



Shire of Victoria Plains

**Minutes of a Plant and Works Committee Meeting of
Council held**

On	Tuesday 16 th August 2011
At	Council Chambers, Calingiri
Commencing	11.01am

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1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The Presiding Member declared the meeting open at 11.01am.

2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE GRANTED

Chairman: Cr J Kelly West Ward

Councillors: Cr G Erickson South Ward
Cr M Anspach West Ward
Cr B Johnson East Ward
Cr D Holmes South Ward

Apologies: Nil

Chief Executive Officer: Mr H Hawkins
Works Supervisor: Mr S Willcocks
Executive Assistant: Mrs F Watson (Minutes)

3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4 APPLICATIONS FOR LEAVE OF ABSENCE AND DECLARATIONS OF INTEREST

Nil

5 CONFIRMATION OF MINUTES

5.1 Confirmation of Minutes

The Minutes of the Plant and Works Committee Meeting held 19th July 2011 were confirmed as a true and correct record of the proceedings by Resolution 107/2011 at the Ordinary Meeting held 19th July 2011.

5.2 Business Arising

Cr Kelly
Gravel Prices

Cr Anspach
Suggested that prices should be discussed during the ordinary meeting to allow all councillors to have input in the discussion.

6 ANNOUNCEMENT BY THE PRESIDING MEMBER WITHOUT DISCUSSION

Nil

7 PRESIDENT AND COUNCILLORS REPORTS

Cr Erickson
Spoke to Westrac CAT regarding a kit for rollers to be fitted to graders. Westrac will forward information to the CEO regarding warranty etc. Rollers are a good tool in maintenance grading not in construction.

Cr Anspach
Suggests a visit with the shires of Dowerin and Goomalling regarding rollers on graders.

Resolution 113/2011

Moved Cr Anspach seconded Cr Holmes that

- 1. Westrac CAT provide written advice regarding warranty on graders when fitting roller attachments.**
- 2. Council attend a working demonstration of a similar grader at a neighbouring shire.**

Motion Put & Carried 5/0

8 ITEMS FOR CONSIDERATION BY COMMITTEE

8.1 Plant and Works Committee Status Report

Resolution 114/2011

Moved Cr Erickson seconded Cr Anspach that the items in the Plant and Works Committee Status Report detailed below be noted.

Motion Put & Carried 5/0

Item No	Report Details	Plant and Works Action Required	Status
W1	Works and Services Supervisor's Report	Nil. Report received.	Complete.
W2	CEO Motor Vehicle Purchase July 2011	Nil. Resolved to purchase vehicle as per quote.	Ongoing.

8.2 PLANT AND WORKS

W3 WORKS AND SERVICES SUPERVISOR'S REPORT

File Reference: A1.2.1
Report Date: 9th August 2011
Applicant/Proponent: Nil
Officer Disclosure of Interest: n/a
Previous Meeting References: Nil
Author: Shayne Willcocks - Works and Services Supervisor
Attachments: Report

PURPOSE OF REPORT

To inform Council of the Works and Services Supervisor's actions and work programme.

BACKGROUND

See report

COMMENT

Drainage Maintenance

A few culverts have recently had blow outs, minor repair work has been done to get them safe for traffic but will need to come back later to repair properly or replace them. So far the list is:

Howard Rd, Benaring Rd, Bolgart west Rd, Parker Rd, Old Plains Rd, Thompson Rd, Thomson Rd. These are only the recent ones.

Resolution 115/2011

Moved Cr Anspach seconded Cr Holmes that the Works Supervisor travel around the shire to photograph all culverts and flood prone areas to enable a works plan to be put in place for immediate repairs.

Motion Put & Carried 5/0

Works Supervisor to investigate alternate culvert materials for use in saline areas.

Cr Johnson

Investigation into catchment areas that feed toward culverts.

CEO to contact Buntine-Marchagee Catchment Group - Gavin Mullins DEC who may be able to assist.

Road closure advice to be sent by SMS as well as current fax list.

Road Maintenance

Road Maintenance Continues and to help things along we have dry hired a grader from Brooks hire to help speed things up. Due to wet conditions this has caused some problems with a few roads turning into bog. We hope to get to them soon but with more rain coming it is going to take time.

Town Maintenance

Continuing as usual with noxious weed spraying as well as verge spraying on some roads. Town spraying of footpaths and reserves has been done. Grass mowing of ovals and reserves is ongoing.

Currently most of the shire plant has been serviced, with only the new grader and Bobcat still to be done once they have got their service hours

Construction

Only maintenance is being carried out with no other work being done until the new Works Manager starts

POLICY REQUIREMENTS

Nil

LEGISLATIVE REQUIREMENTS

There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS

There are no known strategic implications related to this item.

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

There are no financial implications to Council in relation to this item.

VOTING REQUIREMENTS

Absolute Majority Required: *No*

Toodyay Bindi Bindi Road – Goomalling Calingiri Road Intersection
CEO advised the committee that the Consultant Engineer from the Shire of Chittering is preparing designs and drawings. They will be taken to MRWA for their input then the preferred option will be put to a Plant and Works Committee Meeting and to council at a future date.

Resolution 116/2011

Moved Cr Erickson seconded Cr Anspach that the Works and Services Supervisor's report be received.

Motion Put & Carried 5/0

Analysis of Maintenance Grading Hours for the Financial Year 2011/2012

Shire of Victoria Plains
Analysis of Maintenance Grading Hours for the Financial Year 2011-12

	Total Hrs		Jul - Sept		Oct - Dec		Jan - Mar		Apr - Jun		Total	
	PGR9	PGR10	Contract	PGR9	PGR10	Contract	PGR9	PGR10	Contract	PGR9	PGR10	Contract
Aboriginal Community												
MG000												
ADAMS LANE												
MG0024												
BAIN RD												
MG0044												
BATTY BOG RD												
MG0112												
BEHANGING NORTH												
MG0010												
BEHANGING RD												
MG0034												
BENARING RD												
MG0091												
BIG SPRINGS RD												
MG0118												
BIN RD												
MG0051												
BLOOD RD												
MG0007												
BOLGART EAST RD												
MG0023												
BOLGART WEST RD												
MG0017												
BOUNDARY RD												
MG0062												
BOXHALL RD												
MG0054												
BULL RD												
MG0032												
BULLIGAN RD												
MG0078												
BURNETT RD												
MG0011												
CALCARRA EAST RD												
MG0075												
CALCARRA SIDING R												
MG0057												
CALCARRA WEST RC												
MG0008												
CALINGIRI NEW NORI												
MG0037												
CARANI EAST RD												
MG0013												
CARANI WEST RD												
MG0036												
CATABODY RD												
MG0073												
CATABODY WEST RC												
MG0052												
CLARKE RD												
MG0003												
COCKING RD												
MG0025												
CORONDINE RD												
MG0055												
DARRAGH RD												
MG0089												
DONNELLY RD												
MG0039												
DUGGAN RD												
MG0079												
EDMONDS RD												
MG0050												
ERICKSON RD												
MG0068												
ESSEX RD												
MG0042												
FLAVELL RD												
MG0035												
FORDHAM RD												
MG0119												
FORREST ST												
MG0084												
FOWLER RD												
MG0026												
GABALONG WEST RC												
MG0016												
GILLINGARRA WEST												
MG0019												
GILLINGARRA-GLENT												
MG0004												
GLENTROMIE YEREC												
MG0021												
GOLF COURSE RD												
MG0123												
GOOMALLING-CALING												
MG0030												
GOUDGE RD												
MG0134												
GUTHRIE												

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Analysis of Maintenance Grading Hours for the Financial Year 2011-12
Shire of Victoria Plains

	Total Hrs		Jul - Sept		Oct - Dec		Jan - Mar		Apr - Jun		Total	
	PGR9	PGR10	Contract	PGR9	PGR10	Contract	PGR9	PGR10	Contract	PGR9	PGR10	Contract
MG0088												
MG0058												
MG0083												
MG0111												
MG0135												
MG0074												
MG0061												
MG0082	18.00											
MG0014	31.00	22.00	9.00							18.00	22.00	9.00
MG0065												
MG0056												
MG0113												
MG0049												
MG0053												
MG0015												
MG0006												
MG0048												
MG0059												
MG0001												
MG0129												
MG0027												
MG0046	32.00	32.00								32.00		
MG0031												
MG0072												
MG0033												
MG0076												
MG0070												
MG0018												
MG0069												
MG0043												
MG0063												
MG0071												
MG0002												
MG0064												
MG0029												
MG0090												
MG0040	1.50	1.50									1.50	
MG0060												
MG0020												
MG0047												
MG0067												
MG0086												
MG0041												
MG0066												
MG0038												
MG0022												

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Shire of Victoria Plains
Analysis of Maintenance Grading Hours for the Financial Year 2011-12

	Jul - Sept			Oct - Dec			Jan - Mar			Apr - Jun			Total		
	PGR9	PGR10	Contract	PGR9	PGR10	Contract	PGR9	PGR10	Contract	PGR9	PGR10	Contract	PGR9	PGR10	Contract
Total Hrs															
MG0116 WYENING SLIDING R															
MG0028 WYENING WEST RD															
MG0005 YERECORN SOUTH E/															
MG0045 YENART RD															
AG0008 AG Lime - Calligiri / N															
AG0123 AG Lime - Calligiri / G															
RR0019 GILLINGARRA GLENT															
C0030 GOUDGE RD															
C0019 GILLINGARRA GLENT															
FLOOD FLOOD DAMAGE															
	69.00	72.00	10.00										69.00	72.00	10.00
151.00															

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Vehicle and Plant Report to 31st July 2011

Shire of Victoria Plains
Vehicles & Plant Report YTD 31 July 2011

Plant No	Plant Description	Plant Repair Wages		Tyres & Tubes		Parts & Repairs		Insurance & Licences		Fuel & Oil		Operating Hours	
		Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual YTD	Budget
PAV28	VP00 Toyota Aurion												
PAV29	6.0 V8 Auto Holden C												
	Total Admin Vehicles												
PFT4	Fire Truck Mogumber												
PFT6	2.4 Model Fire Truck												
PFT8	2.4 Model Fire Truck												
PFT10	Toyota Landcruiser												
PFT11	Bolgart Fire Truck												
PFT12	New Norcia Fire Truck												
	Total Bush Fire Vehicles												
PWW41	Ford PJ Ranger VP77												
PWW43	4 x 2 Holden Single												
PWW44	Ford PK Ranger Super												
PWW45	Ford Ranger Super (Despot)												
PWW47	Ford Ranger Dual Cab ute												
	Total Depot Vehicles												
PGR9	PGR9 Cat Grader 120												
PGR10	Caterpillar 120M Series Grader												
PLR2	Volvo L70D Multi Loa												
PLR6	Bobcat												
PLR7	Manitou												
PLR8	Cat Loader												
PM02	Hand Mower												
PM06	Kubota ZD18 RCK54												
PRB2	Road Broom RB2												
PSP2	Sundry Plant Items												
PTK14	Mitsubishi Tandem Truck												
PTK16	Mitsubishi Fuso 13 Truck												
PTK17	Hino 9 Tonne Tip Truck												
PTK18	Hino Series 300 Dump Truck												
PTK19	Hino 700 series Truck												
PTL01	Trailers												
PTL02	Trailers (Bobcat)												
PTL03	Trailers												
PTL04	Trailers												
PTL05	Trailers												
PTL06	Side Tipper Trailer												
PTP1	Tree Lopper (Woodanilling)												
PTR2	Golf Club Tractor												
	Total Plant Costs												
	Total Vehicle & Plant Costs												

9 NOTICE OF MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

10 CONFIDENTIAL ITEMS

Nil

11 NEW BUSINESS OF AN URGENT NATURE APPROVED BY COUNCIL RESOLUTION

Nil

12 DECLARATION OF CLOSURE

There being no further business the Presiding Member declared the meeting closed at 12.13pm

Signed this 16th day of August 2011

Presiding Member