



Shire of Victoria Plains

**Minutes of a Plant and Works Committee Meeting of
Council held**

| | |
|------------|------------------------------------|
| On | Tuesday 16 th June 2009 |
| At | Council Chambers, Calingiri |
| Commencing | 11.10am |

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1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The Presiding Member declared the meeting open at 11.10am.

2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE GRANTED

| | | |
|------------------------------------|---------------|------------------------|
| President: | Cr G Erickson | South Ward |
| Councillors: | Cr B Johnson | East Ward |
| | Cr M Anspach | West Ward |
| | Cr D Lovelock | West Ward |
| Apologies: | Cr S Young | Central Ward |
| Observer: | Cr J Kelly | West Ward |
| Chief Executive Officer: | | Mr H Hawkins |
| Works and Services Manager: | | Mr R Hooper |
| Executive Assistant: | | Mrs F Watson (Minutes) |

3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4 APPLICATIONS FOR LEAVE OF ABSENCE AND DECLARATIONS OF INTEREST

Nil

5 CONFIRMATION OF MINUTES

5.1 Confirmation of Minutes

The Minutes of the Plant and Works Committee Meeting held on the 19th May 2009 were confirmed as a true and correct record of the proceedings by Resolution 147/09 at the Ordinary Meeting held on the 19th May 2009.

6 ANNOUNCEMENT BY THE PRESIDING MEMBER WITHOUT DISCUSSION

Nil

7 PRESIDENT AND COUNCILLORS REPORTS

Nil

8 ITEMS FOR CONSIDERATION BY COMMITTEE

8.1 Plant and Works Committee Status Report

RESOLUTION 149/09

Moved Cr Anspach seconded Cr Lovelock that the items in the Plant and Works Committee Status Report detailed below be noted.

MOTION PUT & CARRIED 4/0

| Item No | Report Details | Plant and Works Committee Action Required | Status |
|----------------|-------------------------------------|--|---------------|
| W23 | Works and Services Manager's Report | Traffic counter figures to be made available at June Meeting. Report received | Ongoing |
| W24 | Heavy Vehicle Permits | Nil. Tri dolly use approved on Shire of Victoria Plains local roads as per MRWA standards and conditions | Complete |

8.2 PLANT AND WORKS

W25 WORKS AND SERVICES MANAGER'S REPORT

File Reference: A1.2.1
Report Date: 8th June 2009
Applicant/Proponent: n/a
Officer Disclosure of Interest: Nil
Previous Meeting References: Nil
Author: Ross Hooper - Works and Services Manager
Attachments: Report

PURPOSE OF REPORT

To inform Council of the Works and Services Manager's actions and movements.

BACKGROUND

See report

COMMENT

Road Construction

The road construction has largely been completed but for the gravel sheeting of Gillingarra West and Skilling Road which is taking place at the time of this meeting. Some maintenance of a couple of areas where the road has deteriorated due to moisture was not able to be finished due the machine for the work not available until later on this year, at which time they will be completed.

Road Maintenance

The following roads have received grading:-
Old Plains (total distance), Telegraph, Goudge, Parker, Bolgart West, Boxhall, Boundary, Kelly, Boundary, Murphy Gully and Newdale.

Domestic Rubbish Collection

In May we successfully completed the kerbside domestic rubbish collection in the towns of Yerecoin and Piawaning.

Discussion Paper – ARRB Unsealed Roads Conference

Attached under separate cover is a condensed report of the workshop I attended in Bunbury recently. It is highly recommended that we send at least two more employees to the workshop being held in Northam in July as they will get more out of this workshop than any other training they could attend.

Road Traffic Counter Information

Information is tabled for councilors. Road data provided includes:-

- Calingiri New Norcia Road
- Gillingarra Road
- Gillingarra Glentromie Road
- Wongan Hills-Waddington Road
- Goomalling-Calingiri Road
- Mogumber-Yarrawindah Road

POLICY REQUIREMENTS

Nil

LEGISLATIVE REQUIREMENTS

There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS

There are no known strategic implications related to this item.

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

There are no financial implications to Council in relation to this item.

VOTING REQUIREMENTS

Absolute Majority Required: No

Cr Lovelock

Claycrete – how far can be covered?

Works and Services Manager

1 drum = 1km (250mm = m³) (100L = 500m). Trialling and making use of stock at depot.

Cr Erickson

A lot of manna wattles on Pither Road. Is there a more permanent solution other than constant tree lopping?

Works and Services Manager

Will look into this.

Cr Lovelock
Old Plains Road – spoke regarding grading and reuse of road side gravel and the sticks and rocks that come up as a consequence.

Cr Kelly
Gillingarra West road also reformed and has come up very well.

RESOLUTION 150/09

Moved Cr Lovelock seconded Cr Johnson that the Works and Services Manager's report be received.

MOTION PUT & CARRIED 4/0

W26 PLANT REPLACEMENTS 2009-2010

FILE REFERENCE: T2.2
REPORT DATE: 5th June 2009
APPLICANT/PROPONENT: Ross Hooper - Works Manager
OFFICER DISCLOSURE OF INTEREST: Nil
PREVIOUS MEETING REFERENCES: Nil
AUTHOR: Harry Hawkins - Chief Executive Officer
ATTACHMENTS: Nil

PURPOSE OF REPORT: To allow the Plant and Works Committee to assess the proposed plant replacement schedule for the 2009-2010 budget.

BACKGROUND: The CEO, Finance and Administration Manager and Works Manager are developing a five year plant replacement program which will be presented to the Plant and Works Committee in due course. As the five year program is not ready the proposed 2009-2010 budget replacements are brought forward for assessment by the committee.

COMMENT: The plant replacement proposals for the 2009-2010 budget are;
1. The Volvo 720 construction grader PGR6 for a new Caterpillar Grader
2. The Tandem Tip Truck PTK12 for a prime mover and side tip trailer

There is also a proposal to purchase an additional tray back light vehicle for general depot use plus there are light vehicles including a depot utility that are due for replacement however the CEO has delegated authority to change these over.

The changeover parameters for the grader are eight years or eight thousand hours and the trade in vehicle PGR 6 the Volvo 720 was purchased new in 2000 and has done 8,256 hours. This grader also has an intermittent hydraulic problem which to date has proved difficult to find which renders it unsuitable for final trim work. The preferred replacement is a Caterpillar 12M at a purchase price of approximately \$366,000 with the trade in of the Volvo at \$80,000 a net changeover of \$286,000. The Caterpillar grader is preferred as the CMVROC is lodging an expression of interest for the local Main Roads maintenance contract which specifies minimum plant standards as a

Caterpillar grader. Caterpillar equipment also has a higher resale value reducing the whole of life cost of the grader.

The tandem tip truck has a changeover parameter of five years and the trade in vehicle PTK12 was purchased in 2003 and has travelled 231,615 kilometres. The preference for a prime mover and side tip trailer is to make the construction and maintenance of roads more efficient and reduce the reliance on contractors. The side tip trailer would also be more efficient for the tree lopping process as it is easier to load and being longer can take bigger branches without the need for additional sawing. Many Councils in Western Australia are moving to prime movers with side tip trailers to become more efficient in their road construction role. The estimated cost of a prime mover and side tip trailer is approximately \$300,000 with the trade in value of the current vehicle approximately \$75,000.

The additional tray top vehicle for general depot use is required as a vehicle for the depot clerk to carry out his duties that include collecting deliveries from the courier depot, delivering parts and materials to job sites and repair workshops (Wongan Hills), setting up and taking down traffic counters and driving out to work sites for various reasons. Over the last few years the depot has had an extra vehicle due to the landcare vehicles being kept at the depot. The dual cab ute used now is the replacement for the dual cab truck sold last year and is required to transport staff to job sites, the previous role of the dual cab truck.

All landcare vehicles have now been sold with the latest sold to purchase the vehicle for the Community Services Manager and it is proposed that the Holden Captiva Wagon is sold to purchase the tray back vehicle for the depot Clerk when the Community Services Manager leaves. The cost of the new vehicle is estimated at \$27,000 with the trade in value of the Captiva estimated at \$24,000 a changeover of \$3,000.

POLICY REQUIREMENTS:

Policy 6.5.5 among other things states that Council delegates authority to the Chief Executive Officer to changeover light vehicles in accordance with Council policy without reference to Council provided that purchases are made in accordance with Councils Purchasing and Tendering Policy and subject to the net changeover cost being within budget allocations. All other items of plant purchased shall be put before the Works Committee for recommendation to full Council. All purchases shall be in accordance with Councils adopted Purchasing and Tender policy.

LEGISLATIVE REQUIREMENTS:

There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS:

There are no known strategic implications associated with this proposal.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS:

All purchases approved will be included in the 2009-2010 annual budget

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: NO

Cr Anspach

Questioned the hydraulics on the Volvo grader?

Works and Services Manager

Problem can't be found by service technicians. Problem may be in series of valves. The grader can be sent to CJD (approx \$20,000).

Cr Anspach

What type of service is being provided by CJD?

Chief Executive Officer

Read out a service report from a visit by CJD on 15/05/09. Could not find problem and could not get machine to present problem whilst technicians were here.

RESOLUTION 151/09

Moved Cr Anspach seconded Cr Lovelock that a letter be written to CJD/Volvo with regard to the problems being experienced with the Volvo 720 Grader and the provision of service.

MOTION PUT & CARRIED 4/0

Cr Anspach

Believes plant purchases should be held back due to the uncertainty of the structural reform issues.

Chief Executive Officer

Put forward his view on plant purchases, reserve funds etc.

Cr Anspach

Are 12M graders in use in other local governments?

Works and Services Manager

Advised of various shires using them now.

Various discussions were held by all present with regard to the Volvo Grader.

Various discussions were held by all present with regard to the truck/prime mover and side tip trailer combination.

STAFF RECOMMENDATION

That the Plant and Works Committee recommends to Council that

1. PGR 6 Volvo 720 grader be traded and replaced with a Caterpillar 12M grader;
2. PTK 12 a Mitsubishi Tandem Truck is replaced with a prime mover and side tip trailer.
3. When the Community Services Manager leaves that the Holden Captiva Wagon VP000 is traded on a tray top vehicle for the Depot Clerk; and
4. That these purchases are included in the 2009/2010 annual budget.

Items 1 and 2 of the above recommendation were left on the table until further information is provided to the committee.

Various discussions were held by all present with regard to the tray top vehicle for the shire depot.

RESOLUTION 152/09

Moved Cr Anspach seconded Cr Johnson that the Plant and Works Committee recommends to Council that:-

3. When the Community Services Manager leaves that the Holden Captiva Wagon VP000 is traded on a tray top vehicle for the Depot Clerk; and
4. That these purchases are included in the 2009/2010 annual budget.

MOTION PUT & CARRIED 4/0

9 NOTICE OF MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

10 CONFIDENTIAL ITEMS

Nil

**11 NEW BUSINESS OF AN URGENT NATURE APPROVED BY
COUNCIL RESOLUTION**

Cr Johnson

Bins – Waddington Road. Investigation required. Can bins be placed there.

Cr Lovelock

Apprentice Mechanic. Should council look at employing an apprentice.

Chief Executive Officer

An apprentice should work under a qualified mechanic and the shire does not have a qualified mechanic on staff

12 DECLARATION OF CLOSURE

There being no further business the Presiding Member declared the meeting closed at 12.30pm.

Signed this 16th day of June 2009

Presiding Member