



Shire of Victoria Plains

**Minutes of a Plant and Works Committee Meeting of
Council held**

On	Tuesday 15 th September 2009
At	Council Chambers, Calingiri
Commencing	11.00am

TABLE OF CONTENTS

1	DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS	
	591	
2	ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE GRANTED	
	591	
3	RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE	591
4	APPLICATIONS FOR LEAVE OF ABSENCE AND DECLARATIONS OF INTEREST	591
5	CONFIRMATION OF MINUTES.....	591
5.1	Confirmation of Minutes	591
5.2	Business Arising.....	591
6	ANNOUNCEMENT BY THE PRESIDING MEMBER WITHOUT DISCUSSION.....	592
7	PRESIDENT AND COUNCILLORS REPORTS	592
8	ITEMS FOR CONSIDERATION BY COMMITTEE.....	592
8.1	Plant and Works Committee Status Report	592
8.2	PLANT AND WORKS	593
W31	Works and Services Manager's Report.....	593
W32	Replacement Construction Grader	595
W33	Purchase of Prime Mover and Side Tip Trailer.....	597
9	NOTICE OF MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN.....	599
10	CONFIDENTIAL ITEMS.....	599
11	NEW BUSINESS OF AN URGENT NATURE APPROVED BY COUNCIL RESOLUTION	599
11.1	W34 Purchase of Trailer for Construction Crew	600
11.2	General Information - Chief Executive Officer	601
11.3	Yenart Road – Culvert Inspection Required	601
12	DECLARATION OF CLOSURE.....	601

1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The Presiding Member declared the meeting open at 11.01am.

2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE GRANTED

President:	Cr G Erickson	South Ward
Councillors:	Cr B Johnson	East Ward
	Cr M Anspach	West Ward
	Cr D Lovelock	West Ward
	Cr N Smith	East Ward (Observer)
	Cr S Young	Central Ward
Chief Executive Officer:	Mr H Hawkins	
Works and Services Manager:	Mr R Hooper	
Executive Assistant:	Mrs F Watson (Minutes)	

3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4 APPLICATIONS FOR LEAVE OF ABSENCE AND DECLARATIONS OF INTEREST

Nil

5 CONFIRMATION OF MINUTES

5.1 Confirmation of Minutes

The minutes of the Plant and Works Committee Meeting held 18th August 2009 were confirmed as a true and correct record of the proceedings at the Ordinary Meeting of Council held 18th August 2009 by RESOLUTION 221/09.

5.2 Business Arising

Nil

6 ANNOUNCEMENT BY THE PRESIDING MEMBER WITHOUT DISCUSSION

Nil

7 PRESIDENT AND COUNCILLORS REPORTS

Cr Anspach
Yenart Road – could we discuss in general business.

Chief Executive Officer
The Works and Services Manager has inspection the road.

8 ITEMS FOR CONSIDERATION BY COMMITTEE

8.1 Plant and Works Committee Status Report

RESOLUTION 223/09

Moved Cr Anspach seconded Cr Young that the items in the Plant and Works Committee Status Report detailed below be noted.

MOTION PUT & CARRIED 5/0

Item No	Report Details	Plant and Works Committee Action Required	Status
W28	Works and Services Manager's Report	Pressure cleaner purchase approved, Manager's report received.	Complete
W29	Plant Purchase - Grader	Laid on table	Re presented to the Plant and Works Committee meeting 15 th Sept 2009
W30	Plant Purchase – Prime Mover and Side Tipper Trailer	Laid on table	Re presented to the Plant and Works Committee meeting 15 th Sept 2009

8.2 PLANT AND WORKS

W31 WORKS AND SERVICES MANAGER'S REPORT

File Reference: A1.2.1
Report Date: 9th September 2009
Applicant/Proponent: Nil
Officer Disclosure of Interest: n/a
Previous Meeting References: Nil
Author: Ross Hooper - Works and Services Manager
Attachments: Report

PURPOSE OF REPORT

To inform Council of the Works and Services Manager's actions and movements.

BACKGROUND

See report

COMMENT

Road Construction

Commenced on 1st September 2009 on the Yerecoin Glentromie Road. Due to the fact of recent rains we are endeavouring to grade as many roads as possible whilst roads are still damp.

Cr Anspach

What is the worst section of Old plains Road?

Works and Services Manager

The section from Atlas north.

President

Correspondence should be sent to Atlas requesting they use their own internal roads to access the compost facility.

Chief Executive Officer

Will send correspondence to Atlas.

General discussion was held regarding Old Plains Road, the town planning scheme, zoning changes and conditions of use.

Road Maintenance

The following roads have received grader maintenance:-

Carani East, Carani West, Bolgart West, Old Telegraph, Old Plains, Red Gully, Burnett, Goudge, Parker, Konnongorring and Fowler Roads.

Tree Lopping

We have completed the tree lopping on Batty Bog Road.

Guide Posts

We are still having guide posts knocked down at a large rate; it appears some play games with them.

Cr Smith – through the chair

Can guide posts be removed for shoulder grading, as graders appear to be running over the guide posts.

Works and Services Manager

Grader drivers will be instructed to go around guide posts.

President

Would it be possible to send a road crew around the shire with good quality gravel to fill in pot holes on roads as required?

Works and Services Manager

It could be looked at.

Cr Lovelock

Batty Bog roadworks appreciated by local residents

Mogumber Yarrowindah – corner near Cocking property. Have the corner been inspected.

Works and Services Manager

Hot asphalt will be laid on the corner when warmer weather approaches.

Cr Young

Is Toodyay Bindi Bindi Road a Main Roads road? The bitumen overlay section just south of town needs to be addressed.

Works and Services Manager

No – Local road. This section will be dealt with as soon as weather permits.

POLICY REQUIREMENTS

Nil

LEGISLATIVE REQUIREMENTS

There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS

There are no known strategic implications related to this item.

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

There are no financial implications to Council in relation to this item.

VOTING REQUIREMENTS

Absolute Majority Required: No

RESOLUTION 224/09

Moved Cr Anspach seconded Cr Lovelock that the Works and Services Manager's report be received.

MOTION PUT & CARRIED 5/0

W32

REPLACEMENT CONSTRUCTION GRADER

FILE REFERENCE: T2.2

REPORT DATE: 7th September 2009

APPLICANT/PROPONENT: Ross Hooper - Works and Services Manager

OFFICER DISCLOSURE OF INTEREST: None

PREVIOUS MEETING REFERENCES: 151/09 and 218/09

AUTHOR: Harry Hawkins - Chief Executive Officer

ATTACHMENTS: Machinery Availability List and email quote

PURPOSE OF REPORT

To inform the committee of the availability and cost of second hand low hour graders compared to new ones to enable a decision to purchase a new construction grader to be reconsidered.

BACKGROUND

The present Volvo 720 Grader is in need of considerable repairs and has done in excess of 8,500 hours. Council resolved that staff investigate the purchase of a second hand grader of low hours.

COMMENT:

The CEO and Works and Services Manager have made enquires with several used plant dealers as well as Westrac and it is proving most difficult to find a second hand grader meeting the specifications required with low hours and in good condition. Westrac have not been able to locate a second hand machine with less than 5,000hrs and others that have been sourced with low hours are similar in price to a new unit. There has also been significant technology improvements in graders over recent years which may not be available in a second hand unit reducing the trade in value for future changeovers. This

must be taken into consideration when assessing the whole of life cost of a new or second hand machine.

The current year's construction program has commenced using a hire grader and with the amount of work to be done this year and in the near future it is recommended that a new grader be purchased rather than wait for a second hand unit to become available.

POLICY REQUIREMENTS: None

LEGISLATIVE REQUIREMENTS:

There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS:

There are no known strategic implications associated with this proposal.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS:

Any new purchase would be funded from the Plant Replacement Reserve

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: NO

General discussion was held regarding the purchase of a new grader.

Cr Anspach

Has located a Cat 12M grader with 400 hours.

Discussion was held regarding sending a delegation to CJD regarding the issues with the Volvo grader that has had continual problems.

President

Suggests that the grader sourced by Cr Anspach be investigated.

Cr Lovelock

Send a delegation to look at the 12M grader and also visit CJD the same day.

STAFF RECOMMENDATION

That a new Caterpillar 120M Grader is purchased through the WALGA preferred supplier program with the current Volvo 720 Grader offered for trade in subject to a maximum change over cost of \$280,000 which would be funded from the Plant Replacement Reserve.

Recommendation left on the table

Cr Anspach is to contact dealer/owner of 12M grader with regard to service history and sundry equipment during the lunch break.

RESOLUTION 225/09

Moved Cr Lovelock seconded Cr Johnson that Cr Anspach, Fred Pumphrey (grader operator) and the Chief Executive Officer be authorised to inspect and negotiate on the 12M Grader (400 hours) as sourced by Cr Anspach on Wednesday 16th September.

MOTION PUT & CARRIED 5/0

RESOLUTION 226/09

Moved Cr Anspach seconded Cr Erickson that a delegation be sent to CJD with regard to the blade dropping issues on the Volvo 720 grader.

MOTION PUT & CARRIED 5/0

W33 PURCHASE OF PRIME MOVER AND SIDE TIP TRAILER

FILE REFERENCE: T2.2

REPORT DATE: 7th September 2009

APPLICANT/PROPONENT: Works and Services Manager Ross Hooper

OFFICER DISCLOSURE OF INTEREST: None

PREVIOUS MEETING REFERENCES: 208/09 August 2009

AUTHOR: Harry Hawkins Chief Executive Officer

ATTACHMENTS: None

PURPOSE OF REPORT

To provide Council with details of investigation into second hand prime movers and side tip trailers to enable an informed decision on the purchase of these items.

BACKGROUND

The tandem tip truck PTK12 was purchased in 2003 and has travelled 231,615 kilometres and is overdue for replacement. To gain efficiencies in road construction, maintenance and tree lopping a prime mover and side tip trailer is preferred to another tandem truck.

COMMENT:

The tandem tip truck has a changeover parameter of five years and the trade in vehicle PTK12 was purchased in 2003 and has travelled 231,615 kilometres. The preference for a prime mover and side tip trailer is to make

the construction and maintenance of roads more efficient and reduce the reliance on contractors. The side tip trailer would also be more efficient for the tree lopping process as it is easier to load and being longer can take bigger branches without the need for additional sawing. Many Councils in Western Australia are moving to prime movers with side tip trailers to become more efficient in their road construction role. The estimated cost of a prime mover and side tip trailer is approximately \$300,000 with the trade in value of the current vehicle approximately \$75,000.

Staff has contacted AV Trucks, Skipper Trucks and Major Motors to try and source a suitable second hand prime mover however the youngest suitable vehicle available is a 2004 model with high kilometres. Smith Broughton and Pickles auctions have been contacted regarding a second hand side tip trailer however those available are virtually wrecks and are not suitable.

POLICY REQUIREMENTS: Policy 6.5.5 among other things states that Council delegates authority to the Chief Executive Officer to changeover light vehicles in accordance with Council policy without reference to Council provided that purchases are made in accordance with Councils Purchasing and Tendering Policy and subject to the net changeover cost being within budget allocations. All other items of plant purchased shall be put before the Works Committee for recommendation to full Council. All purchases shall be in accordance with Councils adopted Purchasing and Tender policy.

LEGISLATIVE REQUIREMENTS:

There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS:

There are no known strategic implications associated with this proposal.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS:

All plant purchases will be funded from the Plant Replacement Reserve

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: NO

Cr Young

Are there enough staff with appropriate licence classes?

Works and Services Manager

Yes – there are four staff with HC class licences.

General discussion was held regarding the equipment and operators.

STAFF RECOMMENDATION

That a new Prime Mover and Side Tip Trailer is purchased through the WALGA preferred supplier program with Tandem Tip Truck PTK12 offered for trade in subject to maximum change over cost of \$230,000.

Recommendation left on the table

RESOLUTION 227/09

Moved Cr Young seconded Cr Johnson that prices on specific makes and models of a new Prime Mover and new Side Tip Trailer and delivery dates be brought back to the plant and works committee meeting in October 2009 for deliberation.

MOTION PUT & CARRIED 5/0

9 NOTICE OF MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

10 CONFIDENTIAL ITEMS

Nil

11 NEW BUSINESS OF AN URGENT NATURE APPROVED BY COUNCIL RESOLUTION

RESOLUTION 228/09

Moved Cr Young seconded Cr Anspach that new business of an urgent nature be introduced to Council.

MOTION PUT & CARRIED 5/0

11.1 W34 PURCHASE OF TRAILER FOR CONSTRUCTION CREW

FILE REFERENCE: T2.2
REPORT DATE: 14th September 2009
APPLICANT/PROPONENT: Ross Hooper Works and Services Manager
OFFICER DISCLOSURE OF INTEREST: None
PREVIOUS MEETING REFERENCES: None
AUTHOR: Harry Hawkins Chief Executive Officer
ATTACHMENTS: Nil

PURPOSE OF REPORT: To advise the committee of the Works construction crew request for a tandem trailer to carry equipment to the various work sites.

BACKGROUND: The road construction crew have requested a tandem trailer to carry signs plus tools and equipment needed for plant and machinery maintenance to the various work sites.

COMMENT: The road construction crew have requested a tandem trailer to carry road signs a compressor, oils, greases and other tools and equipment needed for plant and machinery maintenance to the various work sites. In previous years a five tonne dual cab truck was used by the crew to carry a fuel tank and other gear however this was sold in preference for a dual cab tray top ute. It has become obvious that the dual cab tray top ute does not have sufficient room on the tray for all of the equipment required.

The 2009-2010 budget allocated \$2,000 for a portable standpipe however this will now not be required as an old one was found lying around and was repaired at little cost. A tandem trailer can be purchased for around \$1,500 including licence fees. The trailer will not carry heavy equipment and could be towed behind the tray top vehicle to work sites.

POLICY REQUIREMENTS: None

LEGISLATIVE REQUIREMENTS:

There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS:

There are no known strategic implications associated with this proposal.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS:

The budget allocation for a mobile standpipe could be transferred to the trailer purchase

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: NO

RESOLUTION 229/09

Moved Cr Lovelock seconded Cr Young that the budget allocation of \$2,000 for the purchase of a mobile standpipe be transferred plus additional funds from the plant reserve for the purchase of a heavy duty tandem trailer to be used by the road construction crew to carry road signs, a compressor, oils, greases and other equipment needed at work sites.

MOTION PUT & CARRIED 5/0

11.2 GENERAL INFORMATION - CHIEF EXECUTIVE OFFICER

A few notes for the committee

Additional \$40,000 funding has been allocated to the Shire of Victoria Plains. VP must match 1/3rd.

Staff time sheets have been altered to include a daily equipment pre start checks.

11.3 YENART ROAD – CULVERT INSPECTION REQUIRED

Cr Anspach suggests that sometime in the future council will need to address the amount of water flowing through the culvert. Drainage does not appear to be working properly.

12 DECLARATION OF CLOSURE

The Presiding Member declared the meeting closed at 12.25pm

Signed this 20th day of October 2009

Presiding Member