



Shire of Victoria Plains

**Minutes of a Plant and Works Committee Meeting of  
Council held**

On	Tuesday 16 <sup>th</sup> August 2011
At	Council Chambers, Calingiri
Commencing	11.01am

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**1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS**

The Presiding Member declared the meeting open at 11.01am.

**2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE GRANTED**

<b>Chairman:</b>	Cr J Kelly	West Ward
<b>Councillors:</b>	Cr G Erickson	South Ward
	Cr M Anspach	West Ward
	Cr B Johnson	East Ward
	Cr D Holmes	South Ward

**Apologies:** Nil

<b>Chief Executive Officer:</b>	Mr H Hawkins
<b>Works Supervisor:</b>	Mr S Willcocks
<b>Executive Assistant:</b>	Mrs F Watson (Minutes)

**3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil

**4 APPLICATIONS FOR LEAVE OF ABSENCE AND DECLARATIONS OF INTEREST**

Nil

**5 CONFIRMATION OF MINUTES**

**5.1 Confirmation of Minutes**

**The Minutes of the Plant and Works Committee Meeting held 19<sup>th</sup> July 2011 were confirmed as a true and correct record of the proceedings by Resolution 107/2011 at the Ordinary Meeting held 19<sup>th</sup> July 2011.**

## **5.2 Business Arising**

Cr Kelly  
Gravel Prices

Cr Anspach  
Suggested that prices should be discussed during the ordinary meeting to allow all councillors to have input in the discussion.

## **6 ANNOUNCEMENT BY THE PRESIDING MEMBER WITHOUT DISCUSSION**

Nil

## **7 PRESIDENT AND COUNCILLORS REPORTS**

Cr Erickson  
Spoke to Westrac CAT regarding a kit for rollers to be fitted to graders. Westrac will forward information to the CEO regarding warranty etc. Rollers are a good tool in maintenance grading not in construction.

Cr Anspach  
Suggests a visit with the shires of Dowerin and Goomalling regarding rollers on graders.

### **Resolution 113/2011**

**Moved Cr Anspach seconded Cr Holmes that**

- 1. Westrac CAT provide written advice regarding warranty on graders when fitting roller attachments.**
- 2. Council attend a working demonstration of a similar grader at a neighbouring shire.**

**Motion Put & Carried 5/0**

## 8 ITEMS FOR CONSIDERATION BY COMMITTEE

### 8.1 Plant and Works Committee Status Report

#### Resolution 114/2011

Moved Cr Erickson seconded Cr Anspach that the items in the Plant and Works Committee Status Report detailed below be noted.

Motion Put & Carried 5/0

Item No	Report Details	Plant and Works Action Required	Status
W1	Works and Services Supervisor's Report	Nil. Report received.	Complete.
W2	CEO Motor Vehicle Purchase July 2011	Nil. Resolved to purchase vehicle as per quote.	Ongoing.

### 8.2 PLANT AND WORKS

#### W3 WORKS AND SERVICES SUPERVISOR'S REPORT

File Reference: A1.2.1  
Report Date: 9<sup>th</sup> August 2011  
Applicant/Proponent: Nil  
Officer Disclosure of Interest: n/a  
Previous Meeting References: Nil  
Author: Shayne Willcocks - Works and Services Supervisor  
Attachments: Report

#### PURPOSE OF REPORT

To inform Council of the Works and Services Supervisor's actions and work programme.

#### BACKGROUND

See report

#### COMMENT

##### *Drainage Maintenance*

A few culverts have recently had blow outs, minor repair work has been done to get them safe for traffic but will need to come back later to repair properly or replace them. So far the list is:

Howard Rd, Benaring Rd, Bolgart west Rd, Parker Rd, Old Plains Rd, Thompson Rd, Thomson Rd. These are only the recent ones.

**Resolution 115/2011**

**Moved Cr Anspach seconded Cr Holmes that the Works Supervisor travel around the shire to photograph all culverts and flood prone areas to enable a works plan to be put in place for immediate repairs.**

**Motion Put & Carried 5/0**

Works Supervisor to investigate alternate culvert materials for use in saline areas.

Cr Johnson

Investigation into catchment areas that feed toward culverts.

CEO to contact Buntine-Marchagee Catchment Group - Gavin Mullins DEC who may be able to assist.

Road closure advice to be sent by SMS as well as current fax list.

*Road Maintenance*

Road Maintenance Continues and to help things along we have dry hired a grader from Brooks hire to help speed things up. Due to wet conditions this has caused some problems with a few roads turning into bog. We hope to get to them soon but with more rain coming it is going to take time.

*Town Maintenance*

Continuing as usual with noxious weed spraying as well as verge spraying on some roads. Town spraying of footpaths and reserves has been done. Grass mowing of ovals and reserves is ongoing.

Currently most of the shire plant has been serviced, with only the new grader and Bobcat still to be done once they have got their service hours

*Construction*

Only maintenance is being carried out with no other work being done until the new Works Manager starts

**POLICY REQUIREMENTS**

Nil

**LEGISLATIVE REQUIREMENTS**

There are no known legislative requirements related to this item.

**STRATEGIC IMPLICATIONS**

There are no known strategic implications related to this item.

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

**FINANCIAL IMPLICATIONS**

There are no financial implications to Council in relation to this item.

**VOTING REQUIREMENTS**

*Absolute Majority Required: No*

Toodyay Bindi Bindi Road – Goomalling Calingiri Road Intersection  
CEO advised the committee that the Consultant Engineer from the Shire of Chittering is preparing designs and drawings. They will be taken to MRWA for their input then the preferred option will be put to a Plant and Works Committee Meeting and to council at a future date.

**Resolution 116/2011**

**Moved Cr Erickson seconded Cr Anspach that the Works and Services Supervisor's report be received.**

**Motion Put & Carried 5/0**

Analysis of Maintenance Grading Hours for the Financial Year 2011/2012

Shire of Victoria Plains

Analysis of Maintenance Grading Hours for the Financial Year 2011-12

Total Hrs	Jul - Sept		Oct - Dec		Jan - Mar		Apr - Jun		Total	
	PGR9	Contract	PGR9	Contract	PGR9	Contract	PGR9	Contract	PGR9	Contract
Aboriginal Community										
MG000										
ADAMS LANE										
MG0024										
BAIN RD										
MG0044										
BATTY BOG RD										
MG0112	3.50								3.50	
BEHANGING NORTH										
MG0010										
BEHANGING RD										
MG0034										
BENARING RD										
MG0091										
BIG SPRINGS RD										
MG0118										
BIN RD										
MG0051										
BLOOD RD										
MG0007										
BOLGART EAST RD										
MG0023										
BOLGART WEST RD										
MG0017										
BOUNDARY RD										
MG0062										
BOXHALL RD										
MG0054										
BULL RD										
MG0032										
BULLIGAN RD										
MG0078										
BURNETT RD										
MG0011										
CALCARRA EAST RD										
MG0075										
CALCARRA SIDING R										
MG0057										
CALCARRA WEST RC										
MG0008										
CALINGIRI NEW NOR										
MG0037	1.00									1.00
CARANI EAST RD										
MG0013										
CARANI WEST RD										
MG0036	32.50								32.50	
CATABODY RD										
MG0073	12.50								12.50	
CATABODY WEST RC										
MG0052										
CLARKE RD										
MG0003										
COCKING RD										
MG0025										
CORONDINE RD										
MG0055										
DARRAGH RD										
MG0089										
DONNELLY RD										
MG0039										
DUGGAN RD										
MG0079										
EDMONDS RD										
MG0050										
ERICKSON RD										
MG0068										
ESSEX RD										
MG0042										
FLAVELL RD										
MG0035										
FORDHAM RD										
MG0119										
FORREST ST										
MG0084										
FOWLER RD										
MG0026										
GABALONG WEST RC										
MG0016										
GILLINGARRA WEST										
MG0019										
GILLINGARRA-GLENT										
MG0004										
GLENTROMIE YEREC										
MG0021										
GOLF COURSE RD										
MG0123	19.00								19.00	
GOOMALLING-CALING										
MG0030										
GOUDGE RD										
MG0134										
GUTHRIE										

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**Minutes - Plant and Works Committee  
16<sup>th</sup> August 2011**

**Shire of Victoria Plains  
Analysis of Maintenance Grading Hours for the Financial Year 2011-12**

Total Hrs	Jul - Sept		Oct - Dec		Jan - Mar		Apr - Jun		Total	
	PGR9	Contract	PGR9	Contract	PGR9	Contract	PGR9	Contract	PGR9	Contract
MG0088										
MG0058										
MG0083										
MG0111										
MG0135										
MG0074										
MG0061										
MG0082	18.00									
MG0014	18.00	9.00							18.00	9.00
MG0065	31.00									
MG0056										
MG0113										
MG0049										
MG0053										
MG0015										
MG0006										
MG0048										
MG0059										
MG0001										
MG0129										
MG0027										
MG0046	32.00									
MG0031	32.00								32.00	
MG0072										
MG0033										
MG0076										
MG0070										
MG0018										
MG0069										
MG0043										
MG0063										
MG0071										
MG0002										
MG0064										
MG0029										
MG0090										
MG0040										
MG0060										
MG0020										
MG0047	1.50									1.50
MG0067										
MG0086										
MG0041										
MG0066										
MG0038										
MG0022										

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Vehicle and Plant Report to 31st July 2011

Shire of Victoria Plains  
Vehicles & Plant Report YTD 31 July 2011

Plant No	Plant Description	Plant Repair Wages		Tyres & Tubes		Parts & Repairs		Insurance & Licences		Fuel & Oil		Operating Hours		Total Life Hrs/Kms
		Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual YTD	Budget	
PAV28	VP00 Toyota Aurion													
PAV29	6.0 V8 Auto Holden C													
	<b>Total Admin Vehicles</b>													
PFT4	Fire Truck Mogumber													
PFT6	2.4 Model Fire Truck													
PFT8	2.4 Model Fire Truck													
PFT10	Toyota Landcruiser													
PFT11	Bolgart Fire Truck													
PFT12	New Norcia Fire Truck													
	<b>Total Bush Fire Vehicles</b>													
PWW41	Ford PJ Ranger VP77													57576
PWW43	4 x 2 Holden Single													
PWW44	Ford PK Ranger Super													
PWW45	Ford Ranger Super (Depot)													35630
PWW47	Ford Ranger Dual Cab ute													54167
	<b>Total Depot Vehicles</b>	74												30,826
		74						1,691		1,970				
PGR9	PGR9 Cat Grader 120	2,363	2,852		2,852	14,010	14,010	4,095	3,353	2,010	37,865	74	1,327	1,893
PGR10	Caterpillar 120M Series Grader	2,374	2,251		2,251	11,503	11,503	3,933	3,351	1,851	33,731	89	1,321	282
PLR2	Volvo L70D Multi Loa	971	2,702		2,702	10,614	10,614	1,052	1,947	9,738	9,738	21	525	9,741
PLR6	Bobcat	745	5,000		5,000	6,000	6,000	433	600	263	3,150	21	525	1,245
PLR7	Manitou	866	1,500		1,500	10,000	10,000	1,925	1,375	469	7,320	24	610	1,299
PLR8	Cat Loader	1,588	1,145		1,145	7,873	7,873	3,386	1,979	712	13,832		767	268
PM02	Hand Mower		250		250			124	200	111	675	22	150	869
PM06	Kubota ZD18 RCK54	245	2,000		2,000	4,000	4,000	186	1,700	48	690		46	3,571
PRB2	Road Broom RB2	65						1,081				14		
PSP2	Sundry Plant Items	49						743	950	113	7,000	4	881	183,665
PTK14	Mitsubishi Tandem Truck	1,250	500		500	5,000	5,000	1,015	1,500	17,805	17,805	2	1,187	85,705
PTK16	Mitsubishi Fuso 13 Truck	1,684	2,500		2,500	8,000	8,000	1,164	1,750	967	6,435	22	429	76818
PTK17	Hino 9 Tonne Tip Truck	609	2,000		2,000	5,000	5,000	619	2,500	382	7,455	21	497	45,496
PTK18	Hino Series 300 Dump Truck	705	2,000		2,000	34	34	2,496	1,055	191	17,425	4	895	19,547
PTK19	Hino 700 series Truck	1,270	3,500		3,500			25				2		
PTL01	Trailers	490						62						
PTL02	Trailers (Bobcat)							19						
PTL03	Trailers							23						
PTL04	Trailers							164						
PTL05	Trailers							1,039						
PTL06	Side Tipper Trailer	196	2,000		2,000	35	35	433	735	293	1,170		78	16,926
PTP1	Tree Lopper (Woodanilling)	49												
PTR2	Golf Club Tractor	1,225	30,700		30,700	755	755	24,015	22,395	7,410	164,291	2		
	<b>Total Plant Costs</b>	1,300	14,834		30,700	755	30,700	28,484	22,395	10,313	164,291			
	<b>Total Vehicle &amp; Plant Costs</b>	1,300	14,834		30,700	755	30,700	28,484	22,395	10,313	164,291			

**9 NOTICE OF MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

**10 CONFIDENTIAL ITEMS**

Nil

**11 NEW BUSINESS OF AN URGENT NATURE APPROVED BY COUNCIL RESOLUTION**

Nil

**12 DECLARATION OF CLOSURE**

There being no further business the Presiding Member declared the meeting closed at 12.13pm

Signed this                      16<sup>th</sup>                      day of                      August                      2011

Presiding Member .....