



Shire of Victoria Plains

**Minutes for a Plant and Works Committee Meeting of
Council held**

On	Tuesday 20 th June 2006
At	Council Chambers, Calingiri
Commencing	11.00am

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1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The Presiding Member declared the meeting open at 10.59am

2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE GRANTED

President	Cr M Anspach	West Ward
Councillors	Cr J Kelly	West Ward
	Cr N Smith	East Ward
	Cr J Brennan	Central Ward
	Cr D Holmes	South Ward
Chief Executive Officer	Harry Hawkins	
Works Manager	Allen Kent	
Executive Assistant	Fiona Watson (Minutes)	

3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4 APPLICATIONS FOR LEAVE OF ABSENCE AND DECLARATIONS OF INTEREST

Nil

5 CONFIRMATION OF MINUTES

5.1 Confirmation of Minutes

The minutes of the last Plant and Works Committee Meeting held 21st March 2006 were confirmed as a true and correct record of the proceedings at the Ordinary Meeting of Council held 18th April 2006

5.2 Business arising from Minutes

Nil

6 ANNOUNCEMENT BY THE PRESIDING MEMBER WITHOUT DISCUSSION

Nil

7 PRESIDENT AND COUNCILLORS REPORTS

Nil

8 ITEMS FOR CONSIDERATION BY COMMITTEE

8.1 Plant and Works Committee Items

W233 Road Congress

Location: Shire of Victoria Plains

**Name of Applicant/
Respondent:** None

File Reference: A1.1.1

Attachments: Nil

Date Report Written: 13th June 2006

Author: Harry Hawkins – Chief Executive Officer

**Disclosure of
Interest:** None

Background

In the past two years Council has sent Councillor Jim Kelly and the Works Manager to the national roads congress which has resulted in some additional Commonwealth “black spot” funding being received as well as providing valuable networking opportunities.

Comment

The National Roads Congress is on again this year in Alice Springs from the 9th to the 11th of July and we have tentatively booked two places.

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

Conference registration, airfares and accommodation cost approx \$4,000 for two participants

Strategic Implications

Nil

Sustainability Implications

▶ **Environment**

Nil

▶ **Economic**

Nil

▶ **Social**

Nil

Voting Requirement

Nil

General discussion was held on congress attendance by members in previous years.

Resolution 171/06

Moved Cr Smith seconded Cr Brennan that Councillor Jim Kelly and Works Manager Allen Kent attend the Annual National Roads Congress in Alice Springs from the 9th to the 11th July 2006.

MOTION PUT & CARRIED 3/2

Debate: Nil

W234 Gate on Longman Road

Location: Shire of Victoria Plains

Name of Applicant/

Respondent: None

File Reference: p-long

Attachments: None

Date Report Written: 14th June 2006

Author: Harry Hawkins – Chief Executive Officer

Disclosure of

Interest: None

Background

Resolution 473/04 Passed at the Ordinary Meeting of Council held on the 14th December 2004 read as follows *Moved Cr Woods seconded Cr Lovelock that:- 1. Cocking's be authorised to have cattle grids and signage to Council approved standards and provide indemnity to the shire in respect to liability on Longman Road; 2. That the cattle grids and signage be*

upgraded within 90 days with all costs to be borne by the landholder. MOTION PUT & CARRIED 8/1.

Since the May 2006 Ordinary Meeting of Council the upgrading of the cattle grids has been completed and inspected by the Works Manager and the CEO and following the erection of some signage will be satisfactory. David Mugliston (owner of the 40 hectare block) and David Cocking would like a gate installed at the entrance to Longman Road to restrict access.

Comment

David Cocking and David Mugliston have both agreed to have a gate installed on the entrance to Longman Road to restrict access to the road.

Section 9.60 of the Local Government act 1995 allows regulations dealing with matters specified in schedule 9.1 to be made and these regulations then apply as if they were local laws. Schedule 9.1 (5) deals with gates across public thoroughfares and reads as follows; (1) Regulations may be made under which a local government may authorise a person to have across a public thoroughfare that is under its control or management a gate or other device that enables motor traffic to pass and prevents the straying of livestock. (2) Regulations may include provisions for ensuring that a gate that has been placed across a public thoroughfare with the authority of a local government is not left open.

Regulations 9 and 10 of the Local Government (Uniform Local Provisions) Regulations 1996 provide more detail on the implementation of the provisions of Schedule 9.1 (5) of the Local Government Act 1995 and reads as follows; 9 (1) A person may apply to the local government for permission to have across a public thoroughfare under the control or management of the local government a gate or other device that enables motor traffic to pass across the public thoroughfare and prevents livestock from straying.

(2) The local government may, before dealing with the application, require the applicant to publish notice of the application in such manner as the local government thinks fit.

(3) Permission granted by the local government under this regulation is required to specify the period for which it is granted and may be renewed from time to time.

(4) The local government may impose such conditions as it thinks fit on the construction, placement and maintenance of the gate or other device across the public thoroughfare and may, when renewing the permission or at any other time, vary any condition.

(5) The local government may at any time withdraw permission granted under this regulation and request the person responsible for the gate or other device to remove it within a time specified in the request.

(6) A person to whom a request is made under subregulation (5) commits an offence if the person fails to comply with the request.

(7) The penalty for an offence under subregulation (6) is \$1 000.

(8) A local government is required to keep a register of gates and other devices constructed under this regulation.

10. Gate across thoroughfare not to be left open — Sch. 9.1 cl. 5(2)

(1) A person who leaves open a gate registered under regulation 9(8) commits an offence.

(2) The penalty for an offence against subregulation (1) is \$1 000.

Statutory Environment

Local Government Act 1995 section 9.60 and Schedule 9.1(5) Local Government (Uniform Local Provisions) Regulations 9 and 10

Policy Implications

Nil

Financial Implications

Nil, any costs should be borne by landholders

Strategic Implications

Nil

Sustainability Implications

▶ **Environment**

Nil

▶ **Economic**

Nil

▶ **Social**

Nil

Voting Requirement

Nil

The Works Manager and CEO have inspected the area.

General discussion was held by Councillors regarding gates and the need to restrict access to the public.

Cr Kelly inspected the area on 20th June prior to the Plant and Works Meeting.

The issue of indemnity was discussed.

Cr Smith

One or two individuals use this road. The road services a 40ha block. The road will not be used in general by the public.

Cr Holmes

Is council setting a precedent to shut roads and install gates?

Resolution 172/06

Moved Cr Smith seconded Cr Brennan that approval be given for the installation and registration of a gate at the end of Longman Road where it intersects with the Gillingarra Glentromie Road subject to the following conditions and consideration by Council of any submissions received in response to condition 1;

1. An advertisement being placed in the Central Midlands Advocate outlining the proposal and any submissions received within 14 days of the advertisement being published being considered by Council.
2. Entrance and exit to cattle grids being maintained with suitable material to ensure that a large drop off for vehicles does not occur, especially during winter months.
3. Appropriate signage being placed on both sides of the gate clearly visible to read PLEASE SHUT THIS GATE.
4. Any signage or other works involved in purchasing and installing the gates being paid for by David Cocking.
5. Failure to meet these conditions resulting in the gate registration being revoked forthwith.

MOTION PUT & LOST 2/3

Reason for lost motion:
The issue of indemnity.

CEO

Does council wish any other action to be taken?

W235 Chief Executive Officer's Report

Location: Shire of Victoria Plains

**Name of Applicant/
Respondent:** None

File Reference: A1.2.1

Attachments: CEO Report

Date Report Written: 15th June 2006

Author: Harry Hawkins - Chief Executive Officer

**Disclosure of
Interest:** None

Background
See report

Comment

See report

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Sustainability Implications

▶ **Environment**

Nil

▶ **Economic**

Nil

▶ **Social**

Nil

Voting Requirement

Nil

Cr Kelly

Regarding Auto Auctions for Council vehicles. (Pickles are another avenue for auction).

Resolution 173/06

Moved Cr Smith seconded Cr Holmes that the Chief Executive Officer's report to the Plant and Works Committee meeting held 20th June 2006 be received.

MOTION PUT & CARRIED 5/0

Works Committee Meeting

Chief Executive Officer's Report

AgLime Route 2 Funding

No details have been received from Main Roads on the level of funding available for the AgLime Route for 2006-2007. The State Road Funds to Local Government agreement last year identified \$2m would be allocated to TIRES (timber roads), Grain Logistics and AgLime Routes in 2006-2007 however no break down has been released. I wrote to Main Roads Northam to try to find out and received no reply and have now written to the Commissioner for Main Roads in Perth to see if we get a better response and to voice our concern at

the delay in receiving confirmation of funding and the effect it has on our budget preparation.

Light Vehicle Changeovers

The two landcare vehicles have now been down graded to dual cab Nissan Navara's with cash back of \$6,000 and \$5,000 respectively which together with the amount received on the sale of the Community Service Managers vehicle has been placed into the motor vehicle reserve. The Finance and Administration Managers vehicle has been downgraded to a Holden Commodore Executive and consideration will be given on the next change over to down grading the Works Managers vehicle.

I visited the WA Auto Auctions trade stand at the recent LGMA National Congress and they believe that we may be able to attract higher sale prices at auction than we are getting as a trade in. They also stated that local government cars are popular amongst buyers and a sale at between 20,000 and 25,000 kms would realise the best return. WA Auto Auctions also deal in trucks and dealing with them may allow us greater flexibility in their changeover as well. Several options will be trialled during the next year to minimise the cost of light vehicles to ratepayers in what is now a very volatile market.

Harry Hawkins
Chief Executive Officer

W236 Works Manager's Report

Location: Shire of Victoria Plains

**Name of Applicant/
Respondent:** None

File Reference: A1.2.1

Attachments: Works Manager's Report

Date Report Written: 15th June 2006

Author: Allen Kent - Works Manager

**Disclosure of
Interest:** None

Background
See report

Comment
See report

Statutory Environment
Nil

Policy Implications
Nil

Financial Implications
Nil

Strategic Implications
Nil

Sustainability Implications

- ▶ **Environment**
Nil
- ▶ **Economic**
Nil
- ▶ **Social**
Nil

Voting Requirement
Nil

The Works Manager reported that the overspend on Calingiri Goomalling Road/Big Springs Road is more likely to reach \$170,000

Resolution 174/06

Moved Cr Smith seconded Cr Kelly that the Works Manager's report to the Plant and Works Committee meeting held 20th June 2006 be received.

MOTION PUT & CARRIED 5/0

Works & Services Report

Including Proposed Budget 2006-07

Construction - AgLime Route 2

Calingiri Goomalling – Big Springs Road

Project has been completed to a 7m wide primer seal. As reported to council previously it was obvious that we would be over budget with this project. It is important for council to understand that we have completed this project as per plan and design drawn up by Roadswest Engineering and could not compromise in any way on horizontal and vertical alignment.

Finished road levels set by Roadswest engineers could not be compromised either because of safety factors associated with the design. After compiling all accounts and invoices it appears we will be over budget by approximately \$140,000. I have spoken to Tony Saraullo from Roadswest Engineering about the over expenditure and he will prepare a list of reasons why this project has gone over budget.

I will provide Tony Saraullo with the figures on areas within the project which created the additional cost overruns. This information will then be compiled and presented to Main Roads WA to request additional funding. If we are not successful with funding from Main Roads this financial year, the over expenditure will need to be carried forward and be taken from next years 2006/07 allocation for AgLime Route 2.

Capital Works Project

Bolgart West Road

The gravel re-sheeting scheduled over a length of 2300m x 9m is complete. The gravel material which was supplied by the Nixon Brothers had a significant amount of rock through the material and had to be rolled and crushed with a Vibratory Roller. The road has been graded levelled and shaped to allow water run-off.

Capital Works

Behanging Road South

This project will be completed before the end of June 2006. The project entails tree lopping, widening of four corners and primer sealing the widening to enable vehicles to pass oncoming vehicles safely. Also the 90 degree bend near Leon Bradley's property will be cement stabilised to a width of 9m and

primer sealed to 7m in width.

Capital Works - Drainage Construction

Pipe Open Drain - Edmonds Street

This project will not be completed before the end of June 2006 as the concrete pipes required to complete the project can not be supplied by our normal supplier. The project is 60% completed. There has been a huge backlog of orders for concrete pipes within the last 4 months and the production line has not been able to keep up with demand. The pipes are ordered and should arrive before the end of June this financial year. The pipes will be paid for this financial year 2005/06.

My intention is to lay the pipes as soon as they arrive which will be covered by Drainage Maintenance in 2006/07. Once the pipes arrive it will take three days to complete the pipe laying and backfill.

Maintenance Grading

Over the last month Arthur Jones has continued on with maintenance grading. Selected roads throughout the Shire of Victoria Plains have been prioritised and graded with a light summer grade. Due to the very dry conditions we have experienced we have not used a water truck for this exercise. As soon as the winter rains are here these roads will all be graded heavier to gain shape to allow water run-off.

Parks and Gardens

Don Westlake has been busy with town cleanups, mowing and reticulation work because of the dry start to the year watering of ovals and gardens is ongoing.

Plant Report

All plant has been operating effectively and efficiently and scheduled maintenance is carried out when services are due. However, in saying that please find report on councils Backhoe below.

Backhoe

Report on Mechanical Condition

The front axle pivot arm and front wheel bearings had been reported to me by staff, who were concerned with the amount of wear which was reported to me and visually inspected. The machine was taken to VP Mechanical in Yerecoin for a condition report. We have found the front end was in need of urgent repairs. I requested a quote for repairs from VP Mechanical and Terry suggested the cost would be in the vicinity of \$3,000 after pulling the machine to pieces. I then instructed Terry to continue with the repairs and replacement parts. However whilst putting the machine back together he found the main front pivot arms that hold the front wheels onto the main frame on both sides to be badly worn.

Terry rang me on the 8th June and suggested that the pivot arm would have to be built up and machined out to hold the axle pins secure. Terry believed and I agreed we could not complete half a job. I made the decision to have the work done properly and Terry has sent the part off to Northam to be fixed.

The cost of the repairs in total will be in the vicinity of \$5,000. It is important to note that this machine is used for approximately 250 hours within a 12 month period for drainage and culvert type work. The machine is 9 years old and should be replaced with a more suitable machine i.e. 7 Tonne Rubber Tracked Excavator which is more versatile and could be better utilised. A 7 tonne rubber tracked excavator could also be utilised for digging trenches and pushing back and compacting the rubbish tips. Alternately the work should be contracted out in future.

Maintenance Work:

Signs have been erected around the Shire of Victoria Plains when we have spare time and manpower these signs include school bus signs, road name signs and guide posts. Towards the end of this month we will have staff cleaning up trees and drains on the Gillingarra New Norcia road after the heavy winds early in the year which have partly blocked the drains in some areas. If this work is not carried out bad shoulder scouring will eventuate when we receive our first rains.

Summary of Construction Projects and Capital Works Proposed for 2006-07

Council to discuss and agree or disagree with the projects listed which are in priority order as written by Works Manager. Please note that this list has been costed and added to the Works Programme for 2006/07.

The Works Manager reported that due to recent correspondence from MRWA the funding for Calingiri New Norcia Rd – AgLime Route 2 are likely to change

Cr Kelly

Suggested that members of Council and senior staff meet with the Minister regarding future funding – possibly at local government week.

Cr Smith

Council should also approach RRG before meeting with Minister.

Works Manager

Will be looking at all avenues to apply for Blackspot Funding for 2007/2008.

Calingiri New Norcia Road – AgLime Route 2

Between Yenart Road and Howard Road

Estimated Budget Total for 2006-07 - from M.R.W.A. would be \$351,000 (based on last years figures)

Councils contribution of 1/3rd \$ 175,000

Bearing in mind that we may have to cover the over expenditure of Calingiri Goomalling of approximately \$140,000 from 2005/06.

From this figure council's contribution would be 1/3rd - \$56,666.67

Calingiri New Norcia Road – AgLime Route 2

(2006-07) – Main Roads \$237,666.67

Councils 1/3rd contribution \$118,333.33

Please note it is my intention to use the R2R contribution from the Special Roads to Recovery allocation for this project.

Proposed

Estimated Budget in total - \$356,000

Proposed project including Council's contribution of 1/3rd

Total re-construction of 3000m x 10m includes tree lopping, drainage construction, replace box culvert and construct 2 x insitu concrete headwalls and 1x Insitu Concrete Headwall on culvert widening. Relocation of Western Power pole, primer seal 3000m x 7m in width. Crushing of gravel for this project will be costly, however if we are able to blend 2 stockpiles of gravel together gravel from Howard's Pit and the other from Anspach's property this will reduce some costs regarding the crushing of gravel.

Roads to Recovery

Gillingarra New Norcia Rd

Normal allocation of funds - Note: No contribution required from Council.

Proposed to complete the seal 6200m x7m in width to cover the primer seal completed over the last couple of years.

Cost \$112,009.36

Roads to Recovery

Glentromie Yerecoin Road

Normal allocation of funds – Note: No contribution required from council.

Proposed total reconstruction and primer seal 1000m x10m. Continue on from last years work near Marty Brennan's heading east. Cost - \$89,938.95

Total for both projects above \$201,948.31

Regional Road Project

Toodyay Bindi Bindi Rd

Council's contribution 1/3rd

Improve drainage, repair failures and primer seal to a width of 6.2m. Seal with 14 mm granite metal - 8000m x 6.2 m and continue on from last years programme through Yerecoin townsite towards Duggan Road.

Total Cost \$210,508.52

Blackspot 2006/07

Toodyay Bindi Bindi

This project has not been confirmed by M.R.W.A. to date

Council's contribution 1/3rd

Total reconstruction, drainage construction, repair road failures and primer seal 2011m x 9m formation width.

Total Cost \$144,415.77

Blackspot 2006/07

Boxhall Crossing

This project has not been confirmed by Main Roads WA at the time of writing this report.

Council's contribution 1/3rd

Drainage construction, lay 2 x new 1.2mx1.2m box culverts to increase flow capacity. Insitu concrete 4 x new wing walls into earth banks. Concrete stabilise existing crossing. Primer seal to reduce scouring. Fit Armco railing to both sides to reduce the possibility of vehicles falling into river when in flood.

Cost \$71,224.08

Total combined costs for two projects \$215,639.85.

Councils Capital Works Programme

To be approved by Council. Please Note: these are in Priority Order

1. Bolgart West Road

Total reconstruction, tree lopping, gravel resheeting 2000m x 9m formation width.

Cost \$52,617.80.

2. Rogers Road

Tree lopping, drainage construction, gravel resheeting over blowouts 1500m in length x 9m formation width. (School Bus Route)

Cost \$45,872.93

Included on main budget figures

3. Skilling Road North

Tree lopping, drainage construction, gravel resheeting over dangerous slippery area 2000m in length x 9m formation width. (School Bus Route)

Cost \$55,823.16

Included on main budget figures.

4. Edmonds Street - Calingiri

Drainage construction, pipe open drain over 180m in length with 375mm concrete pipes. Backfill over pipes and lay insitu concrete kerbing over the 180m length, fit 2 x side entry gullies to control water run-off.

Cost \$38,968.23

Included on main budget figures.

5. Un-named Road

Near Colin Guthrie's property Bolgart

Access to Martins Property - New Road Alignment

Total reconstruction of new roadway 280m in length x m in width. Remove trees from roadway, construct 1 x 12m x 375 mm concrete crossover and fit 2 x headwalls at Bolgart West Road to gain access to new road alignment.

Cost \$38,181.86

Not included on main budget figures.

Total Estimated Budget for Capital Works for 2006/07 \$ 193,282.12

Costed four projects only

Please Note:

One of these projects will need to be removed from this programme. I have only included four projects to fit in with the budget costings.

President

Suggested that council hold a road inspection prior to approval of works.

CEO

Allowance has been made in the budget process for 40% increase in costs.

Cr Brennan

What is the position with the Leading Hand Grader operator?

Works Manager

Talks are continuing.

Cr Brennan

Current contractor used by Shire is a good operator. We have our own equipment and need to utilise that.

President

We may need to look at downsizing equipment.

CEO

Advertising took place with no real success. Toodyay is currently advertising.

General discussion took place on grader driver staff.

CEO

Has information from MRWA regarding heavy vehicle access. MRWA do not have enough auditors to inspect the roads in our shire. MRWA have suggested that shire staff help them by eliminating any roads not suitable for heavy vehicle use. Suggest that council members make a list of roads in their own wards not suitable for heavy vehicle use. Our shire policy specifies main roads roads as useable routes and includes our local roads as access also.

Cr Kelly

Regarding salary paid for grader operator. Does council need to look at staff salaries?

CEO

Outside staff are currently under EBA and this will be addressed in budget preparations.

Allen Kent

Works Manager

9 NOTICE OF MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

10 CONFIDENTIAL ITEMS

Nil

11 NEW BUSINESS OF AN URGENT NATURE APPROVED BY COUNCIL RESOLUTION

Nil

12 DECLARATION OF CLOSURE

The Presiding Member declared the meeting closed at 12.09pm

Signed this day of 2006

Presiding Member