



AGENDA

Special Council Meeting

25 August 2022

Shire of Victoria Plains
Council Chambers, Calingiri
AND
via E-Meeting Protocol

Commencing – 5.00pm

DISCLAIMER:

The recommendations contained in this document are officers' recommendations only and should not be acted upon until Council has resolved to adopt those recommendations.

The resolutions of Council should be confirmed by perusing the minutes of the Council meeting at which these recommendations were considered. Resolutions are not considered final until the minutes of the meeting are confirmed or advised in writing by the CEO or authorised person.

Members of the public should also note that they act at their own risk if they enact any resolution prior to receiving official written notification of Council's decision.

Recording of Meeting

Members of the public are advised that meetings of Council are audio recorded to assist with ensuring an accurate record of the meeting is provided for the formal minutes of the meeting. In terms of the Privacy Act 1998 this may involve the recording of personal information provided at the meeting. The provision of any information that is recorded is voluntary, however if any person does not wish to be recorded they should not address or request to address the meeting. By remaining in this meeting, you consent to the recording of the meeting.

You are not permitted to record this meeting with any recording device, unless you have the express authorisation of the Council of the Shire of Victoria Plains.

E – Disclaimer

It is the Presiding Member's responsibility to preserve order in the meeting and this can be more difficult in an eMeeting. Therefore, each Council Member must consistently and respectfully follow the Local Government's Meeting Procedures Local Law, any additional eMeeting guidance provided by the Local Government and support the Presiding Member in their conduct of the eMeeting.

The pace of an eMeeting should be slow and orderly. The following practices will help avoid confusion and support effective eMeetings:

Speak clearly and slowly, as connections may be distorted or delayed;

Always state your name to indicate to the Presiding Member that you wish to speak. Restate your name if the Presiding Member has not heard you at first;

In debate, only speak after the Presiding Member has acknowledged you. Then state your name, so that others know who is speaking;

Follow the Presiding Member's directions and rulings;

If you are unclear about what is happening in an eMeeting, immediately state your name to draw the Presiding Member's attention and enable you to then seek clarification from the Presiding Member;

Avoid looking for opportunities to call Points of Order; instead, politely and respectfully gain the Presiding Member's attention and explain any deviation from your Meeting Procedures, the Local Government Act or any other relevant matter.

Commonly-used abbreviations	
AAS / AASB	Australian Accounting Standard / Australian Accounting Standards Board
BF Act	Bush Fire Act 1954
BFB	Bush fire brigade
CEO	Chief Executive Officer
CDO	Community Development Officer
DBCA	Dept of Biodiversity, Conservation and Attractions
DFES	Dept of Fire and Emergency Services
DPLH	Dept of Planning, Lands and Heritage
DWER	Dept of Water and Environmental Regulation
EHO	Environmental Health Officer
EFT	Electronic Funds Transfer
FAM	Finance and Administration Manager
JSCDL	Parliamentary Joint Standing Committee on Delegated Legislation
LEMA	Local Emergency Management Arrangements
LEMC	Local Emergency Management Committee
LG Act	Local Government Act 1995
LGGC	WA Local Government Grant Commission
LPP	Local Planning Policy
LPS	Local Planning Scheme
MOU	Memorandum of Understanding
MRWA	Main Roads WA
NNTT	National Native Title Tribunal
OAG	Office of Auditor General
OCM	Ordinary Council Meeting
PTA	Public Transport Authority
RRG	Regional Roads Group
RTR	Roads to Recovery
SAT	State Administrative Tribunal
SEMC	State Emergency Management Committee
SGC	Superannuation Guarantee Contribution
SJAA	St John Ambulance Association
SWALSC	South West Aboriginal Land and Sea Council
WAEC	WA Electoral Commission
WALGA	WA Local Government Association
WSM	Works and Services Manager

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AGENDA

Special Meeting of the Victoria Plains Shire Council
To be Held in the Calingiri Shire Chambers and via E-meeting Protocol
on 25 August 2022 commencing at 5.00pm.

1. DECLARATION OF OPENING

1.1 Opening

1.2 Announcements by Shire President

2. RECORD OF ATTENDANCE

Members present

Staff attending

Apologies

Approved leave of absence

Visitors

Members of the public

3. DISCLOSURES OF INTEREST

Refer – Local Government Act, Regulations, Code of Conduct, and Declaration Forms in Councillor folders.

Type	Item	Person / Details
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3.1 Financial

3.2 Proximity

3.3 Impartiality

4. PUBLIC QUESTION TIME

Refer – Local Government Act, Regulations, Local Law and Submission Form & Guidelines circulated.

4.1 Public Questions With Notice

Public Question Time was opened to the floor at

4.2 Public Questions Without Notice

Public question time closed at

5. PRESENTATIONS AND DEPUTATIONS**5.1 Presentations**

5.2 Deputations

6. APPLICATIONS FOR LEAVE OF ABSENCE**7. MINUTES OF MEETINGS****7.1 Confirmation of Council Meeting Minutes**

N/A

8. REPORTS REQUIRING DECISION**8.1 2022/2023 BUDGET CORRECTED RATE IN THE DOLLAR - GRV**

File reference			12.4.2
Report date			25 August 2022
Applicant/proponent			None
Officer disclosure of interest			None
Previous meeting references			24 August 2022
Prepared by			Colin Ashe, Manager Finance and Administration
Senior Officer			Colin Ashe, Manager Finance and Administration
Authorised by			Sean Fletcher, Acting Chief Executive Officer
Attachments			
Attachment 1	Page		2022/2023 Draft Statutory Budget

PURPOSE

To rescind the rate in the dollar adopted by council on the 24 August 2022 for GRV rated properties and adopt the corrected GRV rate in the dollar, aligning with the 2022/23 budget and amend the instalment and payment dates.

BACKGROUND

The 2022/2023 Annual Statutory Budget and supporting schedules have been prepared on principles contained in the Strategic Resource Plan, the Corporate Business Plan, the 2022/2023 Draft Annual Budget presentation and budget discussions at the Budget Workshop held on Wednesday 3 August 2022.

As part of the budget adoption, there is a requirement under Sections 6.32, 6.33, 6.34 and 6.35 of the *Local Government Act 1995* impose the following general rates and minimum payments on Gross Rental and Unimproved Values.

COMMENT

On the 24 August 2022 Council was presented with agenda item 8.4 to adopt the 2022/23 budget including a rate in the dollar for Residential (GRV) of 11.7898 cents in the dollar.

Upon review of comparison to the Annual Statutory Budget 2022/23 it was discovered this rate was incorrect and should have been Residential (GRV) 12.9120 cents in the dollar (note 2 Operating Revenue, page 25 of the Annual Statutory Budget 2022/23).

This error has also caused instalment and payment dates to be adjusted slightly.

DETAILS

This change does not affect any of the budget outcomes that have been adopted including the budget deficit for 2022/23. All rates modelling has been undertaken on the rate in the dollar as provided in note 2 (12.9120 cents) of the statutory budget and this motion to rescind and adopt the corrected rate is purely a statutory requirement, aligning the decision to the Annual Statutory budget 2022/23.

CONSULTATION

Temporary CEO – Sean Fletcher.

STATUTORY CONTEXT

LGA S6.2 requires that not later than 31 August in each financial year, or such extended time as the Minister allows, each local government is to prepare and adopt, (Absolute Majority required) in the form and manner prescribed, a budget for its municipal fund for the financial year ending on the next following 30 June.

Divisions 5 and 6 of Part 6 of the *Local Government Act 1995* refer to the setting of budgets and raising of rates and charges. The *Local Government (Financial Management) Regulations 1996* details the form and content of the budget. The draft 2022/2023 budget as presented is considered to meet statutory requirements.

CORPORATE CONTEXT

The budget is based on the principles contained in the Strategic Resource Plan and the Corporate Business Plan.

STRATEGIC IMPLICATIONS

4.	Strategic Community Plan 2022-2032 - Civic leadership
4.1	Forward planning and implementation of plans to achieve community priorities
4.3	Proactive and well governed Shire

FINANCIAL IMPLICATIONS

Specific financial implications are as outlined in the detail section of this report and as itemised in the draft 2022/2023 budget attached for adoption.

TRIPLE BOTTOM LINE ASSESSMENT

Economic Implications

The draft 2022/2023 budget has been developed based on sound financial management and accountability principles and is considered to deliver a sustainable economic outcome for council and the community.

Social Implications

The draft 2022/2023 budget delivers social outcomes identified in various planning and community supporting strategies that have previously been adopted by the council.

Environmental Implications

The draft 2022/2023 budget supports key environmental strategies and initiatives adopted by the council.

VOTING REQUIREMENTS

Absolute majority required: Yes (three Councillors required to rescind a motion)

**Rescind Part B (Points 1 and 2) – General Rates, Instalment Payment Arrangements
Adopted 24 August 2022;****OFFICER RECOMMENDATION**

Moved Cr _____

Seconded Cr _____

1. For the purpose of yielding the deficiency disclosed by the Municipal Fund Budget adopted at Part A above, council pursuant to Sections 6.32, 6.33, 6.34 and 6.35 of the *Local Government Act 1995* impose the following general rates and minimum payments on Gross Rental and Unimproved Values.

- 1.1. General Rates*

- Residential (GRV) 11.7898 cents in the dollar

2. Pursuant to Section 6.45 of the Local Government Act 1995 and regulation 64(2) of the *Local Government (Financial Management) Regulations 1996*, council nominates the following due dates for the payment in full by instalments:

Full payment and instalment due date	29 September 2022
2nd quarterly instalment due date	30 November 2022
3rd quarterly instalment due date	30 January 2023
4th quarterly instalment due date	30 March 2023

ABSOLUTE MAJORITY REQUIRED

Adopt Part B (Points 1 and 2) – General Rates, Instalment Payment Arrangements**OFFICER RECOMMENDATION**

Moved Cr _____

Seconded Cr _____

1. For the purpose of yielding the deficiency disclosed by the Municipal Fund Budget adopted at Part A above, council pursuant to Sections 6.32, 6.33, 6.34 and 6.35 of the *Local Government Act 1995* impose the following general rates and minimum payments on Gross Rental and Unimproved Values.

- 1.1. General Rates*

- Residential (GRV) 12.9120 cents in the dollar

2. Pursuant to Section 6.45 of the Local Government Act 1995 and regulation 64(2) of the *Local Government (Financial Management) Regulations 1996*, council nominates the following due dates for the payment in full by instalments:

Full payment and instalment due date	30 September 2022
2nd quarterly instalment due date	30 November 2022
3rd quarterly instalment due date	30 January 2023
4th quarterly instalment due date	31 March 2023

ABSOLUTE MAJORITY REQUIRED

9. MEMBER MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

10. NEW BUSINESS OF AN URGENT NATURE REQUIRING DECISION

Admitted by resolution of Council

11. MEETING CLOSED TO PUBLIC

12. CLOSURE OF MEETING

There being no further business, the Presiding Member declared the meeting closed at

CERTIFICATION

These minutes were confirmed at the Ordinary Council Meeting held on _____
2022.

Signed _____ Date _____
(Presiding member at the meeting which confirmed the minutes)

Council Minutes are unconfirmed until they have been adopted at the following meeting of Council.