



Shire of Victoria Plains

**Minutes of a Plant and Works Committee Meeting of  
Council held**

On	Tuesday 20 <sup>th</sup> November 2012
At	Council Chambers, Calingiri
Commencing	11.02am

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**1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS**

The Chairperson declared the meeting open at 11.02am.

**2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE GRANTED**

**Chairperson:** Cr J Kelly West Ward

**Committee:** Cr G Erickson South Ward  
Cr D Holmes South Ward  
Cr B Johnson East Ward

**Leave of Absence:** Cr J Brennan - Central Ward

**Observers:** Cr D Smith – East Ward

**Apologies:** Nil

**Chief Executive Officer:** Mr H Hawkins  
**Works and Services Manager:** Mr G Stephens  
**Executive Assistant:** Mrs F Watson (Minutes)

**3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil

**4 APPLICATIONS FOR LEAVE OF ABSENCE AND DECLARATIONS OF INTEREST**

**Resolution 186/2012**  
**Moved Cr Erickson seconded Cr Johnson that Cr Holmes be granted leave of absence for the December Meetings of council.**  
**Motion Put & Carried 4/0**

**5 CONFIRMATION OF MINUTES**

**5.1 Confirmation of Minutes**

**The minutes of the Plant and Works Committee Meeting held 16<sup>th</sup> October 2012 were confirmed as a true and correct record of the proceedings by Resolution 183/2012 at the Ordinary Meeting held on the same day.**

**6 ANNOUNCEMENT BY THE PRESIDING MEMBER WITHOUT DISCUSSION**

Nil

**7 CHAIRMAN AND COUNCILLORS REPORTS**

Cr Kelly

Thanked the committee for allowing him to attend the Roads Congress held in Hobart recently and provided a brief report which will be distributed to councillors.

**8 ITEMS FOR CONSIDERATION BY COMMITTEE**

**8.1 Plant and Works Committee Status Report**

**Resolution 187/2012**

**Moved Cr Erickson seconded Cr Holmes that the items in the Plant and Works Committee Status Report detailed below be noted.**

**Motion Put & Carried 4/0**

Item No	Report Details	Plant and Works Committee Action Required	Status
W14	Works and Services Managers Report	Nil. Report received.	Complete

**8.2 PLANT AND WORKS**

**W15 WORKS AND SERVICES MANAGERS REPORT**

File Reference: A1.2.1  
Report Date: 11<sup>th</sup> November 2012  
Applicant/Proponent: N/A  
Officer Disclosure of Interest: N/A  
Previous Meeting References: Nil  
Author: G W Stephens – Works and Services Manager  
Attachments: Weekly Work Schedules – Depot Staff – under separate cover

## **PURPOSE OF REPORT**

To inform Council of the Works and Services Manager's, staff actions, works and information items.

## **BACKGROUND**

A schedule of road and maintenance works that are undertaken throughout the Shire is provided for Councils information

## **COMMENT**

### ***Gardens, Parks, Ovals, Villages and Road Verges***

- Routine maintenance within the shire towns and rural areas
- Litter collection
- Reticulation maintenance
- Mowing, general maintenance, weed control and spraying
- Calingiri Oval - fertiliser and wetter soil application
- Routine rubbish site maintenance
- Intersection sweeping
- Mosquito fogging
- Equipment maintenance

### ***Waste Management Sites***

Calingiri Site - Calingiri/Goomalling Road.

#### General Maintenance

A 2m high bund wall has been constructed around the South, East and North sides of the Tip area. It is proposed to install a 1.8m mesh fence on the top of the bund wall this will eliminate wind blown rubbish from leaving the site. 2m bund walls (cells) will be constructed within the perimeter. These cells will be used as the waste dumping area. The waste will be contained in these cells, compacted and covered as per the general conditions of the Calingiri land fill licence.

The tip will be designed to make it easy for users to dump items in the designated locations.

#### General conditions of the licence for the site states that:-

*Maintain a wire stock fence around the perimeter of the site and a 1.8m high litter proof fence around the boundary of the active land fill area, to restrict public access to the site to one point only, and to effectively control wind blown waste, waste placed in defined trench or within an area enclosed with earth bunds, tipping area is restricted to a maximum linear length of 30 meters.*

### **Bolgart Site – Bolgart East Road**

General tip maintenance

### **Mogumber Site – Bindoon Moora Road**

General tip maintenance

It has been noticed that users of the waste sites within the Shire are not dumping rubbish in the designated locations (easier to dump everything in one spot it seems).

Signage will be installed at all sites indicating areas where to dump different items of rubbish:-

- General Waste
- Special Waste Type 1
- Special Waste Type 2
- Putrescibles
- Metal
- Garden
- Wood etc

#### **Ag Lime Intersection - Toodyay Bindi Bindi / Calingiri Goomalling Road**

The bulk earthworks have been completed to the base course. Water binding is in progress, followed by bitumen sealing in conjunction with the Yerecoin/Glentromie Road widening and bitumen sealing in November.

#### **Yerecoin Glentromie Road - Shoulder Widening and Bitumen Sealing Works**

Water binding is completed. Bitumen sealing will commence on the 15<sup>th</sup> November. Extra works were needed to be done as part of the road works. It seems that the work done last year was not done to an acceptable standard for road construction. The shoulders were not boxed out (dug out 150mm) and the sub base compacted prior to the base material being placed. 80% of the gravel imported was at 100mm thick, where 20% was between 70-100mm thick. Extra work (mixing and compacting) was required on the areas where the imported gravel was not at 100mm thick to achieve a solid base.

There were two wet spots (water soaked sub-grade and sub-base). These areas had to be dug out (material removed from site and new gravel imported in), where the trees were removed last year. The tree roots were left in the sub grade, these roots were removed in the defected areas, these areas were stabilised with imported gravel.

#### **Bolgart West Road Gravel Re-sheet works**

2 km of gravel sheeting has been completed on the Bolgart West Road from the intersection of the Wyening West Road heading towards Pither Road. Gravel was extracted from G Erickson's pit on Pither Road and C Guthrie's pit on Bulligan Road. The gravels from both pits were screened in the pit and blended on site to form a suitable base for traffic.

#### **Plant**

- New Toro zero turn mower purchased and in use
- New Hino dual cab light truck purchased and in use
- No major issues with the machinery and plant, minor servicing of vehicles

- Air-conditioning unit on the Mitsubishi water truck is to be repaired
- Air-conditioning unit on the Volvo Loader was repaired

#### **POLICY REQUIREMENTS**

Nil

#### **LEGISLATIVE REQUIREMENTS**

There are no known legislative requirements related to this item.

#### **STRATEGIC IMPLICATIONS**

There are no known strategic implications related to this item.

##### ➤ **Environment**

There are no known significant environmental implications associated with this proposal.

##### ➤ **Economic**

There are no known significant economic implications associated with this proposal.

##### ➤ **Social**

There are no known significant social implications associated with this proposal.

#### **FINANCIAL IMPLICATIONS**

There are no financial implications to Council in relation to this item.

#### **VOTING REQUIREMENTS**

*Absolute Majority Required:* No

#### **Resolution 188/2012**

**Moved Cr Erickson seconded Cr Johnson that the Works and Services report be received and noted.**

**Motion Put & Carried 4/0**

#### **W16 REALLOCATION OF 2012/2013 BUDGET FUNDS – PLANT REPLACEMENT**

File Reference: F1.2.1

Report Date: 10<sup>th</sup> November 2012

Applicant/Proponent: N/A

Officer Disclosure of Interest: N/A

Previous Meeting References:

Author: Greg Stephens – Works and Services Manager

Attachments: Break down of hours and plant hire costs (under separate cover)

### **PURPOSE OF REPORT**

This item seeks Council approval for the purchase of the side tipping trailer (as per the adopted budget 2012/2013) to not be purchased and for a Multi Tyred Roller to be purchased in place of a second side tipping trailer.

### **BACKGROUND**

Council in the past years have owned and operated end tipping trailers for road construction and other civil works. Local contractors with truck, end tipping and side tipping configurations were also used in road construction.

Council traded in its end tipping unit for a side tipping configuration in 2011. This unit is current in the fleet and to date the trailer has been used for various works within the shire (road construction and other).

In the financial year 2011/2012 council's side tipping trailer was used for a total of 900 hours (approximately 101 days) out of a total of 234 working days.

This financial year the use of the side tipping trailer seems to be trending the same as 2011/2012.

In past years the Aglime Route programme was a major project for the Shire and road construction was at its peak, now that this project is near completion the need for multiple plant items is not required.

As per Council's adopted budget and in accordance with the 2011/2012 Shire of Victoria Plains adopted vehicle replacement plan \$185,000 was budgeted for the purchase of one Multi tyred roller.

In the minutes of the Works and Services meeting held 11th November 2011, (Ordinary Council Meeting Resolution 192/2011), the Works and Services plant replacement report "consideration has been ongoing to buy a new Multi or second-hand Multi and Vibe Roller for budget price. No second-hand items are available".

On the 7<sup>th</sup> February 2012 a Dynapac CA362D 14t Drum Roller was purchased for \$159,500 including GST in place of the Multi Tyred Roller.

### **COMMENT**

It is proposed that a Multi Tyred roller be purchased in place of the second side tipping trailer. The Multi Tyred Roller would be utilised in the road construction programme along with daily and general use within the shire maintenance grading programme.

To utilise machinery efficiently and effectively, the purchase of the multi tyred roller instead of the second side tipping trailer would be the best value for money and would be used in all aspects of road and civil construction within



the shire.

Councils Drum roller is used mainly in road construction (approximately 4-5 months of the year).

Council's side tipping trailer is used mainly in road construction and other general works (approximately 7-8 months of the year).

*A break down of hours and plant hire costs are detailed in attachment one. (under separate cover as information is confidential)*

## **POLICY REQUIREMENTS**

6.3.2 Plant Reserve

6.5.5 Purchase of Property, Plant and Equipment

## **LEGISLATIVE REQUIREMENTS**

Local Government Act 1995

Local Government Financial Management Regulations 1996

## **STRATEGIC IMPLICATIONS**

The Shire of Victoria Plains Strategic Plan refers to the need for effective asset management strategies.

### ➤ **Statutory Environment**

There are no known significant economic implications associated with this proposal.

### ➤ **Economic**

There are no known significant economic implications associated with this proposal.

### ➤ **Social**

There are no known significant social implications associated with this proposal.

## **FINANCIAL IMPLICATIONS**

Funding is contained within the 2012/2013 Shire of Victoria Plains Adopted budget. \$105,000 for the side tipping trailer and the balance of \$55,000 to be funded from the Plant Reserve.

## **VOTING REQUIREMENTS**

*Absolute Majority Required: Yes*

### **Resolution 189/2012**

**Moved Cr Erickson seconded Cr Holmes that Council;**

- 1. Reallocate Plant replacement funds from the proposed purchase of one side tipping trailer of \$105,000 to the purchase of one 16 tonne multi tyred roller at a cost of \$160,000.00.**
- 2. The balance of \$55,000 to be funded from the plant reserve.**

**Motion Put & Carried 4/0**

Vehicle and Plant Report – 31<sup>st</sup> October 2012

**Shire of Victoria Plains**  
**Vehicles & Plant Report YTD 31 October 2012**

Plant No	Plant Description	Plant Repair Wages		Tyres & Tubes		Parts & Repairs		Insurance & Licences		Fuel & Oil		Operating Hours		Actual Verses Budget
		Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Total Life Hrs/Kims	Quarterly Budget Usage	
PAV32	Honda Accord Euro													
PAV33	Holden Caprice													
PAV34	Holden Caprice													
	<b>Total Admin Vehicles</b>													
PFT4	Fire Truck Mogumber													
PFT6	2.4 Model Fire Truck													
PFT8	2.4 Model Fire Truck													
PFT10	Toyota Landcruiser													
PFT11	Bolgart Fire Truck													
PFT12	New Norcia Fire Truck													
PFT13	Isuzu Fire Truck													
	<b>Total Bush Fire Vehicles</b>													
PWV41	Ford PJ Ranger VP77	336				100		152		201				
PWV44	Ford PK Ranger Super	588		253		365		271		689				
PWV45	Ford Ranger Super (Depot)	1,198				131		1,014		1,014				
PWV47	Ford Ranger Dual Cab ute	803				720		3,010		3,863				
PWV48	Nissan Navara	814		34		1,383		1,590		1,590				
PWV49	Holden Colorado					194		620		1,694				
PWV50	Nissan Navara ST							263		1,138				
	<b>Total Depot Vehicles</b>	3,738		287		2,791		2,507		7,457				
PGR9	PGR9 Cat Grader 120	1,256	4,326		2,845	9,927	13,968	3,056	3,340	6,057	44,052	351	656	(305)
PGR10	Caterpillar 120M Series Grader	224	4,693	82	2,268	2,704	11,608	3,161	3,395	5,945	43,103	350	719	(369)
PLR2	Volvo L70D Multi Loa	308	2,218	34	2,726	1,116	10,755	788	1,991	802	14,147	66	337	(272)
PLR6	Bobcat	403	1,903	43	5,000	347	6,000	420	600	653	4,698	147	326	(179)
PLR7	Mantou	1,372	802		1,500	2,814	10,000	1,050	1,375	490	3,960	60	330	(78)
PLR8	Cat Loader	644	1,993		1,111	3,102	7,669	2,489	1,914	2,218	12,538	152	299	(147)
PM06	Kubota ZD18 RCK54	1,120	831		250	11	2,000	105	200	328	1,539	162	342	19
PR82	Road Broom RB2	1,120	297		2,000	2,113	4,000	210	1,100	849	7,485	4	122	(47)
PR08	Dynapac 14T Drum Roller	168	1,213			29	1,000	1,512	1,055	73	499	73	305	(135)
PSP2	Sundry Plant Items	924				221	1,000	1,542		359		157	208	157
PTK16	Mitsubishi Fuso 13 Truck	504	1,624		2,500	4,768	5,000	1,260	1,500	2,418	10,020	159	278	(119)
PTK17	Hino 9 Tonne Tip Truck	3,947	2,025	1,908	2,500	1,632	8,000	583	1,750	2,768	12,495	177	833	(170)
PTK18	Hino Series 300 Dump Truck	280	2,224		1,000	1,156	5,000	315	2,500	1,653	13,725	221	915	(160)
PTK19	Hino 700 Series Truck	756	2,049	810	3,500	1,553	5,000	2,208	1,180	3,355	16,645	149	351	(202)
PTK20	Hino 700 Series Truck	3,779	2,037		3,500	2,528	5,000	2,196	1,180	2,212	7,000	47	838	(303)
PTL01	Trailers	56		222	3,000	1,525	3,000	53	75	75		23	349	23
PTL02	Trailers (Bobcat)													
PTL03	Trailers													
PTL04	Trailers				500			16	75					
PTL05	Trailers							139						
PTL06	Side Tipper Trailer				1,000	3,070		882	250					
PTL07	Howard Porter DD4 Trailer				1,000			881	250					
PTP1	Tree Lopper (Woodanilling)	952	778		2,000	700	2,500	210	735		4,800		133	(133)
PTR2	Golf Club Tractor	140												
PTR03	Kubota M8540D Tractor/Mower	1,652	270			591	1,000	377		486	1,540		46	(31)
PVRT	Wacker Upright							25						
	<b>Total Plant Costs</b>	18,482	29,283	3,098	38,700	39,907	102,500	23,516	24,455	30,592	199,577		11,429	
	<b>Total Vehicle &amp; Plant Costs</b>	22,221	29,283	3,385	38,700	44,153	102,500	32,495	24,455	41,958	199,577			

ISOVP-SBS08\Company\Finance\Plant\12-19\Oct.2012 Plant

General discussion was held by all present regarding

1. plant requirements on the job
2. plant needs in the future
3. road funding
4. information from recent Roads Congress regarding federal road funding
5. future road works by Council
6. asset management plan (to support road funding)
7. water leak in laneway – Yerecoin
8. Bolgart water holes
9. Directional road sign from Yerecoin to Great Northern Highway is required

Cr Johnson requested that an understandable article on road funding information be placed in the shire newsletter. Our ratepayers need to be aware what the proportion of funds from federal, state and local funds is and is likely to be. The proposed reductions in federal funding will affect local governments and the shortfall is likely to affect ratepayers in Victoria Plains.

**9 NOTICE OF MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

**10 CONFIDENTIAL ITEMS**

Nil

**11 NEW BUSINESS OF AN URGENT NATURE APPROVED BY COUNCIL RESOLUTION**

Nil

**12 DECLARATION OF CLOSURE**

There being no further business the Chairperson declared the meeting closed at 12.10pm

Signed .....

This 20th day of November 2012