as detailed in Section 5.41 of the *Local Government Act 1995*, and other duties as set out in the Act and associated Regulations.
- (2) Through this policy and in accordance with section 5.36(2)(a) of the Act, the Council determines that an employee appointed to the substantive position(s) of Manager Works and Services is considered suitably qualified to perform the role of Acting or Temporary CEO.

Refer to Policy 2.1 Senior Employees - Designation

- (3) A person appointed to act in the position of Manager Works and Services is not included in the determination set out in Clause 3 (2).

2. Appoint Acting CEO – Planned and unplanned leave for periods up to 6 weeks

- (1) The CEO is **authorised** to appoint the Manager Works and Services in writing as Acting CEO, where the CEO is on planned or unplanned leave for periods not exceeding 6 weeks, subject to the CEO's consideration of the Manager Works and Services' performance, availability, operational requirements and where appropriate, the equitable access to the professional development opportunity.
- (2) The CEO must appoint an Acting CEO for any leave periods greater than 48 hours and less than 6 weeks.
- (3) **An application for annual leave, long service leave, personal leave, other unplanned leave or an extended absence made by the CEO is to be approved by the President. The CEO is to immediately advise all Elected Members of the leave** and when and for what period of time the Works and Services Manager is appointed as Acting CEO.
- (4) If the CEO is unavailable or unable to make the decision to appoint an Acting CEO in accordance with (2), then the following line of succession shall apply:
 - a. The Manager Works and Services will be appointed as Acting CEO; or

- b. If the Manager Works and Services is unable to act, the Council will conduct an external recruitment process in accordance with clause 4(1)(c) to be appointed as Acting CEO; or
- (5) Council may, by resolution, extend an Acting CEO period under subclause (4) beyond 6 weeks if the substantive CEO remains unavailable or unable to perform their functions and duties.

3. Appoint Acting CEO for extended leave periods greater than 6 weeks but less than 12 months.

- (1) This clause applies to the following periods of extended leave:
- Substantive CEO's Extended Planned Leave which may include accumulated annual leave, long service leave or personal leave; and
 - Substantive CEO's Extended Unplanned Leave which may include any disruption to the substantive CEO's ability to continuously perform their functions and duties.
- (2) The Council will, by resolution, appoint an Acting CEO for periods greater than 6 weeks but less than 12 months, as follows:
- a. Appoint one employee, or multiple employees for separate defined periods, as Acting CEO to ensure the CEO position is filled continuously for the period of extended leave; or
 - b. Conduct an external recruitment process in accordance with clause 4(1)(c).
- (3) The President will liaise with the CEO, or in their unplanned absence the Governance Officer to coordinate Council reports and resolutions necessary to facilitate an Acting CEO appointment.
- (4) Subject to Council's resolution, the President will execute in writing the Acting CEO appointment with administrative assistance from the Executive Assistant/OCM Officer.

4. Appoint Temporary CEO – Substantive Vacancy

- (1) In the event that the substantive CEO's employment with the Shire of Victoria Plains is ending, the Council when determining to appoint a Temporary CEO may either:
- a. by resolution, appoint an appropriate officer(s) as the Temporary CEO for the period of time until the substantive CEO has been recruited and commences their employment with the Local Government; or
 - b. by resolution, appoint an appropriate officer(s) as the interim Temporary CEO for the period of time until an external recruitment process for a Temporary CEO can be completed; or
 - c. following an external recruitment process in accordance with the principles of merit and equity prescribed in section 5.40 of the Act and the Shire of Victoria Plains CEO Standards for Recruitment, Performance and Termination, appoint a Temporary CEO for the period of time until the substantive CEO has been recruited and commences employment with the Local Government.
- (2) The President will liaise with the Governance Officer to coordinate Council reports and resolutions necessary to facilitate a Temporary CEO appointment.
- (3) The President is authorised to execute in writing the appointment of a Temporary CEO in accordance with Council's resolution/s, with administrative assistance from the Executive Assistant/OCM Officer.

5. Remuneration and conditions of Acting or Temporary CEO

- (1) Unless Council otherwise resolves, an employee appointed as Acting CEO shall be remunerated at ____ % of the cash component only of the substantive CEO's total reward package.
- (2) Council will determine by resolution, the remuneration and benefits to be offered to a Temporary CEO when entering into a contract in accordance with the requirements of Sections 5.39(1) and (2)(a) of the Act.

Refers to when someone externally who is employed in the position of CEO. This requirement does not apply to an existing officer appointed by Council to be the temporary CEO.

- (3) Subject to relevant advice, the Council retains the right to terminate or change, by resolution, any Acting or Temporary CEO appointment.

Definitions

Acting CEO means a person employed or appointed to fulfil the statutory position of CEO during a period where the substantive CEO remains employed, but is on planned or unplanned leave.

Temporary CEO means a person employed or appointed to fulfil the statutory position of CEO for the period of time between the end of the substantive CEO's employment and the appointment and commencement of a newly appointed substantive CEO.

Document Control Box							
Document Responsibilities:							
Owner:	CEO			Owner Business Unit:	CEO		
Reviewer:	Governance Officer			Decision Maker:	Council		
Compliance Requirements:							
Legislation:	Local Government Act 1995 s.5.39 Contracts for CEO and senior employees Local Government Act 1995 s.5.39C Policy for temporary employment or appointment of CEO s.5.40 Principles affecting employment by Local Governments						
Other:							
Organisational:	Policy 2.1 Senior Employees - Designation; Policy - Shire of Victoria Plains CEO Standards for Recruitment, Performance and Termination						
Document Management:							
Risk Rating:	High	Review Frequency:	Annual	Next Due:	July 2022	Records Ref:	
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1.	18 July 2018		Policy 2.2 Acting Relieving Staff Authority - Adopted				
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Area Responsible	CEO/Governance
Responsible Officer	Chief Executive Officer
Affected Staff	CEO, Managers

Objective

To establish a policy, in accordance with Section 5.39C of the *Local Government Act 1995* ('the Act'), that details the Shire of Victoria Plains processes for appointing an Acting or Temporary Chief Executive Officer (CEO) for periods of less than 12 months of planned or unplanned leave or an interim vacancy in the substantive office.

Scope

This policy applies to the statutory position of Chief Executive Officer (CEO) of the Shire of Victoria Plains.

Policy

1. Acting and Temporary CEO Requirements and Qualification

- (1) When the CEO is on planned or unplanned leave, or the CEO's employment with the Local Government has ended, an Acting or Temporary CEO is to be appointed in accordance with this Policy to fulfil the functions of CEO as detailed in Section 5.41 of the *Local Government Act 1995*, and other duties as set out in the Act and associated Regulations.
- (2) Through this policy and in accordance with section 5.36(2)(a) of the Act, the Council determines that an employee appointed to the substantive position(s) of:
 - a. Manager Finance and Administration.
 - b. Manager Works and Services.

Are considered suitably qualified to perform the role of Acting or Temporary CEO.

Section 5.36(2)

A person is not employed in the position of CEO unless the Council:

- (a) believes that the person is suitably qualified for the position

- (3) A person appointed to act in the position of Manager Finance and Administration or Manager Works and Services is not included in the determination set out in Clause 3 (2).

Note: this means a person who is the Acting Manager Finance and Administration or the Manager Works and Services cannot be the Acting or Temporary CEO

2. Appoint Acting CEO – Planned and unplanned leave for periods up to 6 weeks

- (1) The CEO is **authorised** to appoint the the Manager Finance and Administration or the Manager Works and Services in writing as Acting CEO, where the CEO is on planned or unplanned leave for periods not exceeding 6 weeks, subject to the CEO's consideration of the respective person's performance, availability, operational requirements and where appropriate, the equitable access to the professional development opportunity.

- (2) The CEO must appoint an Acting CEO for any leave periods greater than 1 week and less than 6 weeks.
- (3) An application for annual leave, long service leave, personal leave, other unplanned leave or an extended absence made by the CEO is to be approved by the President. The CEO is to immediately advise all Elected Members of the leave and when and for what period of time the Manager Finance and Administration or the Manager Works and Services is appointed as Acting CEO.
- (4) If the CEO is unavailable or unable to make the decision to appoint an Acting CEO in accordance with (2), then the following line of succession shall apply:
 - a. The Manager Finance and Administration will be appointed as Acting CEO; or
 - b. If the Manager Finance and Administration is unable to act, the Manager Works and Services will be appointed as Acting CEO.
- (5) Council may, by resolution, extend an Acting CEO period under subclause (4) beyond 6 weeks if the substantive CEO remains unavailable or unable to perform their functions and duties.

3. Appoint Acting CEO for extended leave periods greater than 6 weeks but less than 12 months.

- (1) This clause applies to the following periods of extended leave:
 - Substantive CEO's Extended Planned Leave which may include accumulated annual leave, long service leave or personal leave; and
 - Substantive CEO's Extended Unplanned Leave which may include any disruption to the substantive CEO's ability to continuously perform their functions and duties.
- (2) The Council will, by resolution, appoint an Acting CEO for periods greater than 6 weeks but less than 12 months, as follows:
 - a. Appoint one employee, or multiple employees for separate defined periods, as Acting CEO to ensure the CEO position is filled continuously for the period of extended leave; or
 - b. Conduct an external recruitment process in accordance with clause 4(1)(c).
- (3) The President will liaise with the CEO, or in their unplanned absence the Governance Officer to coordinate Council reports and resolutions necessary to facilitate an Acting CEO appointment.
- (4) Subject to Council's resolution, the President will execute in writing the Acting CEO appointment with administrative assistance from the Personal Assistant or the OCM Officer.

4. Appoint Temporary CEO – Substantive Vacancy

- (1) In the event that the substantive CEO's employment with the Shire of Victoria Plains is ending, the Council when determining to appoint a Temporary CEO may either:
 - a. by resolution, appoint an appropriate officer(s) as the Temporary CEO for the period of time until the substantive CEO has been recruited and commences their employment with the Local Government; or
 - b. by resolution, appoint an appropriate officer(s) as the interim Temporary CEO for the period of time until an external recruitment process for a Temporary CEO can be completed; or

- c. following an external recruitment process in accordance with the principles of merit and equity prescribed in section 5.40 of the Act (and the , appoint a Temporary CEO for the period of time until the substantive CEO has been recruited and commences employment with the Local Government.

Note: In relation to sub-clause 4(1)(c), a local government must select a CEO in accordance with the principles of merit, equity and transparency. A local government must not exercise nepotism, bias or patronage in exercising its powers. Additionally, a local government must not unlawfully discriminate against applicants. Specific CEO Recruitment and Selection Standards to note are:

- CEO Standard **S1.4** The local government attracts applicants through a transparent, open and competitive process (this is not necessary for vacancies of less than one year). The local government must advertise a vacancy for the position of CEO in the manner prescribed.
- CEO Standard: **S1.7** The appointment is merit-based, with the successful applicant assessed as clearly demonstrating how their knowledge, skills and experience meet the selection criteria.

- (2) The President will liaise with the Governance Officer to coordinate Council reports and resolutions necessary to facilitate a Temporary CEO appointment.
- (3) The President is authorised to execute in writing the appointment of a Temporary CEO in accordance with Councils resolution/s, with administrative assistance from the Executive Assistant/OCM Officer.

5. Remuneration and conditions of Acting or Temporary CEO

- (1) Unless Council otherwise resolves, an employee appointed as Acting CEO shall be remunerated at 75% - 100% of the cash component only of the substantive CEO's total reward package.
- (2) Council will determine by resolution, the remuneration and benefits to be offered to a Temporary CEO when entering into a contract in accordance with the requirements of Sections 5.39(1) and (2)(a) of the Act.

Refers to when someone externally who is employed in the position of CEO. This requirement does not apply to an existing officer appointed by Council to be the temporary CEO.

- (3) Subject to relevant advice, the Council retains the right to terminate or change, by resolution, any Acting or Temporary CEO appointment.

Definitions

Acting CEO means a person employed or appointed to fulfil the statutory position of CEO during a period where the substantive CEO remains employed, but is on planned or unplanned leave.

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Other:	CEO Recruitment and Selection Standards: CEO recruitment and selection, performance review and termination (dlgsc.wa.gov.au)						
Organisational:	Policy 2.1 Structure for Administering the Shire and Designation of Senior Employees Senior Employees - Designation; Policy 2.6 - Shire of Victoria Plains CEO Standards for Recruitment, Performance and Termination						
Document Management:							
Risk Rating:	High	Review Frequency:	Annual	Next Due:	July 2022	Records Ref:	
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2.	28 July 2021	Policy 2.2 amended based on WALGA Template – Acting CEO and Temporary CEO					
3.	27 July 2022	Policy 2.2 amended to reflect a more clear process regarding Acting/Temporary CEOs including suitable persons within the Shire to undertake the Acting CEO role.					

Arrangements for Management of Volunteer Bush Fire Brigades: Proposed Advocacy Position

May 2022

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Acknowledgement

The WA Local Government Association (WALGA) acknowledges the Traditional Owners of the land and pays respects to Elder's past, and present. WALGA acknowledges the continuing knowledge and cultural practices that they bring to the Local Government and Emergency Management sectors to support resilient and sustainable land management on WA landscapes.

Executive Summary

Western Australian Local Governments have extensive roles and responsibilities prescribed in the State Emergency Management Framework (State Framework) across the emergency management activities of prevention, preparedness, response, and recovery. Relevantly, pursuant to the *Bush Fires Act 1954*, Local Governments have responsibility for bushfire and the management of volunteer Bush Fire Brigades (BFBs).

This Paper proposes a new Advocacy Position on the management of BFBs to guide the Association's emergency management advocacy on behalf of Local Government, and in particular its engagement with the State Government on the development of the *Consolidated Emergency Services Act* which is expected to be released for stakeholder consultation in early 2023.

How to Comment on This Paper

Local Governments are encouraged to provide a written response to this Paper or to complete the [survey](#). Formal Council resolutions will assist the Association understand the sentiment of the sector on this important issue.

The Paper outlines the proposed Advocacy Position, followed by the background and rationale for the new position.

Questions are provided at the end of the Paper to guide feedback.

For further information please contact WALGA's Resilient Communities Policy Manager, Susie Moir via 9213 2058 or smoir@walga.asn.au

Feedback should be provided in response to the questions via email to em@walga.asn.au by **5pm Friday 8 July 2022**.

Introduction

This Paper seeks Local Government's views on a new WALGA Advocacy Position on the management of volunteer bush fire brigades (BFBs).

WALGA Advocacy Positions guide WALGA's policy, advocacy and capacity building activities and support a consistent and whole-of-sector approach.

The introduction of the *Work Health and Safety Act 2020* has shone a spotlight on Local Government responsibilities for managing BFBs. In addition, the State Government is currently drafting the *Consolidated Emergency Services Act*, which consolidates the *Fire Brigades Act 1942*, *Bush Fires Act 1954* and *Fire and Emergency Services Act 1998* into a single piece of legislation, anticipated to be released as a Green Bill in early 2023. Therefore consultation on a new Advocacy Position with respect to management of BFBs is timely.

In 2012, 2019 and 2021, WALGA undertook comprehensive consultation with Local Government in relation to emergency management matters.

In 2021 WALGA undertook a comprehensive [Local Government Emergency Management Survey](#) to ascertain the sector's sentiment with respect to their emergency management responsibilities. 104 Local Governments responded to the Survey. Responses were provided by:

- 36 Chief Executive Officers
- 18 Community Emergency Services Managers
- 50 Local Government officers

As part of the survey Local Governments were asked about their level of satisfaction with current arrangements for managing BFBs. 92 Local Governments (69 of which manage BFBs) provided the following feedback:

- 93% were not wholly satisfied with the current arrangements for the management of BFBs; and
- 51% expressed that their Local Government does not support the requirements for Local Governments to manage BFBs.

These Survey responses reinforce that it is timely to engage with the sector on this issue.

WALGA has been undertaking a process to update our Advocacy Positions, and as a result has prepared eight new Advocacy Position Statements relating to Emergency Management, which will be considered at the July 2022 State Council meeting, as listed in Appendix 1. These new Advocacy Positions are based on previous State Council endorsed submissions, recommendations from significant reviews and inquiries, and information and priorities captured in sector-wide consultations.

A comprehensive Advocacy Position regarding the *Consolidated Emergency Services Act*, is outlined in Appendix 1, Advocacy Position 8.4.

Background

FESA (now the Department of Fire and Emergency Services (DFES)) was established in 1999 for the purpose of improving coordination of the State's emergency services, replacing the Fire Brigades and Bush Fires Boards¹. DFES provides strategic leadership for emergency services across WA. DFES manages the career fire and rescue service, as well as a number of volunteer emergency services: Volunteer Fire and Emergency Services (VFES); Volunteer Fire and Rescue Service (VFRS); State Emergency Services (SES); and Marine Rescue Western Australia.

Around Australia:

- WA is the only State in Australia in which Local Governments manage bushfire volunteers (pursuant to the *Bush Fire Act 1954*).
- In New South Wales, the NSW Rural Fire Service, which makes up the world's largest firefighting volunteer services, is managed by the NSW Government².
- Similarly, the Victorian Government manages the Country Fire Authority which manages regional fire services in Victoria³.
- In South Australia, the *Fire and Emergency Services Act 2005* (SA) provides for the South Australian Country Fire Service (SACFS) being established as a body corporate, currently managing 14,000 volunteers. The SACFS is responsible to the Minister for Emergency Services⁴.
- In Queensland, the *Fire and Emergency Services Act 1990* (Qld) provides for the establishment of rural fire brigades, with the Commissioner responsible for the efficiency of rural fire brigades⁵.
- The Tasmanian Fire Service sits under the State Fire Commission, established under the *Fire Service Act 1979*⁶, with more than 200 fire brigades across Tasmania, 350 career firefighters and 5000 volunteers.
- The ACT Rural Fire Service sits under the ACT Emergency Services Agency⁷ and is responsible for all bush and grass fires in rural ACT areas, through 450 volunteers in eight brigades.
- Bushfires NT is a division of the Department of Environment, Parks and Water Security, which is responsible for administration of the *Bushfires Management Act 2016*⁸. The Minister appoints members of the Bushfires Council and regional bushfires committees.

¹ <https://www.dfes.wa.gov.au/site/about-us/corporate-information/corporate-history/corporate-history.html>

² <https://www.rfs.nsw.gov.au/about-us/history>

³ <https://www.cfa.vic.gov.au/about-us/who-we-are>

⁴ [Part B 2015 South Australian Country Fire Service.pdf \(audit.sa.gov.au\)](#)

⁵ [Fire and Emergency Services Act 1990 \(legislation.qld.gov.au\)](#)

⁶ [TFSAAnnualReport2021.pdf \(fire.tas.gov.au\)](#)

⁷ [Emergencies Act 2004 | Acts](#)

⁸ [Legislation Database \(nt.gov.au\)](#)

Current Arrangements in WA

In Western Australia 111 Local Governments manage 563 BFBs involving approximately 20,000 volunteers. The Bush Fire Service is the largest volunteer emergency service by a significant margin:

- Bush Fire Service: 19,639 volunteers
- Fire and Rescue Service: 2,486 volunteers
- State Emergency Services: 2001 volunteers
- Volunteer Fire and Emergency Services: 926 volunteers
- Emergency Services Cadet Corps: 2,261 volunteers
- Marine Rescue Service: 1,559 volunteers⁹.

The number of BFBs managed by Local Governments varies from one up to 20. For example, the Shire of Cranbrook, which has a population of 1000 people, annual revenue of \$8 million and 29 employees manages 11 BFBs. The City of Mandurah, population 88,000, annual revenue of \$116 million and 678 employees, manages one BFB.

DFES also manages some BFBs. This includes seven bushfire brigades within the Kimberley and seven bushfire brigades within the Pilbara regions, under Memorandums of Understanding (MOU) with relevant Local Governments which make DFES responsible for the day-to-day management of the BFB and all response activities, excluding in relation to land tenure managed by the Department of Biodiversity, Conservation and Attractions.

Under this arrangement, Local Governments maintain responsibility for administering the *Bushfires Act* and carry out activities such as inspecting fire breaks and issuing burning permits.

The Local Government Grants Scheme (LGGS) Manual ([Appendix 1](#)) outlines five different 'profiles' for Bush Fire Brigades, as follows:

- Farmer Response Rural Brigades
- Pastoral Emergency Management
- Rural Brigades
- Settlement Brigades (Rural/Semi Rural)
- Urban Brigades (Defensive/Structural/Breathing Apparatus).

Considerations for Future Bush Fire Brigade Management Arrangements

Local Government Views

As part of WALGA's 2021 Emergency Management Survey, Local Governments were asked about their level of satisfaction with current arrangements for managing BFBs. 92 Local Governments (69 of which manage BFBs) provided the following feedback:

- 93% were not wholly satisfied with the current arrangements for the management of BFBs; and
- 51% expressed that their Local Government does not support the requirements for Local Governments to manage BFBs.

⁹ DFES Volunteering, April 2022

Detailed comments provided in the WALGA survey indicated a strong preference for the State Government to be responsible for all emergency management matters in Western Australia, including the management of BFBs.

Recommendations of Previous Reviews

Over the years there have been many calls for transformational change to the State Emergency Management Framework, in particular rural fire management.

The [Ferguson Report](#) on the 2016 Waroona Bushfire recommended that the State Government establish a rural fire service to address perceived issues in rural fire management, including insufficient capacity and unsuitable governance to deliver rural fire services. In 2017 the State Government hosted a bushfire mitigation summit at which a number of options were considered by stakeholders: a rural fire service operated within DFES; a rural fire service operated within DFES with autonomy; and a dedicated rural fire service that operated independently. Options to transfer the management of all BFBs under one umbrella – DFES or other – were also explored.

The 2017 [Economic Regulation Authority Review of the Emergency Services Levy \(ESL\)](#) considered the extent to which the ESL should be available to fund the administrative and/ or operational costs of a rural fire service, although it was outside the terms of reference for the ERA to examine the merits of a rural fire service or form a view on the best model of a rural fire service¹⁰. A number of Local Governments provided submissions to the ERA Review that supported the creation of a rural fire service¹¹.

Work Health and Safety Act 2020

The requirements of the *Work Health and Safety Act 2020*, enacted in March 2022, have heightened concerns in the sector regarding risk and liability in the management of BFBs, resourcing requirements and training and competency.

The shared responsibility for the health and safety of BFB volunteers adds further complexity to the management of BFBs and responsibilities. Local Governments, DFES, and in some cases the Department of Biodiversity, Conservation and Attractions (DBCA), have a shared duty of care to BFB volunteers due to Controlling Agency activities at incidents, and funding mechanisms (LGGs) for BFB operations and capital equipment.

DFES has a role as the lead fire and emergency services agency in WA for preparing training resources and standard operating procedures. DFES is currently developing additional resources suited to each of the above BFB 'profiles', specifically the management and training of BFBs. These additional resources will be discussed further with the sector in the coming months.

Whether the management structure for BFBs could be aligned to reflect the current operations of different brigade 'profiles', as provided in the LGGs Manual and outlined on Page 5 of this Paper, would require further discussion between DFES and the Local Government sector. This could allow for scalability of BFBs depending on location, resources and capabilities.

¹⁰ [ERA Review of the ESL, 2017, pg 185](#)

¹¹ [ERA ESL Review – summary of submissions to issues paper and draft report](#)

Volunteer Insurance

Local Governments are responsible for providing compensation for injury caused to present and former BFB volunteers as a result of their duties. The commercial insurance market ceased writing injury insurance for volunteers in 2012, therefore a self-insurance mutual scheme was implemented to ensure that Local Governments continue to meet this obligation.

Since 2012, due to the high cost of claims, the aggregate limit of liability has increased from \$250,000 to \$750,000. In addition, the annual cost of insurance has nearly doubled (92%) from \$47.50 to \$91.20 per volunteer, and it is expected that this trend will continue¹².

Sector Capacity, Capability and Resourcing

Local Governments vary in their capability, capacity, and resources to manage BFBs, as well as their other extensive legislative responsibilities and requirements¹³.

By way of overview, Local Governments in Western Australia:

- vary in size from less than 1.5 to over 370,000 square kilometres;
- have populations of just over 100 to more than 220,000 people;
- employ fewer than 10 to over 1000 staff; and
- have revenue (2019-20) ranging from just over \$2 million to just over \$225 million¹⁴.

Bush Fire Service and Volunteerism

The localised culture and history of BFBs in WA has had a large influence on the way that Local Governments engage with and manage BFBs. Many BFBs operate in an independent and self-sufficient way, which Local Governments encourage and support, as this contributes to expansion of the volunteer network in the local community, while also building community networks and resilience.

Communities, and therefore many Local Governments, have a significant interest in volunteering and BFBs, with some Local Governments very involved in the establishment, management and operation of their local BFBs. Therefore it is essential that any future management arrangements, including the transfer of responsibility for management of BFBs to the State Government, should be a voluntary process available to Local Governments that do not have the capacity, capability or resources to manage BFBs. It is also essential that the integrity of the Bush Fire Service is maintained, whatever the arrangements for the management of BFBs.

¹² Data provided by LGIS, 17 May 2022

¹³ 2021 Local Government Emergency Management Capability report - SEMC

¹⁴ [Department of Local Government, Sport and Cultural Industries](#)

Options for future management of BFBs

Four options are identified for the future management of BFBs:

1. Status quo - continue with the current arrangements for management of BFBs whereby the majority are managed by Local Government and transfer arrangements are negotiated on an ad hoc basis between DFES and Local Governments (or their BFBs).
2. Improvements - continue with the current arrangements for Local Government management of BFBs with additional support provided by the State Government with respect to increased funding and better access to training resources and other support.
3. Hybrid Model - Local Government continues to manage BFBs where they have the capacity, capability and resources to do so; however where they do not have the capacity, capability and resources, responsibility for management of BFBs is transferred to DFES.
4. Transfer - Responsibility for management of all BFBs is transferred to the State Government, consistent with the arrangements in other States and Territories.

Proposed Position

Based on the feedback received from Local Governments in the WALGA Emergency Management Survey and the other considerations outlined above, it is considered appropriate for the Association to **support a hybrid model** for the management of BFBs.

A hybrid model would enable the continued management of BFBs by those Local Governments with capacity, capability and resources to do so, while providing a framework for the transfer of the management of BFBs to the State Government where a Local Government does not.

Whatever the arrangements for future management of BFBs, it is apparent that Local Governments with responsibility for management of BFBs require **additional support and resourcing** which should be provided by the State Government, including:

- development of a suite of guidelines and resources to assist Local Governments in their management of BFBs, particularly with respect to the discharge of obligations under the *Work Health and Safety Act 2021*;
- expansion of the Community Emergency Services Manager Program (CESM) so that every Local Government with responsibility for managing BFBs has access to the Program if they wish to participate;
- universal access to DFES training for BFBs; and
- development of mandatory and minimum training requirements including recognition of competency for volunteers.

Based on the previous commentary, the following Advocacy Position is proposed:

Management of Bush Fire Brigades

1. The Association advocates that the State Government must provide for:
 - a) A clear pathway for Local Governments to transfer responsibility for the management of Bush Fire Brigades to the State Government when ongoing management is beyond the capacity, capability and resources of the Local Government;
 - b) The co-design of a suite of relevant guidelines and materials to assist those Local Governments that manage Bush Fire Brigades;
 - c) Mandatory and minimum training requirements for Bush Fire Brigade volunteers supported by a universally accessible training program managed by the Department of Fire and Emergency Services (DFES); and
 - d) The recognition of prior learning, experience and competency of Bush Fire Brigade volunteers.
2. That a Working Group comprising representatives of WALGA and DFES be established to develop a process and timeline for the transfer of responsibility for Bush Fire Brigades in accordance with 1(a).
3. Where management of Bush Fire Brigades is transferred to DFES in accordance with 1(a), DFES should be resourced to undertake the additional responsibility.

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How to Provide a Response to this Paper and Proposed Position

WALGA strongly encourages all Local Governments, and particularly those with responsibility for managing Bush Fire Brigades to provide a response to this Paper and the proposed Advocacy Position. Council endorsed responses are preferred but not essential.

The following questions are provided for Local Governments to consider:

1. Does your Local Government manage BFBs?
2. Does your Local Government support the proposed Advocacy Position on arrangements for the management of Bush Fire Brigades? Why or why not?
3. Does your Local Government have any further suggestions or changes to the proposed Advocacy Position?
4. For Local Governments that manage BFBs, is your Local Government's preference to continue to manage BFBs or to transfer responsibility to the State Government?
5. Is your response endorsed by Council? If so, please include the Council paper and resolution.
6. Do you have any further comments to make?

Responses can be provided by way of written submission or by completion of the online [survey](#).

Please provide written submissions by **5pm Friday 8 July 2022** to em@walga.asn.au (Subject line: Bush Fire Brigade Advocacy Position).

WALGA will review the feedback received and prepare a report for consideration by WALGA Zones and State Council in September 2022.

APPENDIX ONE - Proposed Emergency Management Advocacy Position Statements

(Positions to be considered at July 2022 State Council Meeting)

8 Emergency Management

Local Governments in Western Australia play a significant role in emergency management. Both Commonwealth and State Government policy identify Local Government as a key player in community disaster resilience, preparedness and response. Local Governments however face a few challenges in addressing their emergency management responsibilities, and these challenges differ greatly across the State.

8.1 Emergency Management Principles

1. The State Government bears fundamental responsibility for emergency management and has the role of providing strategic guidance, support and services for emergency management activities in Western Australia.
2. The State Government should provide financial and resourcing support as necessary to enable Local Governments to adequately deliver their extensive emergency management roles and responsibilities under the State Emergency Management Framework.
3. The Local Government Sector should be engaged as a partner in policy and legislative reviews that impact Local Government emergency management roles and responsibilities.

8.2 State Emergency Management Framework

Local Governments are supported to undertake their emergency management responsibilities by a simple and streamlined State Emergency Management Framework with the primary objectives of:

1. Protecting people, the economy, and the natural environment from disasters;
2. Supporting communities in preventing, preparing for, responding to and recovering from emergencies;
3. Clearly outlining roles, responsibilities and accountabilities for Local Government and other emergency management stakeholders;
4. Scalability and adaptability that supports Local Governments of varied capacity and capability; and
5. Supporting agency interoperability through common systems and approaches to key activities including data management, communications, and hazard management.

8.3 Sustainable Grant Funding Model for Emergency Management

Local Government should be empowered to discharge its emergency management responsibilities through sustainable grant funding models that support a shared responsibility and all hazards approach to prevention, preparedness, response and recovery from natural disasters. A sustainable grant funding model for Local Government emergency management:

1. empowers Local Governments to undertake proactive approaches to preparedness, prevention, response and recovery;

2. supports the resilience of local communities through capacity-building activities and programs;
3. is responsive to the variations in Local Government resourcing and context
4. develops the skills, capacity and capability of the emergency management workforce; and
5. is consistent, flexible, timely, accessible, scalable, strategic and the guidance provided is comprehensive.

8.4 Consolidated Emergency Services Act

1. The Association advocates for the development of a Consolidated Emergency Services Act to provide a comprehensive and contemporary legislative framework to support the effective delivery of emergency services in Western Australia. The Legislation should clearly define the roles and responsibilities of all emergency management stakeholders including Local Government.
2. The Local Government sector seeks ongoing engagement in the scoping and co-design of the Act and associated Regulations and supporting materials such as Guidelines and fact sheets.
3. The Association advocates for DFES to undertake a full costing analysis of the new Act and to provide to Local Government details of the cost implications prior to the release of any Exposure Draft Bill.
4. Any new or increased responsibilities placed on Local Government by the Consolidated Emergency Services Act must be accompanied by funding and resource support to enable Local Governments to adequately discharge those responsibilities.
5. The Association recognises that in addition to the Consolidated Emergency Services Act, the Regulations and other supporting materials that are developed to support it provide a key resource for Local Governments in understanding and discharging their legislative obligations.
6. The Association advocates for the Act to provide clear guidelines for the process for transferring responsibility for bushfire incident response from Local Government to DFES.

8.5 Resource Sharing

Local Governments and the Association support resource sharing across the Local Government Sector for the purpose of emergency management, to support Local Governments to undertake effective and timely response and recovery to emergencies as well as conduct business as usual. The Association will endeavour to facilitate support to the sector in undertaking resource sharing arrangements.

8.6 Lessons Learnt Management

The Association advocates for the implementation of a transparent and contemporary assurance framework for emergency management lessons management overseen by the State Emergency Management Committee. Findings from inquiries and reviews, and progress on implementation of recommendations, should be publicly reported regularly and consistently.

8.7 Emergency Services Levy

Local Government requests the implementation of the recommendations from the 2017 Economic Regulation Authority (ERA) Review of the Emergency Services Levy, which supported increased transparency and accountability in the administration and distribution of the ESL through:

1. Expansion of the ESL to fund Local Government emergency management activities across prevention, preparedness and response.
2. Administration of the ESL by an independent organisation that is funded through consolidated revenue, with regular independent reviews of expenditure and assessment of the effectiveness of ESL funding expenditure to support prevention, preparedness and response activities.
3. The ESL administration fee should recompense Local Governments for the complete cost of administering the ESL.
4. Public disclosure of the allocation and expenditure of the ESL.
5. Public disclosure by the State Government on the progress of implementation of each of the ERA Review recommendations.
6. A review of the role, responsibilities and reporting arrangements of the Community Emergency Services Manager (CESM) Program.

8.8 Local Government Grants Scheme (LGGS)

Local Government supports:

1. A full, independent review of the LGGS to investigate and analyse how ESL funds are allocated to Local Government via the LGGS;
2. A redesign of the LGGS to remove the ineligible and eligible list and create a sustainable, modern, equitable grants program that funds Local Government emergency management activities across prevention, preparedness and response
3. An audit of existing buildings, facilities, appliances, vehicles, and major items of equipment for both Local Government Volunteer Bushfire Brigades (BFB) and State Emergency Services (SES) to inform the preparation of a Comprehensive Asset Management Plan and to guide future funding requests;
4. in the interim, an immediately increase in the quantum of State Government funding to enable the provision of funding of operating and capital grant applications in full, to provide all resources necessary for the safe and efficient operation of Local Government Bushfire Brigades, in accordance with obligations of the Work Health and Safety 2020 legislation.

8.9 Expansion of the Community Emergency Services Manager (CESM) Program

That the Association advocates for an expansion of the Community Emergency Service Manager (CESM) Program, as follows:

1. All Local Governments should have the option of participating in the CESM Program.
2. The full cost of the CESM Program should be funded through the Emergency Services Levy.

8.10 Management of Bush Fire Brigades

To be developed.

Proposed Position - Options for future management of BFBs



PARRY Nicholas
To smoir@walga.asn.au
Cc uprill@walga.asn.au

Reply Reply All Forward ...

Mon 18/07/2022 16:55

You forwarded this message on 20/07/2022 16:47.



Good afternoon Susie,

The Shire of Victoria Plains has consulted with the Bush Fire Advisory Committee, Council representatives, A/CEO and Staff in relation to the 'Options for future management of BFBs'.

The outcome from some durable conversation was that the Shire of Victoria Plains opts for option 3. Hybrid Model.

Hybrid Model - Local Government continues to manage BFBs where they have the capacity, capability and resources to do so; however where they do not have the capacity, capability and resources, responsibility for management of BFBs is transferred to DFES.

Can you please record this response as the Shires position.

Regards,

Nicholas Parry

Community Emergency Services Manager
Shire of Moora & Victoria Plains | Midwest Gascoyne | Operations Command
Department of Fire and Emergency Services | 28 Cavell Street, Calingiri WA
P. 08 9628 7004 | M. 0499 516 763 | E. Nicholas.parry@dfes.wa.gov.au
www.dfes.wa.gov.au

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Integrated Strategic Plan

2022 - 2032



www.victoriaplains.wa.gov.au

Shire Vision

Welcome from the Shire President

The Shire of Victoria Plains has completed a major review of our Strategic Community Plan. This is your plan and presents our community's vision for the next 10 years, 2022-2032. I thank the many community members who provided input and feedback. The passion you have for our Shire is inspiring. Together with our Shire Workforce, Council will work hard to achieve these goals and objectives. We hope you will join us on the journey and help us focus on the priorities of Victoria Plains.

Cr Pauline Bantock
President

Key Aims of the Plan

- Renewal and maintenance of **roads and footpaths**
- **Joint planning** with local organisations and leaders in the community to help achieve goals
- Improvements to **townsite aesthetics and business districts**
- Development of **tourism infrastructure and servicing**
- Supporting **services for seniors**
- Supporting our **emergency services and club volunteers**
- Quality **Shire owned accommodation**
- Advocacy on the **retention of schools** and **improved power, water and telecommunications services**
- **Bushfire** prevention, preparation and control
- **Engagement and communication** with residents

Key Achievements since the 2017/18 – 2027/28 Strategic Plan

Our Shire has achieved the following since our last major Strategic Community Plan review.

- ✓ Adopted a community engagement policy and communications strategy
- ✓ Established a process to capture works requests so we can maintain our infrastructure efficiently
- ✓ Lobbied for improved water and power supplies
- ✓ Increased access to recycling within the Shire
- ✓ Improved our tourism opportunities by securing funding for a new amenity block at the Bolgart Caravan Park
- ✓ Guided the health and wellbeing of our community through the pandemic

- ✓ Supported our volunteers and community groups through unusual circumstances and legislative changes

Our Commitments

We will listen, consult and engage with our communities

We will encourage, welcome and value constructive feedback

We will unite our communities

We will work together as a team and be empathetic of each other's responsibilities and commitments

We will lead and govern to the best of our ability

We will demonstrate ownership of decisions we make

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Our Demographics Tell Us

Where we are now

- **910**¹ people call the local government area home
- **Our population** growth rate is -0.86%²
- **Median age** is 45yrs
- **Our community:** 235 families with children
- **We have an ageing population:** The percentage of the resident population from 0 – 19yrs is under the State average, but 45 to 85 years and over is noticeably higher than the State average.
- **We have varied levels of affluence in the community:** family (\$1,602/wk) and household income (\$1,225/wk) is below WA and Australian averages, but personal weekly (\$706) income is above the Australian average (below State average). Average annual income is \$45.5K
- **We have low unemployment:** 3.6%³ compared to state average of 7.8%
- **65.7% of our workforce is full time**
- **We have high car ownership rates:** because we have no public transport access. We like to walk to work and social activities but also our geographical isolation requires us to travel longer distances
- **We have high volunteerism:** 30.3% of residents undertake voluntary work, well above the state (19%) and national average (19%)⁴
- **Business entries and exits** as a proportion of total businesses was 6.6% (since last Census)
- **1008 Socio-Economic Indexes for Areas (SEIFA)** which indicates minimal disadvantage in the Shire

Where we will be in 10yrs

- **Population may decline by 2031:** Predicted population of 820⁵

¹ Census 2016

² INSIGHT RAI

³ INSIGHT RAI

⁴ INSIGHT RAI

⁵ WA Tomorrow Band C Report 11

How We Developed this Document

Our Strategic Community Plan reinforces our commitment to the people who live, work and visit our communities. The purpose of this document is to provide a clear purpose and strategic direction for our Shire, and to source the funding and support required to address the community priorities detailed later in this document.

It was developed based on

- The State Government's Blueprint for the region and other relevant policies, plans and strategies from both the State and Federal Governments.
- Community engagement on what is important to the people that live within our Shire.
- Input from Elected Members and Staff based on feedback they have received and their strong desire to deliver positive outcomes for their community.
- Current partnerships and projects already being delivered.

Progress Reporting

The Shire of Victoria Plains has adopted a traffic light based Quarterly Update to report progress against the priorities as detailed in the Corporate Business Plan which will be shared via a Council Item and on the Shire website. In addition, results are formally communicated to the community annually via the legislated Annual Report.

IPR Reviews

This Strategic Community Plan will be subjected to a minor review in 2024 and a major review requiring extensive community engagement in 2026 as legislated. In addition, the Corporate Business Plan will be reviewed and updated annually to reflect any changes to priorities, service levels and the budget.

Summary of Community Engagement

Engagement Activity	Details	Attendees
Staff Workshop	Facilitated discussion	12
Community Workshop – 1 Calingiri	Facilitated discussion	5
Community Workshop x 2 - Yerecoin	Facilitated discussion	6
Community Workshop 3 - Bolgart	Facilitated discussion	8
Community Workshop 4 – Mogumber	Facilitated discussion	17
Drop in session – Calingiri	Informal	6
Drop in session - Yerecoin	Informal	9
Drop in session - Bolgart	Informal	5
Councillor Workshop and Senior Staff	Facilitated discussion	8
Constituent phone calls and submissions to consultant	Informal	13
Community Survey	Online and hardcopy	96
TOTAL REACH		183

Strategic Priorities

Community members were asked to rank the following strategic priorities in order of importance to them with the resulting order being.

	Medium Priority	High Priority
Access to, support and advocacy for local health services		
Provision and maintenance of community buildings, halls and toilets		
Access to services and facilities for indigenous and culturally diverse groups		
Access to services and facilities for people with disabilities		
Bush fire prevention and control		
Natural disaster management and adverse events planning		
Conservation and environmental management including biodiversity, climate change, weed control, water conservation		
Streetscapes, amenity improvement, lighting and development of Town Centres		
Economic and tourism development		
Facilities, services and care available for Seniors		
Delivery and support for events, arts and cultural activities		
Sport and Recreation activities, facilities and support		
Support for community groups, volunteers and clubs		
Heritage and conservation of history		

Safety, security and ranger services		
Services and facilities for youth		
Provision of parks, play spaces and public open space		
Provision and maintenance of roads, grading, sealing		
Services and facilities for families and early learning years		
Waste collection, minimisation, management and sustainability		
Access, support and development of housing options locally		
Provision of footpaths, cycleways and trails for access and recreation		
Development of education, training and services locally		
Consultation, engagement and communication		

Emerging issues raised by community members at the various engagement forums:

- Consistent, clear and transparent **communication** to the community by the Shire
- The **care for one another** were recurring reasons that people value living in the Shire
- Communities are **safe and friendly**
- Desire to **attract tourists, support businesses** and improve the **townscapes**
- **Attracting permanent and transient populations** to use local schools, businesses etc
- The **retention of schools** and improved services for **water, power and telecommunications**
- The **importance of volunteering** and the strong desire to work with the Shire to achieve common goals
- The **importance of agriculture** to the local economy and the need to maintain road networks
- **Care for our seniors** and services to support them
- Responsible, collaborative and transparent **leadership**

Community Priorities 2022 - 2032

STRATEGIC PRIORITIES	WE KNOW WE ARE SUCCEEDING WHEN
1. COMMUNITY	
1.1 Healthy, connected and safe communities	Achieve and update the Disability Access Inclusion Plan
	Achieve and update the Aged Friendly Community Plan
	Maintain and extend the footpath network
	Achievement towards our Public Health Plan
1.2 Inclusive community activities, events and initiatives	Well attended local events and activities
	Volunteers and community groups feel supported
	Community Development Officer jointly plans and works with local groups
	We increase the number and diversity of sport, recreation, learning and cultural events
1.3 Recreational, social and heritage spaces are safe and are activated	Sport and recreation facilities are planned, maintained and developed in a coordinated manner, aligned with community need
	Shire owned community buildings and places of interest are well maintained and used
1.4 Support emergency services planning, risk mitigation, response and recovery	We collaboratively plan service delivery and respond to emergency situations (LEMC)
	Emergency service volunteers are supported and the community understands how to respond to emergencies / natural disasters

STRATEGIC PRIORITIES	WE KNOW WE ARE SUCCEEDING WHEN
2. ECONOMY	
2.1 We understand traditional and emerging industries across the Shire	Townsite amenities are welcoming and attractive
	Our population increases
	Reduction in the number of mobile black spots across the Shire
	Demonstrated progress with stakeholders for the permanent supply of water to the town of Mogumber
	We are business friendly and industrial land is utilised
	We can attract and retain staff because we maintain and increase our housing stock
	Communities and opportunities are promoted by the Shire
	We forward plan for emerging industries
2.2 Safe and efficient transport network enables economic growth	Local benefits are delivered through our active participation in the Wheatbelt Secondary Freight Network
	Safe and well maintained connection to Great Northern Hwy
	Road plant and equipment enables achievement of the 10yr Road Plan
	Less impact on our roads due to extreme weather events and increased vehicle tonnage (road engineering, stormwater management)
2.3 Visitors have a positive experience across our communities	Our parks and community spaces are green, tidy and accessible
	Visitors receive timely and accurate information about attractions and amenities
	Clean, accessible and modern public toilets

	Caravan Parks are attractive, expanded and well utilised
STRATEGIC PRIORITIES	
WE KNOW WE ARE SUCCEEDING WHEN	
3. ENVIRONMENT	
3.1 Maintain a high standard of environmental health and waste services	Community satisfaction with waste management services and sites
	Compliance with environmental health legislation
3.2 Conservation of our natural environment and resources	Responsive and a high standard of Ranger services
	Nature reserves in our control are managed and protected
	Shire water resources are efficient, equitable and we advocate for improvements in the network

STRATEGIC PRIORITIES	
WE KNOW WE ARE SUCCEEDING WHEN	
4. CIVIC LEADERSHIP	
4.1 Forward planning and implementation of plans to achieve community priorities	Performance against targets are regularly reported to the community
	We attend meetings of key local and regional organisations to jointly plan for our community
	Demonstrated progress towards achievement of the Corporate Business Plan
4.2 Shire communication is regular, clear and transparent	Residents and community groups believe they are being listened to and fairly treated
	Positive feedback through our customer survey
	Council and Staff work closely with the community to successfully achieve projects or outcomes that deliver upon priorities
	External audits and reviews confirm compliance

4.3 Proactive and well governed Shire	We have sound financial management policies and attract external funding to help achieve our goals
	Councilors attend training and feel supported in their role
	Council is supported by a skilled team

Strategic Risks for the Shire of Victoria Plains:

The following risks were identified by Council and mitigation of these risks are included in the Strategic Community Plan, Corporate Business Plan, Workforce Plan and Long Term Financial Plan.

INTERNAL RISKS	EXTERNAL RISKS
Increasing compliance on local governments	Access to skilled labour
Asset management and preservation	Increasing costs of contractors and low availability
Meeting community expectations	Health pandemic / endemic
Attracting qualified staff	Increasing reliance and compliance on volunteers
Retaining staff	Poor telecommunications infrastructure and services
Reliance on external government funding	Natural disasters
Allocation of resources to achieve our goals	Closure of schools (linked to population)
Limited resources	Cost of borrowing
Managing compliance with community priorities	Local Government Reform
Council cohesion	Small population, rate base dispersed
	Volunteer fatigue
	Larger agribusinesses