



Shire of Victoria Plains

Minutes for Meeting of Council's Plant and Works Committee held

On	Tuesday 19 th April 2005
At	Council Chambers, Calingiri
Commencing	11.00am

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Shire of Victoria Plains

MINUTES

FOR MEETING OF COUNCIL'S PLANT AND WORKS COMMITTEE HELD ON TUESDAY 19th
APRIL 2005 AT COUNCIL CHAMBERS CALINGIRI COMMENCING AT 11.00AM

1 DECLARATION OF OPENING

The Presiding Member declared the meeting open at 11.01 am

2 ATTENDANCE AND APOLOGIES

President	Cr M Anspach	West Ward
Councillors	Cr N Smith Cr D Holmes	East Ward South Ward
Chief Executive Officer	Harry Hawkins	
Works Manager	Allen Kent	
Administration Officer	Casey Westlake	
Apologies	Cr J Kelly	

3 CONFIRMATION OF MINUTES

3.1 Confirmation

Resolution 83/05

Moved Cr Smith seconded Cr Holmes that the minutes from the Plant and Works Committee Meeting held 15th March 2005 be confirmed.

MOTION PUT & CARRIED 3/0

3.2 Business Arising

Ag-Lime Route

Cr Holmes advised he had received a call from Rhonda Edmonds regarding the dust problem near their house. She has indicated she would be satisfied with any work done to help reduce the dust. It was discussed that it is too late in the year for anything to be done now, but that work on the dust problem would be done prior to the start of summer next year.

4 WORKS

4.1 Chief Executive Officer's Report

The Chief Executive Officer presented a verbal report to the meeting.

Annual Roads Congress

Would like to look at the possibility of sending one Councillor and Works Manager to the National Roads Congress in Tasmania this year.

Works Program 05/06

Would like to start looking ahead to the next financial year.

Allen Kent will draw up a list of roads he feels should be included in the program for the next financial year.

Resolution 83/06

Moved Cr Holmes seconded Cr Smith that the Chief Executive Officer's report be received.

MOTION PUT & CARRIED 3/0

4.2 Works Manager's Report

AgLime Route 2- Calingiri New Norcia Road

Construction work has finished on the section between Smith Road and Howard Road and the bulk of the allocated monies have been exhausted in preparation of Drainage, Formation, Sub grade and Gravel Re-sheeting over 3 kms, however there is enough money left in the budget to complete the survey on the corner of Carani and Calingiri New Norcia road, which was re aligned through the Benedictine Community property which should have been finalised last year but lack of funds prevented this.

The quote for the surveying of the new alignment and fencing the new boundary alignment will use all the money that was left for 2004-05 this work will be completed by the end of April 2005; the survey work is completed as I write this report.

Gillingarra Glentromie – Special Funding Councils Capital Works Allocation for 2004-05

This work will all be completed by the 2nd week in April. We have gravel re-sheeted close to 4000m in length x 9m in width with the monies allocated continuing on from last years work heading towards Great Northern Hwy, this will bring us to within 1 km from Great Northern Hwy to finish.

Also included in this work is the Wirrilda Road hill which will be water bound and compacted then shaped to improve the base coarse running surface. Some improvements have been made to the rough section of road past Longman Road.

Private Works – Bevan King

I provided a quote on a job for Bevan King a couple of months ago to build approximately 3.50kms x 4 m in width of gravel road through his property to allow him access through his property off Wilson Road by trucks, staff have been busy with this project for the approximately 6 days since returning from the Easter break. The project will be finalised by the first week in April. Arthur Jones has been engaged in this work with the grader, as it has been too dry to maintenance grade at this stage.

I have also engaged 2 contract trucks in this process, whilst council staff has been carting gravel on the Gillingarra Glentromie project. The cost of the private works job for Bevan King will be in the vicinity of \$ 20,000. This will help to offset the over expenditure on Council's Bridge projects that require completion in 2004-05.

Maintenance Grading

Even though we have had some rain over the past couple of weeks the moisture did not soak into the base coarse material enough to carry out heavy type maintenance grading to pull the materials in to gain shape on the roads. Any complaints regarding roads have been inspected and that work will be programmed as soon as possible, more rain would be an advantage for this process.

Cocking Road – Drainage Works – Drainage into Allan Gould's property

This work will be completed as per Don Cockings directive before the onset of winter rains, this work will be completed to alleviate flooding on Cocking Road during heavy rain, this will also control water flow and stop major scouring of road shoulders.

Yenart Water Supply Pipeline

Work is continuing on the backfill around scour valves etc over Telstra Mains and Water Corporation Pipe along the 13.50 kms of pipe line through private property. 600mm reject concrete well liners will be placed around valve taps to protect valves from being overgrown and covered with soil, this will also give ease to valve access for maintenance if and when required, and this work will be completed by the middle of April 2005.

Town Maintenance – Parks & Gardens

Work is progressing in all towns throughout the Shire. Road and street sweeping will commence in early April to clear debris from roads which are kerbed within townsites, this will stop flooding in open drains.

Football & Hockey Oval Maintenance — Calingiri

Lovegrove Turf Specialists have been engaged to aerate and strip some of the areas on the ovals that have been very slow growing. They have also applied a special fertiliser to boost the growth of grass before the playing season, which starts in the 2nd week of April. The results speak for themselves with a lush well covered playing field. We also had rain at the time of fertiliser application which helps the cause dramatically.

Gordon Wood – Leading Hand – Grader Operator

As Council is aware Gordon is still receiving treatment and has not returned to work, he is keeping in contact with Harry and myself with any developments that arise.

I wish Gordon a speedy recovery on behalf of all Councillors and look forward to him coming back to work.

Plant & Machinery Report

All plant is performing and running well, with no major breakdowns or costly repairs to report. General mechanical maintenance is ongoing when services become due. There was some mention or discussion at the last Council meeting that we had not spent a lot of our budgeted maintenance monies, this is because staff have been involved in mostly construction type works. We have not engaged contractors this year to any large extent. This will have to change starting from this month; I will be engaging local contractors to help complete some of the backlog of jobs listed to be done. For example, drainage maintenance, carting gravel on construction projects with our crew.

Our Capital Works Programme is on track and within budget.

Allen Kent
Works Manager

Resolution 84/05

Moved Cr Smith seconded Cr Holmes that the Works Manager's report be received.

MOTION PUT & CARRIED 3/0

WORKS

W215 Biosolids Transport and Usage

Location	Shire of Victoria Plains
Name of Applicant	n/a
File Reference	H2.12
Attachment/s	Nil
Date	13 th April 2005
Author	Harry Hawkins – Chief Executive Officer

Background

Since the Water Corporation were granted planning approval to build a trial storage facility for Biosolids on Annandale Farm at Gillingarra there has been a lot of community concern on the use of and transport of Biosolids in the west of the shire.

The shire has no control in these areas and is informed of the use by various farmers in the district as a courtesy only.

Comment

There has in recent weeks been complaints lodged with the Community Services Manager regarding spills on the roads and from the spreading of Biosolids which have resulted in a lot of

time being taken up where a phone call direct to the Water Corporation, the Department of Environment or the Health Department would have achieved the same result.

The Community Services Manager in his role of Environmental Health Officer will only investigate specific complaints of nuisance odour and fly breeding as a result of the use of Biosolids and will not become involved in other complaints such as transport spillage over which Council has no control.

Statutory Environment	Nil
Policy Implications	Nil
Financial Implications	Nil
Strategic Implications	Nil

Recommendation

That Water Corporation telephone numbers for reporting the spillage of Biosolids and other related complaints be circulated to West Ward Councillors and displayed on Community notice boards in the district and that residents be encouraged to contact the relevant government agencies direct.

It was decided to have this item tabled at the Ordinary Meeting of Council as a late item on 19th April 2005.

W216 Fuel and Oil Purchases

Location	Shire of Victoria Plains
Name of Applicant	n/a
File Reference	F1.9
Attachment/s	Nil
Date	13 th April 2005
Author	Harry Hawkins – Chief Executive Officer

Background

Recent amendments to the Local Government Functions and General Regulations, reg 11 have exempted fuel and oil from the tender requirements so that a local government will not be penalised by being locked into contracts for their supply. This will allow telephone quotes to be obtained on any given day for the bulk supply of fuel and oils and for them to be purchased at the best available price even though annual costs will exceed the \$50,000 tender limit.

The Shire uses between 10,000 and 12,000 litres of diesel per month and a saving of two cents per litre would result in an annual saving of up to \$3,000. The shire depot clerk has been approached by fuel suppliers other than our current supplier offering fuel at a reduced rate.

Comment

The contract for the supply of fuel and oil by Westfuel has expired and with the current high oil prices there may be advantages in shopping around when bulk supplies are being ordered. Gull petroleum has repeatedly called at the depot offering to beat Westfuel prices.

The current Westfuel BP fuel cards issued for all administration and land care vehicles for purchases away from the depot would continue to be used.

Statutory Environment	Nil
Policy Implications	Nil

Financial Implications Nil
Strategic Implications Nil

Resolution 85/05

Moved Cr Smith seconded Cr Holmes that fuel and oil purchases be subject to three telephone quotes being obtained for each bulk supply order with each purchase being made at the best available price taking into account delivery charges and other relevant factors.

MOTION PUT & CARRIED 3/0

5 NEW BUSINESS OF AN URGENT NATURE

5.1 Blackspot Funding – Glentromie/Yerecoin – Skilling Road Corner

Chief Executive Officer to confirm whether funding has been received for this section of road.

5.2 Annual Roads Congress 2005

Resolution 86/05

Moved Cr Smith seconded Cr Holmes that one Councillor and the Works Manager be sent to the Congress in Tasmania held 3rd – 5th July.

MOTION PUT & CARRIED 3/0

6 CONFIDENTIAL ITEMS

Nil

7 DECLARATION OF CLOSURE

There being no further business the Presiding Member declared the meeting closed at 12.02pm.

Signed this day of 2005

Presiding Member