



Works & Services Committee

Minutes

16 May 2018

The Committee Meeting held –

on	Wednesday, 16 May 2018
in	Council Chambers, Cavell Street Calingiri
commencing	11.12am.

DISCLAIMER:

The recommendations contained in this agenda are officers' recommendations only and should not be acted upon.

The decisions of the Committee are not considered final until the minutes of the Committee meeting are adopted by Council at a subsequent meeting or advised in writing by the CEO or authorised person.

Members of the public should also note that they act at their own risk if they enact any resolution prior to receiving official written notification.

Please note that meetings may be recorded for minute taking purposes.

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Shire of Victoria Plains Works & Services Committee Meeting

Held in the Council Chambers, Cavell Street, Calingiri
on Wednesday, 16 May 2018 commencing at 11.00am.

1. DECLARATION OF OPENING

1.1 Opening

The President declared the meeting open at 11.12am

1.2 Announcements by presiding member

The President noted the attendance of the Manager Works and Services, and the Environmental Health Officer / Building Surveyor.

1.3 Announcement of visitors and presentations

None

2. RECORD OF ATTENDANCE

Members present	Cr D Lovelock, President Cr P Bantock, Deputy President Cr J Corless-Crowther Cr A Broadhurst Cr J King Cr S Penn Cr N Clarke
Staff attending	Ms GM Teede, Chief Executive Office Mr R Edwards, Manager Works & Services Mr N Mitchell, Governance Mr A Ramsay, EHO
Apologies	Nil
Approved leave of absence	Nil

Visitors Nil

Members of the public Nil

3. DISCLOSURES OF INTEREST

	<i>Type</i>	<i>Item</i>	<i>Person / Details</i>
3.1	Financial		Nil
3.2	Proximity		Nil
3.3	Impartiality		Nil

4. PUBLIC QUESTION TIME

Not required – Committee has no delegated authority

5. CONFIRMATION OF MINUTES

COMMITTEE DECISION

Moved Cr Penn

Seconded Cr Bantock

That the Minutes of the Ordinary Council Meeting held 18 April 2018 as circulated, be confirmed as a true and correct record.

CARRIED 7 / 0

Business arising from Minutes

Nil

6. MEMBERS QUESTIONS WITHOUT NOTICE

Nil

7. PRESIDENT AND COUNCILLORS REPORTS

CBH – seeking accommodation for 8 people for development of facility
- seeking possible assistance with private works (plant hire), gravel and water

8. REPORTS REQUIRING DECISION

8.1 REPORT – MANAGER WORKS AND SERVICES

File reference	A1.2.1
Report date	10/05/2018
Applicant/proponent	Shire of Victoria Plains
Officer disclosure of interest	Nil
Previous meeting references	Nil
Prepared by	RL Edwards, Manager Works And Services
Authorised by	
Attachments	
Attachment 1	Vehicles & Plant Report April 2018
Attachment 2	

PURPOSE

Report to Council outlining upcoming Shire projects and disposal of plant.

BACKGROUND

Report to Council on the past month's activities.

COMMENT

Ag Lime Route

AgLime Route 2 cost assessment has been completed and submitted to Louise Adamson at Main Roads with favourable results for our request for an extra \$78k, a total of \$2.678m. This repair and widening work will be carried out in 2018/19.

RRG Projects

The Shire's MCA for the 2018/19 RRG funding of \$637,410. on the Toodyay-Bindi-Bindi Rd at Bolgart was underpriced, there will be too little money to complete the full program, meaning that some of the re-sealing work won't be done unless funds from other sources can be used.

The re-placement of culverts c/w the fitting of barriers to Austroads standards is a cost that's been underpriced. A full cost assessment that the total project cost would be over \$900k.

Draft Budget 2018-2019

The Draft Budget will dictate the amount of funds which will be available to spend on roads in 2018/19. The amount which was available in the previous Budget was far short of what was needed for Maintenance Grading, Road-users expectations far out-weighed what the Shire could deliver. Once the draft is available the Councillors should join a bus trip to inspect the roads on our Hierarchy listing and determine where the money should be spent.

Western Riverlands Poultry Intersection

Agreement over the cost of the intersection has continued to drag out despite our efforts to resolve the stalemate. The stumbling block is the difference between the original cost estimates

given by the Shire of \$70-150k for its construction to the \$500k estimated for an Austroads standard Intersection entering a heavily used road such as an AgLime Road-train route like Mogumber West Rd. The agreement between Santrev P/L and the Shire clearly mentions that the construction would be to an engineering standard.

CBH Calingiri

CBH have once more been reminded that a decision before June 30th will be needed if they intend to partner with the Shire with the relocation of the Rail Crossing Intersection adjoining their Calingiri Facility. Main Roads have now approved our 2018/19 AgLime Program, it would need to be a convincing joint approach, with a rock solid guarantee that CBH would fund the difference in the funding allocated for the Intersection upgrade and what it would cost for the relocation.

Old grader

Following a Council decision, the Shire`s older Grader will be put up on an On-line Auction in the very near future, Smith Broughton have been selected in preference to Pickles and Manheim.

CONSULTATION

AgLime Route Funding: Louise Adamson Main Roads WA: funding, Tony Saraullo Roadswest Engineering: Assessment, costing and design. Bob Waddell & Associates; Our finance structure, CEO Glenda Teede, Dave Lovelock Shire President

The Draft Budget: CEO Glenda Teede, Cr Dave Lovelock, Shire President: Councillor`s bus trip for road assessment.

Western Riverlands Poultry Intersection: Jason Francis Santrev P/L Project Manager, Tony Saraullo Roadswest Shire`s Consultant Design Engineer, CEO Glenda Teede, David Lovelock Shire President.

CBH re Calingiri Rail Intersection: Kevin Black contact for upper management. CEO Glenda Teede, Dave Lovelock Shire President.

Smith Broughton Auctioneers: Kenn Macpherson Smith Broughton, CEO Glenda Teede, Bob Waddell Finance.

STATUTORY CONTEXT

Nil

CORPORATE CONTEXT

Nil

STRATEGIC IMPLICATIONS

Strategic Community Plan adopted 28 March 2018 –

4.	Infrastructure – to maintain / add to infrastructure used by the community
4.3	Maintain / improve community facilities to an agreed standard

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENTS

Absolute majority required: No

COMMITTEE DECISION / OFFICER RECOMMENDATION

Moved Cr Clarke

Seconded Cr Broadhurst

That the report of the Manager of Works and Services be received.

CARRIED 7 / 0

Commonly-used abbreviations	
CEO	Chief Executive Officer
RRG	Regional Roads Group

8.2 EHO/BS REPORT

Shire buildings inspection

Checked a number of them –

- Calingiri Sports Club vested in Shire.
- Significant maintenance and upkeep issues looming.
- Ownership of buildings is often unclear, and accordingly responsibility to maintain the buildings is also uncertain.
- Ownership of the infrastructure as distinct from control of the land needs to be established urgently.
- Also noted was safety and signage issues.

Gym (CEO)

Need an indemnity form, as there are various items that unfamiliar users are potentially at risk. The CEO is working with LGIS to identify and address matters of concern.

Poultry Farm

Working with them extensively to resolve compliance issues.

Mogumber Tavern

Liquor Licencing are working with them to resolve licenced areas.

Stable Fly Action Group

Will need direction from Council in time in relation to control of chicken manure, and the management of large stockpiles, and the resultant stable fly risk. Council may wish to consider joining the SFAG (approx. 11 members).

Some controls exist under regulations, but are limited.

Suggestion from elected members that an education program be undertaken for awareness. Materials provided at the Bolgart meeting will assist.

VOTING REQUIREMENTS

Absolute majority required: No

COMMITTEE DECISION

Moved Cr Lovelock

Seconded Cr Clarke

That it be recommended to Council that the gym is to be closed immediately until such time as matters relating to OHS are finalised following assessment by Local Government Insurance Services.

CARRIED 7 / 0

Note – relevant matters noted by LGIS are to be made available.

9. MEMBER MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

None

10. NEW BUSINESS OF AN URGENT NATURE REQUIRING DECISION

None

11. MEETING CLOSED TO PUBLIC

Matters for which the meeting may be closed in accordance with the Local Government Act 1995 s.5.23(2).

Public reading of resolutions made during a closed meeting.

Nil

12. CLOSURE OF MEETING

There being no further business, the presiding member declared the meeting closed at 12.01pm.

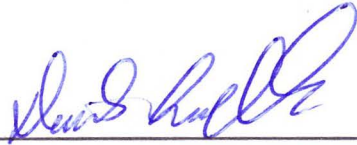
CERTIFICATION

Committee –

- **Minutes are unconfirmed until adopted at the following meeting of Committee**
- **Committee decisions may be authorised by Council, or by CEO authority**

NOTE

The Works & Services Committee Minutes were received by Council and the Committee was discontinued by resolution of Council on 16 May 2018

Signed 
(Presiding member at the Ordinary Council Meeting)

Date 16th May 2018