



Shire of Victoria Plains

**Minutes of a Plant and Works Committee Meeting of
Council held**

On	Tuesday 16 th April 2013
At	Council Chambers, Calingiri
Commencing	11.02am

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1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The Chairperson declared the meeting open at 11.02am.

2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE GRANTED

Chairperson:	Cr J Kelly	West Ward
Committee:	Cr G Erickson	South Ward
	Cr D Holmes	South Ward
	Cr J Brennan	Central Ward (from 11.05am)
	Cr B Johnson	East Ward

Observers: Cr D Smith

Apologies: Nil

Chief Executive Officer:	Mr H Hawkins
Works and Services Manager:	Mr G Stephens
Customer Services Officer:	Mrs F Watson (Minutes)

3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4 APPLICATIONS FOR LEAVE OF ABSENCE AND DECLARATIONS OF INTEREST

Nil

5 CONFIRMATION OF MINUTES

5.1 Confirmation of Minutes

The minutes of the Plant and Works Committee Meeting held 19th March 2013 were confirmed as a true and correct record of the proceedings at the Ordinary Council Meeting on the same day by resolutions 56/2013 and 57/2013.

6 ANNOUNCEMENT BY THE PRESIDING MEMBER WITHOUT DISCUSSION

Nil

7 PRESIDENT AND COUNCILLORS REPORTS

Cr Johnson

Attended the Yerecoin Progress Association Meeting
Concerns raised on various roads.

Thanks to the CEO who attended and inspected the next day.

Cr Erickson

Attended a Roadwise meeting held in Toodyay – will report fully at the Ordinary Meeting.

Chief Executive Officer

Roads 2030.

The Shire of Goomalling has advised that they have listed Bolgart East Road as a Category A road on their funding submission. I agreed to list Bolgart East Road also as a Category A road for Victoria Plains portion of the submission.

Cr Brennan entered the meeting at 11.05am.

8 ITEMS FOR CONSIDERATION BY COMMITTEE

8.1 Plant and Works Committee Status Report

Resolution 60/2013

Moved Cr Holmes seconded Cr Johnson that the items in the Plant and Works Committee Status Report detailed below be noted.

Motion Put & Carried 5/0

Item No	Report Details	Plant and Works Committee Action Required	Status
W5	Works and Services Managers Report	Nil. Report received.	Complete
W6	Allocation of Funds to Edmonds St Reconstruction	Council resolved to increase budget by transferring funds from the Infrastructure Reserve	Complete.

8.2 PLANT AND WORKS

W7 WORKS AND SERVICES MANAGER'S REPORT

File Reference: A1.2.1
Report Date: 10th April 2013
Applicant/Proponent: n/a
Officer Disclosure of Interest: Nil
Previous Meeting References: n/a
Author: G W Stephens – Works and Services Manager
Attachments: Vehicle and Plant Report, Maintenance Grading History,
Calingiri Waste Site Map

PURPOSE OF REPORT

To inform Council of the Works and Services Manager's, staff actions, works and information items.

BACKGROUND

A schedule of road and maintenance works that are undertaken throughout the Shire is provided for Councils information

Cr Kelly

Noted that Gillingarra has planted oval with summer grass, please do not spray.

COMMENT

Gardens, Parks, Ovals, Villages and Road Verge

- Routine maintenance within the shire towns and rural areas
- Litter collection
- Reticulation maintenance
- Mowing, general maintenance, weed control and spraying
- Routine rubbish site maintenance
- Noxious weed spraying
- Stock pile sand for use around towns
- Equipment maintenance
- Yenart Bore field maintenance

Yenart Bore Field

The submersible pump and motor has been replaced due to the existing unit failing, a new pump and motor were purchased and installed, the wiring and controller also needed to be up graded, the old pump was sent to Perth to be repaired but was unrepairable.

The replaced pump was operational for 4 years.

Waste Management Sites

Council Waste Sites

Council operates three waste management facilities in the shire; Calingiri, Bolgart and Mogumber.

The Bolgart Facility is open Saturday morning and Wednesday afternoon. Since the limited opening times there has been a reduction of waste coming into the site, this is the same as the Mogumber site where the gates are locked and the residents have a key to get into the waste site.

Calingiri Waste site at present is open all hours. There is limited space left to dig trenches. The last area where a trench was dug (4 months ago) has limited signage and dedicated areas to dump certain waste; it seems that most of the rubbish is dumped in the non recyclable hole. As a result of this the pit/hole has been depleted. Several attempts to engage a contractor to remove steel from the sites failed as there was too much contamination mixed in with the steel. A steel merchant has picked up some of the metal that is at the site but would not take all because of contamination (other material mixed in with the metal); there is a need to segregate waste at all the sites.

A plan for the future of the waste site in Calingiri is happening now.

- The area was cleared recently and earth bund walls around the perimeter up to 2 meters were built.
- Fencing was erected to control wind blown waste near the entrance of the site.
- Fencing needs to be erected on top of the bund wall to control vermin and wind blown waste (as per the license agreement).
- Signage is to be erected to direct where certain waste is to be dumped.
- Controlled opening hours need to be put in place; gates need to be locked outside the controlled hours of operation (as per the license agreement). The site can be managed properly with the help of people using the site, if waste is dumped at specified locations then recycling can be achieved thus prolonging the life of the site and also reducing operational costs.

At the Ordinary meeting of Council held 19th March 2013, discussions took place in regards to a waste transfer station put in place of the existing waste sites. This will probably be the solution for the management of waste for the shire in the future. Careful planning needs to be done to make sure that if we go down this path it is affordable and manageable and in the best interest of the Shire.

In the mean time we need to manage the facilities that we have in place in accordance with the Environmental Protection Authority and the Shires Waste Management license.

Calingiri Sports Oval

Recently the oval surface was verti mowed and swept, cored (hollow tyned) and top dressed with sports compost, the works were required as part of the maintenance program to keep the grassed area in good condition.

Maintenance Grading

The graders have been out dry grading roads throughout the shire for the past 2 months, most of the high volume roads have been graded, maintenance grading will continue around the Shire.

Maintenance - Road Work

Work along the Toodyay Bindi Bindi road is in progress, the work evolves cleaning V drains along the road side, removing fallen tree branches and debris, work started at Bolgart and is currently progressing towards Yerecoin, we will continue to the Shire boundary past Piawaning.

Construction - Edmonds Street Calingiri

Work on this section of road will commence Tuesday 16th April with the removal of trees on the western side of the road, survey set out will follow and construction will commence shortly after, the Calingiri sports club entrance works will coincide with these works.

Chief Executive Officer

Advised that Cal PS will plant trees in July as part of national tree day

Construction - Bolgart East Road Bolgart

Preliminary works have taken place with this project, gravel has been sourced and will be pushed up next week, vegetation clearing and culvert construction will commence soon after, once the Royalties for Regions funding is approved the road construction will commence.

Benaring Road Culvert Replacement

Preliminary works have taken place with this project, gravel has been sourced, construction work has commenced – side track put in, gravel stockpiled and earthworks started, Culvert installation and headwalls will be done by council staff.

Plant

No major issues with the plant

New 30Kva genset has been received and is located at the shire depot; it is proposed to be housed at the Administration office.

Items from the Plant and Works Committee Meeting 19th March 2013 taken on notice

- Cr Lovelock
Waste Transfer Station – addressed in report.
- Cr Holmes – Toodyay Waste Management Plant – Works manager will visit some Waste Management Sites in and around the area to get some ideas for the proposed site in the Shire.
- Cr Lovelock
Mogumber Yarawindah Road centre line marking – Works Manager will inspect the curves and bends.

- Cr Johnson
Yerecoin Progress Meeting Items
 1. Milner Street Cul-De-Sac – Works Manager Proposal for 2013/2014 Budget
 2. Milner Street Lighting - Works Manager Proposal for 2013/2014 Budget.
 3. Toodyay. Bindi Bindi Road Condition – Works Manager Proposal for 2013/2014 Budget.
 4. Speed Signs Yerecoin Townsite – CEO has raised the issue with MRWA, awaiting reply.
 5. Piawaning water supply – Works Manager will inspect and scope works required.
 6. Yerecoin Water Supply – CEO and Works Manager to look into this.
 7. Milner Street Footpath – Budgetary constraints will need to scope drainage, road and footpath works to present as a proposed budget item for 2014/2015.
 8. Culvert cleaning – this is part of the routine maintenance that will be carried out before the wet season.
 9. Maintenance Grading Program – Increased funds are proposed for the 2013/2014 budget for town street maintenance, vegetation, drainage and maintenance grading on roads.

- Cr Kelly
Missing Signs – A sign audit has been completed – signs and other road furniture have been ordered and will be installed when they are received.

POLICY REQUIREMENTS

NIL

LEGISLATIVE REQUIREMENTS

There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS

There are no known strategic implications related to this item.

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

There are no financial implications to Council in relation to this item.

VOTING REQUIREMENTS

Absolute Majority Required: *No*

Resolution 61/2013

Moved Cr Erickson seconded Cr Holmes that the Works and Services Manager's report be received and noted.

Motion Put & Carried 5/0

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16th April 2013

Vehicle and Plant Report – YTD 31st March 2013

Shire of Victoria Plains
Vehicles & Plant Report YTD 31 March 2013

Plant No	Plant Description	Plant Repair Wages		Tyres & Tubes		Parts & Repairs		Insurance & Licences		Fuel & Oil		Cash Total		Operating Hours		Actual YTD	Actual YTD	Actual Verses Budget	
		Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Total Life Hrs/Kms	Quarterly Budget Usage				
PAV32	Honda Accord Euro																		
PAV33	Holden Caprice																		
PAV34	Holden Caprice																		
PAV35	Ford Falcon XR6T 4.0L																		
	Total Admin Vehicles																		
PFT4	Fire Truck Mogambor																		
PFT6	2.4 Model Fire Truck																		
PFT8	2.4 Model Fire Truck																		
PFT10	Toyota Landcruiser																		
PFT11	Bolgart Fire Truck																		
PFT12	New Norcia Fire Truck																		
PFT13	Izuzu Fire Truck																		
PFT14	New Norcia Fire Truck Izuzu																		
	Total Bush Fire Vehicles																		
PWV41	Ford PJ Ranger VP77																		
PWV44	Ford PK Ranger Super																		
PWV45	Ford Ranger Super (Depot)																		
PWV47	Ford Ranger Dual Cab Ute																		
PWV48	Nissan Navara																		
PWV49	Nissan Navara																		
PWV50	Nissan Navara ST																		
	Total Depot Vehicles																		
PGR9	PGR9 Cat Grader 120																		
PGR10	Caterpillar 120M Series Grader																		
PLR2	Volvo L70D Multi Loa																		
PLR6	Bobcat																		
PLR7	Manitou																		
PLR8	Cat Loader																		
PLR9	Hand Mowers																		
PK02	Kubota ZD18 RCK64																		
PK05	John Deere 2815 Ride On Mower																		
PK07	John Deere 2815 Ride On Mower																		
PK08	Bobcat																		
PK09	Bobcat																		
PK10	Bobcat																		
PK11	Bobcat																		
PK12	Bobcat																		
PK13	Bobcat																		
PK14	Bobcat																		
PK15	Bobcat																		
PK16	Mitsubishi Fuso 13 Truck																		
PK17	Hino 9 Tonne Tip Truck																		
PK18	Hino Series 300 Dump Truck																		
PK19	Hino 700 series Truck																		
PK20	Hino 700 Series Truck																		
PK21	Hino 300 5T Truck																		
PTL01	Trailers																		
PTL02	Trailers (Bobcat)																		
PTL03	Trailers																		
PTL04	Trailers																		
PTL05	Trailers																		
PTL06	Side Tipper Trailer																		
PTL07	Howard Porter DD4 Trailer																		
PTP1	Tree Lopper (Woodanilling)																		
PTR2	Golf Club Tractor																		
PTR3	Kubota M85-50D Tractor/Mower																		
PVR1	Wacker Upright																		
	Total Plant Costs																		
	Total Vehicle & Plant Costs																		

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Analysis of Maintenance Grading Hours for Financial Year 2012/2013

Shire of Victoria Plains

Analysis of Maintenance Grading Hours for the Financial Year 2012-13

Total Hrs	Jul - Sept		Oct - Dec		Jan - Mar		Apr - Jun		Total	
	PGR9	Contract	PGR9	Contract	PGR9	Contract	PGR9	Contract	PGR9	Contract
Aboriginal Community										
MG000										
MG0024										
MG0044		4.00		8.00						12.00
MG0112		9.00							5.50	9.00
MG0010		20.00								39.00
MG0034		15.50	5.00						5.00	19.50
MG0091										
MG0118				7.00						7.00
MG0051										
MG0007				12.00					3.00	17.00
MG0023										
MG0017		7.00								9.00
MG0062		5.00							17.00	7.00
MG0054				10.00						5.00
MG0032		14.00							6.50	20.00
MG0078										
MG0011										
MG0075		3.00		9.00					3.00	13.00
MG0057										6.00
MG0008										
MG0037		9.00							10.00	9.00
MG0013		7.00		7.00					8.00	14.00
MG0036		27.50		1.00						28.50
MG0073										8.00
MG0052		13.00							1.50	15.00
MG0003									5.00	16.00
MG0025									1.00	2.00
MG0055										12.00
MG0089		29.00							2.00	31.00
MG0039		2.00		1.00					40.50	43.50
MG0079									3.00	3.00
MG0050				7.00						12.00
MG0068		3.00							3.00	6.00
MG0042										
MG0035										7.00
MG0119										
MG0084										
MG0026		47.00		4.00						51.00
MG0016									47.00	94.00
MG0019				11.00						22.00
MG0004				13.50						27.00
MG0021		41.00								68.00
MG0123									41.00	82.00
MG0030										
MG0134									7.50	7.50

**Minutes - Plant and Works Committee
16th April 2013**

Shire of Victoria Plains

Analysis of Maintenance Grading Hours for the Financial Year 2012-13

	Jul - Sept		Oct - Dec		Jan - Mar		Apr - Jun		Total	
	PGR9	Contract	PGR9	Contract	PGR9	Contract	PGR9	Contract	PGR9	Contract
Total Hrs										
MG0088 HALLIGAN RD										
MG0058 HAWKINS RD				5.00						12.00
MG0083 HEAD RD		7.00								
MG0111 HOWARD RD				9.00						9.00
MG0135 HUNT RD						4.00				4.00
MG0074 JONES RD									7.00	6.00
MG0061 KELLY RD		6.00		3.00		4.00				
MG0082 KING RD										
MG0014 KONNONGORRING WEST RD		12.00				1.50			1.50	18.00
MG0065 LONGMAN RD										
MG0056 LYDOCK RD										11.00
MG0113 LYDOCK SOUTH RD						5.00			5.00	3.00
MG0049 MARTIN RD										
MG0053 MESTON RD				2.00						4.00
MG0015 MOGUMBER WEST RD										
MG0006 MOGUMBER YARAWINDA RD										
MG0048 MOTONING RD	10.00	9.00				2.50			2.50	11.00
MG0059 MURPHY GULLY RD						9.00			9.00	
MG0001 NEWDALE RD										
MG0129 O'DEA PLACE		4.00		5.00		16.50			21.50	4.00
MG0027 OLD PLAINS RD		4.00								21.00
MG0046 OLD TELEGRAPH SOUTH RD				10.00		6.50			6.50	17.00
MG0031 PARKER RD										
MG0072 PHILLIPS RD										
MG0033 PITHER RD										
MG0076 PURNELL RD		2.00								5.00
MG0070 PUTNAM RD		11.00							6.50	
MG0018 RED GULLY RD										
MG0069 RICK RD										
MG0043 ROE RD		3.00		5.00						5.00
MG0063 ROGERS RD		8.00								3.00
MG0071 SALT RD										
MG0002 SANDPLAIN RD	4.00					8.00			12.00	8.00
MG0064 SCHOLZ RD										
MG0029 SKILLING RD		12.00				20.00			20.00	1.50
MG0090 SMITH RD	13.00								13.00	
MG0040 SUDHOLZ RD		7.00								
MG0060 SYKES RD						10.50			9.00	16.00
MG0020 THOMPSON RD		6.00				4.50			4.50	4.00
MG0047 THOMSON RD						2.50			2.50	6.00
MG0067 WALLAMARRA RD										
MG0086 WESTLAKE RD										
MG0041 WILSON RD	10.00					2.00			2.00	2.00
MG0066 WIRRLIDA RD				2.00						2.00
MG0038 WOODS RD	6.00					5.00			5.00	
MG0022 WYENING EAST RD										3.00

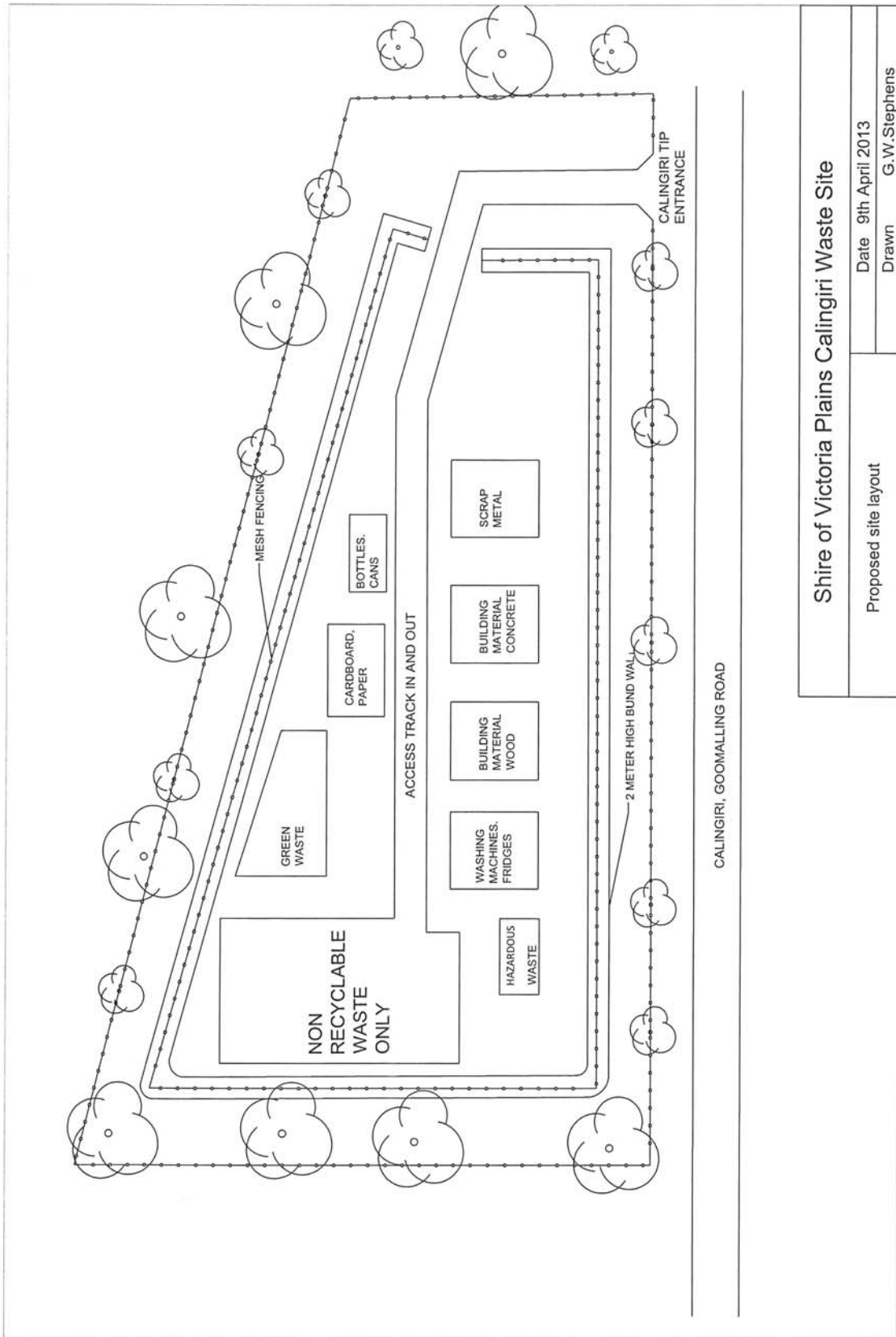
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Shire of Victoria Plains

Analysis of Maintenance Grading Hours for the Financial Year 2012-13

	Total Hrs	Jul - Sept		Oct - Dec		Jan - Mar		Apr - Jun		Total	
		PGR9	Contract	PGR9	Contract	PGR9	Contract	PGR9	Contract	PGR9	Contract
MG0116											
MG0028		2.00									
MG0005			16.00			14.00				16.00	
YERECOIN SOUTH EAST											
MG0045		20.00								20.00	
YENART RD											
AG0008											
AG-CALINGIRI/NEW NORCIA						11.00				11.00	
AG0123						94.50	55.00			94.50	55.00
RR0019							68.00				68.00
AG-CALINGIRI/GOOMALLING											
C0027						53.50				53.50	
GILLINGARRA GLENTROMIE RD						39.50				39.50	
OLD PLAINS RD											
C0029						22.00				22.00	
SKILLING RD											
PITHER RD											
C0033											
GOUJGE RD											
C0030											
GILLINGARRA GLENTROMIE RD											
C0019											
Flood											
FLOOD DAMAGE											
R4R - Yerecoin/Glentromis						12.50	74.50			12.50	3.00
Flood						3.00	95.00			3.00	95.00
AGINT		37.00				3.00	59.50			40.00	95.00
AgLime Callingiri Goomalling & Bolgart West Road										3.00	
C0127											
		239.00	259.00	157.50	229.50	196.50	134.00	281.50	123.00	593.00	770.00
	1620.00										

Calingiri Waste Site



Shire of Victoria Plains Calingiri Waste Site

Date 9th April 2013

Proposed site layout

Drawn G.W.Stephens

9 NOTICE OF MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

10 CONFIDENTIAL ITEMS

Nil

11 NEW BUSINESS OF AN URGENT NATURE APPROVED BY COUNCIL RESOLUTION

Cr Smith

Query on specifications for a School bus route, particularly Behanging Road. At present Darroch children are picked up on Calingiri Wongan Hills Road then bus travels around through Calingiri to the Edmonds children on Calingiri Goomalling Road. Why is the bus not using the through route of the Behanging road?

Chief Executive Officer

Advised that bus routes are under the direction of the Public Transport Authority (School Bus Services). They determine pick up/drop off points and routes.

The shire has little involvement except for the creation of bus turn arounds and signage.

Cr Brennan

Intersection on Toodyay Bindi Bindi / Calingiri Goomalling Road. Turn off is still not suitable. Trucks still going over white line, turning from Toodyay Bindi Bindi Road onto the Calingiri Goomalling Road. White posts in bitumen appear to take away turning space from the Calingiri Goomalling Road onto Toodyay Bindi Bindi Road.

I was led to believe that Council we were going to purchase extra land from the landowner to make turning lane wider.

Cr Kelly

Queried action on speed reduction in New Norcia.

Chief Executive Officer

Written to MRWA. Council cannot set speed limit. Area needs to be assessed by MRWA.

Cr Erickson

Queried the Water Supply agreement/funding for Bolgart – any news.

Chief Executive Officer

To follow up.

Cr Johnson

Visited a ratepayer on the Mogumber Yarawindah Road New Norcia. West of Harridge's gateway on a bend is a drop off which is causing concern, particularly for heavy vehicles.

Works Manager

The area was inspected repaired, concrete stabilised and sealed on Friday 12th April.

Cr Kelly

Blowouts on Rogers Road need repairing.

Works Manager

There is a grader there at present. Working on pulling material from sides back on to road.

Cr Holmes

Has a gravel supply for Bolgart East Road been sourced?

Works Manager

Landowners have been contacted. Samples have been taken. A little blending will be required. There is approximately 8,000 to 9,000 m³ available. Gravel will be pushed up this week.

12 DECLARATION OF CLOSURE

There being no further business the Chairperson declared the meeting closed at 11.54am.

Signed this 16th day of April 2013

Chairperson