



Minutes

Works & Services Committee Meeting

On	Wednesday 14 June 2017
At	Council Chambers, Calingiri
Commenced	11.08am

TABLE OF CONTENTS

1	DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS	3
2	ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE GRANTED	3
3	RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE	3
4	CONFIRMATION OF MINUTES	3
5	ANNOUNCEMENT BY THE PRESIDING MEMBER WITHOUT DISCUSSION	3
6	PRESIDENT COUNCILLOR and OFFICER REPORTS	4
7	ITEMS FOR CONSIDERATION BY COMMITTEE	4
	7.1 WORKS AND SERVICES MANAGERS REPORT	4
8	NEW BUSINESS OF AN URGENT NATURE APPROVED BY COUNCIL RESOLUTION	12
9	DECLARATION OF CLOSURE	12

1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The President declared the meeting open at 11.08 and confirmed that the Council meeting was being recorded for minute taking purposes.

2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE GRANTED

President:	Cr D Lovelock	West Ward
Deputy President:	Cr S Penn	South Ward
Councillors:	Cr N Clarke	South Ward
	Cr P Carr	West Ward
	Cr D Smith	East Ward
	Cr J King	Central Ward
	Cr J Corless-Crowther	Central Ward

Apology:	Cr J Kelly	West Ward
	Cr A Broadhurst	East Ward

Chief Executive Officer:	Mrs G Teede
Works & Services Manager (WSM):	Mr D Holland
Executive Assistant:	Ms Suzanne Mearns

3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4 CONFIRMATION OF MINUTES

4.1 Confirmation of Minutes

RESOLUTION 89/2017

Moved: Cr P Carr

Seconded: Cr N Clarke

That the Minutes of the Works and Services Committee Meeting held 17 May 2017 be confirmed as a true and correct record of proceedings.

Motion Put and Carried: 6/0

4.2 Business Arising from Minutes

Purchase of a secondhand AD300 Transportable Radar Speed Display (SAM) trailer has been completed as per item W14/2017.

5 ANNOUNCEMENT BY THE PRESIDING MEMBER WITHOUT DISCUSSION

Nil

6 PRESIDENT COUNCILLOR and OFFICER REPORTS

Works & Services Manager

The Works & Services Manager advised that he recently attended the Regional Road Group Meeting at which they discussed:

- Availability of funding
- Long vehicles using Bindoon Moora Road
- WANDRA and Blackspot funding
- WALGA attempting to have the percentage of the contribution made by Shires/Councils towards works being undertaken under WANDRA funding reduced
- RDA Wheatbelt not liaising with Shires and initiating works which may be 'out of scope'
- The need to include more areas in support of funding for the lime/grain routes which may allow access to federal road funding
- The possibility that Main Roads may close Route 1 and channel traffic through Route 2

7 ITEMS FOR CONSIDERATION BY COMMITTEE

7.1 WORKS AND SERVICES MANAGERS REPORT

FILE REFERENCE	A1.2.1
REPORT DATE	8 June 2017
APPLICANT/PROPONANT	Nil
OFFICER DISCLOSURE OF INTEREST	Nil
PREVIOUS MEETING REFERENCES	Nil
AUTHOR	David Holland - Works and Services Manager
ATTACHMENTS	<ul style="list-style-type: none">• Vehicle and Plant Report• Grading Hierarchy

PURPOSE OF REPORT

To inform Council of the Works Manager and staff actions, maintenance program.

BACKGROUND

A schedule of maintenance works that are undertaken throughout the Shire is provided for Councils information.

COMMENT

Gardens, Parks and Road Verges

Bolgart

- General up keep
- Tip Maintenance.
- Bolgart Cemetery, Clean up.

- Weed spraying
- Mowing

Calingiri

- General up keep
- Tip Maintenance.
- Weed spraying
- Mowing

Mogumber

- General up keep
- Tip maintenance.
- Weed spraying

Yerecoin, Gillingarra, Piawaning

- General up keep
- Weed spraying

General

Mowing, clearing rubbish including tree branches, clearing drains, parks and reserves, reticulation, weed spraying, footpath repairs.

The crews have been doing various maintenance works.

Maintenance Grading

Grading in all areas I will be doing an as required grade with availability of contractors and council man power, this will also start in earnest when we receive a good down pour of rain.

Plant

General maintenance and servicing of council plant and machinery.

There have been some major and minor break downs this month they are,

- Various servicing to vehicles, plant and machinery,
- Tyres on various vehicles, plant and machinery,
- Various small plant repairs.

Construction Crew

The crew are engaged in several small projects that require finishing then on to the maintenance grading program hopefully we will have had enough rain to start.

Future Construction Projects

1. Yerecoin South East Rd completed.

Contractors Projects

Contractors will be doing these projects,

1. Re-seal works Toodyay Bindi-Bindi Rd Bolgart, completed.
2. Patches RRG funding on Toodyay Bindi-Bindi Rd Piawaning, works to start week of the 12th June weather permitting.

Councillors Information

- Bolgart Sub-Division, I have had some feedback from the designers as to what is happening with the costing and designs, they are still waiting on Western Power to complete their designs before they can complete the rest of what we require.
- I have been onto Western Power regarding the lines around the town sites and others that have been suggested by residents, as yet they have not been back in touch but I will continue to see what I can do.
- I have emailed and rang MRWA regarding the patching and signage in Mogumber and am still waiting on a response when this report was completed, I will continue to call and email them on this issue. Addendum – at the meeting held 14 June 2017, Council was advised that MRWA have been in contact with the WSM and advised they would be on site today (14/6) to review the road.

Transfer Stations

Councillors were presented with a number of transfer station ideas. A budget item has been presented for consideration for the 2017/18 budget to establish manned and/or unmanned facilities at Calingiri, Mogumber and Bolgart with the main facility being located at Calingiri.

The WSM will be requesting quotes from both WALGA supplier preferred businesses and local businesses for concrete/set up costs. Council officers will be informed of full costings so that information can be provided to ratepayers/residents.

Mogumber Reserve

The WSM will be writing to the Mogumber Outback Club in the coming week to advise that the nesting area at the Reserve will be blocked off and the arena will need to be moved a little bit.

Administration, meetings and inspections during this reporting period

Administration
Private Works.
Staff time sheets.
Customer enquiries.
Maintenance works program.
Ordering parts and materials.
Depot General Duties - phone, emails, design, staff works program, etc.
Meetings
Various
Site Inspections/works
Road signage.
Bitumen Roads.
Rural Roads Area 1 Area 2 and Area 3 inspections
Calingiri, Bolgart, Mogumber Waste Sites – Weekly.

POLICY REQUIREMENTS

NIL

LEGISLATIVE REQUIREMENTS

There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS

There are no known strategic implications related to this item.

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

There are no financial implications to Council in relation to this item.

VOTING REQUIREMENTS

Absolute Majority Required: No

RESOLUTION 90/2017

Moved: Cr P Carr

Seconded: Cr S Penn

That the Works and Services Managers report be received and noted.

Motion Put and Carried: 7/0

Vehicles and Plant Report – YTD

Shire of Victoria Plains
Vehicles & Plant Report YTD 31st May 2017

Plant No	Plant Description	Plant Repair Wages		Tyres & Tubes		Parts & Repairs		Insurance & Licences		Fuel & Oil		CAMP Total		Operating Hours		A/T All Verses Budget
		Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	
PAVA0	Iveco Cherokees														47720	
PAVA1	Suzuki Bikes														26877	
PAVA2	Suzuki Bikes														6863	
PAVA3	Suzuki Bikes	56													18595	
PAVA4	Toyota Proace	556				4,783		406		1,810		2,427			18500	
	Total Admin Vehicles	612		8,142		1,353		1,321		8,653		15,291				
PFT10	Toyota Landcruiser														123680	
PFT11	Fire Truck - Belgard														51500	
PFT12	Fire Truck - Belgard														41865	
PFT13	Fire Truck - Belgard														68779	
PFT14	Fire Truck - Belgard - New Victoria														42300	
PFT15	Isuzu Fire Truck - Gullin 4	791				1,359		2,645		319		2,384			18805	
PFT16	Isuzu Fire Truck - Veronin														22100	
	Total Bush Fire Vehicles	791		1,359		1,359		2,645		319		2,384			25164	
PAVA5	Toyota Bikes														895	
PAVA6	Toyota Bikes														2756	
PAVA7	Toyota Bikes														331	
PAVA8	Toyota Bikes														181	
PAVA9	Toyota Bikes														5342	
PAVA10	Toyota Bikes														1134	
PAVA11	Toyota Bikes														289	
PAVA12	Toyota Bikes														515	
PAVA13	Toyota Bikes														724	
PAVA14	Toyota Bikes														865	
PAVA15	Toyota Bikes														8	
PAVA16	Toyota Bikes														991	
PAVA17	Toyota Bikes														2267	
PAVA18	Toyota Bikes														339622	
PAVA19	Toyota Bikes														181100	
PAVA20	Toyota Bikes														118837	
PAVA21	Toyota Bikes														94137	
PAVA22	Toyota Bikes														20139	
PAVA23	Toyota Bikes														1173	
PAVA24	Toyota Bikes														265	
PAVA25	Toyota Bikes														108500	
	Total Depot Vehicles	4,215		13,078		13,078		3,219		21,922		39,042				
PS01	Generator Backhoe															
PS02	Kubota Gen Set 4310															
PS03	KVA Silent Generator (Gen)															
PS04	KVA Diesel Generator (Gen)															
PS05	Callorpa ar Grader 120	1,800		1,120		1,120		1,120		1,120		1,120				
PS06	Volvo 1200 Mch Loader	1,783		137		1,306		423		2,832		4,488				
PS07	Volvo 1200 Mch Loader	544				2,266		423		2,832		4,488				
PS08	Volvo 1200 Mch Loader	2,732				1,183		987		3,212		10,834				
PS09	Volvo BL71B Backhoe	1,195				2,465		969		2,344		6,644				
PS10	Bobcat 1550 Tractor	884				4,600		182		2,962		9,529				
PS11	Hand Mowers	1,21				20		69		51		172				
PS12	Toro Z460 2.5hp Ride On Mower	2,862				1,845		69		500		5,025				
PS13	Turfgrass 30 Commercial Mower	687				3,104		132		95		4,428				
PS14	Road Broder	1,186				2,527		635		2,677		8,337				
PS15	Cyprus 3000 Dism Buldo	2,450				1,658		822		4,750		11,643				
PS16	Multi-axle Trailer	4,317		1,834		3,032		693		820		8,358				
PS17	Sandy Planners	3,659				3,848		385		2,964		10,806				
PS18	Mitsubishi Fcog 13 Tractor	450				4,304		226		3,860		11,009				
PS19	Hino Series 300 Dump Truck	1,210				2,348		615		6,714		12,207				
PS20	Hino 700 Series Truck	1,731				2,892		749		10,131		16,911				
PS21	Hino 700 Series Truck	2,875				2,892		286		3,824		11,266				
PS22	Hino 700 Series Truck	2,868				4,027		514		1,144		1,144				
PS23	Hino 700 Series Truck	154				65		13		13		13				
PS24	Trucks (Subaru)	60				45		33		33		33				
PS25	Trucks (Subaru)	60				45		15		15		15				
PS26	Trailers	220				519		87		37		37				
PS27	Trailers	716				1,118		895		832		832				
PS28	Bobcat 1550 Tractor	900				2,061		424		5,144		5,144				
PS29	Bobcat 1550 Tractor	994				1,862		681		27		27				
PS30	Bobcat 1550 Tractor	330				232		118		232		232				
PS31	Bobcat 1550 Tractor	450				4,854		132		5,319		5,319				
PS32	Bobcat 1550 Tractor	450				1,100		99		1,008		1,008				
PS33	Bobcat 1550 Tractor	450				1,411		263		7,076		7,076				
	Total Vehicle & Plant Costs	41,404		8,231		29,225		27,502		14,184		24,110				
	Total Vehicle & Plant Costs	46,523		21,683		28,225		100,956		87,600		29,172				
	Total Vehicle & Plant Costs															

Shire of Victoria Plains Minutes – Works and Services Committee Meeting

14 June 2017

Grading Report

Analysis of Maintenance Grading Hours for the Financial Year 2016-17 Shire of Victoria Plains

Aboriginal Community	Jul - Sept		Oct - Dec		Jan - Mar		Apr - Jun		Total	
	PGR9	PGR10 Contract	PGR9	PGR10 Contract	PGR9	PGR10 Contract	PGR9	PGR10 Contract	PGR9	PGR10 Contract
Total Hrs										
M300C ADAMS LANE										
M30024 BAIN RD		16.50								16.50
M30044 BALLY ROSS RD					4.00				15.00	6.00
M30112 BEHANGING NORTH RD	11.00	6.00							8.00	19.00
M30020 BEHANDING RD	6.50	13.50	1.50						7.50	43.50
M30034 BENARING RD	7.50	7.25								
M30091 BIG SPRINGS RD										
M30118 BIN RD										
M30051 BLOOD RD		7.50								15.00
M30007 BOLGART EAST RD										
M30023 BOLGART WEST RD		20.00								44.00
M30017 BOUNDARY RD		16.00						7.50		23.50
M30082 BOWHALL RD		21.00						1.50		22.50
M30054 BULL RD		3.00								6.00
M30032 BULLIGAN RD		14.00			5.00					19.00
M30078 BURNETT RD		9.00								68.50
M30001 CALCARHA EAST RD		68.50							3.50	14.00
M30075 CALCARHA SIDING RD		7.00								
M30067 CALCARHA WEST RD		13.50							3.50	28.50
M30008 CALINGIRI NEW NORCIA ROAD										
M30007 CARANI EAST RD	20.00	12.00								12.00
M30013 CARANI WEST RD	21.50	18.50								36.00
M30006 CATARDOY RD	22.50	12.00						14.50		26.00
M30073 CATARDOY WEST ROAD										
M30052 CLARKE RD		7.50								3.50
M30003 COCKING RD		17.50								14.00
M30026 CONCHINE RD	41.50	33.00								17.50
M30055 DARRAGH RD										
M30089 DONNELLY RD										
M30009 DUGGAN RD		14.00								14.00
M30079 EDMONDS RD	9.00									11.00
M30060 ECKSON RD										7.00
M30068 ESSFEX RD		13.50								31.00
M30042 FIAVILL RD										
M30035 FORDHAM RD		6.50								6.50
M30119 FORREST ST										
M30084 FOWLER RD										
M30026 GABALONG WEST RD		17.00								66.00
M30016 GULLINGARRA RD		18.50								50.50
M30019 GULLINGARRA GI ENTROMIE RD		30.50								76.50
M30004 GLENHOMIL YEREGON RD										
M30071 GOLF COURSE RD	9.00	14.00								24.50
M30123 GOODMAN INS-CALINGIRI RD										4.50
M30030 DOUGLE HD										
M30134 EUTHRE										

* Financially Reported for 2017/18 based on 2016/17 Grading Hours for Co. P.C. 2016-17

Shire of Victoria Plains
Minutes – Works and Services Committee Meeting

14 June 2017

Shire of Victoria Plains

Analysis of Maintenance Grading Hours for the Financial Year 2016-17

	Total Hrs	Jul - Sept		Oct - Dec		Jan - Mar		Apr - Jun		Total	
		PGR9	Contract	PGR9	Contract	PGR9	Contract	PGR9	Contract	PGR9	Contract
MG0088 HALLIGAM RD	4.50					4.50				4.50	
MG0058 HAWKINS RD											
MG0093 HEAD RD	7.50	7.50								7.50	
MG0111 HOWARD RD											
MG0135 HUNT RD											
MG0074 JONES RD	13.00		13.00								13.00
MG0061 KELLY RD	25.50		3.00	21.00	1.50					21.00	4.50
MG0082 KING RD	60.50	12.50	7.00	14.50	22.00			4.50		33.50	7.00
MG0014 KONNONGORRING WEST RD	11.50		11.50								11.50
MG0010 LANDON STREET											
MG0095 LONGMAN RD											
MG0056 LYDICK RD											
MG0113 LYDICK SOUTH RD											
MG0048 MARTIN RD	15.50		6.00	6.00		3.50				3.50	12.00
MG0083 MESTON RD	2.00		2.00								2.00
MG0087 MISSION RD	20.25	4.00	1.50			2.00				16.75	3.50
MG0046 MUTTONING RD	20.75	7.50	1.00	12.25		18.50	12.00	12.75		7.50	1.00
MG0069 MURPHY GULLY RD	54.50				24.00					18.50	12.00
MG0003 NEVDALE RD											
MG0129 O'DEA PLACE	125.00	1.00	1.00	38.00	56.00	11.00	18.00	4.50		1.00	12.00
MG0027 OLD PLAINS RD	41.50		15.50	16.50	22.00	5.50	8.00			4.50	37.00
MG0046 O'D TELEGRAPH SOUTH RD	35.50									6.50	30.00
MG0031 PARKER RD											
MG0072 PHILLIPS RD	32.00		13.50				5.00			1.00	32.00
MG0033 PITHER RD	1.00	1.00									
MG0076 PURNELL RD	3.00					3.00				3.00	
MG0070 PUTNAM RD	24.25		12.25				5.00			5.00	24.25
MG0018 RED GULLY RD	5.00		7.00							5.00	7.00
MG0069 RICK RD	7.00		24.50								24.50
MG0043 ROE RD	24.50										
MG0063 ROGERS RD											
MG0001 SALT RD	25.50		10.50			18.00	9.00			20.50	112.50
MG0002 SANDPLAIN RD	130.50		17.00	56.00			24.50			18.00	25.50
MG0084 SCHOLZ RD	20.50										
MG0029 SKILLING RD	11.50		11.50								
MG0090 SMITH RD	65.00		15.00	7.00						20.50	11.50
MG0046 SUDHOLZ RD	7.00										
MG0060 SYKES RD	55.00										
MG0002 THOMPSON RD	6.00		6.00								
MG0047 THOMPSON RD	6.00										
MG0067 WALLAMARRA RD	4.50										
MG0104 WATERS ST											
MG0012 WATSON RD	17.00		11.00	6.00				4.50		4.50	6.00
MG0086 WESTLAKE RD											
MG0041 WILSON RD					6.00						

T:\Finance\Monthly Reports\Financial Year 2017\Grader - Pent Hours 2016 17\Grader Plant Hours for Council 2016 17

Shire of Victoria Plains

Analysis of Maintenance Grading Hours for the Financial Year 2016-17

	Jul - Sept		Oct - Dec		Jan - Mar		Apr - Jun		Total	
	PGR9	PGR10 Contract	PGR9	PGR10 Contract	PGR9	PGR10 Contract	PGR9	PGR10 Contract	PGR9	PGR10 Contract
Total Hrs	7.50	1.50	6.00				6.00		27.50	16.50
MG0066 WIRILDA RD	4.50	16.50	1.50				27.50		7.50	23.00
MG0038 WOOPS RD				22.00		21.50				
MG0022 WYENING EAST RD					7.50	1.00				
MG0116 WYENING SLIDING RD										22.00
MG0208 WYENING WEST RD					7.00				20.00	22.00
MG0245 WENART RD	26.00	18.00			7.00				20.00	25.00
SG0006 Shoulder Grading - Mogumber Ya	57.50	40.00							57.50	40.00
SG0015 Shoulder Grading - Mogumber We	21.00	23.50							21.00	23.50
SC0020 Shoulder Grading - Wirigan Hill			17.00						17.00	11.50
R2R017 Self Course Road 2016-17			81.00	47.50					81.00	47.50
B00069 Blumen Maintenance			10.00	5.00					10.00	5.00
RR0025 Toodyay-Bindi Bindi Rd Shoulde										
RR0021 REG RD GULLINGARRA GLENTROMM							27.00			
R2R014 Yereoon SE Road			64.00	30.50					91.00	30.50
MG0130 Main Grading - Claycrete Tria			37.50	18.50					37.50	18.50
XXX989 Misc Road Maintenance			8.00						8.00	
R2R015 Komongoring Road 2016-17					87.30				87.30	4.00
RR0032 Toodyay-Bindi Bindi Road 0125							4.00			
C9128 Behaning Rd					10.50				10.50	
2693.90	276.50	249.75	275.50	126.00	153.00	225.00	119.25	9.00	853.55	1302.50

Finance\Mon-Fri\Receiv\Finac\Year 2017\Grader Plan hours for Council 2016-17

**8 NEW BUSINESS OF AN URGENT NATURE APPROVED BY COUNCIL
RESOLUTION**

Nil

9 DECLARATION OF CLOSURE

There being no further business the Presiding Member declared the meeting closed at 12.02pm.

Signed this Nineteenth day of July 2017

Presiding Member 