



Minutes

Works & Services Committee Meeting

On	Wednesday 17 May 2017
At	Council Chambers, Calingiri
Commenced	11.23am

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1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The President declared the meeting open and advised those attending that the meeting was being recorded.

2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE GRANTED

President:	Cr D Lovelock	West Ward
Deputy President:	Cr S Penn	South Ward
Councillors:	Cr N Clarke	South Ward (11.42am)
	Cr P Carr	West Ward
	Cr J Kelly	West Ward
	Cr D Smith	East Ward (11.26am)
	Cr J King	Central Ward
Chief Executive Officer:	Mrs G Teede	
Deputy Chief Executive Officer:	Mr I Graham	
Works & Services Manager (WSM):	Mr D Holland	
Executive Assistant:	Ms Suzanne Mearns	
Apology:	Cr A Broadhurst	East Ward
Leave of Absence:	Cr J Corless-Crowther	Central Ward

3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4 CONFIRMATION OF MINUTES

4.1 Confirmation of Minutes

RESOLUTION 69/2017

Moved: Cr J Kelly

Seconded: Cr P Carr

That the Minutes of the Works and Services Committee Meeting held 19 April 2017 be confirmed as a true and correct record of proceedings.

Motion Put and Carried: 6/0

4.2 Business Arising from Minutes

The Works & Services Manager confirmed that signage placement in Mogumber was ongoing.

5 ANNOUNCEMENT BY THE PRESIDING MEMBER WITHOUT DISCUSSION

The President commented that the Regional Road Group meeting will be held in early June.

6 PRESIDENT AND COUNCILLORS REPORTS

Nil

7 ITEMS FOR CONSIDERATION BY COMMITTEE

7.1 WORKS AND SERVICES MANAGERS REPORT

FILE REFERENCE	A1.2.1
REPORT DATE	12 April 2017
APPLICANT/PROPONANT	Nil
OFFICER DISCLOSURE OF INTEREST	Nil
PREVIOUS MEETING REFERENCES	Nil
AUTHOR	David Holland - Works and Services Manager
ATTACHMENTS	<ul style="list-style-type: none">• Vehicle and Plant Report• Grading Hierarchy

PURPOSE OF REPORT

To inform Council of the Works Manager and staff actions, maintenance program.

BACKGROUND

A schedule of maintenance works that are undertaken throughout the Shire is provided for Councils information.

COMMENT

Gardens, Parks and Road Verges

Bolgart

- General up keep
- Tip Maintenance.
- Bolgart Cemetery, Clean up.
- Weed spraying
- Mowing

Calingiri

- General up keep
- Tip Maintenance.
- Weed spraying
- Mowing

Mogumber

- General up keep
- Tip maintenance.
- Weed spraying

Yerecoin, Gillingarra, Piawaning

- General up keep
- Weed spraying

General

Mowing, clearing rubbish including tree branches, clearing drains, parks and reserves, reticulation, weed spraying, footpath repairs.

The crews have been doing various maintenance works.

Maintenance Grading

Grading in all areas I will be doing an as required grade with availability of contractors and council man power, this will also start in earnest when we receive a good down pour of rain.

Plant

General maintenance and servicing of council plant and machinery.

There have been some major and minor break downs this month they are,

- Various servicing to vehicles, plant and machinery,
- Tyres on various vehicles, plant and machinery,
- Various small plant repairs.

Plant purchases:

- We have changed over the W/M vehicle which will now be replaced at 80 to 100,000km or two years whichever comes first.

Construction Crew

The crew are engaged in Yerecoin South East Rd, they will then go onto complete several small projects that require finishing then on to the maintenance grading program hopefully we will have had enough rain to start.

Future Construction Projects

1. Yerecoin South East Rd completion of the works in front of the school, ongoing, seal to be installed in the week starting 22nd May,

Contractors Projects

Contractors will be doing these projects,

1. Box Hall Rd re-sheeting project, Completed,
2. Kerbing program date to be confirmed, Early May
3. Patches RRG funding on Toodyay Bindi-Bindi Rd Piawaning,
4. Re-seal works stating on the 22nd May, Toodyay Bindi-Bindi

Councillors Information

Works to be completed in the next financial year are as follows:

Roads 2 Recovery

Yerecoin South East Rd, failed patches, some GATT seal and shoulder grading,

Re-Sheet

Erickson Rd, from Bolgart East to Floodway,
Konnongorring Rd for 2km
Golf Course Rd, sections max of 2km
Boxhall Rd, sections max of 2km

Regional Road Group

Toodyay Bindi-Bindi rd 2km of full reconstruction,

Black Spot Funding

Mogumber-Yarrowindah Rd, line marking and some seal widening in bad areas,

Base Bind

Various locations, mainly on intersections,

Kerbing Program

Various locations, Calingiri and Yerecoin.

The Works & Services Manager confirmed that kerbing installed – Edmonds Street, Calingiri is fully mountable kerbing if a property had an existing notable driveway then kerbing was installed in line with the existing notable driveway.

Action: Works & Services Manager and CEO to assess driveways

Footpath Program

Mofflin St, Yulgering to end of houses,
McDonald St, Milling to Milner,
Joffre St, Cavell to Railway St,
Smith St, in front of School,

Bridge Works

Gillingarra West Rd

Administration, meetings and inspections during this reporting period

Administration
Private Works.
Staff time sheets.
Customer enquiries.
Maintenance works program.
Ordering parts and materials.
Depot General Duties - phone, emails, design, staff works program, etc.
Meetings - Various
Site Inspections/works
Road signage.
Bitumen Roads.
Rural Roads Area 1 Area 2 and Area 3 inspections
Calingiri, Bolgart, Mogumber Waste Sites – Weekly.

POLICY REQUIREMENTS

NIL

LEGISLATIVE REQUIREMENTS

There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS

There are no known strategic implications related to this item.

➤ **Environment**

There are no known significant environment implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

There are no financial implications to Council in relation to this item.

VOTING REQUIREMENTS

Absolute Majority Required: No

RESOLUTION 70/2017

Moved: Cr P Carr

Seconded: Cr J King

That the Works and Services Managers report be received and noted.

Motion Put and Carried: 7/0

**W14/2017 BUDGET AMENDMENT – AD300 TRANSPORTABLE RADAR
SPEED DISPLAY**

FILE REFERENCE	F1.2
REPORT DATE	27 April 2017
APPLICANT/PROPOSANT	Nil
OFFICER DISCLOSURE OF INTEREST	Nil
PREVIOUS MEETING REFERENCES	Nil
AUTHOR	Ian Graham – DCEO/Finance and Administration Manager
ATTACHMENTS	AD Engineering Quote

PURPOSE OF REPORT

To request Council to approve a budget amendment to the 2016-17 budget to allow for the purchase of a secondhand AD300 Transportable Radar Speed Display (SAM) trailer.

BACKGROUND

In 2014, the Shire of Victoria Plains applied (with the assistance of WALGA) for grant funding to assist with the purchase of a transportable radar speed (SAM) trailer. The application was not successful due to a change in State Government funding policy.

In 2016, the Shire applied again, this time a joint application with the Shire of Toodyay for a shared SAM trailer, also with the assistance of WALGA. That application was also unsuccessful due to State Government funding limitations.

We have now been advised by AD Engineering (manufacturers of the SAM trailers) that they have a secondhand, refurbished AD300 Transportable Radar Speed Display (SAM) trailer currently available for sale. This unit was used by RAC and has a number of extras as detailed in the quote. This pricing is approximately half of the new value for this unit.

COMMENT

Following a review of the current budget, the Deputy CEO and Works and Services Manager have determined that a \$10,000 saving will be made on the purchase of a dolly for the side tipper trailer (COA 40292). It is therefore proposed to utilise the saving to fund the purchase of the secondhand AD300 Transportable Radar Speed Display (SAM) trailer from AD Engineering.

The proposal will have nil effect on the 2016-17 budgeted annual surplus/(deficit).

POLICY REQUIREMENTS

None

LEGISLATIVE REQUIREMENTS

There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS

There are no known strategic implications associated with this proposal.

Corporate Business Plan references and impacts:-

Strategy 4.3.1 “Maintain/retain full compliance with statutory obligations”.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known significant environment implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

No effect on 2016-17 adopted and revised annual budget surplus.

VOTING REQUIREMENTS

ABSOLUTE MAJORITY REQUIRED: NO

RESOLUTION 71/2017

Moved: Cr P Carr

Seconded: Cr J Kelly

That Council approve the following amendment to the 2016-17 Budget:-

- **COA New (TBA) AD300 Transportable Radar Speed Display Trailer – increase \$10,000 (DR),**
- **COA 40292 Dolly for Side Tipper Trailer – decrease \$10,000 (CR).**

Nil effect on 2016-17 annual budget surplus/(deficit).

Motion Put and Carried: 7/0

Mr Shane Willocks
Shire of Victoria Plains



Dear Shane,

AD300 Transportable Radar Speed Display (SAM)

Thanks for your enquiry regarding the 2nd Hand Ad300 we have available.

The AD300 has an ultra-bright, weatherproof and vandal resistant display, which locks down for safe and easy transportation. It is fully programmable, easily transportable, low maintenance with a long service life. It is ideal for Australia's harsh environmental conditions

With both powerful solar recharging for field use and integrated mains recharging for onsite use the system provides high availability. Deployment is simple with a an easy lift up mechanism to lift the display screen into position. Motorists then enjoyh an unobstructed view of your message. A removable jockey wheel and four fold down corner stays make positioning safe and simple for single operators.

SPECIFICATIONS AND PRICING

AD300 TRANSPORTABLE RADAR SPEED DISPLAY (SECOND HAND)

FEATURES

- Ultra-bright, weatherproof, long-life, vandal resistant LED display (W) 1280mm x (H) 480mm with:
- Weatherproof, tamper-proof, sealed and lockable powder coated aluminium cabinet with stainless steel fixings
- Integrated K Band Radar speed sensor - conforms to Australian Standards AS 2898.1 & 2898.2 -1992
- Data logger for traffic analysis
- Radar speed display in red LED's (light emitting diodes)
- High power solar panels and heavy-duty batteries fitted with external connection for mains power for continuous in-field use
- Display locks for safe transportation
- Gas-assist strut to lift the display screen up into position
- Four fold-up stabilizer legs
- Lockable control compartment for battery, controls & road signs storage
- Removable tow bar & chain - 50mm ball coupling, chain and Jockey wheel
- Stores up to 255 user programmed message schemes
- Communication options: Data Cable connection, Wireless RF and Remote Communications via 3G / GSM network
- Galvanised steel trailer with powder coated aluminium enclosure
- Overall Dimensions/Weight: (L) 3200mm x (H) 1060mm x (W) 1850mm (folded down), 380kg depending on the optional features
- Complies with AS 4177

PRICING

AUD

AD300 Transportable Radar Speed Display (TRSD) w/Variable Message Display (VMD): \$9650.00

Includes: USB to Serial adapter, 3G/4G Remote communications, K Band Radar

4 Supreme Loop, Gnangara, Western Australia 6077
Phone +61 8 6401 6292 Fax +61 8 6401 6298
Email info@adengineering.com.au Website www.adengineering.com.au
ABN 18 074 815 955



A.D. ENGINEERING INTERNATIONAL
MAKE IT HAPPEN

OPTIONAL FEATURES

WAN Service, SIM card and data subscription (per month):	\$ 40.00
GPS Monitoring requires Modem (see where your sign is on Google maps):	\$ 360.00
Klamp-it® Security Wheel Lock:	\$ 280.00
Audible Security Alarm System:	\$ 250.00

****All the above prices are exclusive of GST, shipping, vehicle registration, SIM cards and data subscription**

OPERATIONAL CONTROLS

Our TRSD's can be operated directly via key panel, laptop serial connection or remotely controlled via dial-up modem/broadband.

Switch on - Self test function includes display of functionality, flashing warning lights, displays, pre-set speed setting and indicates current battery level.

Available Settings:

Select pre-set speed threshold 8Km to 199Km in 1Km/Hr steps

Select minimum Km over the pre-set speed threshold limit for display of speed

Set at 0 to 20Km over threshold speed selected

e.g. - SPEED THRESHOLD setting - 50km

Range 1	Range 2	Range 3
Under 50km	Speeds 50 to 59km	Speeds 60km +
Display speed & message	Display speed & message	Display message
No Flashing lights	Flashing lights	Flashing lights
48	57	
WELL	TOO SLOW	FAR TOO SLOW
DONE	FAST DOWN	FAST DOWN

Note: Selection of speeds adjustable to nearest 1km/h, range 20 km above threshold setting.

DATA LOGGER

Records up to 64,000 events per day, for 30 days MAX, in universal Text format (Notepad, Word, Excel, etc.). Logs each day's activity by 5km/hr speed groupings with no. of vehicles, speed, per hour and per day. Automatically advances hourly.

Download each hour separately with date/time and total count headings. Determine average and 85 percentile speed.

POWER

Solar Power system consisting of an 80-watt solar panel supporting a heavy-duty battery. A heavy-duty battery charger is also fitted to ensure battery power maintained. The solar power system is designed for continuous operation with a minimum of 12 sun/hours per week

SECURITY FEATURES

All cables, wiring and electronics are concealed for security. All enclosures are lockable and tamperproof. Removable draw bar, Klamp-it® security wheel lock, GPS positioning and audible security alarm system (optional)

SOFTWARE

User-friendly Windows compatible software featuring time activated display messaging i.e. the speed limit and display message will automatically change at specific pre-programmed times (ideal for School Zones).

4 Supreme Loop, Gnangara, Western Australia 6077
Phone +61 8 6401 6292 Fax +61 8 6401 6298
Email info@adengineering.com.au Website www.adengineering.com.au
ABN 18 074 815 955



DOCUMENTATION

Instruction manual (hard copy and CD format) with detailed operating instructions and instructional photographs, contact telephone numbers and email address for technical support when required.

WARRANTY

24-month parts and labour warranty with optional extended 5-year warranty available

SERVICE & MAINTENANCE

Contact our office directly for a consultation and, if necessary, we will direct you to our locally authorised service agent and supply replacement parts as required

DELIVERY

Two (2) acceptance of order.

TERMS AND CONDITIONS

An official purchase order, 30% deposit with balance on delivery

If you have any further questions, please call me directly on 0476 375 956 or through the details below.

Kindest Regards,

Andres Timmermanis
Commercial Manager

4 Supreme Loop, Gnangara, Western Australia 6077
Phone +61 8 6401 6292 Fax +61 8 6401 6298
Email info@adengineering.com.au Website www.adengineering.com.au
ABN 18 074 815 955



A.D. Engineering International Pty Ltd
4 Supreme Loop, Gnangara
Western Australia 6077

1800 048 700 or +61 8 6401 6292
info@adengineering.com.au
www.adengineering.com.au

AD300 Transportable Radar Speed Displays



AD300 Transportable Radar Speed Displays (TRSD) also known as Speed Alert Mobile (SAM) trailer provide motorists with a direct indication of their vehicles' speed and is effective in reducing motorists' speed approaching road works and other speed restricted areas. The radar can also trigger warning messages to approaching vehicles such as "Slow Down", "Road Works", "Road Flooded" or "Accident Ahead". A camera option allows images of vehicles detected over the limit, to be recorded to an SD card.

The SAM trailer that we produce has an ultra-bright, weatherproof and vandal resistant display, which locks down for safe and easy transportation. It is fully programmable, easily transportable, has low maintenance requirements with a long service life. It is ideal for Australia's harsh environmental conditions.

Easy to power up with both powerful solar recharging for field use and integrated mains recharging for onsite use. Display deployment is simple with a gas-assist strut mechanism which lifts the display screen into position, providing motorists with an unobstructed view of your message. A removable jockey wheel and four fold down corner stays make positioning safe and simple for single operators.

Features

- Ultra-bright, weatherproof and vandal resistant LED display
- Integrated radar speed sensor
- High power solar panels and heavy-duty batteries fitted with external connection for mains power
- Low maintenance wireless communication (via 3G/ 4G)
- Stores up to 255 user programmed message schemes
- Data logger for traffic analysis
- Removable draw (tow) bar
- Four fold-up stabilizer legs
- Standard display dimensions: (W) 1280mm x (H) 480mm
- Overall Dimensions/Weight: (L) 3200mm x (H) 1060mm x (W) 1850mm (folded down), 380kg depending on the optional features
- Conforms to Australian standards

Optional

- Klamp-it® security wheel lock
- Audible security alarm system
- GPS monitoring and wi-fi connectivity
- High speed camera to capture vehicles exceeding limit

Products and specifications may be subject to change without notice





Vehicles and Plant Report – YTD

[illegible]

Grading Report

Shire of Victoria Plains

Analysis of Maintenance Grading Hours for the Financial Year 2016-17

	Total Hrs	Jul - Sept		Oct - Dec		Jan - Mar		Apr - Jun		Total			
		PGR9	PGR10	Contract	PGR9	PGR10	Contract	PGR9	PGR10	Contract	PGR9	PGR10	Contract
Aboriginal Community													
MG00													
ADAMS LANE													
MG0024													
BAIN RD													
MG0044	16.50			16.50									16.50
BATTY BOG RD													
MG0112	21.00	11.00	6.00				4.00				15.00	6.00	
BEHANGING NORTH RD													
MG0010	65.00	6.50	13.50	9.50	1.50	20.50				13.50	8.00	13.50	43.50
BEHANGING RD													
MG0034	14.75	7.50	7.25								7.50	7.25	
BENARING RD													
MG0051													
BIG SPRINGS RD													
MG0118													
BIN RD													
MG0051	15.00			7.50		7.50							15.00
BLOOD RD													
MG0007													
BOLGART EAST RD													
MG0023	44.00			20.00		20.00				4.00			44.00
BOLGART WEST RD													
MG0017	16.00			16.00									16.00
BOUNDARY RD													
MG0062	21.00			21.00									21.00
BOXHALL RD													
MG0054	14.00			3.00		3.00	8.00					8.00	6.00
BULL RD													
MG0032	18.00			9.00		9.00							18.00
BULLIGAN RD													
MG0079	68.50			68.50									68.50
BURNETT RD													
MG0011	17.50			7.00		7.00	3.50				3.50		14.00
CALCASRA EAST RD													
MG0075													
CALCASRA SIDING RD													
MG0057	32.00			13.50		13.50	3.50			1.50			26.50
CALCASRA WEST RD													
MG0008													
CALINGIRI NEW NORCIA ROAD													
MG0037	50.50	20.00	12.00				18.50				38.50	12.00	
CARANI EAST RD													
MG0073	74.50	21.50	18.50			20.00				14.50	36.00	18.50	20.00
CARANI WEST RD													
MG0036	38.00	22.50	12.00				3.50				26.00	12.00	
CATABODY RD													
MG0073													
CATABODY WEST ROAD													
MG0052	14.00			7.50		6.50							14.00
CLARKE RD													
MG0003	17.50			17.50									17.50
COCKING RD													
MG0025	144.00	41.50	33.00	20.00	5.00	20.00	24.50				71.00	33.00	40.00
CORONINE RD													
MG0055													
DARRAGH RD													
MG0089													
DONNELLY RD													
MG0039	14.00							14.00				14.00	
DUGGAN RD													
MG0079	20.00	9.00	11.00								9.00	11.00	
EDMONDS RD													
MG0050	31.00			13.50		13.50				4.00			31.00
ERICKSON RD													
MG0068													
ESSEX RD													
MG0042													
FLAVELL RD													
MG0035	6.50		5.50									6.50	
FORDHAM RD													
MG0119													
FORREST ST													
MG0084													
FOWLER RD													
MG0028	51.00			17.00		9.50					24.50		51.00
GASALONG WEST RD													
MG0016	33.50			18.50							15.00		33.50
GILLINGARRA RD													
MG0019	60.50			30.50							30.00		60.50
GILLINGARRA GLENTROMIE RD													
MG0004													
GLENTROMIE YERECORN RD													
MG0021	55.00	8.00	14.00		8.50								
GOLF COURSE RD													
MG0123	4.50												
GOOMALING-CALINGIRI RD													
MG0030	46.00					22.00				24.00	30.50	24.50	46.00
GOUDGE RD												4.50	
MG0134													
GUTHRIE													

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Shire of Victoria Plains

Analysis of Maintenance Grading Hours for the Financial Year 2016-17

	Total Hrs	Jul - Sept		Oct - Dec		Jan - Mar		Apr - Jun		Total	
		PGR9	PGR10 Contract	PGR9	PGR10 Contract	PGR9	PGR10 Contract	PGR9	PGR10 Contract	PGR9	PGR10 Contract
MG0088 HALLIGAN RD											
MG0058 HAWKINS RD											
MG0093 HAD RD											
MG0111 HOWARD RD	7.50		7.50							7.50	
MG0135 HUNT RD											
MG0074 JONES RD											
MG0061 KELLY RD	13.00		13.00								13.00
MG0062 KING RD	25.50		3.00	21.00							4.50
MG0014 KONNORRING WEST RD	58.00	12.50	7.00	14.50	1.50	22.00				49.00	7.00
MG0110 LONDON STREET											
MG0065 LONGMAN RD	11.50		11.50								11.50
MG0056 LYDOCK RD											
MG0113 LYDOCK SOUTH RD											
MG0048 MARTIN RD											
MG0053 MESTON RD	12.00		6.00		6.00						
MG0087 MISSION RD	2.00		2.00								12.00
MG0006 MOGUMBER YARAWINDA RD											2.00
MG0048 MURPHY GULLY RD	20.25	4.00	1.50							16.75	3.50
MG0059 MURPHY GULLY RD	20.75	7.50	1.00	12.25		2.00				7.50	1.00
MG0001 NEWDALE RD	36.00				24.00						12.25
MG0129 O'DEA PLACE											36.00
MG0027 OLD PLAINS RD	114.00	1.00	1.00		58.00						
MG0046 OLD TELEGRAPH SOUTH RD	41.50		16.50		16.50		13.00			1.00	112.00
MG0031 PARKER RD	30.00				22.00		4.00		4.50	4.50	37.00
MG0072 PHILLIPS RD							8.00				30.00
MG0033 PITHER RD	32.00		13.50				5.00				
MG0075 PUTNELL RD	1.00	1.00			13.50					1.00	32.00
MG0070 PUTNAM RD											
MG0018 RED GULLY RD	17.25		12.25								
MG0069 RICK RD	5.00					5.00	5.00				17.25
MG0043 ROE RD	7.00		7.00							5.00	
MG0063 ROGERS RD	24.50		24.50								7.00
MG0071 SALT RD											24.50
MG0002 SANDPLAIN RD											
MG0064 SCHOLZ RD	19.50		10.50								
MG0029 SKILLING RD	97.50		17.00		56.00						19.50
MG0090 SMITH RD											97.50
MG0040 SUDHOLZ RD											
MG0090 SWIES RD	11.50		11.50								11.50
MG0020 THOMPSON RD	41.00		19.00				22.00				41.00
MG0047 THOMPSON RD	7.00				7.00						7.00
MG0067 WALLAMARRA RD	6.00		6.00								6.00
MG0104 WATERS ST											
MG0012 WATSON RD											
MG0086 WESTLAKE RD											
MG0041 WILSON RD	17.00		11.00		6.00						17.00

T:\Finance\Monthly Reports\Financial Year 2017\Grader Plant Hours 2016-17\Grader Plant Hours by Course 2016-17

Analysis of Maintenance Grading Hours for the Financial Year 2016-17

[illegible]

8 NEW BUSINESS OF AN URGENT NATURE

Industrial Blocks – Bolgart

The Works & Services Manager confirmed that although the Geotechnical report indicates that the land is 'Class S', storm water will still need to be drained from the sites. Costings are to be completed for works from JDSI and Western Power.

Power Lines

The Works & Services Manager advised that after a power line in Calingiri was recently brought down, he will be arranging for Western Power to conduct an audit on height of power lines in certain locations – ensuring that heights are measured at sag points and not the highest point.

9 DECLARATION OF CLOSURE

There being no further business the Presiding Member declared the meeting closed at 12.15pm.

Signed this Fourteenth day of June 2017

Presiding Member 