



Shire of Victoria Plains

**Minutes of a Plant and Works Committee Meeting of
Council held**

On	Tuesday 21 st August 2012
At	Council Chambers, Calingiri
Commencing	11.02am

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1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The Chairperson declared the meeting open at 11.02 am.

2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE GRANTED

Chairperson:	Cr J Kelly	West Ward
Committee:	Cr G Erickson	South Ward
	Cr B Johnson	East Ward
	Cr J Brennan	Central Ward

Observers: Nil

Apologies: Cr D Holmes – South Ward

Chief Executive Officer:	Mr H Hawkins
Works and Services Manager:	Mr G Stephens
Executive Assistant:	Mrs F Watson (Minutes)

3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4 APPLICATIONS FOR LEAVE OF ABSENCE AND DECLARATIONS OF INTEREST

Nil

5 CONFIRMATION OF MINUTES

5.1 Confirmation of Minutes

Resolutions 104/2012 to 107/2012 were endorsed by Resolution 120/2012 and the Minutes of the Plant and Works Committee Meeting held 17th July 2012 were confirmed as a true and correct record of the proceedings by Resolution 121/2012 .

6 ANNOUNCEMENT BY THE PRESIDING MEMBER WITHOUT DISCUSSION

Nil

7 CHAIRPERSON AND COUNCILLORS REPORTS

Nil

8 ITEMS FOR CONSIDERATION BY COMMITTEE

8.1 Plant and Works Committee Status Report

Resolution 126/2012
Moved Cr Erickson seconded Cr Johnson that the items in the Plant and Works Committee Status Report detailed below be noted.
Motion Put & Carried 4/0

Item No	Report Details	Plant and Works Committee Action Required	Status
W8	Works and Services Managers Report	Nil. Report received.	Complete
Previous items to be followed up by Senior Staff W7 – from July 2012	Mower for Calingiri Sportsground/Golf Course	Second hand tractor and mower be purchased subject to contribution by Calingiri Golf Club	Ongoing. Item received and in use.
	Waddington Rd/Gt Nthn Hwy Intersection	Correspondence to be sent to DoEC regarding clean up at the old hall site	Ongoing. Letter sent to DoEC. No response received.
	Waddington Rd/Gt Nthn Hwy Intersection	CEO to correspond with MRWA regarding the installation of a passing lane on Gt Nthn Hwy	Ongoing. Letter to MRWA Northam. Response received. Work request for inspection and repairs has been issued to MRWA Contractors.
	Manitou Brakes etc	Investigation into compensation claim	WALGA were contacted to follow up with Lifrite. Lifrite no longer a preferred supplier. WALGA continued to follow up. Compensation offered by Lifrite as good will gesture.

Cr Kelly

Great Northern Hwy – Gillingarra New Norcia Rd intersection at New Norcia end. CEO will follow up with MRWA.

S Bends on Pommy Hill. Works Manager advised that design curves are to be investigated.

ROMANS data. Works Manager advised that a check of data has been provided by Greenfields. They may need engaging for onsite works prior to final data upgrade.

Blackspot on Gillingarra New Norcia Rd. Works Manager advised that if warranted a submission will be in placed for the 2014/2015 financial year.

8.2 PLANT AND WORKS

W9 WORKS AND SERVICES MANAGERS REPORT

File Reference: A1.2.1
Report Date: 13th August 2012
Applicant/Proponent: None
Officer Disclosure of Interest: None
Previous Meeting References: None
Author: GW Stephens – Works and Services Manager
Attachments: Grading, General Works, Photo's, Plant information

PURPOSE OF REPORT

To inform Council of the Works and Services Manager's staff actions, works and information items.

BACKGROUND

A schedule of road and maintenance works that are undertaken throughout the Shire is provided for Councils information.

COMMENT

Road Maintenance Grading

Productivity in the road maintenance grading was disrupted the past month due to staff shortage and contract graders being unavailable.

Footpath Maintenance Calingiri, Yerecoin and Bolgart.

Yerecoin – Priority 1 defects – 120 M² completed, damaged concrete and trip hazards have been removed and new concrete has been laid along the main street where the defects were.

Calingiri - Priority 1 defects – 110 M² completed, damaged concrete and trip hazards have been removed and new concrete has been laid along Cavell, Edmonds, Yulgering roads where the defects were.

Bolgart

Priority 1 defects 60 m² have been identified and will be repaired within the next 3 weeks (depending on the availability of the contractor).

Property Access

Culverts have been installed at these locations.

Cavell Street location – 8m * 300mm pipes with headwalls

Mofflin Street location – 7.2m * 300mm pipes (no headwalls installed due to future stormwater drainage works required to be carried out in the street)

Troy McDonald's property on the Bindi Bindi/Toodyay road, via Yerecoin (50% private works)

Barry Johnson's property on the Bindi Bindi/Toodyay road, via Yerecoin (100% Private works)

Gardens, Parks, Ovals, Villages and Road Verges.

Routine maintenance within the shire

Litter collection

Mowing, general maintenance, weed control and spraying.

Preparation for sporting events at Calingiri sports oval.

Preparation for sporting events at Yerecoin sports oval.

Routine refuse site maintenance.

Grizzly for Screening Gravel

The works to manufacture the Grizzly (rock screening plant) are completed. The item was inspected half way through the build by the Manager of Works and Services on the 24 July. The Cat 938 loader was needed to be on site at the manufacturing companies workshop to fit the lifting lugs and anchoring point, the unit was set up on the Cat loader for balance and safe moving, all points were welded in place prior to being painted (grey primer). The build was to councils requirements, the unit then moved to the Calingiri Depot ready for use. (See attached photo's)

Blackspot Program.

Applications for Gillingarra-Glentromie/Wirrilda Road Intersection and the Calingiri-Goomalling/ Corondine Road intersection (and curve leading into the intersection) have been submitted to Main Roads WA for the 2013/2014 Blackspot program.

Ag Lime Intersection Toodyay-Bindi Bindi/Calingiri-Goomalling Road
Earthworks at the intersection are programmed to commence on the 4th September and estimated to be completed on the 21st September, council staff, machinery and contractors will make up the team to complete this project.

Bolgart West Road Gravel Re-sheet Works

Earthworks on the section, from Wyening West to Pither Road is programmed to commence on the 25th September 2012, the gravel re-sheet is estimated to be completed on the 5th October, council staff, machinery and contractors will make up the team to complete this project.

Bolgart East Road Construction Project - R4R 120

Prior to any work being carried out a survey pick up of the 3 km road and existing features needs to be done. Contract surveyors have been engaged to carry out the work. The survey pick up work will be done by 30th August, followed by the new design for the alignment, curves and drainage.

Survey set out will follow late September and construction will begin in October, it is estimated the earthworks will take four weeks to complete followed by the bitumen/aggregate seal.

Council staff, machinery and contractors will make up the team to complete this project.

Plant repairs

PTP 1 – Tree lopping machine

This item is being repaired at Wilsons Machinery; the repairs will be completed by mid September.

PTL 02 – Bob Cat Trailer

The repairs have been carried out on the bobcat trailer

PLR 7 – Manitou Loader

Repairs to the hydraulic hoses in boom.

PGR 10 – 120m Grader

1250 hr service.

Plant Report

Purchase of a Side/Rear tipping trailer

As per the adopted 2012/13 budget, the item called for the purchase of a side/rear tipping trailer.

After contacting three truck body builders about this dual tipping configuration none would recommend this tipping configuration in the 8 meter bowl because of the safety aspect, the ram to lift the bowl (in the tail tipping mode) would be in the centre of the bowl, thus having 4 meters either side of the ram, with the bowl fully at full tip height the possibility of the unit rolling over (due to

unstable ground, uneven ground, wind etc).

Council has a Mitsubishi truck/tail tipper and a 4.5meter tail tipping bowl that can be mounted on the prime mover for tail tipping works as well as local contractors with large tail tipping units available for required works.

It is recommended that council consider purchasing a side tipping trailer instead if the side/tail tipping trailer.

Resolution 127/2012

Moved Cr Brennan seconded Cr Erickson that it be recommended to full council that council purchase a side tipping trailer in preference of a side/end tipping trailer combination.

Motion Put & Carried 4/0

Works Manager advised that other items scheduled for purchase have been investigated through the WALGA preferred supplier program.

- 4.5 – 8 T Dual Cab Truck – for use with construction crew. This vehicle will enable construction crew to travel to site with water, toolboxes, hydraulic lifting arm, fuel tank, air etc and make work force more productive.
- Ride on Mower

Works Manager advised that the extra cab Ford Courier 2WD has been sold outright.

The intention is to keep the current Works Managers vehicle and put back into fleet at depot. Trade current Ford dual cab 2WD for new Works Managers vehicle. (Nissan Navara well body with lock up canopy)

POLICY REQUIREMENTS

NIL

LEGISLATIVE REQUIREMENTS

There are no known legislative requirements related to this item.

STRATEGIC IMPLICATIONS

There are no known strategic implications related to this item.

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS

There are no financial implications to Council in relation to this item.

VOTING REQUIREMENTS

Absolute Majority Required: *No*

Resolution 128/2012
Moved Cr Erickson seconded Cr Brennan that the Works and Services report be received and noted.
Motion Put & Carried 4/0

Cr Kelly

Reported Wirrilda Rd potholes and Burnet Rd culverts.

Works Manager advised that graders were in the Red Gully area and will send to Wirrilda area when current works are complete. A culvert run/inspection will be scheduled when weather is a little drier.

Cr Brennan

Calingiri Sports Club – Car Park. Could council grade/maintain? The Calingiri Hall carpark is also a concern.

Discussion held by those present regarding the Sports Club, its lease and maintenance of surrounds.

Works Manager

Holes can be filled with gravel as short term to tidy up.

Attachments - Works Committee Member Information

Maintenance Grading Completed
 Formation Grade, Water and Roll

Gabalong Road	Toodyay – Bindi Bindi to Great Northern Highway	Completed
Leyton Farms (via Yerecoin) (Private Works)	Maintenance grade farm access roads	Completed
Woods Road	Yerecoin Road to Golf Course road	Completed
Catabody Road	Calingiri/Wongan Road to Calingiri/New Norcia Road	Completed
Smith Road	Calingiri/New Norcia Road to End	Completed
Howard Road	Calingiri/New Norcia Road to Carnie West Road	Completed

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Carani East Road	Bindi Bindi/Toodyay Road to Calingiri/Wongan Road	Completed
Carani West Road	Bindi Bindi/Toodyay Road to Calingiri/New Norcia Road	Completed
Yenart Road	Calingiri/New Norcia Road to Old Plains Road	Completed
Old Plains Road	Yenart Road to Great Northern Highway	Completed

Road Works

Yerecoin Road East	Shoulder Grading – Yerecoin Townsite to Leyton Farm access	10 road Km (20Km grading)
Calingiri	Shoulder reconstruction Edmonds Street to Young Street	In Progress

Signage and Guide Posts Completed

Yerecoin Road East	Guide Posts - Yerecoin Townsite to Leyton Farm access	Completed
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Drainage Works

Calingiri Mofflin Street	Clear out storm water drain and pipes from Yulgering Road to Edmonds Street	Completed
Calingiri Cavell Street	Clear out storm water drain and pipes from Edmonds Street to Young Street	In Progress

Footpath Maintenance

Yerecoin townsite	Contractor repairing broken/damaged concrete footpaths	Priority 1 defects completed
Calingiri townsite	Contractor repairing broken/damaged concrete footpaths	Priority 1 defects completed
Bolgart townsite	Contractor repairing broken/damaged concrete footpaths	To Be completed

Programmed Works Maintenance Grading

Burnett Road	Maintenance Grade
Cocking Road	Maintenance Grade
Murphy Gully Road	Maintenance Grade
Red Gully Road	Maintenance Grade
Rogers Road	Maintenance Grade
Gillingarra Road	Maintenance Grade
Boundary Road	Maintenance Grade
Kelly Road	Maintenance Grade

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Boxhall Road	Maintenance Grade
Duggan Road	Maintenance Grade
Sandplain Road	Maintenance Grade
Sudholz Road	Maintenance Grade
Flavell Road	Maintenance Grade
Watson Road	Maintenance Grade
King Road	Maintenance Grade

Vehicle and Plant Report – YTD 31st July 2012

Shire of Victoria Plains
Vehicles & Plant Report YTD 31 July 2012

Plant No	Plant Description	Plant Repair Wages		Tyres & Tubes		Parts & Repairs		Insurance & Licences		Fuel & Oil		Operating Hours		Actual YTD	Budget	Total Life Hrs/Kims	Quarterly Budget Usage	Actual Verses Budget
		Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget							
PAV32	Honda Accord Euro																	
PAV33	Holden Caprice																	
	Total Admin Vehicles																	
PFT4	Fire Truck Mogumber																	
PFT6	2.4 Model Fire Truck																	
PFT8	2.4 Model Fire Truck																	
PFT10	Toyota Landcruiser																	
PFT11	Bolgart Fire Truck																	
PFT12	New Norcia Fire Truck																	
PFT13	Isuzu Fire Truck																	
	Total Bush Fire Vehicles																	
PWV41	Ford FJ Ranger VP77	112												2		58333	553	-476
PWV44	Ford PK Ranger Super	84				30				496				17		52731	550	-473
PWV45	Ford Ranger Super (Depot)	112								151				6		78247	225	-223
PWV47	Ford Ranger Dual Cab ute									141				2		67497	219	-200
PWV48	Nissan Navara	56								562				2		41270	254	-243
PWV49	Holden Colorado									500						18600	320	-292
	Total Depot Vehicles	364		30		30				2,051							19	-17
PGR9	PGR9 Cat Grader 120	75	2,383		2,852		14,070		3,353	1,763				77	1,327	3032	553	-476
PGR10	Caterpillar 120M Series Grader		2,374		2,251		11,503		3,351	2,001				78	1,321	1316	550	-473
PLR2	Volvo L70D Multi Loa	56	971		2,702		10,614		1,947	150				2	540	10069	225	-223
PLR7	Bobcat	263	745		5,000		6,000		600	129				19	525	1592	219	-200
PLR7	Manitou	56	866		1,500		4,014		1,375	194				11	610	1913	254	-243
PLR8	Cat Loader	112	1,588		1,145		7,873		1,979	335				28	767	1041	320	-292
PMO6	Kubota ZD18 RCK54	168	213		250		2,000		200	36				31	150	1054	63	-32
PRB2	Road Broom RB2		65		2,000		4,000		1,100	126				2	46	3592	19	-17
PRB2	Dynapac 14T Drum Roller									325				8		240	8	6
PSP2	Sundry Plant Items	532								133				8				6
PTK16	Mitsubishi Fuso 13 Truck		1,684		2,500		5,000		1,500	1,171				52	1,187	4071	495	-443
PTK17	Hino 9 Tonne Tip Truck	1,260	609		2,500		8,000		1,750	302				27	429	97465	179	-152
PTK18	Hino Series 300 Dump Truck	84	705		2,000		5,000		2,500	478				15	497	66252	207	-192
PTK19	Hino 700 series Truck		1,270		3,500		5,000		1,055	624				29	895	44150	373	-344
PTK20	Hino 700 Series Truck									521				11		4765		11
PTL01	Trailers	1,092				1,066												
PTL02	Trailers (Bobcat)																	
PTL03	Trailers																	
PTL04	Trailers																	
PTL05	Trailers																	
PTL06	Side Tipper Trailer					2,230												
PTL07	Howard Porter DD4 Trailer						2,500		735									
PTP1	Tree Lopper (Woodanilling)		111		2,000													
PTR2	Golf Club Tractor	140																
PTR03	Kubota M8540D Tractor/Mower																	
	Total Plant Costs	3,837	13,584		30,200	15,337	91,500		21,445	89				3		38213	33	-33
	Total Vehicle & Plant Costs	4,201	13,584		30,200	15,367	91,500		21,445	11,283								

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Maintenance Grading 2012/2013 Financial Year

Shire of Victoria Plains

Analysis of Maintenance Grading Hours for the Financial Year 2012-13

	Total Hrs	Jul - Sept		Oct - Dec		Jan - Mar		Apr - Jun		Total		
		PGR9	PGR10	Contract	PGR9	PGR10	Contract	PGR9	PGR10	Contract	PGR9	PGR10
Aboriginal Community												
MG000												
MG0024												
MG0044												
MG0112												
MG0010			9.00									9.00
MG0034			20.00									20.00
MG0091			15.50									15.50
MG0118												
MG0051												
MG0007												
MG0023												
MG0017												
MG0062												
MG0054												
MG0032												
MG0078												
MG0011												
MG0075												
MG0057												
MG0008												
MG0037												
MG0013												
MG0036												
MG0073												
MG0052												
MG0003												
MG0025												
MG0055												
MG0089												
MG0039												
MG0079												
MG0050			11.00									11.00
MG0068												
MG0042												
MG0035												
MG0119												
MG0084												
MG0026			47.00									47.00
MG0016			4.00									4.00
MG0019												
MG0004												
MG0021												
MG0123												
MG0030												
MG0134												

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Analysis of Maintenance Grading Hours for the Financial Year 2012-13

Total Hrs	Jul - Sept		Oct - Dec		Jan - Mar		Apr - Jun		Total	
	PGR9	Contract	PGR9	Contract	PGR9	Contract	PGR9	Contract	PGR9	Contract
MG0088										
MG0058										
MG0083										
MG0111										
MG0135										
MG0074										
MG0061										
MG0082										
MG0014		12.00								12.00
MG0065										
MG0056										
MG0113										
MG0049										
MG0053										
MG0015										
MG0006										
MG0048										
MG0059										
MG0001										
MG0129										
MG0027		4.00								4.00
MG0046										
MG0031										
MG0072										
MG0033										
MG0076										
MG0070		2.00								2.00
MG0018										
MG0069										
MG0043										
MG0063										
MG0071										
MG0002										
MG0064										
MG0029										
MG0090										
MG0040										
MG0060										
MG0020										
MG0047										
MG0067										
MG0086										
MG0041										
MG0066										
MG0038										
MG0022										
		12.00							12.00	

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Analysis of Maintenance Grading Hours for the Financial Year 2012-13

	Total Hrs	Jul - Sept		Oct - Dec		Jan - Mar		Apr - Jun		Total	
		PGR9	Contract	PGR9	Contract	PGR9	Contract	PGR9	Contract	PGR9	Contract
MG0116											
MG0028	WYENING SLIDING RD										
MG0005	WYENING WEST RD										
MG0005	YERECOIN SOUTH EAST										
MG0045	YENART RD										
AG0008	AG -CALINGIRI/NEW NORCIA										
AG0123	AG-CALINGIRI/GOOMALLING										
RR0019	GILLINGARRA GLENTROMIE RD										
C0027	OLD PLAINS RD										
C0029	SKILLING RD										
C0033	PITHER RD										
C0030	GOUDGE RD										
C0019	GILLINGARRA GLENTROMIE RD										
Flood	FLOOD DAMAGE										
R4R004	R4R - Yerecoin/Glentromis										
		59.00	77.50							59.00	77.50
	136.50										

W10 NATIONAL LOCAL ROADS AND TRANSPORT CONGRESS

FILE REFERENCE: ST1.4
REPORT DATE: 13th August 2012
APPLICANT/PROPONENT: None
OFFICER DISCLOSURE OF INTEREST: None
PREVIOUS MEETING REFERENCES: None
AUTHOR: Harry Hawkins Chief Executive Officer
ATTACHMENTS: None

PURPOSE OF REPORT: To advise the Works Committee of the upcoming National Local Roads and Transport Congress to see if they believe the shire should send a representative.

BACKGROUND: Council has in the past sent a Council member and the Works Manager to the National Local Roads and Transport Congress. This year's congress is in Hobart Tasmania from the 14th to the 16th of November 2012.

COMMENT: This year's National Local Roads and transport Congress is in Hobart Tasmania from the 14th to the 16th of November 2012. The closing date for early bird registrations at a discount price of \$845 is the 14th September 2012.

The highlight of the Congress this year will be the release of the first edition of the State of the Local Road Assets Report. This Report has been commissioned by ALGA and builds on the critical work undertaken in 2010 that looked at the gap in funding for local roads and will form the technical base for continued advocacy for increased government funding for local roads into the future. In addition, the Congress will include a range of supporting sessions focused on connecting people particularly in regional Australia, moving freight and road safety with speakers drawn from government and industry, including a key note speaker with international expertise in the area of asset management as it applies to local roads and bridges.

Last years congress in Mount Gambier South Australia secured the retention of the Roads to Recovery funding for further five years from 2014 to 2019 and in an election year there may be some benefits in attending to help influence government roads policy. With asset management forming a big part of the Integrated Planning and Reporting framework the highlight of this years report may provide some interest for shire delegates.

POLICY REQUIREMENTS: None

LEGISLATIVE REQUIREMENTS: None

STRATEGIC IMPLICATIONS:

There are no known strategic implications associated with this proposal.

SUSTAINABILITY IMPLICATIONS:

➤ **Environment**

There are no known significant environmental implications associated with this proposal.

➤ **Economic**

There are no known significant economic implications associated with this proposal.

➤ **Social**

There are no known significant social implications associated with this proposal.

FINANCIAL IMPLICATIONS:

There is a cost of \$845 per delegate plus airfares and accommodation. There is no direct allocation in the budget however the cost could be allocated from the Staff and Councillor training budgets.

VOTING REQUIREMENTS:

ABSOLUTE MAJORITY REQUIRED: NO

Resolution 129/2012

Moved Cr Kelly seconded Cr Brennan that the Committee recommend to full Council that the Committee Chairman (Cr Kelly) plus the Works Manager be sent to the National Local Roads and Transport Congress in Hobart Tasmania from the 14th to the 16th November 2012.

Motion Put & Carried 3/1

Resolution 130/2012

Moved Cr Erickson seconded Cr Brennan that the Committee recommend to full Council that the Works Manager attend the ARRB Conference to be held in Perth in September 2012.

Motion Put & Carried 4/0

Cr Johnson

Received a letter from Yerecoin Progress Association requesting

- No Through Road sign on Milner St; and
- Turn around on Milner St.

Items were noted by Works Manager.

Drainage is ongoing and is being discussed with the CEO and Works Manager.

9 NOTICE OF MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

10 CONFIDENTIAL ITEMS

Nil

11 NEW BUSINESS OF AN URGENT NATURE APPROVED BY COUNCIL RESOLUTION

Nil

12 DECLARATION OF CLOSURE

There being no further business the Chairperson declared the meeting closed at 12.14pm.

Dated this 21st day of August 2012

Signed