



Minutes

Works & Services Committee Meeting

On
At
Commenced

Wednesday 14 December 2016
Council Chambers, Calingiri
11.00am

TABLE OF CONTENTS

1	DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS	3
2	ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE GRANTED	3
3	RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE	3
4	CONFIRMATION OF MINUTES	3
5	ANNOUNCEMENT BY THE PRESIDING MEMBER WITHOUT DISCUSSION	3
6	PRESIDENT AND COUNCILLORS REPORTS	4
7	ITEMS FOR CONSIDERATION BY COMMITTEE	5
	7.1 PLANTS AND WORKS SERVICES COMMITTEE REPORT	5
	7.2 WORKS AND SERVICES MANAGERS REPORT	6
8	NEW BUSINESS OF AN URGENT NATURE APPROVED BY COUNCIL RESOLUTION	13
9	DECLARATION OF CLOSURE	13

1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The President declared the meeting open at 11.10am.

2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE GRANTED

President:	Cr D Lovelock	West Ward
Deputy President:	Cr S Penn	South Ward
Councillors:	Cr N Clarke	South Ward
	Cr J Kelly	West Ward
	Cr D Smith	East Ward
	Cr P Carr	West Ward
	Cr A Broadhurst	Central Ward

Chief Executive Officer:	Mrs G Teede
Deputy Chief Executive Officer:	Mr I Graham
Works & Services Manager:	Mr D Holland
Executive Assistant:	Ms S Mearns

3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4 CONFIRMATION OF MINUTES

4.1 Confirmation of Minutes

RESOLUTION 280/2016

Moved: Cr P Carr

Seconded: Cr A Broadhurst

That the Minutes of the Works and Services Committee Meeting held 16 November 2016 be confirmed as a true and correct record of proceedings.

Motion Put and Carried: 8/0

4.2 Business Arising from Minutes

Nil

5 ANNOUNCEMENT BY THE PRESIDING MEMBER WITHOUT DISCUSSION

Nil

6 PRESIDENT AND COUNCILLORS REPORTS

Great Northern Highway New Norcia - Bypass

Cr Lovelock confirmed that Main Roads WA delegates had visited New Norcia recently and advised that:

- A different road mix would be used for the bypass which aimed to reduce noise
- Main Roads would be replacing (some) kerbing as other kerbing had been hand made
- Main Roads will repair the entrance of Gillingarra-New Norcia Road (with the exception of culverts)
- Main Roads will grade the truck parking bay but further works will need to be performed by the Shire

Cr A Broadhurst

Cr Broadhurst commented on:

- The need for a slip lane at the T intersection of the Yerecoin Glentromie Road (at Gt Northern Highway). To be added to Action List (contact to be made with Main Roads).
- Carpark opposite Yerecoin Tavern requires maintenance. To be added to Action List for WSM to review.
- The possibility that the toilets in Yerecoin Hall be made available to the public. Cr Broadhurst was asked to contact Yerecoin Progress Association and ask that they put a request to the Shire in writing.

Cr P Carr

Cr Carr commented on:

- The parking bay in Mogumber requiring maintenance. To be added to Action List for WSM to review.

Cr S Penn

Cr Penn asked whether there had been any progress on the Bolgart Industrial blocks. The WSM advised that the application was still with the Department of Planning, but that he would contact the surveyor to ascertain whether any response has been received.

It was discussed that CBH would be storing some grain on the blocks for 6 – 8 weeks with the understanding that a clean up would be performed at the end of this period and any damage caused would be repaired.

7 ITEMS FOR CONSIDERATION BY COMMITTEE

7.1 PLANTS AND WORKS SERVICES COMMITTEE REPORT

RESOLUTION 281/2016

Moved: Cr A Broadhurst

Seconded: Cr P Carr

That the items in the Plant and Works Status Report detailed below be noted.

Motion Put and Carried: 7/0

Item No	Report Details	Action Required	Status
W12/2016	Works and Services Managers Report	Nil. Report received.	Complete

7.2 WORKS AND SERVICES MANAGERS REPORT

FILE REFERENCE	A1.2.1
REPORT DATE	12 December 2016
APPLICANT/PROPONANT	Nil
OFFICER DISCLOSURE OF INTEREST	Nil
PREVIOUS MEETING REFERENCES	Nil
AUTHOR	David Holland - Works and Services Manager
ATTACHMENTS	<ul style="list-style-type: none">• Vehicle and Plant Report• Grading Hierarchy

PURPOSE OF REPORT

To inform Council of the Works Manager and staff actions, Maintenance program.

BACKGROUND

A schedule of maintenance works that are undertaken throughout the Shire is provided for Councils information.

COMMENT

Gardens, Parks and Road Verges

Bolgart

- General up keep
- Tip Maintenance.
- Bolgart Cemetery, Clean up.
- Weed spraying
- Mowing

Calingiri

- General up keep
- Tip Maintenance.
- Weed spraying
- Mowing

Mogumber

- General up keep
- Tip maintenance.
- Weed spraying

Yerecoin, Gillingarra, Piawaning

- General up keep
- Weed spraying

General

Mowing, clearing rubbish including tree branches, clearing drains, parks and reserves, reticulation, weed spraying, footpath repairs and replace.

The crews have been doing various maintenance works.

Maintenance Grading

Grading in all areas will be as required until after harvest then will be doing a summer grade.

Plant

General maintenance and servicing of council plant and machinery.

There have been some major and minor break downs this month they are,

- Various servicing to vehicles, plant and machinery,
- Tyres on various vehicles, plant and machinery,
- Various small plant repairs.

Construction Crew

The crew have started our re-sheeting program and have now completed the first section off Yerecoin South East Rd preparing for the GATT seal to be completed. While they are in the area they will be completing various small jobs that have been waiting to be completed.

Future Construction Projects

After they finish these they will start some patches that have been approved through the RRG funding on Toodyay Bindi-Bindi Rd.

Contractors Projects

Contractors doing the works on Gillingarra- Glentromie Rd and Wirrilda Rd, these works have now got to the stage of opening on the new seal, it will be line marked in the near future, signs have been ordered and will be placed as soon as they arrive.

Councillors Information

Last council meeting I was asked to get information on whether the Shire of Gin-Gin had received any further funding for the lime sands route, I have spoken to the Works Manager and have been told that they have not received any funding at this stage.

Councillors Questions

Mofflin St, Council had a question as to what was the cost to do foot path works on this St, it will cost the Shire approximately **\$50,000** to complete, this has been estimated on leaving the pipe works under the crossovers but will include back filling, installing kerb, foot path and pram-ramps, this will need to be looked at in the next financial year.

Administration, meetings and inspections during this reporting period

Administration
Private Works.
Staff time sheets.
Customer enquiries.
Maintenance works program.
Ordering parts and materials.
Depot General Duties - phone, emails, design, staff works program, etc.
Meetings
Various

Site Inspections/works
Road signage.
Bitumen Roads.
Rural Roads Area 1 Area 2 and Area 3 inspections
Calingiri, Bolgart, Mogumber Waste Sites – Weekly.

POLICY REQUIREMENTS

NIL

LEGISLATIVE REQUIREMENTS

There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS

There are no known strategic implications related to this item.

➤ Environment

There are no known significant environmental implications associated with this proposal.

➤ Economic

There are no known significant economic implications associated with this proposal.

➤ Social

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

There are no financial implications to Council in relation to this item.

VOTING REQUIREMENTS

Absolute Majority Required: No

RESOLUTION 282/2016

Moved: Cr N Clarke

Seconded: Cr D Smith

That the Works and Services Managers report be received and noted.

Motion Put and Carried: 7/0

Vehicles and Plant Report – YTD

Shire of Victoria Plains Vehicles & Plant Report YTD 30th September 2016													
Plant No	Plant Description	Plant Repair Works		Tyres & Tubes		Parts & Repairs		Insurance & Licence		Fuel & Oil		Cash Total	
		Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
PAV40	Jeep Cherokee					953		637		396		2,526	
PAV41	Jeep Cherokee					86		326		1,604		1,816	
PAV42	Mitsubishi ASX LE	54		129				422		175			
PAV43	Safari Outback							363		61			
PAV44	Toyota Prado												
Total Admin Vehicles													
PTT10	Toyota Landcruiser					1,181		1,794		2,376		4,337	
PTT11	Bolton Fire Truck					701		86				860	
PTT12	Isuzu Fire Truck					816		2,094				533	
PTT13	New Nissan Fire Truck (Hull)					1,093		2,726				2,909	
PTT14	Isuzu Fire Truck - Clington					1,093		2,843				3,028	
PTT15	Isuzu Fire Truck - Yrecon							2,144				4,110	
PTT16	Isuzu Fire Truck - Yrecon							10,421				2,144	
Total Bush Fire Vehicles													
PAW51	Nissan RX D Cab 2					953		240		1,516		2,712	
PAW52	Nissan RX D Cab 2	532		910		235				1,468		3,703	
PAW53	Toyota Max - Works Crew	294		400		170				874		1,344	
PAW54	Toyota Max - Gardeners	178				170				1,415		2,374	
PAW55	Jeep Cherokee			516		363				1,092		4,293	
PAW56	Nissan Navara	983		833		258				2,082		4,511	
PAW57	Holten Colorado LS			217		482				1,297		2,007	
PAW58	Izuzu D-Max 4x4 Space Lite	302		2,365		384				915		3,056	
PAW59	Toyota Prado			652		405							
Total Depot Vehicles													
PEX01	Cat Excavator	2,290		1,315		7,003		2,714		10,981		21,811	
PEX02	Kubota Gen Set K318	530		393						1,482		1,875	
PEX03	Excavator									164		184	
PEX04	Excavator									26		26	
PEX05	Excavator									6,240		9,814	
PEX06	Excavator	479		1,895		1,116				4,180		17,008	
PEX07	Cat Challenger 120L Series Grader	1,083		10,201		1,447				771		2,083	
PEX08	Volvo L7D Multi Loa	196		691		395				280		960	
PEX09	Melroe			2,220		987				1,847		6,096	
PEX10	Excavator	948		878		986				301		2,879	
PEX11	Volvo BL218 Backhoe	534		3,835		562				1,478		6,301	
PEX12	Bobcat 1650 Truck	394											
PEX13	Hand Mowers					914		66		407		3,159	
PEX14	Ton25800 25hp Ride On Mower	1,772											
PEX15	Turfmaster 30 Commercial Mower					2,509		132		48		3,154	
PEX16	Road Broom REB	987				1,559				1,858		4,284	
PEX17	Excavator	1,905		1,442		822				4,138		9,782	
PEX18	Bimby Mulch-ey Roller			1,775		1,276		680		413		4,152	
PEX19	Sundry Plant Items	2,939				2,158		395		1,317		6,868	
PEX20	Mitsubishi Fuso 13 Truck					2,819		325		2,486		5,520	
PEX21	Hino 9 Tonne Tipper Truck	248				542		786		4,375		5,581	
PEX22	Hino Series 300 Dump Truck	348		34		542		786		4,375		5,581	
PEX23	Hino 200 Series Truck	2,243				2,030		769		4,801		8,685	
PEX24	Hino 300 ST Truck	1,796				1,239		294		2,076		5,413	
PTL01	Trailers					45		33				13	
PTL02	Trailers (Boccal)					45		33				78	
PTL03	Trailers	60		45				10				118	
PTL04	Trailers					50		10				2	
PTL05	Trailers	129		50				385				778	
PTL06	Howard Porter DDA Trailer					291		460				642	
PTL07	Howard Porter DDA Trailer	596				450		24				1,566	
PTL08	John Pagns 765 HD Trailer					4		68				27	
PTL09	Loadserve Series	140				515						1,326	
PTL10	Trailer Trailer (ex VP Tourism)					232						232	
PTL11	Perkins 1100C-33Generator							116				116	
PTL12	Bobcat Trailer (Woodstanding)	336		4,854				89				5,191	
PTL13	Kubota M65400 Tractor/Mower							265				99	
PWR1	Wacker UpRight	3,022		1,312						500		5,097	
Total Plant Costs													
		22,295		27,685		28,375		48,632		97,500		13,555	
								28,110		41,059		168,065	
		24,797		27,685		28,375		66,159		97,400		28,200	
								26,110		52,696		180,665	
												154,116	
												273,685	

Grading Report

Shire of Victoria Plains

Analysis of Maintenance Grading Hours for the Financial Year 2016-17

	Total Hrs	Jul - Sept		Oct - Dec		Jan - Mar		Apr - Jun		Total	
		PGR9	PGR10 Contract	PGR9	PGR10 Contract	PGR9	PGR10 Contract	PGR9	PGR10 Contract	PGR9	PGR10 Contract
Aboriginal Community											
MG00											
MG0024	ADAMS LANE										
MG0044	BAIN RD		16.50								16.50
MG0112	BATTY BOG RD										
MG0010	BEHANGING NORTH RD	17.00	6.00							6.00	
MG0034	BEHANGING RD	51.50	13.50							8.00	
MG0091	BENARING RD	14.75	7.25		20.50					7.50	
MG0118	BIG SPRINGS RD										
MG0118	BIN RD										
MG0051	BLOOD RD		7.50		7.50						15.00
MG0007	BOLGART EAST RD										
MG0023	BOLGART WEST RD		20.00		20.00						40.00
MG0017	BOUNDARY RD		16.00								16.00
MG0062	BOXHALL RD		21.00								21.00
MG0054	BULL RD		3.00		3.00						6.00
MG0032	BULLUGAN RD		18.00		9.00						18.00
MG0078	BURNETT RD		68.50								68.50
MG0011	CALCARRA EAST RD		7.00		7.00						14.00
MG0075	CALCARRA SIDING RD										
MG0057	CALCARRA WEST RD		13.50		13.50						27.00
MG0008	CALINGIRI NEW NORCIA ROAD										
MG0037	CAPANI EAST RD		12.00								
MG0013	CARANI WEST RD	32.00	20.00		20.00					20.00	
MG0036	CATBOODY RD	60.00	18.50							21.50	
MG0073	CATBOODY WEST ROAD	34.50	12.00							22.50	
MG0062	CLARKE RD		7.50		6.50						14.00
MG0003	COCKING RD		17.50								17.50
MG0025	CORONDRINE RD		20.00		20.00						40.00
MG0055	DARRAGH RD										
MG0089	DONNELLY RD										
MG0039	DUGGAN RD										
MG0079	EDMONDS RD										
MG0050	ERICKSON RD		13.50		13.50						27.00
MG0068	ESSEX RD										
MG0042	FLAVELL RD										
MG0035	FORDHAM RD		6.50								
MG0119	FORREST ST										
MG0084	FOWLER RD										
MG0026	GABALONG WEST RD		17.00		9.50						26.50
MG0116	GILLINGARRA RD		18.50								18.50
MG0019	GILLINGARRA-GLENTCROME RD		30.50								30.50
MG0004	GLENTCROME YERECORN RD										
MG0021	GOLF COURSE RD										
MG0123	GOOMALLING-CALINGIRI RD		14.00		8.50					16.50	
MG0030	GOUDGE RD				22.00						22.00
MG0134	GUTHRIE										

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Shire of Victoria Plains

Analysis of Maintenance Grading Hours for the Financial Year 2016-17

	Jul - Sept		Oct - Dec		Jan - Mar		Apr - Jun		Total	
	PGR9	Contract	PGR9	Contract	PGR9	Contract	PGR9	Contract	PGR9	Contract
Total Hrs										
MG0088 HALLIGAN RD										
MG0089 HAWKINS RD										
MG0083 HEAD RD	7.50								7.50	
MG0111 HOWARD RD										
MG0135 HUNT RD										
MG0074 JONES RD										
MG0061 KELLY RD		13.00								13.00
MG0082 KING RD	4.50	3.00								4.50
MG0014 KONKORRING WEST RD			14.50	1.50					27.00	7.00
MG0110 LANDON STREET	12.50	7.00								
MG0065 LONGMAN RD		11.50								11.50
MG0056 LYCOCK RD										
MG0113 LYDOCK SOUTH RD										
MG0049 MARTIN RD				6.00						
MG0053 MESTON RD	12.00	6.00								12.00
MG0087 MISSION RD	2.00	2.00								2.00
MG0006 MOGUNBER YARAWINDA RD										
MG0048 MOTONING RD	5.50	1.50							4.00	1.50
MG0059 MURPHY GULLY RD	20.75	1.00		24.00					7.50	1.00
MG0001 NEWDALE RD	24.00									24.00
MG0129 O DEA PLACE										
MG0027 OLD PLAINS RD	96.00	1.00		38.00					1.00	94.00
MG0046 OLD TELEGRAPH SOUTH RD	33.00	16.50		16.50						33.00
MG0031 PARKER RD	22.00			22.00						22.00
MG0072 PHILLIPS RD				13.50						27.00
MG0033 PITHER RD	27.00									
MG0076 PURNELL RD	1.00								1.00	
MG0070 PUTNAM RD										
MG0018 RED GULLY RD	12.25	12.25								12.25
MG0069 RICK RD										
MG0043 ROE RD	7.00	7.00								7.00
MG0071 SALT RD	24.50	24.50								24.50
MG0002 SANDPLAIN RD										
MG0064 SCHOLZ RD	10.50	10.50								10.50
MG0029 SKILLING RD	73.00	17.00		56.00						73.00
MG0090 SMITH RD										
MG0040 SUDHOLZ RD										
MG0060 SYKES RD	11.50	11.50								11.50
MG0020 THOMPSON RD	19.00	19.00								19.00
MG0047 THOMSON RD										
MG0067 WALLAMARRA RD	6.00	6.00								6.00
MG0104 WATERS ST										
MG0012 WATSON RD										
MG0086 WESTLAKE RD				6.00						
MG0041 WILSON RD	17.00	11.00		6.00						17.00

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Shire of Victoria Plains

Analysis of Maintenance Grading Hours for the Financial Year 2016-17

	Jul - Sept		Oct - Dec		Jan - Mar		Apr - Jun		Total	
	PGR9	PGR10 Contract	PGR9	PGR10 Contract	PGR9	PGR10 Contract	PGR9	PGR10 Contract	PGR9	PGR10 Contract
Total Hrs										
MG0066 WIRRILDA RD		1.50								1.50
MG0038 WOODS RD	4.50	16.50	1.50						6.00	16.50
MG0022 WYENING EAST RD				22.00						22.00
MG0116 WYENING SLIDING RD										
MG0028 WYENING WEST RD				22.00						22.00
MG0045 YENART RD	20.00	18.00							20.00	18.00
Shoulder Grading - Mogumber Ya	57.50	40.00							57.50	40.00
S30015 Mogumber We	21.00	23.50							21.00	23.50
S30126 Shoulder Grading - Wongan Hill			17.00	11.50					17.00	11.50
R2R017 Golf Course Road 2016-17			81.00	47.50					81.00	47.50
B469999 Bitumen Maintenance			10.00	5.00					10.00	5.00
R00025 Toodyay-Bindi Bindi Rd Shoulder										
R00021 REG RD GILLINGARRA GLENTROMI			64.00	30.50					64.00	30.50
R2R011 TOODYAY- BINDI BINDI										
MG0130 Maint Grading - Claycrete Tria			8.00						8.00	
R00023 Mogumber West Road										
R00026 Toodyay-Bindi Bindi Road Cemen										
R00024 Coomalling-Gallingini Road										
	1801.25	276.50	249.75	552.00	211.00	94.50	417.50		487.50	969.50

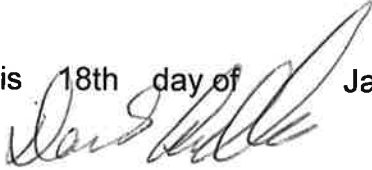
8	NEW BUSINESS OF AN URGENT NATURE APPROVED BY COUNCIL RESOLUTION
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Nil

9	DECLARATION OF CLOSURE
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There being no further business the Presiding Member declared the meeting closed at 12.03pm.

Signed this 18th day of January 2017



Presiding Member