



Shire of Victoria Plains

**Minutes of a Plant and Works Committee Meeting of  
Council held**

On	Tuesday 19 <sup>th</sup> February 2013
At	Council Chambers, Calingiri
Commencing	11.00am

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**1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS**

The Chairperson declared the meeting open at 11.00 am.

**2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE GRANTED**

<b>Chairperson:</b>	Cr J Kelly	West Ward
<b>Committee:</b>	Cr G Erickson	South Ward
	Cr D Holmes	South Ward
	Cr B Johnson	East Ward
	Cr J Brennan	Central Ward

**Observers:** Nil

**Apologies:** Nil

<b>Chief Executive Officer:</b>	Mr H Hawkins
<b>Works and Services Manager:</b>	Mr G Stephens
<b>Customer Services Officer:</b>	Mrs J Harris (Minutes)

**3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil

**4 APPLICATIONS FOR LEAVE OF ABSENCE AND DECLARATIONS OF INTEREST**

Nil

**5 CONFIRMATION OF MINUTES**

**5.1 Confirmation of Minutes**

**The Minutes and Resolutions of the Plant and Works Committee Meeting held 15<sup>th</sup> January 2013 were confirmed as a true and correct record of the proceedings at the Ordinary Meeting held the same day, by Resolutions 12/2013 and 13/2013.**

**6 ANNOUNCEMENT BY THE PRESIDING MEMBER WITHOUT DISCUSSION**

Nil.

**7 PRESIDENT AND COUNCILLORS REPORTS**

**CEO**

\$55 000 unallocated funding at Regional Road Group.

Bolgart East Road was selected. Must be used by 30<sup>th</sup> June 2013.

**8 ITEMS FOR CONSIDERATION BY COMMITTEE**

**8.1 Plant and Works Committee Status Report**

**Resolution 15/2013**

**Moved Cr Erickson seconded Cr Holmes that the items in the Plant and Works Committee Status Report detailed below be noted.**

**Motion Put & Carried 5/0**

Item No	Report Details	Plant and Works Committee Action Required	Status
W16 (Nov 2012)	Reallocation of 2012/2013 Budget Funds – Plant Replacement	Council agreed to reallocate Plant replacement funds from the proposed purchase of one side tipping trailer to the purchase of one 16 tonne multi tyred roller. Balance to be funded from the plant reserve.	Ongoing
W1 (Jan 2013)	Works and Services Managers Report	Nil. Report received	Complete
W2 (Jan 2013)	Awarding of Tender FRQ10-2012 – Supply and Outright Purchase of one Multi Tyred Roller	Council awarded the supply of one Multi Tyred Roller to Tutt Bryant for the Bomag BW25RH for a cost of \$156,000 (excluding GST).	Complete. Order issued and waiting on delivery of roller.

## 8.2 PLANT AND WORKS

### W3 WORKS AND SERVICES MANAGERS REPORT

File Reference: A1.2.1  
Report Date: 12<sup>th</sup> February 2013  
Applicant/Proponent: n/a  
Officer Disclosure of Interest: Nil  
Previous Meeting References: Nil  
Author: GW Stephens – Works and Services Manager  
Attachments: Depot works schedules

#### **PURPOSE OF REPORT**

To inform Council of the Works and Services Manager's, staff actions, works and information items.

#### **BACKGROUND**

A schedule of road and maintenance works that are undertaken throughout the Shire is provided for Councils information

#### **COMMENT**

##### **Gardens, Parks, Ovals, Villages and Road Verges**

- Routine maintenance within the shire towns and rural areas.
- Litter collection.
- Reticulation maintenance.
- Mowing, general maintenance, weed control and spraying.
- Routine rubbish site maintenance.
- Sewer line flushing – Townsites.
- Noxious weed spraying.
- Equipment maintenance.

##### **Waste Management Sites**

*Calingiri Site – Calingiri-Goomalling Road.*

General tip maintenance.

*Bolgart Site – Bolgart East Road.*

General tip maintenance.

*Mogumber Site – Bindoon-Moora Road.*

General tip maintenance.

##### **Gillingarra - Glentromie Road Construction**

Construction work has been completed for the road works from SLK 12.79 to SLK 14.71.

A 14mm plus 7mm scatter coat aggregate with C170 bitumen was put down. (Single/Single plus Scatter), the seal was a suitable design for the new work.

Sweeping of the new works will be done on the 15th February, traffic was reduced to 80km through the works between the time of the seal being put down and when the sweeping will be completed. (signage was installed)

*Note:*

The previous years work on the section SLK 13.71 to SLK 14.71 was supposed to be at the water binding stage. Once we started to work this section of the gravel it was revealed that there was not sufficient gravel to form the base course. The base gravel thickness on the northern side of the formation was between 0.05m and 0.10m where the standard for the base course is to be 0.15m compacted.

If we had formed up this section with minimal base thickness, the road would have failed at a later date.

As we are striving for quality, I decided to cart in an extra 700m<sup>3</sup> of select gravel to top up the base material within this section, the gravel was laid in and water bound as part of the total construction 1.92km.

Yerecoin, Glentromie Road Construction.

A full reseal over the new shoulder works and existing single lane was put down.

The 3,400m length x 7.2m width (24,480m<sup>2</sup>) of 14mm aggregate with a C170 hot bitumen reseal was laid in 250Lm sections, full width bitumen spray immediately followed by aggregate was rolled in and then swept on the 7th February completing this section of the road.

The final 600 meters SLK 15.01 to SLK 15.61 (Yerecoin end) of road needs to be reworked and sealed at a later date or when budgetary constraints are favourable.

**Toodyay - Bindi Bindi and Calingiri - Goomalling Road Intersection**

A full reseal over the new works and existing seal was put down on the 9th February. 8000m<sup>2</sup> of 14mm plus 7mm scatter coat aggregate with a C170 hot bitumen reseal was laid, it was decided not to sweep the new works for 5 days whilst the temperature was hovering above 35 degrees, this let the stone work it's way around the bitumen, traffic also assisted in the rolling in process.

Sweeping of the new works was done on the 14th February, traffic was reduced to 40km through the works between the times of the seal being put down and when the sweeping had been completed. (signage was installed)

Line marking will be placed on the new works at a later date after the new seal has settled in.

**Plant**

PLR 7 - Manitou hydraulic control joy stick replacement (faulty electronic button).

PTK 18 – 3 Tonne Tipper - New tyres fitted.  
General servicing of plant and motor vehicles.

**POLICY REQUIREMENTS**

NIL

**LEGISLATIVE REQUIREMENTS**

There are no known legislative requirements related to this item.

**STRATEGIC IMPLICATIONS**

There are no known strategic implications related to this item.

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

**FINANCIAL IMPLICATIONS**

There are no financial implications to Council in relation to this item.

**VOTING REQUIREMENTS**

*Absolute Majority Required:* No

**Resolution 16/2013**

**Moved Cr Erickson seconded Cr Johnson that the Works and Services report be received and noted.**

**Motion Put & Carried 5/0**

**CEO**

Advised that the intersection works at the Calingiri Goomalling /Toodyay Bindi Bindi Roads went over budget by \$30 000. The under budget amount of \$20 000 on the Calingiri New Norcia road can offset against this.

**W4 AWARDING OF QUOTATION RFQ11-2012.13 SUPPLY AND OUTRIGHT PURCHASE OF ONE 30KVA GENERATOR**

File Reference: F1.9.5  
Report Date: 12<sup>th</sup> February 2013  
Applicant/Proponent: n/a  
Officer Disclosure of Interest: Nil  
Previous Meeting References: Nil  
Author: GW Stephens - Works and Services Manager  
Attachments: Response Evaluations (under separate cover)

**PURPOSE OF REPORT**

This item seeks Council approval for the awarding of RFQ11-2013 being supply and outright purchase of one 30kVA Generator.

It is proposed that the Shire of Victoria Plains award the quotation to Clomech Pty Ltd for the purchase of the generator.

**BACKGROUND**

As per Councils 2012/2013 adopted budget \$22,500 has been allocated for the purchase of a 30kVA Generator.

Quotation documents were prepared for the required unit and sent to four (4) companies. At the quotation closing time being 5.00pm on the 8th February 2013, three (3) submitted quotation documents were received being:-

Company submitting tender
Clomech (3 separate quotations)
E & MJ Rosher (1 quotation)
Bindoon Tractors (1 quotation)

**POLICY REQUIREMENTS**

Shire of Victoria Plains Policy 6.5.5

**LEGISLATIVE REQUIREMENTS**

Local Government Act  
S3.57 - Tenders for providing Goods or Services  
S3.58 - Disposing of Property

**STRATEGIC IMPLICATIONS**

Strategic plan refers to the need for effective asset management strategies.

➤ **Environment**

There are no known significant environmental implications associated with this proposal.



➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

**FINANCIAL IMPLICATIONS**

Funding for the undertaking of this contract is contained within the 2012/2013 Shire of Victoria Plains Adopted budget.

**CONSULTATION**

The Quotation process allowed for a minimum of 21 days for companies who were capable of supplying the generator.

**COMMENT**

All the generators quoted will require hard wiring to the fixed locations that the genset will be servicing; this must be carried out by a suitably licensed person.

The funding for the unit is within Council's 2012- 2013 adopted budget. All the quotation responses were assessed against the criteria requested by the client (being The Shire of Victoria Plains); it is felt that the Generator from Clomech will suit the preferred need for councils operations.

**Tender Evaluation**

Price 100%

<b>Company submitting quotation</b>	<b>Score</b>
Clomech 1103C - 33G3 Perkins	<u>17.7</u>
E & MJ Rosher Kubota SQ – 3300	15.2
Clomech Kubota V - 3300	14.8
Clomech Kubota SQ - 3300	14.8
Bindoon Tractors SQ - 3300	12.6

**Recommendations**

Based upon the above assessment, it is recommended that Clomech Pty Ltd be awarded the tender due to the following:-

- The tenderer is within the Shires adopted budget.
- Achieved the highest score.
- Best suited unit for Councils operations.

**VOTING REQUIREMENTS**

Simple Majority

**Resolution 17/2013**

**Moved Cr Holmes seconded Cr Johnson that Council award the supply of one (1) 30kVA Generator to Clomech Pty Ltd for the total price of \$20,471.00 inc GST.**

**Motion Put & Carried 5/0**

**Cr Brennan**

How big was the last generator?

**Works Manager**

10 kva

**Cr Brennan**

Isn't a 30kva too large?

**Works manager**

There is not much difference between the prices so best to go for the bigger one.

**Cr Johnson**

What is main use for the generator?

**Works Manager**

Power backup – to run office when the power is out  
Old Generator will be kept for use elsewhere

### Vehicle and Plant Report

**Shire of Victoria Plains  
Vehicles & Plant Report YTD 31 January 2013**

Plant No	Plant Description	Plant Repair Wages		Tyres & Tubes		Parts & Repairs		Insurance & Licences		Fuel & Oil		Cash Total		Operating Hours		Actual Varies Budget
		Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual YTD	Budget	Total Life Hrs/Kms	Quantity Budget Usage	
PAV32	Honda Accord Euro															
PAV33	Holden Caprice															
PAV34	Holden Caprice															
PAV35	Ford Falcon XR6T 4.0L															
	<b>Total Admin Vehicles</b>															
PFT4	Fire Truck Mogumber															
PFT8	2.4 Model Fire Truck															
PFT10	2.4 Model Fire Truck															
PFT11	Toyota Landcruiser															
PFT12	Toyota Landcruiser															
PFT13	New Norcia Fire Truck															
PFT14	Izuzu Fire Truck															
	<b>Total Norcia Fire Trucks/Izuzu</b>															
	<b>Total Bush Fire Vehicles</b>															
PWV41	Ford PJ Ranger V777	336														
PWV42	Ford PJ Ranger Super	588														
PWV45	Ford Ranger (4x4 Super)	1,915														
PWV47	Ford Ranger Dual Cab ute	898														
PWV48	Nissan Navara	112														
PWV49	Holden Colorado															
PWV50	Nissan Navara ST															
	<b>Total Depot Vehicles</b>	4,046		321		3,119		2,531		12,613		10,628				
PGR9	PGR9 Cat Grader 120	1,312	4,326		2,845	11,567	13,968	3,056	3,340	7,121	44,052	23,055	68,531	383	1,574	656
PGR10	Caterpillar 120M Series Grader	616	4,693	82	2,268	7,238	11,608	3,161	3,385	8,719	43,103	19,815	65,027	617	1,725	1730
PLR2	Volvo L70D Multi Loa	420	2,218	132	2,726	2,475	10,755	788	1,991	1,441	14,147	5,256	31,837	135	809	10208
PLR7	Bobcat	403	1,903	166	5,000	3,419	6,000	420	600	1,044	4,698	5,452	18,201	219	783	337
PLR7	Manitou	2,043	802		1,500	19,979	10,000	1,050	1,375	734	3,960	23,806	17,637	82	330	1913
PLR8	Cat Loader	1,204	1,993		1,111	3,480	7,669	2,489	1,914	4,406	12,538	11,579	25,225	303	717	1340
PLR9	Bobcat	16												56		4
PM06	Kubota ZD18 RCK54 Ride On Mower	1,470	831		250	11	2,000	105	200	328	1,539	1,564	4,820	162	342	143
PR07	Ton2580D 25hp Ride On Mower	308												40		19
PR08	Road Broom RB2	840			2,000	2,337	4,000	210	1,100	87	1,830	3,386	9,227	34	122	51
PSP2	Dynapac 14T Drum Roller	1,735	1,213		1,391	1,000	1,542	1,055	1,055	2,726	7,485	10,753	227	499	208	
PTK15	Sundry Plant Items	616	1,624	46	409	1,000	1,542	1,542	1,055	806	4,538	1,000	218	218	218	
PTK16	Mitsubishi Fuso 13 Truck	4,423	2,025		2,500	10,326	5,000	1,260	1,500	4,547	10,020	16,749	20,644	320	668	106029
PTK17	Hino 9 Tonne Tip Truck	756	2,224	1,908	2,500	2,775	8,000	583	1,750	3,356	12,495	13,044	26,770	226	833	107320
PTK18	Hino Series 300 Dump Truck	1,624	2,049	1,970	1,000	1,263	5,000	315	2,500	2,797	13,725	7,101	24,449	388	915	78395
PTK20	Hino 700 series Truck	5,039	2,037	810	3,500	2,959	5,000	2,098	1,180	6,563	16,645	14,163	26,374	349	843	53820
PTK21	Hino 300 ST Truck	1,148												85	638	351
PTL01	Trailers (Bobcat)	196		222	3,000	1,525	3,000	707	75	116				21		27
PTL02	Trailers													1,798		17
PTL03	Trailers													16		
PTL04	Trailers				500			19						19		
PTL05	Trailers							139	250					139		
PTL06	Side Tipper Trailer				1,000	3,070		882	250					4		4
PTL07	Howard Porter DDA Trailer													10		
PTP1	Tree Lopper (Woodanilling)	1,344	778		2,000	15,298	2,500	881	250		4,800	3,952	1,250			
PTR2	Golf Club Tractor	140														
PTR3	Kubota M6540D Tractor/Mower	2,099	270			591	1,000	525	735	762	1,540	140	2,810			
PVR1	Mower Upright							25								
	<b>Total Plant Costs</b>	27,607	29,283	5,335	36,700	94,183	102,500	24,402	24,455	49,013	199,577	172,642	397,705		111	46
	<b>Total Vehicle &amp; Plant Costs</b>	31,654	29,283	5,656	36,700	102,979	102,500	35,732	24,455	67,893	199,577	189,051	397,705		11,429	

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**CEO**

Advised that a letter and the Works Managers report on Burnett Road has been sent to the landholder in question.

**Cr Kelly**

Would like a road inspection of Burnett Road and to be involved in the decisions.

**Cr Johnson and Cr Brennan**

Advised that they are happy to leave the decision to the Works Manager and the CEO.

**Cr Johnson**

Went through a few queries from a Piawaning resident.

A Motion was put forward

**Resolution 18/2013**

**Moved Cr Johnson seconded Cr Erickson that a gravel turnaround for trucks to access emergency water be built at the watering site at Buscumb's property on Waddington Road**

**Motion Put & Carried 5/0**

**Cr Holmes**

Asked that the CEO advise the necessity for bitumen at the Carani Road intersection for the proposed hay plant.

**CEO**

Funding for this work has been applied for, sealing will only be done subject to approval of this funding. Sealing is needed for the road to hold all the truck movements.

**Cr Kelly**

Signs missing on Kelly road, Thompson road, Echidna signs.

**9 NOTICE OF MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

**10 CONFIDENTIAL ITEMS**

Nil

**11 NEW BUSINESS OF AN URGENT NATURE APPROVED BY COUNCIL RESOLUTION**

Nil

**12 DECLARATION OF CLOSURE**

There being no further business the Chairperson declared the meeting closed at 12.08pm.

Signed this            19<sup>th</sup>    day of                    February            2013

Chairperson .....