



Shire of Victoria Plains

**Minutes for a Plant and Works Committee Meeting of
Council held**

On	Tuesday 18 th September 2007
At	Council Chambers, Calingiri
Commencing	11.01am

TABLE OF CONTENTS

1	DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS	
	664	
2	ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE GRANTED	
	664	
3	RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON	
	NOTICE	664
4	APPLICATIONS FOR LEAVE OF ABSENCE AND DECLARATIONS	
	OF INTEREST	664
5	CONFIRMATION OF MINUTES.....	664
5.1	Confirmation of Minutes	664
6	ANNOUNCEMENT BY THE PRESIDING MEMBER WITHOUT	
	DISCUSSION.....	665
7	PRESIDENT AND COUNCILLORS REPORTS	665
8	ITEMS FOR CONSIDERATION BY COMMITTEE	665
8.1	Plant and Works Committee Status Report	665
8.2	PLANT AND WORKS	666
W18	Works and Services Managers Report	666
W19	Bitumen and Aggregate Tender	670
9	NOTICE OF MOTION OF WHICH PREVIOUS NOTICE HAS BEEN	
	GIVEN.....	673
10	CONFIDENTIAL ITEMS.....	673
11	NEW BUSINESS OF AN URGENT NATURE APPROVED BY	
	COUNCIL RESOLUTION	673
12	DECLARATION OF CLOSURE.....	673

1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The Presiding Member declared the meeting open at 11.01am.

2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE GRANTED

President	Cr M Anspach	West Ward
Councillors	Cr J Kelly	West Ward
	Cr D Holmes	South Ward
	Cr N Smith	East Ward
Apologies	Cr J Brennan	Central Ward
Chief Executive Officer	Harry Hawkins	
Works Manager	Allen Kent	
Executive Assistant	Fiona Watson (Minutes)	

3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4 APPLICATIONS FOR LEAVE OF ABSENCE AND DECLARATIONS OF INTEREST

Nil

5 CONFIRMATION OF MINUTES

5.1 Confirmation of Minutes

Resolution 257/07

Moved Cr Smith seconded Cr Holmes that RESOLUTIONS 226/07 to 230/07 from the Minutes of the Plant and Works Committee Meeting held 21st August 2007 be confirmed as a true and correct record of the proceedings.

MOTION PUT & CARRIED 4/0

Resolution 258/07

Moved Cr Smith seconded Cr Holmes that the Minutes of the Special Plant and Works Committee Meeting held 6th September 2007 be confirmed as a true and correct record of the proceedings.

MOTION PUT & CARRIED 4/0

6 ANNOUNCEMENT BY THE PRESIDING MEMBER WITHOUT DISCUSSION

Nil

7 PRESIDENT AND COUNCILLORS REPORTS

Cr Smith

Cr Smith will address the ordinary meeting on the Regional Roads Group meeting.

8 ITEMS FOR CONSIDERATION BY COMMITTEE

8.1 Plant and Works Committee Status Report

Resolution 259/07

Moved Cr Smith seconded Cr Holmes that the items in the Plant and Works Committee Status Report detailed below be noted.

MOTION PUT & CARRIED 4/0

Item No	Report Details	Plant and Works Committee Action Required	Status
W15	Works and Services Manager's report	Nil. Report received	Complete
W16	National Local Roads Conference Report	Nil. Report received	Complete
W17	Future Regional Road Group Projects	Nil. Variation to areas of use of Regional Road Group funding carried by committee.	Complete

8.2 PLANT AND WORKS

W18 WORKS AND SERVICES MANAGERS REPORT

File Reference:	A1.2.1
Report Date:	10 th September 2007
Applicant/Proponent:	n/a
Officer Disclosure of Interest:	Nil
Previous Meeting References:	Nil
Author:	Allen Kent - Works and Services Manager
Attachments:	Works and Services Report

PURPOSE OF REPORT

To advise council of the Works and Services Manager's actions and work plans.

BACKGROUND

See report

COMMENT

Calingiri New Norcia Road - AgLime Route 2

Funding allocation for AgLime Route 2 2007/2008

It appears from discussions with Gerald Morey, Wheatbelt North Divisional Manager, that council will receive \$400,000 from the state this financial year for AgLime Route 2 funding.

With councils 1/3rd contribution of \$200,000 the total allocation for AgLime Route 2 will be \$600,000.

It will cost \$400,000 to complete the 3,500m of gravel to a 7m primer seal between Howard Road and Yenart Road and there are substantial drainage works to be completed prior to construction to resolve existing drainage problems.

This will leave an additional \$200,000 for the Calingiri-Goomalling section between Bigsprings Road and Edmonds road. This amount of money will almost link up the existing gravel section to bitumen. The Chief Executive Officer and Works Manager feel that this section of road should be the next priority. This will have to be agreed to by council.

Our suggestion would be to start from Bigsprings Road and work west towards Edmonds Road. The reason for this decision is that the section off the end of the bitumen nearest Edmonds Road has substantial drainage works i.e.: Box Culverts to install before construction commences. The cost for this drainage will be in the vicinity of \$36,000. The far eastern end has minor drainage and therefore the costs will be lower for this section of road to be built.

Resolution 260/07

Moved Cr Anspach seconded Cr Holmes that the additional \$200,000 AgLime Funding be spent from Bigsprings Road working west towards Edmonds Road.

MOTION PUT & CARRIED 4/0

Construction has commenced on Calingiri New Norcia road over the 3,500m of gravel road for total construction and primer seal between Howard Road and Yenart Road. Tree Lopping is in progress as I write this report once completed the grader will clean up the open drains in readiness for the import of gravel for the sub grade works.

Jack and Betty Howard and family have agreed to supply gravel to council for both the sub grade works and base course on Calingiri New Norcia Road through this section. The sub grade gravel is very good quality and does not require crushing which is a big cost saver. The steel vibrator roller will break up any small rocks within the gravel.

Gravel has also been pushed up in readiness for crushing at Howard's old gravel pit and 7,500m³ is required for the base course to complete this length of road. Capital Demolition will start crushing gravel on the 14th September at the above pit.

Drainage contractors Tuss Concrete will commence work next Tuesday 12th September on the installation of two new box culverts to replace an old existing salt affected 1200 x 1200 x 1200mm which is rotting with age. Also a new 1200mm x 450mm box culvert will also be installed approximately 800m further west from where the water has continuously flooded over the gravel road in past years. This new box culvert will replace small concrete pipes too small in size which do not carry enough volume of water therefore causing a water build up problem, hence the flooding across the road.

After installation of the new box culverts the table drains will be cleaned out to the new invert levels and this will alleviate any flooding in the future. There are also other culverts that have not run water effectively in the past because they have been installed to low and have continuously blocked up and do not cope with the water volumes through this area. Two crossover pipes will also be replaced or extended to allow for the new road works as they are not big enough or wide enough to allow for construction.

Tree Lopping

Gabalong West Road tree lopping is now complete from Skilling Road through to the Great Northern Highway. The lopping has certainly improved visibility and road width.

Council staff has been busy with tree lopping and have just completed a section from the Mogumber townsite in a westerly direction on Mogumber West road to Red Gully Road. This operation will also allow for the Mogumber water pipeline to be laid in the drain where possible now that the timber has been removed. In essence we have solved two problems with the

one operation.

Martin Road – Bolgart – Unmade Road

Martin road will be formed and completed before Council receives this report. The road will be formed to 8m in width and if required we may have to cart a few loads of gravel to cover the clay type material. We will soon know if the road is going to be boggy after the first rain.

Calingiri Subdivision – Lot 301

This project is now fenced on 3 sides and the project is complete in readiness for the new owner.

Maintenance Grading

Garry Stewart is operating the maintenance grader now that Arthur has retired and is gaining experience within this process. Garry has completed the grading of Bulligan Road to the Toodyay boundary, has graded sections of Pither Road, Bolgart West Road, Konnongorring West Road, Gabalong West Road approximately 11kms in length and at the time of writing this report is engaged in digging the trench for the Mogumber water pipeline wherever the grader can work, once this project is complete he will return and carry out maintenance on roads listed as a priority, for example the roads that have been audited by Main Roads for Heavy Vehicle Access Class 2/3.

In relation to some of the roads that have been audited by Main Roads they have relaxed the standards required for all roads a far cry from previous standards.

Minor roads for instance with little traffic use may only need minor work, these roads includes No Thru Roads or roads with less than five vehicle movements per day, they will still have restrictions but minor compared to previous standards

Parks and Gardens

Don Westlake has been very busy with his normal routine work. As spring approaches the weeds have taken off in growth and are starting to get out of hand. I have spoken to Don today in relation to council road reserves and noxious weed spraying and suggested we may need to engage a contractor to help out with the programme. This work entails a list from the Department of Agriculture regarding a Work Order of all the areas affected mostly, Patterson's Curse and Cape Tulip from Toodyay Bindi North, to be sprayed. We all realize that further south around the Bolgart area these noxious weeds are fully out of control, in saying that the Department of Agriculture understand that because of the existing problem the area south could never have these types of weeds under control, so they want to maintain areas north so that the weeds don't spread further whilst it is still manageable.

Plant Report

All plant is operating effectively and efficiently with no major breakdowns to report. Normal scheduled maintenance on plant and machinery will be carried

out as services fall due.

Notice of Resignation - Works Services Manager – Allen Kent

My last day of work in this position will be the 31st October 2007.

“Dear Councillor’s

You will no doubt be aware that I have handed in my notice to the Chief Executive Officer Harry Hawkins to take up another position within Local Government in Western Australia.

My resignation is in no way a reflection or do I hold any grudges or animosity with Council or Administrative or staff. My decision is a personal one made by myself wholly without any outside influence.

I have enjoyed my work as the Manager Works Services with the Shire of Victoria Plains since taking up the position with this shire in February 2001.

I have thoroughly enjoyed working with Councillor’s, Administrative staff and all Works Services staff.

I wish Council and ratepayers all the best for the future and thank you for your support over the past 6 years and 4 months in which I will leave the shire’s employment.”

*Sincerely
Allen Kent*

POLICY REQUIREMENTS

Nil

LEGISLATIVE REQUIREMENTS

There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS

There are no known strategic implications related to this item.

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

There are no financial implications to Council in relation to this item.

VOTING REQUIREMENTS

Absolute Majority Required: No

Resolution 261/07

Moved Cr Smith seconded Cr Kelly that the Works and Services Manager's report for September 2007 be received.

MOTION PUT & CARRIED 4/0

W19

BITUMEN AND AGGREGATE TENDER

File Reference:	F1.9.5
Report Date:	10 th September 2007
Applicant/Proponent:	n/a
Officer Disclosure of Interest:	Nil
Previous Meeting References:	Nil
Author:	Allen Kent - Works and Services Manager
Attachments:	Summary of tenders received

PURPOSE OF REPORT

To allow the committee

BACKGROUND

Council is required to tender for the supply of bitumen and aggregate as the total requirements exceed the legislated threshold of \$50,000 and the previous contract has expired.

COMMENT

Tenders were advertised and the tender period closed on the 24th August 2007.

Tenders were received as per the attached list with the preferred tenderers being R n R Contracting for bitumen and M H Carr Contracting Pty Ltd for the supply of aggregate.

POLICY REQUIREMENTS

Nil

LEGISLATIVE REQUIREMENTS

Local Government Functions and General Regulations

STRATEGIC IMPLICATIONS

There are no known strategic implications related to this item.

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

There are no financial implications to Council in relation to this item. Budget figures within tender price.

VOTING REQUIREMENTS

Absolute Majority Required: *No*

Resolution 262/07

Moved Cr Smith seconded Cr Kelly that Council accept the tenders submitted by RnR Contracting for the supply and spraying of bitumen and M H Carr Contracting Pty Ltd for the supply of aggregate for the 2007/2008 financial years.

MOTION PUT & CARRIED 4/0

**Minutes - Plant and Works Committee
18th September 2007**

BITUMEN TENDERS - OPENED BY NEIL HAMILTON AND DANICA KING
CLOSING DATE 24TH AUGUST 2007
TENDER 2 OF 2007

SUPPLIER			
Supply 1,600 tonne of 14mm granite aggregate - Supply 536 tonne of 10mm granite aggregate			
AGGREGATE 2007/2008	M H Carr Cont. P/L inc GST	RnR Contracting P/L inc GST	Winchester Industries inc GST
Howard's Gravel Pit (10mm) - 436t	\$21.45/t		\$27.50/t
Yerecoin Townsite (10mm) - 100t			
Yerecoin Townsite (14mm) - 750t			
Piawaning Townsite (14mm) - 250t	\$21.45/t		\$27.50/t
Yerecoin Townsite (14mm) - 600t			
Delivery	\$25,615.42 (\$11.99/t)		\$42,292.80 (\$19.80/t)
Precoating		by negotiation	
Spreader Trucks (p/hr, depot to depot plus accom.)		\$95.00	

SUPPLIER			
Supply, deliver and spray 68,200 litres of 90/10.5 C170 Bitumen Supply, deliver and spray 223,800 litres of 98/2.5 C170 Bitumen			
BITUMEN 2007/2008	Pioneer Road Services P/L	RnR Contracting P/L	Boral Asphalt
Supply & Spray 90/10.5 C170 Bitumen 68,200L	\$0.86c/l	\$0.858c/l	\$0.858c/l
Supply & Spray 98/20.5 C170 Bitumen 223,800L	\$0.81c/l	\$0.77c/l	\$0.803c/l

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PLEASE NOTE: Additional bitumen and aggregate requirements will now be needed due to another \$300,000 in AgLime funding being received.

Works and Services Manager

Plant Replacement was discussed. The Skid Steer Loader and 9t truck are due for replacement. Tenders need to be called.

Resolution 263/07

Moved Cr Smith seconded Cr Kelly that tenders are called for the replacement 9t truck with heavy duty ramps to specifications and that a Skid Steer Loader be purchased as per budget allowance.

MOTION PUT & CARRIED 4/0

Resolution 264/07

Moved Cr Kelly seconded Cr Holmes that a letter of thanks be sent to the Howard and Anspach families for their supply of gravel on the AgLime Route.

MOTION PUT & CARRIED 4/0

Resolution 265/07

Moved Cr Kelly seconded Cr Smith that a vote of thanks be extended to Allen Kent for his efforts whilst employed with the Shire.

MOTION PUT & CARRIED 4/0

9 NOTICE OF MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

10 CONFIDENTIAL ITEMS

Nil

11 NEW BUSINESS OF AN URGENT NATURE APPROVED BY COUNCIL RESOLUTION

Nil

12 DECLARATION OF CLOSURE

There being no further business the Presiding Member declared the meeting closed at 12.14pm.

Signed this day of 2007

Presiding Member