



Shire of Victoria Plains

Minutes

FOR MEETING OF COUNCIL'S PLANT AND WORKS COMMITTEE HELD ON TUESDAY 28th
JANUARY 2003 AT COUNCIL CHAMBERS CALINGIRI COMMENCING AT 11.00AM

1 DECLARATION OF OPENING

The Chairman, Cr Michael Anspach declared the meeting opened at 11.10am.

2 ATTENDANCE AND APOLOGIES

President	Cr M Anspach	West Ward
Councillors	Cr D Holmes	South Ward
	Cr J Kelly	West Ward

Chief Executive Officer	Phil Anning
Works Manager	Allen Kent

Apologies	Cr N Smith	East Ward
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3 CONFIRMATION OF MINUTES

3.1 Confirmation

Resolution 01/03

Moved Cr D Holmes seconded Cr J Kelly that the minutes of the Plant and Works Committee Meeting held 26th November 2002 be confirmed.

MOTION PUT & CARRIED 3/0

3.2 Business Arising

Nil

4 WORKS

4.1 Chief Executive Officer's Report

Plant – Second Hand Loader

Over the past month the Works Manager in particular has been extremely busy in trying to locate a suitable loader for use when the tree pruner, which is scheduled for the end of January

delivery, is met. This has proved to be extremely difficult to obtain a machine which suites the need and is within a price range allocated i.e. around \$50,000.

At the time of writing we believe we have found a suitable machine which has been inspected and we are currently awaiting the results of oil sampling carried out. The cost of this machine is \$65,000 plus GST. Further information will be provided at the meeting.

Tree Pruner

As stated this is anticipated to arrive at the end of January. It is not our intention to actively pursue a deal of contract work prior to the new financial year due to our own needs and the extent of our current works program. The Works Manager and myself will look at hosting a demonstration for adjoining Shires and Main Roads at a date to be set to attract future hire.

Purchases

The new grader and truck are to arrive by the end of the month. Arrangements for loan funds are underway to pay for the purchases of these items and the tree pruner.

Water Truck

We have had little success in accessing a suitable water tank to equip the Council truck we retained for that purpose. The Works Manager will continue to pursue this item when time permits. Allocation has been made of \$16000 in the loan funds for this purpose.

Staff

Since October and because of the workload we have been forced to employ one additional casual employee who is likely to be required at least until the end of the financial year.

At the same time we are receiving complaints re town maintenance which are warranted and reflect on the service provided.

It is my opinion that we will have to look closely at budgeting for an additional employee in the works crew for the 2003-2004 financial year and subject to external work for the tree pruner maybe more than one.

Currently the additional employee is charged mainly against grant works and does not course a budget issue. I will report further on this issue during budget deliberations.

Phil Anning

Chief Executive Officer

Resolution 02/03

Moved Cr J Kelly seconded Cr D Holmes that the Chief Executive Officer's report be received.

MOTION PUT & CARRIED 3/0

4.2 Works Manager's Report

Construction

Since returning from the break at Christmas the construction crew have proceeded with the base course gravel overlay on Calingiri New Norcia Road Ag-lime Route 2. This work is going along smoothly and to plan. The section on the east end towards the bitumen left to be re-

sheeted at this stage is 1800m in length. At this stage more base course gravel is required to be pushed to finish this end, while the gravel is being won, 2.50 km will be water bound and primed to 7.00m this will be from Smith Road towards Calingiri. The plan at present is to have this section finished to a prime stage by the end of February 2003, although I believe we will be in front of our schedule.

Whilst this section is being finished off, Drainage Contractors will be carrying out work on the Western end to extend culverts and fit headwalls to work in front of the construction crew.

After work is completed on the first 4.50 km, the construction crew will move to the Goomalling Boundary end and complete 1 km of total reconstruction and prime past Slaters property, this will ensure then that all the drainage and tree lopping will be completed on the western end ready for construction to commence on the next 4.50 km from the end of bitumen towards Carani.

Water for the construction of the Ag-lime Route has been a real problem. However Mike Anspach has allowed us to obtain water from his property at Howard Road. This has been a great help and it is close to where our work areas are. Also Jack Howard has given us use of a freshwater lake on his property which is very much appreciated. Yenart Springs on Yenart Road has dried up and no more water is available possibly until we get a good downpour of rain, this may start the surface water running again, which will be a big bonus to our operation.

Councils Capital Works Programme:

The second construction crew have commenced work on Catabody Road this job entails tree lopping drainage and formation works. After this is completed gravel re-sheeting will commence over 2.50 km x 8m in width, this will cover the rocky outcrop areas on this section of road, this material will be water bound and left as a gravel surface. This section will be completed by the 2nd week in February 2003.

Maintenance Grading:

As Gordon Wood will be controlling the second construction crew on Catabody Road. Maintenance grading will be held off until Arthur Jones returns from Long Service Leave which will be at the end of January 2003. Although some complaints have come in about the state of the gravel roads, all efforts will be made to grade any badly corrugated roads when they can be fitted in. It may mean that staff may have to carry out some maintenance grading on the weekends or rostered days off so as not to effect the construction programme.

Annual Leave:

During the month of January we have had 3 employees away for best part of the month. Things will improve when these people return, during this time we have been very short staffed for other works during this month.

Arthur Jones	-	Long Service
Michael Bruce	-	Annual Leave
Don Westlake	-	Annual Leave

Parks and Gardens:

Some Parks and Gardens work have been completed. This involves mowing, reticulation works ovals etc, erection of Road Signs and the like.

Bitumen Maintenance:

Waddington Wongan Hills road is scheduled to have 6.20 km of reseal completed this financial year. I have engaged contractors to carry out the bitumen maintenance on these two roads. The roads need a lot of shoulder repairs, crack patching, potholes, and sunken areas need to be filled to allow for the seal to be of good quality. This is a Regional Road Group project and will start at Great Northern Highway and head towards the Piawaning townsite, once this programme is completed that will finish all the resealing on this particular road, then this grant money will be spent on the Toodyay Bindi Bindi road for the next 5 years as per the 5 year strategy programme.

Toodyay Bindi Bindi Road:

This road will also have the same treatment in readiness for a reseal. The reseals will be completed within the first week of February 2003. In all reseals will Total 9.40 km in length @ 6.2 m wide.

Second Hand Loader:

Council is aware that we have been looking for a used loader for our new tree lopping machine. The loader needed to be around 13 tonne in weight to be suitable to operate the lopper effectively. We have located a 1989 Cat 936E loader with a 3m³ general purpose bucket, the machine has completed 5800 hours and appears to be in good condition, the machine is straight and has not been repainted. I have engaged our local diesel mechanic Bob Hogg of RJ & BR Hogg to inspect and carry out all oil sampling of motor, drive-train, planetary drives. The machine operates well and is in good operational condition; however Council will need to spend around \$1000 to \$1500 to replace hoses, belts, and batteries, and to carry out a full service before the machine is put to work. The cost of machine is \$64,000 plus GST as Council claims back the GST the machine is very well priced.

This machine I believe is by far the best machine we have looked at and we have looked at a lot of machines. To give Council an idea, Westrac had exactly the same machine which was an 1987 model and they were asking \$77,000 plus GST and the machine had completed 18,000 hours which is double the hours again, the cab has rust and the machine is no where near the condition of first loader mentioned.

Allen Kent

Manager Works Services

Resolution 03/03

Moved Cr D Holmes seconded Cr J Kelly that the Works Manager's report be received.

MOTION PUT & CARRIED 3/0

WORKS

W121 Footpath (Urgent Works)

Location	Works Services
Name of Applicant	Allen Kent - Works Manager
File Reference	T1.12
Attachment/s	Nil
Date	22 January 2003

Author Allen Kent - Works Manager

Background

On Monday the 20th January 2003 I received a phone call from Cr Erickson in relation to a complaint that he had received from the Edmonds family in Bolgart regarding the condition of the wheel chair ramp provided at the corner of Nicholas and George Streets in Bolgart. The complaining was that Mrs Edmonds who is an elderly lady and resides in Nicholas Street is dependant on a "gopher" to go shopping and the like has great difficulties negotiating the kerb and footpath. They are concerned she will have an accident on this intersection.

Comment

I have inspected the footpath twice in the last three months and found that a short fix solution was not the way to resolve the problem to make the access safe for people dependant on wheelchairs to gain access safely.

I have short costed the job to make it into a safe area for the elderly to gain access and the costs will be in the vicinity of \$8000. At this stage I have been a bit hesitant because of the cost factor but I believe we have no option but to spend the money required to make the area safe.

Statutory Environment	n/a
Policy Implications	Nil
Financial Implications	\$8000
Strategic Implications	Safer access for the elderly

Resolution 04/03

Moved Cr J Kelly seconded Cr D Holmes that it be recommended to Council that the works be carried out and that the over expenditure be recognised.

MOTION PUT & CARRIED 2/1

W122 Utility Replacement

Location	Shire of Victoria Plains
Name of Applicant	Staff
File Reference	T2.2
Attachment/s	Copy of details of proposed attached
Date	22 January 2003
Author	Phil Anning - Chief Executive Officer

Background

See attached

Comment

See attached

Statutory Environment	Local Government Act
Policy Implications	Nil
Financial Implications	Saving in 2002/2003 budget
Strategic Implications	Nil

Resolution 05/03

Moved Cr J Kelly seconded Cr D Holmes that it be recommended to Council that the proposal as put forward by the Chief Executive Officer be approved and implemented.

MOTION PUT & CARRIED 3/0

W123 Report on Local Government Road Assets and Expenditure

Location	Western Australia
Name of Applicant	WALGA
File Reference	A1.8.1.2
Attachment/s	Nil
Date	22 January 2003
Author	Phil Anning - Chief Executive Officer

Background

The WALGA has provided the above report as a guide to the needs of upgrading our road network.

Comment

The report covers 94 pages and has not been reproduced for Councillors. This can be done for those who wish to receive it.

Statutory Environment	Nil
Policy Implications	Nil
Financial Implications	Nil
Strategic Implications	Nil

Resolution 06/03

Moved Cr J Kelly seconded Cr D Holmes that it be recommended to Council that the report be received.

MOTION PUT & CARRIED 3/0

W124 Agricultural Lime Routes

Location	Shires of Victoria Plains and Goomalling
Name of Applicant	Avon Midland Ward WALGA
File Reference	p-agli
Attachment/s	Copy of letter and response attached
Date	22 January 2003
Author	Phil Anning - Chief Executive Officer

Background

At the September meeting of the Zone it was requested that a letter of concern be written to the Hon. Minister for Transport with regard to funding upgrading of the AgLime Routes.

Attached is the letter to the Minister, the response by her Chief of Staff and my response to the Zone Executive Officer.

Comment

The letter appears to make it clear that little or no monies will be available in future years and the monies allocated this year will be a one off gesture.

I have renewed efforts to arrange a meeting with the Chief of Staff who has yet to respond to my letter of 28th November 2002.

Statutory Environment	State Government
Policy Implications	Nil
Financial Implications	Unknown
Strategic Implications	Nil

Resolution 07/03

Moved Cr J Kelly seconded Cr D Holmes that it be recommended to Council that the information be received.

MOTION PUT & CARRIED 3/0

W125 Review of Roads 2020

Location	Western Australia
Name of Applicant	WALGA
File Reference	T1.3.5
Attachment/s	Nil
Date	22 January 2003
Author	Phil Anning - Chief Executive Officer

Background

The 1992 Better Government Agreement set a framework for the preparation of road development strategies to manage the road network. This resulted in the 2020 study which was to be reviewed every 5 years or less.

Main Roads engaged BSD Consultants in January 2001 to develop a plan for the review. They have now released a discussion paper.

Comment

Comments are invited by 31st March 2003. I will review the paper and make any comments by that date.

Statutory Environment	Main Roads
Policy Implications	Nil
Financial Implications	Nil
Strategic Implications	To be ascertained

Resolution 08/03

Moved Cr J Kelly seconded Cr D Holmes that it be recommended to Council that the information be received.

MOTION PUT & CARRIED 3/0

W126 Purchase of Second Hand Loader

Location	Komatsu
Name of Applicant	Shire of Victoria Plains
File Reference	T2.2
Attachment/s	Copy of oil sample data provided
Date	22 January 2003
Author	Phil Anning - Chief Executive Officer

Background

See CEO's and Works Manager's reports to this meeting.

Comment

As advised the cost of the loader is \$65000 plus GST. The oil samples have confirmed the condition of the loader and it is recommended that it be purchased. I suggest that to alleviate costs to the budget the amount of \$50000 to be transferred to Reserve Account be utilised with the balance being recognised as over expenditure. Due to the need under tender regulations it will be necessary to recognise the purchase as an emergency under the Act.

Statutory Environment	Local Government Act and Finance and Tender Regulations
Policy Implications	Nil
Financial Implications	Over budget expenditure of \$15000
Strategic Implications	Nil

Resolution 09/03

Moved Cr J Kelly seconded Cr D Holmes that it be recommended to Council that the purchase of a CAT936E Loader from Komatsu Aust at a cost of \$64000 be approved and that funding of \$50000 budgeted for the Plant Reserve account be utilised and the additional cost of \$14000 be recognised as over expenditure. The purchase be recognised as an emergency under the Act.

MOTION PUT & CARRIED 3/0

5 NEW BUSINESS OF AN URGENT NATURE

Nil

6 CONFIDENTIAL ITEMS

Nil

7 DECLARATION OF CLOSURE

There being no further business the Chairperson Cr M Anspach declared the meeting closed at 12.05pm.